

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	January 21, 2009
Place of Meeting	-	OMS Board Room
Board Members Present	-	Mr. Brennan, Mr. Mastroianni, Mr. Banks, Mrs. Boba, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Mr. Carasiti, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Ms. DeVivio, Community Members

Mr. Brennan called the meeting to order at 6:15 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board and Superintendent of Schools moved to Executive Session at 6:17 p.m. for the purpose of legal matters concerning litigation brought against the district by the former superintendent of schools.

Upon motion duly made by Mr. Toles, seconded by Mrs. Boba, and carried unanimously the Board concluded Executive Session at 6:30 p.m.

Student Recognition Reception

At 6:31 p.m. the Board proceeded to the auditorium for a student/staff recognition program. Mr. Brennan led the audience in the Pledge of Allegiance. He instructed those in attendance where to exit the building in case of an emergency. He also requested that all cell phones and beepers be silenced. This program included presentations to students by Legislator Stern, an athletic training award presented to Paul Lasinski, and other awards presented to students and staff, including the girls' volleyball team. A complete list of students and staff who received awards is on file in the office of the deputy superintendent for curriculum.

Community Forum

At 7:30 p.m., Mr. Carasiti welcomed the public to the "Community Forum." A PowerPoint presentation was made illustrating several budget scenarios. Mr. Carasiti stated that this is not a typical budget cycle and that the district is facing a magnitude of problems as we develop the budget. The state aid picture is bleak with a good possibility of a cut in state aid. Ms. Todaro shared the accomplishments of our students and stated that Harborfields High School has been recognized as a Silver Medal School in the annual ranking of the nation's top high schools reported by "US News and World Reports." At the end of the presentation, Mr. Carasiti took questions from the audience and then asked that focus groups be formed. He stated that the

thoughts and suggestions that come out of the focus groups will be used to develop the agenda for the January 28 meeting.

ANNOUNCEMENTS

Presentation of the New York State School Boards Association's "Developmental Achievement Citation" to Michael Banks

Mr. Brennan and Mrs. Boba presented the NYSSBA "Developmental Achievement Citation" to Mr. Banks. Members qualify for recognition by participating in varied NYSSBA developmental activities such as the Academy for Public School Governance, Board Officers Academy, School Board Institute courses, legal conferences, regional workshops, or district level custom improvement programs.

PUBLIC PARTICIPATION

There was no public participation at this time.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Our student representative was not present at this meeting.

Superintendent's Report

Mr. Carasiti stated that the Community Forum went well and that further information would be available at the January 28 meeting.

American Red Cross-Shelter Agreement with HCSD

Michelle Cheltenham of the American Red Cross attended this meeting to answer any questions the Board might have regarding an agreement with the Red Cross and the school district. She stated that the Red Cross has 55 shelter agreements with school district in Suffolk County. She continued that ideally the Red Cross would like to have as many buildings as possible in case of an emergency. She further stated that the Red Cross would love to partner with first responder agencies. The Board felt that after reading the agreement with the Red Cross that all was in order. It was the consensus of the Board to approve this agreement and also have the Centerport Fire Department brought on board regarding this arrangement.

BOARD OF EDUCATION MINUTES

The following minutes were accepted by the Board of Education:

- Regular Meeting, December 10, 2008

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Mr. Schoer asked for removal of items 4.8 and 4.9 from the Finance consent agenda.

Consent Agenda - Finance

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance, with the exception of 4.8 and 4.9, on the agenda of the January 21, 2009 Board of Education meeting were approved by consent.

4.1 Treasurer's Report

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for December 2008 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of January 21, 2009 were accepted.

4.3 Financial Status Report

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Financial Status Report for November 2008 was accepted.

4.4 Health Service Contracts

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2008-2009 school year were approved.

- **Syosset CSD** 12 students attending Our Lady of Mercy Academy and 3 students attending St. Edward the Confessor School at a cost of \$741.27 per pupil totaling \$11,119.05
- **Brentwood UFSD** 2 students attending St. Joseph's Academy at a cost of \$576.60 per pupil totaling \$1,153.20

4.5 Bid

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following bid as attached to the official minutes of January 21, 2009 was approved.

- Bid #2008-16: Air Conditioning

4.6 School Service/Specialized Education Agreements

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities were approved.

- **O'Brien Speech, Language and Learning PLLC** to provide speech, occupational and physical therapy services in accordance with the individualized education program (IEP) for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule contained in said agreement.
- **School Aide Specialists, LLS** to provide services to the district to review current and prior year financial and student records for all applicable funding years as a revenue recovery services. The fee, in accordance with the agreement attached to the agenda of January 21, 2009, for this service is fifteen (15%) of the increased revenue resulting from SAS findings and actions, including any additional building aid received during the amortization period of such projects.

4.7 Parentally Placed Private School/Special Education Service Contract

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contract between the Harborfields Central School District "District of Residence" and the school "District of Location" listed below was approved. The "District of Residence" will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Oyster Bay East Norwich CSD**, 2 students attending East Woods School effective July 1, 2008 through June 30, 2009

4.10 Surplus Equipment

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the surplus equipment as described in the attachments to the official minutes of January 21, 2009 were declared surplus and will be disposed of accordingly.

4.11 Membership in R.E.F.I.T

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, the Board of Education shall obtain membership in the following association for the school year 2008-2009 and that the members are authorized to attend meetings and functions of said association with necessary expenses defrayed by the district.

- R.E.F.I.T. (Reform Educational Financing Inequities Today) – annual membership dues from September 2008 through August 2009 at a rate of \$600.00.

4.12 Corrective Action Plan for State Audit

Whereas, the Board of Education received an audit report from the External Auditor, Coughlin, Foundotos, Cullen and Danowski, LLP for fiscal year ending June 30, 2008; and Chapter 263 of the Laws of 2005 amended education law requires school districts to develop a response to the external auditors management letter which was presented to the Board on October 22, 2008; and

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the attached corrective action plan.

4.12 Acceptance of Harborfields Central School District Federal Single Audit for 2007-2008

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education accepted the Federal Single Audit conducted by the External Auditor, Coughlin, Foundotos, Cullen and Danowski, LLP for fiscal year ending June 30, 2008 as attached to the agenda of January 21, 2009.

4.8 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, this item was brought back to the consent agenda.

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted with thanks:

1. \$2,000.00 from the Northport Cow Harbor United Soccer Club to be used at the discretion of John Valente, Director of Physical Education, Health, and Athletics
2. \$3,312.38 from HACEF to be used at the discretion of Diana Todaro, Deputy Superintendent
3. \$40,587.80 from SEPTA to be used at the discretion of Diana Todaro, Deputy Superintendent

Be it further resolved, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grants to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

1. 2855.5010.36.2855.....	\$ 2,000.00
2. 2630.2000.42.2630.....	\$ 2,350.00
2110.5110.06.2210.....	\$ 962.28
3. 2630.2000.42.2630.....	\$31,268.00
2110.2000.42.2110.....	\$ 2,178.00
2110.5110.06.2210.....	\$ 4,561.80
2110.5110.11.2430.....	\$ 2,580.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.9 Gift

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously, this item was brought back to the consent agenda.

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gift was accepted with thanks:

- A gently-used elliptical training machine to be used in the OMS Wellness Center

HUMAN RESOURCES RESOLUTIONS

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

There were no items for removal from the Human Resources consent agenda.

Consent Agenda – Human Resources

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the January 21, 2009 Board of Education meeting were approved by consent.

5.1 Resignation

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Arcati, Jenna, Part-time Teaching Assistant, TJL, effective close of business January 16, 2009

5.2 Leaves of Absence

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Anderson, Kristin	Elementary Teacher	TJL	3/4/09-6/3/09	6/4/09-8/31/09
Kelly, Dennis	Assistant Principal	WDPS	2/9/09-3/6/09	N/A
*Gutheil, Emily	Elementary Teacher	WDPS	N/A	2/23/09-8/31/09

*Extension of Leave

5.3 Professional Appointments

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of January 21, 2009 were approved.

Temporary		
Name	School	Assignment
Taylor, Kathleen	WDPS	Acting Assistant Principal
Regular Substitute		
Correll, Kaitlyn	WDPS	Elementary Teacher
Part-time		
Nevirs, Maryann	TJL	Teaching Assistant
Schneider, Eric	HHS	Teaching Assistant
Kurtzman, Sean	TJL	Teaching Assistant
Lutz, Meaghan	WDPS	Teaching Assistant

5.4 Increase/Decrease in Hours

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase/decrease in hours:

- Bergmann, Marissa, Part-time Teaching Assistant, TJL, from 5.25 hours per day to 6.0 hours per day effective December 1, 2008
- Norton, Ann, Part-time Teaching Assistant, WDPS, from 6.0 hours per day to 5.25 hours per day effective December 11, 2008

5.5 Substitute List Addendum 2008-2009

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of January 21, 2009 was approved.

5.6 Extension of Emergency Conditional Appointment

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following employee was granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Duffy, Joyce	Substitute Teacher	District

5.7 Extracompensation Appointment Schedule 2008-2009

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of January 21, 2009 were approved.

5.8 Translators List Addendum 2008-2009

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the translators' list addendum as attached to the official minutes of January 21, 2009 was approved for the 2008-2009 school year.

5.9 Increase in Hours for the “Sailing to Success” ELA Program at WDPS and TJJ “Lahey Literacy Lions”

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours for the “Sailing to Success” ELA program at WDPS and TJJ “Lahey Literacy Lions”:

ELA/Math Teachers: 54 one-hour sessions from October 27, 2008-June 10, 2009			
Name	Title	School	Rate of Pay
Kirsten Gellatly	Substitute Teacher	WDPS	\$40.71 per hour
Mary Beth Scharbo	Program Coordinator	TJJ	\$62.56 per hour

5.10 Tenure Recommendation

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following person was granted tenure according to the provisions of Section 3012 of the New York State Education Law.

EFFECTIVE	NAME	TENURE AREA	SCHOOL
2/1/2009	McPike, Christine	Physical Education Teacher	HHS/TJJ

5.11 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conferences

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, district office administrators and staff were authorized to attend the conferences listed below and be reimbursed for expenses in accordance with policy file 2521.

- NYSSBA Conference entitled, “School District Auditing”, February 13, 2009, Nassau BOCES, Garden City, NY

5.12 Approval of Appointment to the District Committee on Special Education

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, the following parent member was appointed to the District Committee on Special Education and the Committee on Preschool Special Education effective January 22, 2009 through June 30, 2009.

- Marina DiDomenico – Parent Member

5.13 New Teacher Mentor Program for 2008-2009 School Year

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following staff member was approved for participation in the New Teacher Mentor Program for the 2008-2009 school year for a stipend of \$39.20 per hour for a maximum of 45 hours.

- Rivera, Millie

INSTRUCTION CONSENT AGENDA

Call for removal of resolutions from the INSTRUCTION consent agenda

Mr. Toles called for removal of item 6.1 from the Instruction consent agenda. Mr. Toles stated that the information the Board is now receiving is very clear and he is happy with the change.

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the December 4, 2008, December 10, 2008, December 15, 2008, December 17, 2008, and December 18, 2008, meetings of the Committee on Special Education, and amendments to Committee on Special Education dated December 8, 2008 December 9, 2008, December 10, 2008, December 16, 2008, December 17, 2008, December 18, 2008, and January 5, 2009; the December 4, 2008, December 11, 2008 and January 8, 2009, meetings of the Committee on Preschool Special Education, and the December 11, 2008, December 15, 2008, December 16, 2008 and December 18, 2008 meetings of the Subcommittee on Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

BOARD OF EDUCATION ACTIVITIES

There were no Board of Education activities.

ITEM FOR DISCUSSION

SCOPE's 8th Annual School District Awards Dinner

Mr. Carasiti suggested that we continue our past practice with regard to SCOPE's Annual School District Awards Dinner.

Letter from Dr. Conoscenti

Mr. Carasiti discussed with the Board item 8.2 (letter to Mr. Carasiti from Dr. Conoscenti) regarding an econometric financial planning model. He advised the Board that he would like Dr. Conoscenti to come to our next meeting to present his econometric financial planning model which includes the projection of revenues, expenses, and tax rates 10 years into the future. Mr. Carasiti stated that he was not sure of the fee, but it would be BOCES aidable.

Rescission of resolution 4.13 – Acceptance of Harborfields Central School District Federal Single Audit for 2007-08

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously, the Board rescinded this resolution from the finance consent agenda.

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, the Board postponed this resolution to the January 28, 2009 meeting.

PUBLIC PARTICIPATION

A resident stated that the Community Forum held prior to the meeting was excellent.

ADJOURNMENT

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, the Board adjourned the regular meeting of January 21, 2008 at 9:43 p.m.

Respectfully submitted,

Barbara Muller
District Clerk