

HARBORFIELDS CENTRAL SCHOOL DISTRICT  
GREENLAWN, NEW YORK

**BOARD OF EDUCATION**

**REGULAR MEETING PUBLIC AGENDA**

**January 21, 2009**

***REGULAR MEETING CALLED TO ORDER***

**ANNOUNCEMENTS**

- Presentation of the New York State School Boards Association's "Developmental Achievement Citation" to Michael Banks

***PUBLIC PARTICIPATION***

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

***SUPERINTENDENT'S REPORTS***

- 2.1** Student Representative's Report  
**Meaghan O'Hare, HHS**
- 2.2** Superintendent's Report  
**Frank J. Carasiti, Superintendent of Schools**
- 2.3** American Red Cross-Shelter Agreement with HCSD.....Pages 11-18  
**Michelle Cheltenham, Hurricane Preparedness Associate**

**BOARD OF EDUCATION MINUTES**

**3.1** Regular Meeting, December 10, 2008.....Pages 19-27

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**FINANCE RESOLUTIONS**

**Call for removal of resolutions from the FINANCE consent agenda**

**Consent Agenda - Finance**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the January 21, 2009 Board of Education meeting be approved by consent.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**4.1** **Treasurer's Report** .....Pages 28-29

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for December 2008 be approved.

**4.2** **Schedules of Bills**..... Pages 30-88

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of January 21, 2009 be accepted.

**4.3** **Financial Status Report** .....Pages 89-153

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Financial Status Report for November 2008 be accepted.

**4.4 Health Service Contracts.....Pages 154-162**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2008-2009 school year be approved.

- **Syosset CSD** 12 students attending Our Lady of Mercy Academy and 3 students attending St. Edward the Confessor School at a cost of \$741.27 per pupil totaling \$11,119.05
- **Brentwood UFSD** 2 students attending St. Joseph’s Academy at a cost of \$576.60 per pupil totaling \$1,153.20

**4.5 Bid.....Page 163**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following bid as attached to the agenda of January 21, 2009 be approved.

- Bid #2008-16: Air Conditioning

**4.6 School Service/Specialized Education Agreements .....Pages 164-188**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for students with disabilities be approved.

- **O’Brien Speech, Language and Learning PLLC** to provide speech, occupational and physical therapy services in accordance with the individualized education program (IEP) for the period of July 1, 2008 through June 30, 2009 in accordance with the rate schedule contained in said agreement.
- **Association for Help of Retarded Children, Suffolk County Chapter** to provide adequate instruction, related services and/or a facility for students in accordance with the individualized education programs (IEPs) for the period July 1, 2008 through June 30, 2009. The rate for services is in accordance with the State Education Department’s regulation.

- **School Aide Specialists, LLS** to provide services to the district to review current and prior year financial and student records for all applicable funding years as a revenue recovery services. The fee, in accordance with the agreement attached to the agenda of January 21, 2009, for this service is fifteen (15%) of the increased revenue resulting from SAS findings and actions, including any additional building aid received during the amortization period of such projects.

**4.7 Parentally Placed Private School/Special Education Service Contract.....Pages 189-193**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education.

- **Oyster Bay East Norwich CSD**, 2 students attending East Woods School effective July 1, 2008 through June 30, 2009

**4.8 Gifts and Increase in Appropriations.....Pages 194-209**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

1. \$2,000.00 from the Northport Cow Harbor United Soccer Club to be used at the discretion of John Valente, Director of Physical Education, Health, and Athletics
2. \$3,312.28 from HACEF to be used at the discretion of Diana Todaro, Deputy Superintendent
3. \$40,587.80 from SEPTA to be used at the discretion of Diana Todaro, Deputy Superintendent

**Be it further resolved**, upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the grants to reimburse our expenses, appropriations for 2008-2009 be increased as follows:

- 1. 2855.5010.36.2855.....\$ 2,000.00
- 2. 2630.2000.42.2630.....\$ 2,350.00  
2110.5110.06.2210.....\$ 962.28
- 3. 2630.2000.42.2630.....\$31,268.00  
2110.2000.42.2110.....\$ 2,178.00  
2110.5110.06.2210.....\$ 4,561.80  
2110.5110.11.2430.....\$ 2,580.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.9 Gift.....Page 210-213**

**Be it resolved,** that upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- A gently-used elliptical training machine to be used in the OMS Wellness Center

**4.10 Surplus Equipment.....Pages 214-217**

**Be it resolved,** upon the recommendation of the Superintendent of Schools, the surplus equipment as described in the attachments to the agenda of January 21, 2009 be declared surplus and disposed of accordingly.

- AV equipment at TJL
- Vehicles in the Buildings/Grounds Department

**4.11 Membership in R.E.F.I.T.....Page 218**

**Be it resolved,** the Board of Education shall obtain membership in the following association for the school year 2008-2009 and that the members are authorized to attend meetings and functions of said association with necessary expenses defrayed by the district.

- R.E.F.I.T. (Reform Educational Financing Inequities Today) – annual membership dues from September 2008 through August 2009 at a rate of \$600.00.

**4.12 Corrective Action Plan for State Audit**.....Pages 219-224

**Whereas**, the Board of Education received an audit report from the External Auditor, Coughlin, Foundotos, Cullen and Danowski, LLP for fiscal year ending June 30, 2008; and Chapter 263 of the Laws of 2005 amended education law requires school districts to develop a response to the external auditors management letter which was presented to the Board on October 22, 2008; and

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached corrective action plan.

**4.13 Acceptance of Harborfields Central School District  
Federal Single Audit for 2008-2009**.....Pages 225-234

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Federal Single Audit conducted by the External Auditor, Coughlin, Foundotos, Cullen and Danowski, LLP for fiscal year ending June 30, 2008 as attached to the agenda of January 21, 2009.

***HUMAN RESOURCES RESOLUTIONS***

**Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

**Consent Agenda – Human Resources**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the January 21, 2009 Board of Education meeting be approved by consent.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Action:**\_\_\_\_\_

**5.1 Resignation**..... Page 235

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Arcati, Jenna, Part-time Teaching Assistant, TJL, effective close of business January 16, 2009

**5.2 Leaves of Absence**.....Pages 236-239

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Anderson, Kristin	Elementary Teacher	TJL	3/4/09-6/3/09	6/4/09-8/31/09
Kelly, Dennis	Assistant Principal	WDPS	2/9/09-3/6/09	N/A
*Gutheil, Emily	Elementary Teacher	WDPS	N/A	2/23/09-8/31/09

\*Extension of Leave

**5.3 Professional Appointments**.....Pages 240-253

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of January 21, 2009 be approved.

<b>Temporary</b>		
Name	School	Assignment
Taylor, Kathleen	WDPS	Acting Assistant Principal
<b>Regular Substitute</b>		
Correll, Kaitlyn	WDPS	Elementary Teacher
<b>Part-time</b>		
Nevirs, Maryann	TJL	Teaching Assistant
Schneider, Eric	HHS	Teaching Assistant
Kurtzman, Sean	TJL	Teaching Assistant
Lutz, Meaghan	WDPS	Teaching Assistant

**5.4 Increase/Decrease in Hours**.....Pages 254-255

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase/decrease in hours:

- Bergmann, Marissa, Part-time Teaching Assistant, TJL, from 5.25 hours per day to 6.0 hours per day effective December 1, 2008
- Norton, Ann, Part-time Teaching Assistant, WDPS, from 6.0 hours per day to 5.25 hours per day effective December 11, 2008

**5.5 Substitute List Addendum 2008-2009** .....Pages 256-257

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of January 21, 2009 be approved.

**5.6 Extension of Emergency Conditional Appointment**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following employee be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

<b>Emergency Conditional</b>		
<b>Name</b>	<b>Assignment</b>	<b>School</b>
Duffy, Joyce	Substitute Teacher	District

**5.7 Extracompensation Appointment Schedule 2008-2009** .....Page 258

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of January 21, 2009 be approved.

**5.8 Translators List Addendum 2008-2009**.....Page 259

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the translators list addendum as attached to the agenda of January 21, 2009 be approved for the 2008-2009 school year.



**5.9 Increase in Hours for the “Sailing to Success” ELA Program at WDPS and TJJ “Lahey Literacy Lions”**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours for the “Sailing to Success” ELA program at WDPS and TJJ “Lahey Literacy Lions”:

<b>ELA/Math Teachers: 54 one-hour sessions from October 27, 2008-June 10, 2009</b>			
<b>Name</b>	<b>Title</b>	<b>School</b>	<b>Rate of Pay</b>
Kirsten Gellatly	Substitute Teacher	WDPS	\$40.71 per hour
Mary Beth Scharbo	Program Coordinator	TJJ	\$62.56 per hour

**5.10 Tenure Recommendation**.....Pages 260-262

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following personnel be granted tenure according to the provisions of Section 3012 of the New York State Education Law.

<b>EFFECTIVE</b>	<b>NAME</b>	<b>TENURE AREA</b>	<b>SCHOOL</b>
2/1/2009	McPike, Christine	Physical Education Teacher	HHS/TJJ

**5.11 District Board of Education Members, District Clerk, and District Office Administrators to Attend Conference**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the Board of Education members, district clerk, district office administrators and staff be authorized to attend the conference listed below and be reimbursed for expenses in accordance with policy file 2521.

- NYSSBA Conference entitled, “School District Auditing”, February 13, 2009, Nassau BOCES, Garden City, NY

**5.12 Approval of Appointment to the District Committee on Special Education.....Page 263**

**Be it resolved**, that the following parent member be appointed to the District Committee on Special Education and the Committee on Preschool Special Education effective January 22, 2009 through June 30, 2009.

- Marina DiDomenico – Parent Member

**5.13 New Teacher Mentor Program for 2008-2009 School Year**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, the following staff member be approved for participation in the New Teacher Mentor Program for the 2008-2009 school year for a stipend of \$39.20 per hour for a maximum of 45 hours.

- Rivera, Millie

***INSTRUCTION CONSENT AGENDA***

**Call for removal of resolutions from the INSTRUCTION consent agenda**

**Consent Agenda – Instruction**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the January 21, 2009 Board of Education meeting be approved by consent.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_ **Action:** \_\_\_\_\_

**6.1 Review of IEP Recommendations and Authorization for Placement and Services.....Pages 264-295**

**Be it resolved**, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the December 4, 2008, December 10, 2008, December 15, 2008, December 17, 2008, and December 18, 2008, meetings of the Committee on Special Education, and amendments to Committee on Special Education dated December 8, 2008 December 9, 2008, December 10, 2008, December 16, 2008, December 17, 2008, December 18, 2008, and January 5, 2009; the December 4, 2008, December 11, 2008 and

January 8, 2009, meetings of the Committee on Preschool Special Education, and the December 11, 2008, December 15, 2008, December 16, 2008 and December 18, 2008 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

**BOARD OF EDUCATION ACTIVITIES**

None

**ITEM FOR DISCUSSION**

**7.1** SCOPE's 8<sup>th</sup> Annual School District Awards Dinner.....Pages 296-303

**PUBLIC PARTICIPATION**

**EXECUTIVE SESSION**

**ADJOURNMENT**