

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	June 18, 2008
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Mr. Brennan, Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Principals, Community Members

Mr. Brennan called the meeting to order at 6:11 p.m.

Appointment of District Clerk Pro-Tem

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (5-0), Diana Todaro was appointed as District Clerk Pro-Tem for this portion of the meeting.

EXECUTIVE SESSION

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (5-0), the Board moved to Executive Session at 6:12 p.m. for the purpose of an employee discipline matter, employment history of a particular individual, and collective bargaining for custodians. Steve Latino, Esq. joined the meeting at 6:13 p.m.

Dr. Chen joined the meeting at 6:25 p.m. Steve Latino, Esq., left the meeting at 7:12 p.m.

Upon motion duly made by Mr. Toles, seconded by Mr. Mastroianni, and carried (6-0), the Board adjourned Executive Session at 7:18 p.m.

Audit Committee

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried (6-0), the Board moved to public session as the audit committee at 7:19 p.m. Jill Fichter of Coughlin Foundotos joined the meeting at 7:19 p.m.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), the Board moved to Executive Session at 7:20 p.m. at which time Jill Fichter presented the Audit Plan.

Mrs. Boba joined the meeting at 7:30 p.m.

Ms. Todaro, Mr. Nimmo, and Mr. Hartner left the Audit Executive session at 7:45 p.m. Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, the Board returned to the regular meeting at 7:58 p.m.

Mr. Brennan led those in attendance in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency; he also requested that all cell phones and beepers be silenced.

Mr. Brennan also thanked everyone for all their thoughts and good wishes during his recent illness.

PUBLIC PARTICIPATION

There as no public participation at this time.

BOARD RECOGNITION PROGRAM

At this time, the Board recognized the following students and staff for their achievements:

Student/Staff Name	Achievement
Allison Abbott - Student	Achieved National Level placement in the 2008 National French Test - Le Grand Concours
Maria D'Amore - Staff	Supported Allison Abbott in her participation in the 2008 National French Test - Le Grand Concours
Matthew Friedlander - Student	Received the Suffolk County Science Teachers Association of New York State award
Scott Wallace - Staff	Supported Matt Friedlander over the past four years. Matt received Suffolk County's Science Teachers Association award
Samantha Calabro - Student	Winner of the Suffolk County American Legion Annual Poster and Essay Contest
Stephen Phillips - Student	Winner of the Suffolk County American Legion Annual Poster and Essay Contest
Patricia Taylor - Staff	Supported Samantha Calabro and Stephen Phillips, winners in the Suffolk County American Legion Annual Poster and Essay Contest
Donna Robson - Staff	Selected as recipient of the New York State English Council's 2008 Educator of Excellence Award
Lauri Mailloux - Staff	Supported students in their participation at the Walt Whitman Birthplace Association's "Twenty-Second Annual Poetry Contest"
Marlon Williams - Student	Received the Paul Loiacono Memorial Award for demonstrating leadership, citizenship, initiative, and hard work at J.E. Allen Junior/Senior High School

<u>2008 Baseball Team</u> Ryan Barth-Dwyer Nicholas Berghela Timothy Campbell Peter DeLuca Michael Fitzmaurice Dylan Harmon Shea Leary Stephen McDonagh Brian O'Connor Sean Phelan Kyle Rockefeller Matthew Tanzi Erik Thompson Ryan Thompson Christopher Walsh Jacob Wechsler	2008 New York State Scholar Athlete Team Champions
Jordan Cox - Coach Gene Rochler - Coach	

The Board also recognized Dr. Chen for her 18 years of dedicated service as a school Board member in Harborfields. She will be missed.

SUPERINTENDENT'S REPORTS

Superintendent=s Report

Dr. Wilson stated that there was a new integrated math exam this year. She continued that the students viewed it as a difficult test. She continued that Ms. Todaro is filling up the UPK Program. Dr. Wilson went on to say that we have placed an ad in The New York Times for an Assistant Director of Special Education, a guidance position and a number of teaching positions. This is the greatest number of candidates we can find with one ad. She continued that we will be able to get some state aid back on this ad.

Shared Decision Making Committee Report

Dr. Bennardo stated that there was a lot of cooperation working together with all the different stakeholders this year. He continued that there were four very active buildings. He introduced each of the principals who gave a brief report on each of their buildings goals and the progress of these goals. Mr. Schoer thanked the teams for all the work that they have done this past year.

Update on Administrative Safety Assessment Action Plan

Contained in the agenda was a safety action plan in response to the safety audit. Mr. Nimmo stated that most of the items have been implemented. A copy of the report is on

file in the office of the assistant superintendent for business. Mr. Mastroianni stated that this was a very thorough report and asked if the Board could get an update in the middle of the school year.

Report of Fund Balance Projection

Contained in the agenda was the Fund Balance Projection 2008 report provided by Mr. Nimmo. A copy of this report is on file in the office of the assistant superintendent for business.

BOARD OF EDUCATION MINUTES

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried unanimously, the following minutes were approved:

- Regular/Budget Hearing, May 13, 2008
- Special Meeting, May 20, 2008
- Annual Budget Vote and Election, May 20, 2008
- Special Meeting, May 22, 2008
- Special Meeting, May 23, 2008
- Special Meeting, May 30, 2008

FINANCE CONSENT AGENDA

Call for removal of resolutions from the FINANCE consent agenda

Mr. Mastroianni asked that item 4.15 be removed from the finance consent agenda.

Consent Agenda - Finance

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of finance, with the exception of 4.15, on the agenda of the June 18, 2008 Board of Education meeting were approved by consent.

4.1 Treasurer's Report

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for May 2008 was approved.

4.2 Schedules of Bills

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of June 18, 2008 were accepted.

4.3 Budgetary Transfer of Funds

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the official minutes of June 18, 2008 were approved.

4.4 Contract for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following contract for services to sub-allocate IDEA flow through funds to providers for services to students with disabilities, ages 3-21 (Section 611) and ages 3-5 (Section 619) were approved.

- Building Blocks Developmental Preschool
- Developmental Disabilities Institute
- Metro Therapy, Inc.
- New York Therapy Placement Services, Inc.
- School for Language and Communication Development

4.5 Health Service Contracts

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2007-2008 school year were approved.

- **Commack UFSD**, 4 students attending Jewish Academy of Suffolk County at a cost of \$469.36 totaling \$1,877.44
- **Smithtown CSD**, 3 students attending Smithtown Christian School at a cost of \$699.35 totaling \$2,098.05.

4.6 Gifts

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

- \$1,446.82 from General Mills, Boxtops for Education, to be applied to the TJL Needy Children Fund through Trust and Agency.
- Art supplies (batik, clay, paper, and assorted supplies for instructional purposes) to be used by the high school art program.
- Seventeen books to the district's four libraries from the American Library Association's "We the People Bookshelf" on "Created Equal" grant.

4.7 Gifts and Increase in Appropriations

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

- \$4,200.00 from the HACEF to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction
- \$1,028.33 from Harborfields SEPTA to be used at the discretion of Diana DeVivio, Director of Pupil Personnel Services
- \$10,014.96 from OMS PTA to be used at the discretion of Joanne Giordano, Principal, Oldfield Middle School

It was further resolved, upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- A2630.2000.42.2630.....\$4,200.00
- A2250.1390.53.2250.....\$1,028.33
- A2630.2000.42.2630.....\$9,000.00
- A2610.5700.11.2610.....\$1,014.96

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.8 Approval of Western Suffolk BOCES 2008-2009 Service Contracts

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the service contracts between Western Suffolk BOCES and the Harborfields Central School District for the 2008-2009 school year, as attached to the official minutes of June 18, 2008 were approved, and that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

4.9 Corrective Action Plan for State Audit

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, the following resolution was approved:

Whereas, the Board of Education received an audit report from the Office of the State Comptroller dated March 6, 2008; and

Whereas Section 170.12 of the Regulations of the Commissioner of Education requires the district to file with the State Education Department and the Office of the State Comptroller, a Board approved corrective action plan; and

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education approved the corrective action plan contained in the agenda of June 18, 2008 and submits that plan to the State Education Department.

4.10 Unemployment Reserve Fund

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, the Board approved the following resolution:

Be it resolved, by the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 6-m of General Municipal Law, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve Fund known as the Unemployment Insurance Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost including interest of reimbursement to the State Insurance Fund for payments made by the State Fund on behalf of the District to claimants.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-m of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2008 shall be no more than \$55,000.

4.11 Capital Reserve Fund

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, the Board approved the following resolution:

Be it resolved by the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 3651 of Education Law, as authorized by the voters in a proposition approved on May 15, 2007, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve Fund known as Capital Reserve Fund.

2. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amount from any other fund authorized by law by resolution of the Board subject to permissive referendum; and
 - c. such other funds as may be legally appropriated, including surplus funds from the current budget.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the cost of any object or purpose for which bonds may be issued by, or for the objects or purposes of the School District pursuant to the local finance law for projects specifically outlined in the proposition including renovation and replacement of doors, windows, and roofs on School District buildings, subject to permissive referendum of the voters as provided in Section 3651 of Education Law.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 3651 of Education Law, subject to permissive referendum of the voters.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2008 shall be no more than \$1,245,000.

4.12 Retirement Contribution Reserve Fund

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, the Board approved the following resolution:

Be it resolved by the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 6-r of General Municipal Law, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve Fund known as the Retirement Contribution Reserve Fund.
2. The source of funds for this Reserve Fund shall be:
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of all or part of the costs of payments made by the School District to the New York State

and Local Employees' Retirement System pursuant to Section 17 or 317 of the Retirement and Social Security Law.

4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-r of General Municipal Law.
5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest the monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2008 shall be no more than \$1,150,000.

4.13 Employee Benefit Accrued Liability Reserve Fund

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, the Board approved the following resolution:

Be it resolved by the Board of Education (the "Board") of Harborfields CSD (the "District") pursuant to Section 6-p of General Municipal Law, as follows:

1. The Board hereby affirms the previous establishment and continuation of a Reserve fund known as the Employee Benefit Accrued Liability Reserve Fund.
2. The source of funds for this Reserve Fund shall be;
 - a. budgetary appropriations;
 - b. amounts from any other fund authorized by law by resolution of the Board, subject to permissive referendum; and
 - c. such other funds as may be legally appropriated.
3. Monies in the Reserve Fund may be appropriated only for the payment of:
 - a. The cash payment of the monetary value of accumulated or accrued but unused sick leave, personal leave, vacation leave, and other forms of payment for accrued and unliquidated leave time and benefits upon termination of employment and separation from service, whether by retirement or otherwise, as authorized or required by policy, collective bargaining agreement, or Section 6 of Civil Service Law;
 - b. The reasonable costs of the administration of the Reserve Fund including expert of professional services rendered.
4. No member of the Board or employee of the District shall authorize a withdrawal from this Reserve Fund, nor expend any money so withdrawn, for any purpose other than as provided in Section 6-p of General Municipal Law.

5. The Treasurer is hereby authorized and directed to deposit the monies in this Reserve Fund in accordance with Section 10 of General Municipal Law and other applicable laws. The Treasurer is hereby further authorized and directed to invest monies in this Reserve Fund in accordance with Section 11 of General Municipal Law and other applicable laws. Any interest earned or capital gains received on the money so deposited or invested shall accrue to and become part of the General Fund.
6. The Chief Financial Officer shall account for this Reserve Fund as follows:
 - a. the source, date, and amount of each sum paid into the fund;
 - b. the purpose, date, and amount of each payment from this fund; and
 - c. within sixty days of the end of each fiscal year, furnish to the Board a detailed report of the operation and condition of the Reserve Fund.
7. The amount to be reserved as of June 30, 2008 will be no more than \$1,700,000.

**4.14 Multi-Year Technology Lease
Purchase Plan with Western Suffolk BOCES**

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the multi-year technology service agreement with Western Suffolk BOCES for the 2008-2009 school year in the total amount of \$101,857.80 was approved.

4.16 Approval to Extend the Scope of Services of Legal Firm

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, that the Board hereby appointed the firm of Shaw, Perelson, May & Lambert, LLP as general and labor relations counsel for the period of July 1, 2008 through August 31, 2008 at the hourly rate of \$190.00 in accordance with an engagement letter attached to the official minutes of June 18, 2008.

4.15 First Reading of Board of Education Revised Policies

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **Section 6000:** Fiscal Management.....See binder
- **File 1800:** Gifts from the Public.....Enclosure 4.15

It was the consensus of the Board of Education that this item be placed on the August agenda for another reading.

HUMAN RESOURCES CONSENT AGENDA

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Mr. Mastroianni asked that item 5.1, 5.5, and 5.10 be removed from the Human Resources consent agenda.

Consent Agenda – Human Resources

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources, with the exception of 5.1, 5.5, and 5.10, on the agenda of the June 18, 2008 Board of Education meeting were approved by consent.

5.2 Resignations

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Pisano, Vincent, Guidance Counselor, HHS, effective close of business on June 30, 2008
- Mazzitelli, Sandra, Food Service Worker, OMS, effective close of business on June 13, 2008

5.3 Professional Appointments

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of June 18, 2008 were approved.

Name	School	Assignment
Probationary		
Gilchrist, Melissa	Thomas J. Lahey Elementary School	Special Education Teacher
Hafers, Sheryl	Districtwide	School Social Worker
Holm, Gina	Districtwide	Speech Teacher
Meehan, Sabrina	Harborfields High School	Guidance Counselor
Pisano, Vincent	Districtwide	Director of Guidance
Romeo, Annemarie	Harborfields High School	LOTE Teacher

Regular Substitutes		
Bender, David	Harborfields High School	Science Teacher
Kmiotek, Lenore	Harborfields High School	Guidance Counselor
Part-time		
Boschnack, Judy	Oldfield Middle School	FACS Teacher
Gallagher, Lauren	Thomas J. Lahey Elementary School	School Psychologist
Lippe, Christopher	Oldfield Middle School Harborfields High School	Music Teacher

5.4 Tenure Recommendations

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following personnel were granted tenure according to the provisions of Section 3012 of the New York State Education Law.

EFFECTIVE	NAME	TENURE AREA	SCHOOL
7/1/2008	Kelly, Dennis	Elementary Assistant Principal	WDPS
7/1/2008	McNamara, John	Middle School Assistant Principal	OMS
9/1/2008	Agostino, Christopher	Physical Education (K-12)	HHS
9/1/2008	Brennan, Jillian	Elementary (K-6)	OMS
9/1/2008	Burkart, Mary	Special Education (K-12)	WDPS
9/1/2008	D'Anna, Nicholas	Science (7-12)	HHS
9/1/2008	Einhorn, Elana	Special Education (K-12)	TJL
9/1/2008	Gavin, Kristen	English (7-12)	HHS
9/1/2008	Keller, June	Foreign Language (7-12)	OMS
9/1/2008	Lamonica, Lisa	Elementary (K-6)	TJL
9/1/2008	Lopardo, Melissa	Elementary (K-6)	WDPS
9/1/2008	Mastrantonio, Lisa	Reading (K-12)	TJL
9/1/2008	McHugh, Susan	School Media Specialist-Library	OMS
9/1/2008	O'Toole, Kimberly	Elementary (K-6)	TJL
9/1/2008	Potter, Michael	Health (K-12)	HHS
9/1/2008	Prinzevalli, Maria	Elementary (K-6)	TJL
9/1/2008	Reisen, Melissa	Elementary (K-6)	TJL
9/1/2008	Roemer, Dahlia	School Counseling/Guidance (K-12)	OMS
9/1/2008	Thomsen, Andrea	English (7-12)	HHS
9/1/2008	Turzer, Jenny	Special Education (K-12)	HHS
9/1/2008	Vlcek, Christine	Special Education (K-12)	TJL
9/1/2008	Walker, Beth Anne	Music (K-12)	TJL
9/1/2008	Wills, Karen	Teaching Assistant	HHS

9/1/2008	Zambelli, Jeanmarie	Elementary (K-6)	TJL
10/10/2008	Ricci, Beth-Ann	Elementary Assistant Principal	TJL

5.6 Temporary Summer Workers

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following summer workers were appointed:

SUMMER WORKERS *Emergency Conditional					
Name	Assignment	School	Hours Per Day	Hourly Rate	Effective Dates
Belot, Alexandre	Custodial Worker	WDPS	8	\$8.75/hr.	6/30/08-8/22/08
*Higgins, Sarah	Student Aide Summer Academy	WDPS	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
Millan, Megan	Student Aide Summer Academy	TJL	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
*Leparik, Kathryn	Student Aide Summer Academy	TJL	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
Reitter, Carolyn	Student Aide Summer Academy	WDPS	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
Roche, Alexandra	Student Aide Summer Academy	WDPS	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
*Jimenez, Jennifer	Student Aide Summer Academy	TJL	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
*Pearsall, Jillian	Student Aide Summer Academy	WDPS	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
Stevens, Zachary	Student Aide Summer Academy	WDPS	2.5 hours	\$8.75/hr.	7/7/08-7/31/08
Tully Cherylann	Student Aide Summer Academy	TJL	2.5 hours	\$8.75/hr.	7/7/08-7/31/08

5.7 Substitute List Addendum

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2007-2008 school year as attached to the official minutes of June 18, 2008 was approved.

5.8 Extracompensation Appointment Schedule

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of June 18, 2008 were approved.

5.9 Extension of Emergency Conditional Appointments

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following employees were granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Name	School	Assignment
Carlstrom, Stephanie	District	Substitute School Teacher Aide
Fox, Lori	District	Substitute School Teacher Aide, Clerical, Food Service Worker
Nostro, Erin	District	Substitute School Teacher Aide, Clerical, Food Service Worker

5.1 Leaves of Absence

Upon motion duly made by Mr. Schoer, seconded by Dr. Chen, and carried unanimously, item 5.1 was returned to the consent agenda.

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved, as amended.

Name	Assignment	School	Dates Paid	Dates Unpaid
Ferraro, Catherine	Music Teacher	TJL	6/20/08-6/30/08	N/A
Gutheil, Emily	Elementary Teacher	WDPS	10/6/08-1/9/09	1/10/09-2/20/09
LaMonica, Lisa	Elementary Teacher	TJL	10/16/08- ½ day on 12/9/08	½ day on 12/9/08-8/31/09
McCarthy, Jennie	Special Education Teacher	WDPS	9/24/08-12/16/08	N/A

5.5 Longevity Increments

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, this item was tabled to executive session.

5.10 District Board of Education and Staff Members to Attend Conferences

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, this item was returned to the consent agenda.

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the

Board of Education members, District Clerk, and the district office administrators were authorized to attend the following conferences, as amended, and be reimbursed for expenses in accordance with policy file 2521.

- NYSSBA - Annual Convention, New York City, October 16-19, 2008
- NYSSBA – 2008 New School Board Member Academy on August 8, 2008, Nassau BOCES, Garden City, New York
- NYSSBA – 14th Annual School Law Conference, July 25, 2008 Islandia Marriott
- NYSSBA – New and Veteran School Board Members Academy, September 5-7, 2008, Albany, New York and July 18-20, Buffalo, New York
- NYSSBA – Media Relations Boot Camp, September 12, 2008, Marriott Residence, Plainview, New York

INSTRUCTION CONSENT AGENDA

Call for removal of resolutions from the INSTRUCTION consent agenda

Mr. Mastroianni asked for item 6.6 to be removed from the consent agenda.

Consent Agenda – Instruction

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction, with the exception of 6.6, on the agenda of the June 18, 2008 Board of Education meeting were approved by consent.

6.1 Textbook Adoption

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following textbook was adopted.

- Amsco's Geometry, copyright 2008 for the Geometry classes at Harborfields High School

6.2 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the March 4, 2008, April 10, 2008, April 24, 2008, April 29, 2008, May 8, 2008, May 12, 2008, May 13, 2008, May 14, 2008, and May 20, 2008 meetings of the Committee on Special Education, the April 17, 2008 and May 8, 2008 meetings of the Committee on Preschool Special Education, and the February 5, 2008, February 7, 2008, February 12, 2008, February 26, 2008, February 28, 2008, March 4, 2008, March 11, 2008, March 14, 2008, March 18, 2008, March 31, 2008, April 1, 2008, April 3, 2008, April 8, 2008, April 9, 2008, April 10, 2008, April 15, 2008, April 29, 2008, May 13, 2008, May 23, 2008, and June 3, 2008 meetings of the Subcommittee on Special Education, authorization was granted to provide for the

placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

6.3 Adoption of Board of Education Policies

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education policies were adopted:

- File 4000: Goals for Instructional Program
- File 4100: Organization of Instruction
- File 4112: School Day
- File 4240: Curriculum Guides and Course Outlines
- File 4315.1: AIDS Instruction
- File 4321: Programs for Students with Disabilities
- File 4321-R: Programs for Students with Disabilities Regulation
- File 4321.1: Programs for Students with Disabilities
- File 4321.2: Preschool Special Education
- File 4321.2-R: Preschool Special Education Regulation
- File 4321.3: Independent Educational Evaluations
- File 4321.4: Impartial Hearing Officer Appointment and Compensation
- File 4321.5: Individualized Education Program Distribution
- File 4322: Programs for the Gifted and Talented
- File 4325: Academic Intervention Services
- File 4326: Limited English Proficiency Instruction
- File 4326-E.1: Placement in a Language Instruction Educational Program
- File 4326-E.2: Failure to Meet Annual Measurable Objectives Relating to English Proficiency
- File 4327: Homebound Instruction
- File 4511: Textbook Selection and Adoption
- File 4513: Library Materials Selection
- File 4526: Computer Network Use
- File 4526-R: Computer Network Use Regulation
- File 4526-E.1: Computer Network Use Exhibit
- File 4526-E.2: Computer Network Use Exhibit
- File 4526-E.3: Computer Network Use Exhibit – For Staff
- File 4526-E.4: Computer Network Use Exhibit – For Students
- File 4526.1: Internet Safety Policy
- File 4531: Field Trips and Excursions
- File 4531-E.1: Field Trips and Excursions Exhibit
- File 4532-E.2: Field Trips and Excursions Exhibit
- File 4531-E.3: Field Trips and Excursions Exhibit
- File 4531-E.4: Field Trips and Excursions Exhibit
- File 4532: School Volunteers
- File 4712: Student Progress Reports to Parents
- File 4714: Parent Conferences
- File 4720: Use and Dissemination of Test Results
- File 4730: Homework

- File 4740: Student Awards and Scholarships
- File 4741: Class Rankings
- File 4750: Promotion and Retention of Students
- File 4750-R: Promotion and Retention of Students Regulation
- File 4751: Acceleration of Students
- File 4751-R: Acceleration of Students Regulation
- File 4770: Graduation Requirements
- File 4771: Early Graduation
- File 4773: Individualized Education Program Diplomas
- File 4810: Teaching About Controversial Issues
- File 4810-R: Teaching About Controversial Issues Regulation

6.4 Removal of Board of Education Policies

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education policies were removed from the policy manual.

- File 4110: School Calendar/Year
- File 4200: Curriculum Managements
- File 4300: Curriculum
- File 4310: Basic Instructional Program

6.5 Second Reading of Board of Education Policies

The following revised policies are presented to the Board of Education for second reading for action at a subsequent meeting. No action is required at this time.

- File 4311.1: Display of the Flag
- File 4311.1-R: Display of the Flag Regulation
- File 4531-R: Field Trips and Excursions Regulation
- File 4531-E.5: Field Trips and Excursions Exhibit
- File 4531-E.6: Field Trips and Excursions Exhibit

6.6 First Reading of Board of Education Revised Policies

This item was previously approved under section 6.3.

- **Section 4000:** Instruction

BOARD OF EDUCATION ACTIVITIES

Oldfield Middle School Awards Ceremony, May 29, 2008, OMS Auditorium

Mr. Mastroianni attended this event and commended Ms. Giordano for a well-run program.

ITEMS FOR DISCUSSION

Update on Enrollment

A report was contained in the agenda regarding an update on enrollment. Mr. Hartner handed out additional information regarding WDPS and TJK class size projections in addition to staffing information which showed a change in FTE of -1.5 teaching staff. After reviewing this information several comments were made by Board members. Mr. Mastroianni stated that he felt that this was not within reason, with an additional two students per class. Mr. Brennan asked the Board if they were interested in keeping class size as is. Dr. Chen stated that we do not want to change guidelines at this time. That is something that should change during the budget process. Dr. Chen continued that we should keep the class size at the lower end and maintain the numbers that we have. Mr. Schoer stated that we should continue to monitor the numbers. It was the consensus of the Board to keep the numbers at the lower end of the recommended guidelines. Mr. Schoer stated that he would like to be more flexible. It was the consensus of the Board to keep staffing that was approved in the budget unless there is a dramatic change in enrollment.

Use of Washington Drive Primary School as a hurricane relief center for first responder families

Dr. Wilson advised that this issue was a lot more complex than anticipated. The Board decided that administration should further explore the issue as opposed to the Board just acting on it. The Board asked for information from the Town of Huntington as well as Suffolk County and other fire departments as well as meeting with the Greenlawn Fire Department. It was the consensus of the Board to further discuss this issue at the July 9 meeting.

PUBLIC PARTICIPATION

A resident stated that she appreciates what most of the Board is saying regarding maintaining the number of teachers. She believes the words "guidelines" and "class size" is where the confusion lies. The Board needs to make it clear during the budget process the difference between guidelines and class size. She asked the Board to let the parents know when a final decision is made regarding class size. Dr. Wilson stated that there will be an update at the July 9 meeting.

A resident stated that she did not have the enrollment numbers that the Board is looking at. She continued that when we are looking at the budget we are looking at what you are giving and what you are taking away. This is a cut no matter how you say it. Nothing went out to the parents regarding class size.

The president of the UTH stated that he appreciated Mr. Schoer's fiscal responsibility to the community. He continued that in terms of tonight, we recognize that Dr. Wilson is trying to save money, however, our membership care about kids and class size. Our

people are working very hard. He stated to the Board, "you can count on us and we hope we can count on all of you."

EXECUTIVE SESSION

Upon motion duly made by Mr. Toles, seconded by Mr. Schoer, and carried unanimously, the Board moved to Executive Session at 10:17 p.m. for the purpose of an employee discipline matter, employment history of a particular individual, negotiations, FERPA regarding a student matter, litigation brought against the district by the Superintendent of Schools in an Article 78 Proceeding and an Appeal to the State Education Commissioner.

Steven Latino, Esq. joined the meeting at 10:45 p.m.

Ms. Todaro continued as District Clerk Pro-Tem for this portion of the meeting.

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, the Board returned to the regular meeting at 12:42 a.m.

5.5 Longevity Increments

Upon motion duly made by Dr. Chen, seconded by Mr. Toles and carried unanimously, and upon the recommendation of the Superintendent of Schools, longevity increments were granted to those professional and civil service personnel as per the schedule attached to the official minutes of June 18, 2008.

EXECUTIVE SESSION

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried unanimously, the Board returned to Executive Session at 12:43 a.m. to discuss employment history of a particular individual.

At this time Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, and Steve Latino, Esq. left the meeting.

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, the Board returned to the regular meeting of June 18, 2008 at 1:39 a.m.

ADJOURNMENT

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, the Board adjourned the meeting of June 18, 2008 at 1:41 a.m.

Respectfully submitted

Barbara Muller, District Clerk