

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

December 12, 2007

AUDIT COMMITTEE

The Audit Committee will convene at 6:15 p.m. to discuss terms and conditions of employment and specific personnel matters. The Board will reconvene the special meeting at 7:45 p.m.

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS (7:45 – 7:55 p.m.)

- Board Recognition Program
 - **Christi Carillo:** placing second in the Fashion Marketing category at the Youth Professionals Chamber of Commerce competition
 - **Kristen Dauro:** placing second in the Fashion Marketing category at the Youth Professionals Chamber of Commerce competition
 - **Eli Johnson:** placing second in the Entrepreneurship category at the Youth Professionals Chamber of Commerce competition

REPORTS (7:55 – 9:30 p.m.)

- 2.1** Superintendent=s Report
Dr. Janet Ceparano Wilson, Superintendent of Schools
- 2.2** Student Representative's Report
Brian O'Connor
- 2.3** Report on School District Audit
Coughlin Foundotos Cullen & Danowski, LLP, CPA
Jill Fichter
- 2.4** Report on Fire Inspections
Drew Cacciola, District Maintenance Leader
Joe Cassella, Fire Inspector
- 2.4.1** TJL Facility Needs.....Enclosure 2.4.1
William H. Nimmo, Assistant Superintendent for Business
- 2.5** Consultant's Assessment and Recommendations for
Technology Program.....Enclosure 2.5
Diana Todaro, Assistant Superintendent for Curriculum & Instruction

2.6 Administrative Report on Bidding Procedures.....Enclosure 2.6
William H. Nimmo, Assistant Superintendent for Business

BOARD OF EDUCATION MINUTES (9:30 – 9:32 p.m.)

3.1 Regular Meeting, November 14, 2007
Special Meeting, November 27, 2007

Motion: _____ **Second:** _____ **Action:** _____

PUBLIC PARTICIPATION (9:32-9:35 p.m.)

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

FINANCE RESOLUTIONS (9:35 – 9:40 p.m.)

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the December 12, 2007 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

4.1 **Treasurer’s Report**Enclosure 4.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer’s Report for November 2007 be approved.

4.2 **Schedules of Bills**.....Enclosure 4.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of December 12, 2007 be accepted.

4.3 **School Service/Specialized Education Agreements**Enclosure 4.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Adults and Children with Learning and Developmental Disabilities, Inc.** to provide consulting services regarding a counselor in training for the school district for the period of July 1, 2007 to August 31, 2007 at an annual rate of \$2,480.00.
- **Developmental Disabilities Institute** to provide adequate instruction, related services and/or a facility to students from the school district during the school year for the period July 1, 2007 to June 30, 2008.
- **Dix Hills Center for Speech and Hearing Disorders** to provide therapy during the school year as outlined in the agreement for the period July 1, 2007 to June 30, 2008 at a rate of \$60.00 per 30 minute session.
- **Long Island Developmental Consulting** to provide consultation services, home program services, supervision of home staff, and parent training services for the period September 1, 2007 to June 30, 2008 in accordance with the rate schedule in the attached agreement.

4.4 Health Service Contracts.....Enclosure 4.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2007-2008 school year be approved.

- **Deer Park UFSD**, 2 students attending St. Cyril & St. Methodius School at a cost of \$673.97 totaling \$1,347.94.
- **Plainview-Old Bethpage CSD**, 1 student attending the Hebrew Academy of Nassau County at a cost of \$691.00.

4.5 Gifts.....Enclosure 4.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gifts be accepted.

- Math-related picture books approximately valued at \$106.00 donated from the Harborfields Building & Administrators Association to the Oldfield Middle School
- 40 Sharp electronic calculators approximately valued at \$400.00 donated by the New York Islanders to the Oldfield Middle School as part of the "Teamwork/Leadership Assembly".

4.6 Gifts and Increase in Appropriations.....Enclosure 4.6

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following gifts be accepted:

- \$13,000 from the Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health and Athletics

- \$744.72 from AT&T to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction
- \$42,945.89 from Cablevision Lightpath to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction
- \$632.60 from the Washington Drive PTA to be used at the discretion of Maureen Kelly, Principal at Washington Drive Primary School
- \$4,879.78 from Verizon to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction
- \$6000.00 (\$1500.00 to each school) from SEPTA to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction and the principals of Washington Drive Primary School, Thomas J. Lahey Elementary School, Oldfield Middle School and Harborfields High School

Be it further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- 2855.2000.36.2855.....\$13,000.00
- 2630.2000.42.2630.....\$ 744.72
- 2630.2000.42.2630.....\$42,945.89
- 2110.5040.05.2350.....\$ 632.60
- 2630.2000.42.2630.....\$ 4,879.78
- 2110.5130.05.2210.....\$ 1,500.00
- 2110.5110.06.2210.....\$ 1,500.00
- 2110.5110.11.2355.....\$ 1,500.00
- 2110.5110.12.2320.....\$ 1,500.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.7 Appointment of Acting District Clerk to Serve at Annual Meeting and Election of the Harborfields Public Library and Appointment of Director to Accept Absentee Ballots.....Enclosure 4.7

Be it resolved, that upon the recommendation of the Superintendent of Schools, that Ann Marie Jones is hereby appointed as Acting District Clerk of the Harborfields Central School District for the purpose of performing such duties of the District Clerk as may be required under the Education Law in connection with the Annual Election of the Harborfields Public Library to be held on April 8, 2008. Ann Marie Jones' authority shall be limited solely to those actions required of a school district clerk in connection with the said Annual Meeting and Election, and upon the performance of such duties the authority vested in Ann Marie Jones by this resolution shall terminate.

Be it further resolved, that Carol Albano, Director of the Harborfields Public Library, or her designee be appointed for the purpose of accepting absentee ballots for the Harborfields Public Library Budget Vote and Trustee Election to be held on April 8, 2008.

4.8 Acceptance of Harborfields Central School District Audit Report and Financial Statements for 2006-2007.....Enclosure 4.8

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Harborfields Central School District Audit Report and Financial Statements for the year ended June 30, 2007 prepared by Coughlin, Foundotos, Cullen, Danowski, LLP, Certified Public Accountants.

HUMAN RESOURCES RESOLUTIONS (9:40-9:45 p.m.)

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the December 12, 2007 Board of Education meeting be approved by consent.

Motion:_____ **Second:**_____ **Action:**_____

5.1 Resignations.....Enclosure 5.1

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Mercado, Oscar, Special Education Teacher, WDPS, effective close of business December 30, 2007
- Ross, Lisa, School Teacher Aide, HHS, effective close of business November 27, 2007
- Rubino, Joseph, Guard, OMS, effective close of business November 28, 2007
- Sposato, Doris, Part-time Teaching Assistant, TJL, effective close of business November 30, 2007
- Torres, Frederick, Guard, HHS, effective close of business November 26, 2007

5.2 Leave of Absence.....Enclosure 5.2

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following leave of absence be approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Russo, Gia	Special Education Teacher	OMS	3/3/08-6/3/08	6/4/08-8/31/08

5.3 Professional Appointments..... Enclosure 5.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of December 12, 2007 be approved.

Probationary		
Name	School	Assignment
Doctor, Melissa	TJL	Reading Teacher
Gentzlinger, Dori	TJL	Elementary Teacher
Part-Time		
Boshnack, Judy	OMS	FACS Teacher
Rios, Jennifer	TJL	Teaching Assistant

5.4 Civil Service Appointments.....Enclosure 5.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the agenda of December 12, 2007 be approved.

Emergency Conditional Probationary		
Name	School	Assignment
Bonomo, Frank	TJL	Guard (10-month)
Hart, Maria	WDPS	Food Service Worker
O'Neal, Willie	OMS	Guard (10-month)
Probationary		
Edel, Donna	WDPS	School Teacher Aide
Phillips, Holli	OMS	Food Service Worker

5.5 Increase in Hours.....Enclosure 5.5

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following personnel be granted an increase in hours:

- **Wyrick, Vivian**, Part-time Teaching Assistant, OMS/HHS, from 5.75 hours per day to OMS, 6.0 hours per day effective November 26, 2007

5.6 Permanent Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service employees receive permanent appointment.

Name	School	Assignment	Effective Date
Kamm, Bonnie	District	Clerk Typist (12-month)	January 1, 2008
Michta, Laura Jean	TJL	Food Service Worker	October 15, 2007

5.7 Substitute List Addendum 2007-2008..... Enclosure 5.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of December 12, 2007 be approved.

5.8 Translator List Addendum 2007-2008..... Enclosure 5.8

Be it resolved, upon the recommendation of the Superintendent of Schools, the translator list addendum as attached to the agenda of December 12, 2007 be approved.

5.9 Extension of Emergency Conditional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Frank Bonomo	Substitute Security Guard	District
Michael Colon	Substitute Custodial Worker	District
Maria Hart	Substitute Food Service Worker	District
Nicholas Mondelli	Custodial Worker I	District
Brigitte Ohlenschlaeger	Substitute School Teacher Aide/Teaching Assistant	District

Diane Sargent	Substitute School Teacher Aide Substitute Teaching Assistant	District
Nancy Sledz-Joyce	Substitute Clerical Worker	District

5.10 Extracompensation Appointment Schedule 2007-2008 Enclosure 5.10

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of December 12, 2007 be approved.

5.11 Extra Assignment.....Enclosure 5.11

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following extra assignment in accordance with the schedule attached to the agenda of December 12, 2007 be approved.

Name	School	Assignment
Taylor, Gregory	HHS	0.2 Social Studies Teacher

5.12 District Staff and Board of Education Members to Attend Conferences

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following district staff and Board of Education members be authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- **James T. Brennan** to attend the NSBA Federal Relations Network Conference in Washington D.C. from February 2-6, 2008
- **Dr. Janet Ceparano Wilson** to attend the Council of School Superintendents' Fall Conference 2007 on September 30-October 2, 2007 in Saratoga Springs, NY and the AASA National Conference on Education on February 14-17, 2008 in Tampa, Florida
- **James T. Brennan, Donald W. Mastroianni, Maggie Boba, Dr. Judith Chen, Nicholas P. Giuliano, Gary Schoer, Joseph Toles, Dr. Janet Ceparano Wilson, Diana Todaro, William H. Nimmo, and Michael Hartner** to attend the N-SSBA conference entitled "Alfie Kohn-The Deadly Effects of "Tougher Standards" Challenging High Stakes Testing and Other Impediments to Learning" at the Hilton Long Island, Huntington, NY on January 29, 2008.
- **Michael Hartner** to attend the NYSSBA conference entitled "The School Budget-Everything You Wanted to Know But Were Afraid to Ask", January 10, 2008 at the Hyatt Regency Long Island, Hauppauge, NY

INSTRUCTION CONSENT AGENDA (9:45-9:46 p.m.)

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Be it resolved, that upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the December 12, 2007 Board of Education meeting be approved by consent.

Motion:_____ **Second:**_____ **Action:**_____

6.1 Review of IEP Recommendations and Authorization for Placement and Services.....Enclosure 6.1

Be it resolved, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the November 14, 2007, November 20, 2007 and November 28, 2007 meetings of the Committee on Special Education, amendments to the November 7, 2007 and November 13, 2007 meetings of the Committee on Special Education, the November 8, 2007, November 9, 2007 and November 30, 2007 meetings of the Subcommittee on Special Education, and the November 15, 2007 meeting of the Committee on Preschool Special Education authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

BOARD OF EDUCATION ACTIVITIES (9:46-9:50 p.m.)

- N-SSBA Semi-Annual Dinner meeting, December 4, 2007
James T. Brennan, President, Board of Education
Dr. Judith A. Chen, Board Member
Diana Todaro, Assistant Superintendent for Curriculum & Instruction
Michael Hartner, Assistant Superintendent for Human Resources
William H. Nimmo, Assistant Superintendent for Business
- New York State School Boards Association conference in Latham, NY
“Superintendent’s Search Process” November 29, 2007
James T. Brennan, President, Board of Education
- Western Suffolk BOCES Annual Dinner meeting, Wilson Tech Center,
November 29, 2007
Don Mastroianni, Board Member
Gary Schoer, Board Member
Joseph Toles, Board Member
Diana Todaro, Assistant Superintendent for Curriculum & Instruction
William H. Nimmo, Assistant Superintendent for Business
Michael Hartner, Assistant Superintendent for Human Resources
Barbara Muller, District Clerk

ITEMS FOR DISCUSSION (9:50-10:00 p.m.)

7.1 Board Participation in Governance Survey

PUBLIC PARTICIPATION (10:00-10:02 p.m.)

EXECUTIVE SESSION (10:02-10:30 p.m.)

ADJOURNMENT (10:31 p.m.)