

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	November 14, 2007
Place of Meeting	-	TJL – Cafetorium
Board Members Present	-	Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Members Absent	-	Mr. Brennan
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Ms. Tuzzi, Dr. Bennardo, Students, Community Members

Prior to the opening of the meeting, the Board of Education and Superintendent of Schools toured the Thomas J. Lahey Elementary School.

Mr. Mastroianni called the meeting to order at 8:05 p.m. and led the audience in the Pledge of Allegiance. He instructed those in attendance where to exit the building in case of an emergency and to turn off cell phones and silence all beepers.

ANNOUNCEMENTS

Dr. Wilson made the following announcements and presented certificates to the following students:

➤ Board Recognition Program

- **Dr. Janet Ceparano Wilson** in appreciation of the support of the Harborfields Central School District to the American Cancer Society's Relay for Life, June 15-16, 2007

- **Girl's Varsity Soccer Team** for demonstrating incredible empathy and extraordinary character at the Sayville game following a tragedy in their school

Scott Wallace-Coach	Shannon Gitlitz	Kimberly Teplitz
Monica Zenyuh-Coach	Juliann Persico	Mackenzie Thomas
Jeanine Ambrogi	Kelly Quinn	Deanna Thompson
Sabrina Ambrogi	Shannon Rhatigan	Jean Tromblee
Diane Brown	Patricia Rieger	Courtney Weber
Janet Campo	Casey Schifano	Mollie Weiss
Michele Caravella	Meaghan Sullivan	Emily Williams
Heather Colamussi	Ashley Tagg	

- Students Commended by the **National Merit Scholarship Corporation**

Ryan Feeney	Jennifer Nowicki	Spencer Thomas
Matthew Friedlander	Samuel Shore	Timothy White
Alexandra Hilgeman	Glenn Stone	Chelsea Wiener
Jason Marder		

- **Reichert, Matthew:** National Merit Semi-finalist by the National Merit Corporation
- **Cunningham, Hilary:** awarded the News 12-Citibank Scholar Athlete Award
- **Modelewski, Gregory:** selected as Scholar-Artist of Long Island by the Long Island Arts Alliance

PUBLIC PARTICIPATION

President of the UTH stated that Teaching Assistants are needed for the classrooms and thanked them for all the work that they put into the classrooms.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Brian O'Connor, student representative at HHS, stated that the Interact Club runs a Safe Halloween each year and over 850 elementary students came to the high school to celebrate Halloween. He continued that this is the second annual dodge ball game where they raised approximately \$1,500 for cancer research. He further stated that the theatre company presented the female version of "The Odd Couple" which was very well received. He reported on several other activities which took place at the high school including the National Honor Society, the Future Artists Club, and the Newsday Marching Band Festival

Claims Auditor's Report

Mrs. Viglucci reported on the claims for payment for October 1 – 31, 2007 stating that there were 9 confirming purchase orders amounting to \$9,593.70. She continued that all vendors that accepted confirming purchase orders will be notified by the purchasing agent that future orders placed without the benefit of an official signed purchase order will be subject to non-payment.

Superintendent's Report

Dr. Wilson advised the Board that she met with Linda Gass, Purchasing Agent, who is preparing a packet of material for our administrators and will address the administrative council with regard to confirming purchase orders.

Analysis of Energy and Health Care Costs

Mr. Nimmo presented a report to the Board of Education regarding goal IV on energy analysis and health care cost analysis. The major energy categories we have analyzed are the usage and cost of electricity and the usage and cost for heating our

buildings. The heating analysis includes natural gas and fuel oil usage. Mr. Nimmo went on to say that his discussion with LIPA and Keyspan that precipitated our meeting was the investigation of the use of wind turbines. He stated that we will be expanding the usage study to include additional years and research methods to better compare the data, cooperatively bidding for natural gas, conducting an energy audit with LIPA and Keyspan, investigating solar power generation and finally, suggesting that we engage LIPA in the joint study of wind. All or a combination of these efforts should help us to contain and reduce the funds necessary to operate our schools.

With regard to health care costs, Mr. Nimmo attached spreadsheets to his report illustrating details of the costs for health insurance that the district provides its employees. Included is a history of the premium rates for the New York State Health Insurance Plan indicating monthly rates and the percentage change in rates from 2003 to 2007.

A comprehensive report on energy analysis and health care costs is on file in the office of the assistant superintendent for business. Mr. Schoer and Mr. Mastroianni stated that they were very pleased with Mr. Nimmo's reports and that they were very informative and well done.

Progress of Board of Education Goals for 2007-2008

The progress of goals was discussed including setting up subcommittee meetings for policy review, space utilization at TJJ, and Universal Pre-K. Mr. Schoer stated that the space concern at TJJ is a pressing issue and must be addressed. He continued that we need to find out what is going on in other buildings so that we can decide what we are doing in TJJ. Dr. Wilson responded that Lahey is the building that has the most urgent need. Mr. Schoer asked when we will get next year's enrollment projection. Dr. Wilson directed Mr. Hartner to take care of this. Mrs. Boba expressed concern regarding the space issue at TJJ and stated that if we do not address it the Board will be completely remiss. A board member suggested touring TJJ during the day when students are here. Mrs. Boba suggested that Mr. Cacciola be invited to this tour. Dr. Wilson stated that some internal redesign work would be done by Mr. Cacciola. Mr. Schoer suggested that perhaps EXCEL Aid can be used to remedy some of the problems. Dr. Wilson advised the Board that we would need voter approval on this in order to redefine the capital reserve fund. Dr. Chen asked Dr. Wilson if she would categorize needs along with the architects. Dr. Wilson responded, that she would. Mr. Mastroianni stated that he didn't see any more pressing need than what we saw tonight.

BOARD OF EDUCATION MINUTES

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (6-0), the following minutes were approved:

- Regular Meeting, October 17, 2007

Mr. Toles left the meeting at 9:50 p.m.

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba and carried (5-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the November 14, 2007 Board of Education meeting were approved by consent.

4.1 Treasurer's Report

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for October 2007 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of November 14, 2007 were accepted.

4.3 School Service/Specialized Education Agreement

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions was approved.

- **Levittown School District** to provide adequate instruction, related services and/or a facility to a disabled student residing in the Harborfields Central School District in accordance with the individualized education program (IEP) for the period of September 1, 2007 through June 30, 2008 at a rate of \$39,491 for the instructional program, \$60.00 monthly for related services for a total annual tuition of \$40,091.00.

4.4 Budgetary Transfer of Funds

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the official minutes of November 14, 2007 were approved.

4.5 Surplus Library Books

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the surplus library books at Harborfields High School as listed in the official minutes of November 14, 2007 were declared surplus and will be disposed of accordingly.

4.6 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

- \$2,000.00 from the Harborfields Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics
- \$2,000.00 from the Northport Cow Harbor United Soccer Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics
- \$5,500.00 from the United Teachers of Harborfields, Harborfields SEPTA, and the New York State United Teachers to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction

It was further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- 2110.2000.36.2420.....\$ 2,000.00
- 2855.2000.36.2855.....\$ 2,000.00
- 2070.5110.42.2070.....\$ 5,500.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.7 Gift

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following gift was accepted:

- \$1,550.00 from the Art Department at Harborfields High School to be applied to the Roy Schwen Scholarship within the Trust and Agency Fund

HUMAN RESOURCES RESOLUTIONS

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources (with the exception of 5.4 Civil Service Appointments) on the agenda of the November 14, 2007 Board of Education meeting were approved by consent.

5.1 Resignation

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Green, Tami, Elementary Teacher, WDPS effective November 30, 2007

5.2 Leaves of Absence

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved:

Name	Assignment	School	Dates Paid	Dates Unpaid
Riekert, Laura	Art Teacher	TJL	9/28/07-12/20/07	N/A
AMENDED LEAVES OF ABSENCE				
Lowenhar, Jessica	Speech Teacher	HHS	10/1/07-12/21/07 (amended dates from 10/22/07-1/22/08)	12/24/07-8/31/08 (amended dates from 1/23/08-8/31/08)
Shade, Jeffrey	Social Studies Teacher	OMS	12/17/07-1/11/08 (amended dates from 12/3/07-12/21/07)	N/A

5.3 Professional Appointments

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of November 14, 2007 were approved.

Part-time		
Name	School	Assignment
Norton, Ann	WDPS	Teaching Assistant
Roldan, Vivian	WDPS/TJL	Teaching Assistant

5.5 Substitute List Addendum 2007-2008..... Enclosure 5.5

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of November 14, 2007 was approved.

5.6 Extension of Emergency Conditional Appointments

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following employees were granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Frank Bonomo	Substitute Security Guard	District
Michael Colon	Substitute Custodial Worker	District
Maria Hart	Substitute Food Service Worker	District
Dennis Hendrickson	Substitute Security Guard	District
Catherine Lane	Substitute Clerical Worker	District
Holli Phillips	Substitute Food Service Worker	District
Nicholas Mondelli	Substitute Custodial Worker	District
Brigitte Ohlenschlaeger	Substitute School Teacher Aide Substitute Teaching Assistant	District
Linda Romandetti	Clerk Typist	District
Diane Sargent	Substitute School Teacher Aide Substitute Teaching Assistant	District
Nancy Sledz-Joyce	Substitute Clerical Worker	District

5.7 Extracompensation Appointment Schedule 2007-2008

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of November 14, 2007 were approved.

5.8 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL:

Math Teachers: 26 one-hour sessions from October 22, 2007-May 22, 2008	
Name	Rate of Pay
Program Coordinator	
Scharbo, Mary Beth	\$60.15 per hour for approximately 20 hours
Math Teaching Assistants	
Shirvell, Kevin	\$13.43 per hour

5.9 District Board of Education Members to Attend Conference

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following Board of Education member was authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- **James T. Brennan** to attend the NYSSBA conference entitled “Superintendent’s Search Process” on November 29, 2007 in Latham, New York

5.4 Civil Service Appointments

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of November 14, 2007 were approved as amended.

Emergency Conditional Probationary		
Name	School	Assignment
Biancardi, William	HHS	Guard (10-month)
Mondelli, Nicholas	HHS	Custodial Worker I
Pangallo, Frank	TJL	Guard (10-month)
Rubino, Joseph	OMS	Guard (10 month)
Probationary		
Cannon, Christopher	WDPS/HHS	Guard (10-month)

Mr. Schoer withdrew his motion on the above resolution and Dr. Chen asked that this item be tabled to executive session. All were in favor to table this resolution.

INSTRUCTION CONSENT AGENDA

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the November 14, 2007 Board of Education meeting were approved by consent.

6.1 Overnight Field Trips

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the overnight field trips listed below were approved.

- DECA students from Harborfields High School to participate in the New York State DECA competition to be held in Rochester, New York from March 4-7, 2008
- Harborfields High School's wrestling team to participate in the Berlin Invitational Wrestling Tournament in Berlin, Connecticut from December 14-15, 2007
- Harborfields High School's Model United Nations Club to participate in a Model United Nations conference to be held in Philadelphia, Pennsylvania from February 1-3, 2008
- Harborfields High School's Marching Band, Kickline, and Vocal Ensemble to participate in a parade at Hershey Park, Hershey, Pennsylvania from May 16-17, 2008

6.2 Guidance Internship

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the graduate student listed below was granted a non-paid 300 hour guidance internship assigned to the Oldfield Middle School guidance department commencing January 2008.

- Jennifer Mosden, Long Island University, C.W. Post Campus

6.3 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the October 10, 2007, October 23, 2007, October 24, 2007 and October 31, 2007 meetings of the Committee on Special Education, amendments to the October 15, 2007, October 18, 2007, October 23, 2007, October 24, 2007, October 25, 2007, October 28, 2007, October 29, 2007, October 30, 2007 and October 31, 2007 meetings of the Committee on Special Education, the October 25, 2007 and October 26, 2007 meetings of the Committee on Preschool Special Education, and the October 5, 2007, October 9, 2007, October 11, 2007, October 12, 2007, October 18, 2007, October 25, 2007 and October 26, 2007 meetings of the Subcommittee on Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

6.4 Designation of District Representative to Initiate Referrals to the Committee on Special Education

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Board of Education of the Harborfields Central School District designates the Executive Director of Pupil Personnel Services and/or the Assistant Director of Pupil Personnel Services as the district representatives with authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1). All other professional staff shall be authorized to request a referral to the Executive Director of Pupil Personnel Services and/or the Assistant Director of Pupil Personnel Services which shall be made on the form approved by the Executive Director of Pupil Personnel Services.

6.5 Agreement and Release Resolving and Impartial Hearing

Upon motion duly made by Mr. Giuliano, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the President of the Board of Education was authorized to enter into an agreement and release resolving an impartial hearing commenced on behalf of student #400198.

FINANCE RESOLUTION

4.1A School Service Agreement

Upon motion duly made by Mr. Schoer, seconded by Dr. Chen, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following school service agreement between the Harborfields Central School District and the contractor listed below was approved:

- **Seraph, Inc.** to provide school safety and security assessments as set forth in the agreement for the period November 1, 2007 through June 30, 2008 at a rate of \$8,700.00.

INSTRUCTION RESOLUTION

6.1A Agreement and Release Resolving an Impartial Hearing

Upon motion duly made by Dr. Chen, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, that the President of the Board of Education was authorized to enter into an agreement and release resolving an impartial hearing commenced on behalf of student #15375.

BOARD OF EDUCATION ACTIVITIES

NYSSBA Annual Convention and Education Trade Show, October 25-28, 2007,
Sheraton New York Hotel & Towers, New York, NY

Mr. Brennan, Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer, Mr. Toles, and Ms. Muller attended the NYSSBA Annual Convention and Education Trade Show in New York. Dr. Chen stated that the Keynote Speaker did a wonderful job. Several Board members reported on workshops which they attended and Mr. Schoer, voting delegate, reported on the business conducted at the Annual Resolutions meeting.

ITEMS FOR DISCUSSION

Dates for subcommittees of the Board of Education to review the Policy Manual

This item was discussed earlier in the meeting.

PUBLIC PARTICIPATION

A resident expressed concern over an alleged incident that occurred in Centerport and questioned why she received a letter from this district regarding this incident two days

after it occurred. She continued that she works in a neighboring district and notification was sent to that district the day it happened. She was concerned about the way this was handled by administration. She asked why parents aren't getting e-mails concerning these types of situations. Dr. Wilson responded that we do not have e-mail addresses for every parent. The parent also questioned why the welcome back letter is still on the website from the summer.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (5-0), the Board of Education moved to Executive Session at 10:30 p.m. for the purpose of discussing a disciplinary matter and litigation regarding the Superintendent of Schools.

Mr. Toles returned to the meeting at 10:35 p.m.

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), the Board returned to the regular meeting at 11:40 p.m.

5.4 Civil Service Appointments

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of November 14, 2007 were approved as amended.

Emergency Conditional Probationary		
Name	School	Assignment
Biancardi, William	HHS	Guard (10-month)
Mondelli, Nicholas	HHS	Custodial Worker I
Pangallo, Frank	TJL	Guard (10-month)
Rubino, Joseph	OMS	Guard (10 month)
Probationary		
Cannon, Christopher	WDPS/HHS	Guard (10-month)

EXECUTIVE SESSION

The Board of Education returned to Executive Session at 11:42 p.m. for purpose of legal matters concerning the Superintendent of Schools.

At 11:43 p.m., Dr. Wilson, Ms. Todaro, Mr. Nimmo, and Mr. Hartner were excused from the meeting.

At 12:03 a.m., the Board of Education returned to the regular meeting.

ADJOURNMENT

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (6-0), the Board adjourned the regular meeting of November 14, 2007 at 12:04 a.m.

Respectfully submitted,

Barbara Muller
District Clerk