

UNAPPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	October 17, 2007
Place of Meeting	-	WDPS - Cafetorium
Board Members Present		Mr. Brennan, Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Schoer, Mr. Toles
Board Members Absent	-	Mr. Giuliano
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Ms. Maureen Kelly, Mr. Dennis Kelly, WDPS PTA, Community Members

Prior to the opening of the meeting, the Board of Education and Superintendent of Schools toured the Washington Drive Primary School.

AUDIT COMMITTEE

Mr. Brennan opened the public session of the meeting at 6:30 p.m. and upon motion duly made by Dr. Chen, seconded by Mr. Toles and carried (5-0), the Board of Education, Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner and Jill Fichter of Coughlin, Foundotos & Danowski convened as the audit committee at 6:32 p.m. Mrs. Boba exited the meeting at 7:00 p.m.

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer and carried (5-0), the audit committee moved to the public session at 7:20 p.m.

EXECUTIVE SESSION

Upon motion duly made by Dr. Chen, seconded by Mr. Toles and carried (5-0), the Board moved to Executive Session at 7:22 p.m. for the purpose of discussing a legal matter concerning a special education student.

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer and carried (5-0), the Board returned to the regular meeting at 7:45 p.m.

Mr. Brennan called the meeting to order at 7:46 p.m. and led the audience in the Pledge of Allegiance. He instructed those in attendance where to exit the building in case of an emergency. He also instructed those in attendance to turn off cell phones and silence all beepers.

District Clerk Pro-tem

Upon motion duly made by Dr. Chen, seconded by Mr. Mastroianni and carried (5-0), Janet T. Pancir was appointed as District Clerk Pro-tem for the regular meeting of October 17, 2007 in the absence of the District Clerk.

Board Recognition Week, October 22-26, 2007

Dr. Wilson introduced Darlene Forte and Sue Serwan, Co-Presidents of the Washington Drive Primary School's PTA. The PTA members worked with the students to produce a beautiful framed photo of children forming the number 50 celebrating the anniversary of the Harborfields Central School District. Several students and parents presented this gift in appreciation of the dedication of the Board of Education members. The photograph will be hung in the Board of Education conference room at OMS.

PUBLIC PARTICIPATION

Mr. Jeff Shade, President of UTH, addressed the Board of Education and community members in attendance to express sadness at the loss of Rosemarie Palmieri, Literacy Teacher at TJL. Mr. Shade commended Ms. Tuzzi and her staff for the family atmosphere and professionalism at TJL. Ms. Tuzzi was honored to give the eulogy for Rosemarie and Mr. Shade said she captured the true essence of Rosemarie.

SUPERINTENDENT'S REPORTS

Student Representative's Report

Brian Cooper, Student Representative, reported to the Board of Education on the Homecoming weekend expressing the enthusiasm and activities as being the best in his four years at HHS. Students attending the spirit week activities, the pep rally and bonfire, and the dance all enjoyed with no incidents or problems. The seniors won the float competition and the football team won the game.

He further reported that 300 freshmen were welcomed to the high school and the new buddy program relieved much of their tension of starting in high school. The HHS marching band had a great performance at Hofstra. The Tri-M Music Inductions were held for the performing arts students, and Greg Modelewski was honored as a scholar and artist.

Audit Committee Report

Mr. Mastroianni was introduced by Mr. Brennan to give a report on the audit committee meeting earlier in the evening. He indicated that Jill Fichter reported to the committee and there were some questions from Board members. The audit committee will reconvene at a later date to finalize these questions. Ms. Fichter will also present a public report at a future Board of Education meeting.

Superintendent=s Report

Dr. Wilson stated that she was touched by the services for Rosemarie Palmieri and commended Ms. Tuzzi for the warm eulogy she gave for her.

Dr. Wilson indicated that the facilities utilization issue at TjL is being reviewed by Roger Smith of BBS who will evaluate the needs for special education and music space in the coming year. There will be more detailed information presented at the November 14 Board meeting at which time the Board will tour TjL with BBS.

Dr. Wilson commended Dr. Bennardo and the staff at HHS on the Homecoming events and shared some photos of the events.

3.1 BOARD OF EDUCATION MINUTES

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (5-0), the following minutes were approved.

- Special Meeting, September 5, 2007
- Regular Meeting, September 19, 2007
- Special Meeting, October 3, 2007

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance were approved by consent.

4.1 Treasurer's Report

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for September 2007 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of October 17, 2007 were accepted.

4.3 School Service/Specialized Education Agreements

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Association for Children with Downs Syndrome** to provide educational and behavioral consultation services for children with downs syndrome for the period of September 1, 2007 through June 30, 2008 at a rate of \$150.00 per hour.
- **Joseph F. Dono, Ph.D** to provide psychological services, evaluations, tri-annuals, and parent/staff consultation for the period of July 1, 2007 through June 30, 2008 at a rate of \$150.00 per hour.
- **Millennium Children's Therapy** to provide speech and language, occupational, and physical therapy for the period of July 1, 2007 through June 30, 2008 at a rate of \$52.00 per session.
- **O'Connell, Selig & Associates, LLP** to provide occupational, speech/language, and physical therapy for the period of July 1, 2007 through June 30, 2008 at a rate of \$45.00 per ½ hour treatments, \$30.00 per ½ hour group therapy, and \$200.00 per evaluation.
- **L & M Educational Consultants, LLC** to provide occupational, speech and special educator therapy services for the period of July 1, 2007 through June 30, 2008 in accordance with the rate schedule outlined in said agreement.
- **Marion K. Salomon & Associates, Inc.** to provide applied behavioral analysis (ABA) methodology and techniques for the period of September 1, 2007 through June 30, 2008 in accordance with the rate schedule outlined in said agreement.

4.4 Gifts and Increase in Appropriations

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

- \$1,485.00 from SEPTA to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum & Instruction
- \$5,000.00 from Mr. & Mrs. James Burke to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics
- \$93.67 from TJJ PTA to be used at the discretion of Florence Tuzzi, Principal, TJJ
- \$15,500.00 from the Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics

It was further resolved that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- 2070.5110.42.2070.....\$ 1,485.00
- 2855.2000.36.2855.....\$ 5,000.00
- 2110.5100.06.2430.....\$ 93.67
- 2855.2000.36.2855.....\$15,500.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

Mr. Brennan expressed appreciation to the Booster Club, SEPTA and the TJJL PTA for their generous donations for the school community.

4.5 Surplus Equipment

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the surplus computer equipment at Oldfield Middle School, as listed in the attachments to the official minutes of October 17, 2007, were declared surplus and will be disposed of accordingly.

4.6 Revised Board Policy and Regulation.....Enclosure 4.6

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following revised policy and regulation as attached to the agenda of October 17, 2007 was adopted.

- File 8332: District-owned Cellular Telephones
File 8332-R: District-owned Cellular Telephones Regulation

HUMAN RESOURCES RESOLUTIONS

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Mr. Brennan called for removal of item 5.11 (Agreement Between Harborfields Central School District and General Investigative Services) from the finance consent agenda.

Consent Agenda – Human Resources

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources with the exception of item 5.11 on the agenda of the October 17, 2007 Board of Education meeting were approved by consent.

5.1 Resignations

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Abu-Gheida, Carole, Part-time Teaching Assistant, OMS, effective November 9, 2007
- Cervini, Robert, Part-time Teaching Assistant, OMS, effective September 28, 2007
- Correll, Kaitlyn, Part-time Teaching Assistant, OMS, effective October 18, 2007
- Minton, Betty, School Teacher Aide, OMS, effective November 2, 2007 for the purpose of retirement

5.2 Leaves of Absence

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved.

Name	School	Assignment	Effective Dates	Paid Unpaid
Antretter, Regina	HHS	Mathematics Teacher	10/29/07-1/29/08	Paid
Durso, Evelyn	OMS	Part-time Teaching Assistant	9/24/07-3/31/07	Unpaid
Shade, Jeffrey	OMS	Social Studies Teacher	12/3/07-12/21/07	Paid

It was further resolved that the dates of the following leave of absence were amended.

- Pennisi, Jennifer, Speech Teacher, WDPS, **from** May 29, 2007 through October 26, 2007 **to** May 29, 2007 through October 31, 2007

5.3 Civil Service Appointments

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of October 17, 2007 were approved.

Probationary		
Name	School	Assignment
Boccard, Joann	HHS	Part-time Clerk Typist
Emergency Conditional Probationary		
Hendrickson, Dennis	District	Guard

5.4 Substitute List Addendum 2007-2008

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of October 17, 2007 was approved.

5.5 Extension of Emergency Conditional Appointments

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the following employees were granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Hendrickson, Dennis	Substitute Security Guard	District
Lane, Catherine	Substitute Clerical Worker	District
Phillips, Holli	Substitute Food Service Worker	District
Romandetti, Linda	Clerk Typist (12-month)	District
Sargent, Diane	Substitute School Teacher Aide Substitute Teaching Assistant	District
Sledz-Joyce, Nancy	Substitute Clerical Worker	District

5.6 Extracompensation Appointment Schedule 2007-2008

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of October 17, 2007 were approved.

5.7 Abolishment and Establishment of Positions

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0) effective October 17, 2007, a vacant professional position in the Harborfields Central School District was abolished in the following area of classification.

PROFESSIONAL	NUMBER OF POSITIONS
Teaching Assistant	1.0 FTE

It was further resolved that the following professional position in the Harborfields Central School District was created in the following area of classification.

PROFESSIONAL	NUMBER OF POSITIONS
Elementary Teacher	1.0 FTE

5.8 Increase in Hours for the “Sailing to Success” Reading/Mathematics Program at WDPS

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours for the “Sailing to Success” reading/mathematics program at WDPS:

ELA Teachers: 51 one-hour sessions from November 5, 2007-June 4, 2008	
Name	Rate of Pay
Fiorella Russo, Christine	\$39.14 per hour
Knice, Kristin	\$39.14 per hour
Mercado, Oscar	\$39.14 per hour
ELA Teaching Assistants	
Benenson, Carolyn	\$14.69 per hour
Ambrosio, Gale	\$11.92 per hour

5.9 Increase in Hours for the “Lahey Lions” Reading/Mathematics Program at TJL

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the following personnel were granted an increase in hours for the “Lahey Lions” reading/mathematics program at TJL:

ELA Teachers: 51 one-hour sessions from October 22, 2007-May 22, 2008	
Name	Rate of Pay
Baker, Cindy	\$39.14 per hour

Doctor, Melissa	\$39.14 per hour
Dolce, Jennifer	\$39.14 per hour
Greenwald, Vincenza	\$39.14 per hour
Kelly, Melissa	\$39.14 per hour
Lever, Kerry	\$39.14 per hour
Oliva, Tara	\$39.14 per hour
Spatafora, Elizabeth	\$39.14 per hour
Vlcek, Christine	\$39.14 per hour
Math Teachers: 26 one-hour sessions from October 22, 2007-May 22, 2008	
Name	Rate of Pay
Burdman, Trudy	\$39.14 per hour
Einhorn, Elana	\$39.14 per hour
McFaul, Karen	\$39.14 per hour
Oliva, Tara	\$39.14 per hour
ELA Teaching Assistants	
Name	Rate of Pay
Blair, Ellen	\$13.43 per hour
Girard, Carolyn	\$13.88 per hour
Lom, Judith	\$13.43 per hour
Shirvell, Kevin	\$13.43 per hour
Smalley, Jodi	\$13.88 per hour
Math Teaching Assistants	
Melchior, Dale	\$14.34 per hour
Girard, Carolyn	\$13.88 per hour

5.10 New Teacher Mentor Program for 2007-2008 School Year

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the following staff

member was approved for participation in the New Teacher Mentor Program for the 2007-2008 school year with a stipend of \$37.69 per hour for a maximum of 45 hours.

- Schilder Herenlip, Trudy

5.12 District Board of Education and Staff Members to Attend Conference

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the following Board of Education members were authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- **James T. Brennan, Donald W. Mastroianni, Dr. Judith A. Chen, Nicholas P. Giuliano, Gary Schoer, Dr. Janet Ceparano Wilson, Diana Todaro, Michael Hartner, William H. Nimmo** to attend the N-SSBA semi-annual dinner meeting, December 4, 2007, Watermill Restaurant, Smithtown, New York.

Mr. Brennan asked about the differences in the general investigative companies listed in Item 5.11. Dr. Wilson explained that it would be helpful to have two firms in the event one is not available for particular cases. Mr. Schoer asked for a report at the end of the year as to how the district utilized the services and the effectiveness of the services.

5.11 Agreements Between Harborfields Central School District and General Investigative Services.....Enclosure 5.11

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the agreements between the Harborfields Central School District and the investigative service companies listed below periodically requested by the district throughout the 2007-2008 school year were approved.

- **Alpha Group** to provide general investigative services for the period of July 1, 2007 through August 31, 2008 at a rate of \$80.00 per hour.
- **Fanning Investigative Services, Inc.** to provide general investigative services for the period of July 1, 2007 through August 31, 2008 at a rate of \$70.00 per hour.

It was further resolved that the Board of Education hereby authorized the Board President to execute these agreements for the district.

INSTRUCTION RESOLUTIONS

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda - Instruction

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (5-0) and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the October 17, 2007 Board of Education meeting were approved by consent.

6.1 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (5-0) and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations of the September 12, 2007, September 18, 2007, September 26, 2007 and October 3, 2007 meetings of the Committee on Special Education, the September 27, 2007 meeting of the Committee on Preschool Special Education, and the September 21, 2007, September 25, 2007 and October 2, 2007 meetings of the Subcommittee on Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

***HUMAN RESOURCES AND INSTRUCTION ADDENDUM
RESOLUTIONS***

Call for removal of resolutions from the HUMAN RESOURCES AND INSTRUCTION consent agenda addendum

Consent Agenda Addendum – Human Resources and Instruction

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the resolutions in the areas of Human Resources and Instruction on the agenda addendum of the October 17, 2007 Board of Education meeting were approved by consent.

5.1A Professional Appointment

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the agenda addendum of October 17, 2007 was approved.

Probationary		
Name	School	Assignment
Catanzaro, Kerry	WDPS	Part-time Teaching Assistant

**6.1A Review of IEP Recommendations and Authorization
for Placement and Services**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (5-0) and upon the recommendation of the Superintendent of Schools, after review by the Board of Education of the IEP recommendations of the September 6, 2007 meeting of the Committee on Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE.

BOARD OF EDUCATION ACTIVITIES

N-SSBA Annual Resolutions Dinner, September 25, 2007, Fox Hollow, Woodbury, NY

As delegate for the Harborfields Board of Education, Mr. Schoer reported that the meeting was very similar to past resolutions dinners. He further reported that the Board did not learn anything new over the course of the discussion but it helped to formulate what the other districts are doing.

ITEMS FOR DISCUSSION

Board Recognition Program

Dr. Wilson addressed the Board regarding the recognition of students at the Board meetings. She indicated that the Board wanted to see a more even distribution of students at the meetings. Dr. Wilson suggested that each school be assigned a Board meeting and all youngsters in their building be honored at the same time unless an extraordinary achievement occurs. There was brief discussion of the pros and cons of this arrangement. Mr. Brennan indicated that it would be whatever the Superintendent preferred but he was happy with the awards presentations last year. Dr. Chen was pleased with the program last year honoring the students in a timely manner, and Mr. Mastroianni agreed with her. It was decided that the students would be honored as the achievements were earned and not according to building.

Action Plans for Board of Education Goals 2007-2008

Dr. Wilson asked to table this to executive session after the public meeting.

2008-2009 Budget Planning

Dr. Wilson discussed the budget planning for the previous year and asked the Board if they wanted to proceed in the same manner. She called upon Mr. Nimmo to give a rough projection of the tax rate. He indicated that with a roll-over budget with salary and

contractual increases, the roughest of estimate would be 5% without any added priorities. Mr. Mastroianni requested that the "wish list" items be provided to the Board in advance for review. Mr. Toles and Mr. Brennan agreed that the Board would like to see the "wish lists".

Washington Drive Courtyard Project

Dr. Wilson called upon Mrs. Kelly, Principal at WDPS, to provide information on the proposed courtyard project at her school. She indicated that the front courtyard needs to be beautified. The WDPS PTA is working with the Acts of Kindness Committee to develop a plan to improve the appearance of the courtyard. Mrs. Kelly proposed that the students would be involved with the plantings and it would be called the "Literacy Garden". She further explained that the students would design tiles through the PTA and parents would be able to purchase them to raise money for the project. The tiles would be placed on a material board and not adhered directly to the building. The project planners would like to involve the shop classes at the high school to help building the planters for the courtyard. Mr. Mastroianni asked that a rough sketch of the plans be provided to the Board of Education for review. Mrs. Kelly indicated that she would keep Dr. Wilson and in turn the Board of Education apprised of their progress.

PUBLIC PARTICIPATION

A staff member commented on how nice the tailgate party was at the high school this year in the spirit of homecoming.

Dr. Wilson presented certificates from Western Suffolk BOCES to the Board members in honor of School Board Recognition Week.

Mr. Brennan informed the District Clerk Pro-tem that Mr. Mastroianni would be the Pro-tem for Executive Sessions at all meetings.

EXECUTIVE SESSION

Upon motion duly made by Mr. Mastroianni, seconded by Dr. Chen, and carried (5-0), the Board moved to Executive Session at 8:48 p.m. for the purpose of legal matters concerning the Superintendent, personnel matters to review the evaluation process for the Superintendent, and the self-assessment of the Board of Education as detailed in the action plans for 2007-2008 goals..

Mrs. Boba entered the meeting at 8:32 p.m. and joined the Board in Executive Session.

Ms. Todaro, Mr. Nimmo and Mr. Hartner exited the meeting at 9:58 p.m.

Dr. Wilson exited the meeting at 10:15 p.m.

Upon motion duly made by Mr. Schoer, seconded Mrs. Boba, and carried (6-0), the Board returned to the regular meeting at 11:56 p.m.

ADJOURNMENT

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (6-0), the Board adjourned the regular meeting of October 17, 2007 at 11:57 p.m.

Respectfully submitted,

Janet T. Pancir
District Clerk Pro-tem

/jtp