

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK

Kind of Meeting	-	Special Meeting
Date of Meeting	-	October 3, 2007
Place of Meeting	-	OMS Board Room
Board Members Present	-	Mr. Brennan, Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Members Absent	-	None
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Community Members

Prior to the meeting, the Board hosted the new and newly tenured teacher reception in the auditorium of the Oldfield Middle School.

Mr. Brennan called the meeting to order at 7:51 p.m. and led the audience in the Pledge of Allegiance. He then instructed those in attendance where to exit the building in case of an emergency and also to turn off cell phones and silence all beepers.

### **PUBLIC PARTICIPATION**

There was no public participation at this time.

### **SUPERINTENDENT'S REPORTS**

#### Superintendent=s Report

Dr. Wilson advised the Board that the cluster meeting with area superintendents and Senators Flanagan and Marcellino was held last Friday. All of the Huntington and Smithtown Superintendents were present. The message from the senators was that the budget going forward will be even tighter this year than last year. She continued that we have applied for monies for the shared municipal grant program health services for Suffolk County. Dr. Wilson continued that she has been exploring monies for Green Schools Summit. There will be a meeting on October 15 which will be a full day meeting. Mr. Nimmo and Mr. Cacciola will be attending along with Dr. Wilson. Dr. Wilson invited Board members to attend this meeting at SUNY Farmingdale. Congressman Steve Israel and Governor Spitzer will be attending this meeting.

Dr, Wilson informed the Board that the Newsday Marching Band Festival will be held at Hofstra University on October 16 from 5 p.m. to 11 p.m.

Action Plans for the 2007-2008 Board of Education Goals

The Board expressed concern regarding some of the action plans for their goals. Mr. Schoer stated that with regard to Goal IV (Analyze Costs and Revenues), the district should set up a meeting with all governmental agencies and other school districts, as well as district administrators and Board members, to explore ways that we can share costs with them to save money. Mr. Mastroianni agreed with Mr. Schoer and stated that we need something broader than just health care. We need to let people know we are willing to share. Mr. Brennan stated that we purchase items through BOCES and that we do cooperative buying through them. He continued that many districts pay for BOCES services but do not always use what they pay for. Mr. Brennan asked: 1. what are we currently doing through BOCES?; and 2. what are we paying for through BOCES? He further stated that we should be modeling after other groups that are sharing. Dr. Chen stated that it would be helpful to find out what we are already doing with regard to cost savings. Another area we should explore is borrowing money.

Mr. Brennan and Mr. Mastroianni stated that with regard to the safety goal, the Board is simply looking for an assessment and not a recommendation which was previously given to them. He continued that the Board wants to be a part of the decision making process. He continued that the Safety Committee would be doing part of the assessment by reviewing and revising the Emergency Management Plan. Dr. Chen stated that the board needs an assessment of the current safety plan then we can decide what needs to go into the budget.

Dr. Chen commented that with regard to Goal IV she thought the Board talked about sale/utilization of district property. The wording of the goal states utilization only. Dr. Wilson stated that she would change the wording of this goal.

Mr. Toles entered the meeting at 8:10 p.m.

Mr. Mastroianni had some comments regarding Goal III (Evaluation Procedures), but felt it would be better suited for executive session.

Dr. Wilson expressed concern that the Board is placing too much on Mr. Nimmo with all of these goals and asked if the Board might want to consider a single goal this year.

Mr. Toles asked that the report given to the Board last spring on safety be reprinted.

Mr. Mastroianni stated that the Board should keep all of the goals. We should not have a single goal.

**FINANCE RESOLUTIONS**

**Call for removal of resolutions from the FINANCE consent agenda**

## **Consent Agenda - Finance**

Mr. Giuliano asked for the removal of item 4.1 (Transportation Bid) from the agenda. There were no other items in the area of finance on the agenda.

### **4.1 Transportation Bid**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following transportation bid as contained in the official minutes of October 3, 2007 was approved.

- Bid 2007-7: Huntington Coach Corp.

## ***HUMAN RESOURCES RESOLUTIONS***

### **Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

Mr. Giuliano asked for removal of item 5.1 – Resignation, Mr. Mastroianni asked for removal of item 5.2 – Professional Appointment, and Mr. Giuliano asked for removal of item 5.6 Abolishment and Establishment of Position.

## **Consent Agenda – Human Resources**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources (with the exception of item 5.1, 5.2, and 5.6 as noted above were approved by consent.

### **5.1 Resignation**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, this item was tabled.

### **5.2 Professional Appointment**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, this item was tabled.

### **5.3 Substitute List Addendum 2007-2008**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of October 3, 2007 was approved.

**5.4 Extracompensation Appointment Schedule 2007-2008**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of October 3, 2007 were approved.

**5.5 New Teacher Mentor Program for 2007-2008 School Year**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following staff members were approved for participation in the New Teacher Mentor Program for the 2007-2008 school year with a stipend of \$37.69 per hour for a maximum of 45 hours.

Therese Gold
Andrea Parker

**5.6 Abolishment and Establishment of Position**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, this item was tabled.

**5.7 Increase in Hours**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following increase in hours were approved.

- Smalley, Jodi Lynn, Part-time Teaching Assistant, TJL from 6.0 hours per day to 6.25 hours per day effective October 18, 2007
- Gabriel, Sally, Part-time Teaching Assistant, at HHS from 5.75 hours to 6.0 hours at OMS effective September 24, 2007

**5.8 Board of Education Members and District Staff to Attend Conferences**

Upon motion duly made by Dr. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board members and district staff listed below were authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- **James T. Brennan, Donald W. Mastroianni, Maggie Boba, Dr. Judith A. Chen, Nicholas P. Giuliano, Gary Schoer, Joseph Toles, Dr. Janet Ceparano Wilson** to attend the N-SSBA 48<sup>th</sup> semi-annual dinner meeting on December 4, 2007 at the Watermill Restaurant, Smithtown, NY

- **Barbara Muller** to attend the Eastern Suffolk BOCES District Clerk's workshop on October 19, 2007 in Holbrook

## ***INSTRUCTION RESOLUTIONS***

### **Call for removal of resolutions from the INSTRUCTION consent agenda**

Mr. Giuliano asked for removal of item 6.1 – Overnight Field Trips from the agenda. There were no other items in the area of Instruction on the consent agenda.

#### **6.1 Overnight Field Trips**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following overnight field trips were approved:

- Boys cross country team of 14 high school students to participate in the Brown Cross Country Invitational from October 19-20, 2007
- 40 high school students from the Advanced Placement Government class to Washington D.C. from February 29, 2007 through March 1, 2007.

### **Call for removal of resolutions from the HUMAN RESOURCES consent agenda addendum**

There were no items removed from the Human Resources consent agenda addendum.

#### **Consent Agenda – Human Resources**

Upon motion duly made by Mrs. Boba, seconded by Dr. Chen, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the resolution in the area of Human Resources on the agenda addendum of October 3, 2007 Board of Education meeting was approved by consent.

#### **5.1A Civil Service Appointment**

Upon motion duly made by Mrs. Boba, seconded by Dr. Chen, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the official minutes of October 3, 2007 was approve.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Michalek, Lisa	HHS	Clerk Typist (12 month)

**PUBLIC PARTICIPATION**

There was no public participation at this time.

**EXECUTIVE SESSION**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried unanimously, the Board moved to Executive Session at 8:45 p.m. for the purpose of tabled personnel items, real estate, negotiations, and a legal matter involving the Superintendent.

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried unanimously, the Board returned to the special meeting at 9:50 p.m.

**5.1 Resignation**

Upon motion duly made by Mrs. Boba, seconded by Dr. Chen, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- Bryant, Nancy, Teaching Assistant, WDPS, effective August 31, 2007

**5.2 Professional Appointment**

Upon motion duly made by Dr. Chen, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointment in accordance with the schedule attached to the official minutes of October 3, 2007 was approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Bryant, Nancy	WDPS	Elementary Teacher

**5.7 Abolishment and Establishment of Position**

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, effective September 1, 2007, the vacant professional positions in the Harborfields Central School District were abolished in the following area of classification.

<b>PROFESSIONAL</b>	<b>NUMBER OF POSITIONS</b>
Teaching Assistant	1.0 FTE
Part-time Teaching Assistant	0.72 FTE

It was further resolved, upon the recommendation of the Superintendent of Schools, effective September 2007, the following professional position in the Harborfields Central School District was created in the following area of classification.

<b>PROFESSIONAL</b>	<b>NUMBER OF POSITIONS</b>
Elementary Teacher	1.0 FTE

At 9:55 p.m., Dr. Wilson, Ms. Todaro, Mr. Nimmo, and Mr. Hartner were excused from the meeting.

### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Toles, and carried unanimously, the Board returned to Executive Session at 9:56 p.m. to discuss legal matters involving the Superintendent.

Upon motion duly made by Mrs. Boba, seconded by Mr. Schoer, and carried unanimously, the Board returned to the special meeting at 10:55 p.m.

### **ADJOURNMENT**

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, the Board adjourned the special meeting at 10:56 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk