

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

September 19, 2007

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE at 7:45 P.M.

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS (7:45 – 8:30 p.m.)

- 2.1** Superintendent=s Report
Dr. Janet Ceparano Wilson, Superintendent of Schools
- 2.2** Executive Summary: Harborfields High School Assessments
and Graduation Statistics 2006-2007.....Enclosure 2.2
Dr. Janet Ceparano Wilson, Superintendent of Schools
Diana Todaro, Assistant Superintendent for Curriculum and Instruction
- 2.3** Capital Improvement Project.....Enclosure 2.3
William H. Nimmo, Assistant Superintendent for Business
- 2.4** Fund Balance Report and Discussion.....Enclosure 2.4
William H. Nimmo, Assistant Superintendent for Business
- 2.5** Enrollment Updates (Class Sizes).....Enclosure 2.5
Dr. Janet Ceparano Wilson, Superintendent of Schools

BOARD OF EDUCATION MINUTES

- Regular Meeting, August 15, 2007
- Special Meeting, August 29, 2007
- Special Meeting, September 5, 2007

Motion: _____ **Second:** _____ **Action:** _____

FINANCE RESOLUTIONS (8:30 – 8:35 p.m.)

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the September 19, 2007 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

4.1 Treasurer’s ReportEnclosure 4.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer’s Report for August 2007 be approved.

4.2 Schedules of Bills.....Enclosure 4.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of September 19, 2007 be accepted.

4.3 School Service/Specialized Education AgreementsEnclosure 4.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **CJI Consulting, Inc.** to conduct an audit of STAC filings and a review of school district’s procedures relating to submission of STAC forms, and provide training to designated staff of STAC procedures, state aid reimbursement, electronic filing, review of automated verification listings and approved payment reports. The agreement shall be in effect for the period of September 1, 2007 through June 30, 2008 at a rate of \$650.00 per day.
- **Daytop Preparatory School** to provide substance abuse treatment and educational services to students in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2007 through June 30, 2008 at a rate of \$87.00 per pupil per day of attendance.
- **Rebecca Kooper** to provide audiology services for the period of July 1, 2007 through June 30, 2008 at a rate of \$125.00 per hour.

4.4 Gift and Increase in Appropriations.....Enclosure 4.4

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- \$448.00 from TJL PTA to be used at the discretion of Florence Tuzzi, Principal, TJL

Be it further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- 2020.2000.06.2020.....\$448.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.5 Surplus Equipment.....Enclosure 4.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the surplus computer equipment at Oldfield Middle School, as listed in the attachments to the agenda of September 19, 2007, be declared surplus and disposed of accordingly.

4.6 Western Suffolk BOCES 2006-2007 AS-7 Service Contract.....Enclosure 4.6

Be it resolved, that upon the recommendation of the Superintendent of Schools, the revised AS-7 service contract between Western Suffolk BOCES and the Harborfields Central School District for the 2006-2007 school year, as attached to the agenda of September 19, 2007 be approved.

Be it further resolved, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

4.7 Acceptance of Internal Auditor's Initial Risk Assessment of the Harborfields Central School District Enclosure 4.7

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education accepts the Initial Risk Assessment of the Harborfields Central School District's Financial Operations for the period January 1, 2007 to March 31, 2007 prepared by R.S. Abrams & Co., LLP.

4.8 Establishment of Tax Levy for the 2007-2008 School Year Enclosure 4.8

Resolved, that the General Fund Budget Appropriations for 2007-2008 be set as follows: \$64,427,569

And be it further resolved, that pursuant to subd. 1, Sec. 138 of the Real Property Tax Law the district apply to the 2007-2008 tax levy surplus fund balance as follows:
Fund Balance to be applied: \$1,100,000

And be it further resolved, that the estimate of state aid for 2007-2008 is as follows:
Estimated State Aid for 2007-2008: \$13,093,331

And be it further resolved, that the estimate of revenue from all other sources is as follows:
Estimated Miscellaneous Revenue: \$1,200,000

And be it further resolved, that pursuant to subd. 12 of Sec. 1604 of Education Law, after subtracting the estimated receipts and the application of the Fund Balance determined above, the required levy of taxes for school district purposes be established as follows:
Tax Levy for General Budget \$49,034,238

And be it further resolved, that pursuant to Sec. 259 and/or subd. 5(1), Sec. 1804 of the Education Law, the following additional tax levies also be established:

For the School District public library, as requested by the Library Trustees. \$4,097,189

<u>ESTIMATED TAX RATES</u>	<u>Amount to be Levied</u>	<u>Estimated Tax Rate/\$100</u>
For Regular School Purposes	\$ 49,034,238.	\$187.01 (+ 4.3%)
School District Public Library	\$ 4,097,189.	\$ 15.63 (+4.7%)

HUMAN RESOURCES RESOLUTIONS (8:35-8:45 p.m.)

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the September 19, 2007 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

5.1 Resignations Enclosure 5.1

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following resignations be accepted:

- Bucki, Patricia, Part-time Teaching Assistant, TJL, effective August 30, 2007
- Csogi, Kathleen, Part-time Clerk Typist, HHS, effective September 6, 2007
- Farrell, William, Security Guard, HHS, effective September 5, 2007
- Gonzalez, Jaime, Custodial Worker I, HHS, effective September 21, 2007
- Hennessy, Brian, School Teacher Aide, HHS, effective September 8, 2007

5.2 Professional Appointments Enclosure 5.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the agenda of September 19, 2007 be approved.

Administrative		
Name	School	Assignment
Columbo, Jack	District	Interim Assistant Director of Pupil Personnel Services
Probationary		
Name	School	Assignment
Gutmann, Jennifer	TJL/OMS	Special Education Teacher
Part-time		
Name	School	Assignment
Robertson, Lucille	OMS	Teaching Assistant

5.3 Civil Service Appointment.....Enclosure 5.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment in accordance with the schedule attached to the agenda of September 19, 2007 be approved.

Probationary		
Name	School	Assignment
Callahan, William	WDPS	Custodial Worker I

5.4 Permanent Appointment-Civil Service

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following civil service employee receives permanent appointment.

Permanent Appointment			
Name	School	Assignment	Effective Date
Hayes, Timothy	District	Maintenance Mechanic II	October 2, 2007

5.5 Substitute List Addendum 2007-2008..... Enclosure 5.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the agenda of September 19, 2007 be approved.

5.6 Extension of Emergency Conditional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
Carbone, Christine	Summer Clerical Worker	District
Djossa, Christina	Summer Clerical Worker	Business Office
Joyce, Patricia	Substitute Food Service Worker	District

5.7 Extracompensation Appointment Schedule 2007-2008 Enclosure 5.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of September 19, 2007 be approved.

5.8 Memorandum of Agreement between Harborfields Building Administrators Association and HCSD Enclosure 5.8

Be it resolved, upon the recommendation of the Superintendent of Schools, the memorandum of agreement between Harborfields Central School District and the Harborfields Building Administrators Association, as attached to the agenda of September 19, 2007, be approved.

Be it further resolved, the Board of Education hereby authorizes the Superintendent of Schools to execute this agreement for the district.

5.9 New Teacher Mentor Program for 2007-2008 School Year

Be it resolved, upon the recommendation of the Superintendent of Schools, the following consultant be appointed for participation in the New Teacher Mentor Program for the 2007-2008 school year at a stipend of \$3,867.30.

- Barbara Luna

Be it further resolved, upon the recommendation of the Superintendent of Schools, the following staff members be approved for participation in the New Teacher Mentor Program for the 2007-2008 school year with a stipend of \$37.69 per hour for a maximum of 45 hours.

Basile, Donna	Ellick, Steven	Ritter, Eugenia	Sinatra, Rosalie
Beard, Lorie	Gavin, Kristen	Romanelli, Paul	Smith, Edwin
Benchimol, Kelli	Groe, Anna Marie	Roxo, Christy	Spatafora, Elizabeth
Bergman, Lisa	LaMantia, Jessica	Russo, Gia	Thompson, Jennifer
Bilawski, Daniel	Lasinski, Paul	Sales, Sylvia	Turrini, Susan
Busemi, Sandra	Reznik, Trudy	Seland, Glenn	Walter, Alan
Butler, Craig			

5.10 District Staff Member to Attend Conference

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Superintendent of Schools be authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- **Dr. Janet Ceparano Wilson** to attend the Council of School Superintendents' Fall Conference 2007 on September 30-October 2, 2007 in Saratoga Springs, NY and the AASA National Conference on Education on February 14-17, 2008 in Tampa, Florida

**5.11 Employment Benefit Agreement for Non-Unit
Central Office Administrator**.....Enclosure 5.11

Be it resolved, upon the recommendation of the Superintendent of Schools, the Employment Benefit Agreement for the Non-Unit Central Office Administrator appointed on August 29, 2007 be approved, as contained in the attachments to the agenda of September 19, 2007.

Be it further resolved, that the President of the Board of Education be authorized to execute the agreements on behalf of the Harborfields Central School District.

- Diana DeVivio, Executive Director of Pupil Personnel Services

BOARD OF EDUCATION ACTIVITIES

- None

ITEMS FOR DISCUSSION (8:45-9:05 p.m.)

- Discussion of class sizes.....Enclosure 2.5

PUBLIC PARTICIPATION

EXECUTIVE SESSION (9:05-9:45 p.m.)

ADJOURNMENT (9:46 p.m.)