

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	August 15, 2007
Place of Meeting	-	OMS Board room
Board Members Present	-	Mr. Brennan, Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer
Board Members Absent	-	Mr. Toles
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Community Member

Mr. Brennan called the meeting to order at 7:50 p.m. and led the audience in the Pledge of Allegiance. He instructed those in attendance where to exit the building in case of an emergency.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **REPORTS**

##### Superintendent's Report

Dr. Wilson advised the Board that this year we began to provide students with some regents review sessions. This is a two week review session and then after the session the students will be able to take the regents again. We have approximately 18-25 students enrolled in Global History and Chemistry and approximately 2-4 students enrolled in RCT Global and American History. I am expecting that those students will take the RCT's and Regents in August. Ms. Todaro is busy preparing for the opening of school. Dr. Wilson continued that on August 29 administrators will have our first day training in the teacher evaluation process at the de Seversky Center.

Mr. Hartner advised the Board that we are still looking for a leave replacement in Social Studies and a .8 math position in the high school. At the moment, math is the challenge.

Mr. Brennan stated that the Board will appoint a chairman of the audit committee at an upcoming meeting.

##### Audit Committee Report to Board of Education

At 7:52 p.m., the Board of Education convened as the audit committee. Mr. Brennan asked the Board if they had any questions regarding the Coughlin Foundotos contract. The Board did not have any questions on the contract. Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer and carried (4-0) the Board closed as the audit committee and reconvened in public session at 7:55 p.m.

## **BOARD OF EDUCATION MINUTES**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), the following minutes were approved, as corrected:

- Special Meeting, July 5, 2007 (as corrected)
- Regular/Reorganization Meeting, July 10, 2007
- Special Meeting, July 25, 2007
- Special Meeting, July 31, 2007

## **FINANCE RESOLUTIONS**

### **Call for removal of resolutions from the FINANCE consent agenda**

Mr. Giuliano called for removal of 4.4 (School Service/Specialized Education Agreement) and 4.6 (Gifts) and Mr. Schoer called for removal of 4.8 (Revised Policy).

### **Consent Agenda - Finance**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance with the exception of 4.4, 4.6, and 4.8 on the agenda of the August 15, 2007 Board of Education meeting were approved by consent.

#### **4.1 Treasurer's Reports**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Reports for June (revised) and July 2007 were approved.

#### **4.2 Schedules of Bills**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of August 15, 2007 were accepted.

#### **4.3 Transportation Bid**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following bid as specified in the attachments to the official minutes of August 15, 2007 was approved.

- Bid 2006-19: Transportation

**4.5 Gift and Increase in Appropriations**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following gift was accepted:

- \$14,755.28 from Harborfields SEPTA to be used at the discretion of Diana Todaro, Assistant Superintendent for Curriculum and Instruction

It was further resolved, that upon the recommendation of the Superintendent of Schools, pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- A2252.1510.53.2256.....\$13,972.48
- A2253.4030.53.2256.....\$ 782.80

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.7 Use of Classroom and Supportive Services by Western Suffolk BOCES**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the request from Western Suffolk BOCES for the use of one classroom and supportive services at the Oldfield Middle School for the Alternate Learning Program for the period September 1, 2007 through June 30, 2008 in accordance with the agreement attached to the official minutes of August 15, 2007 was approved.

**4.9 Equipment Loan Agreement**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the equipment loan agreement between the Town of Huntington and the Harborfields Central School District as attached to the official minutes of August 15, 2007 for the loan of a portable speed machine was approved.

It was further resolved, that the Superintendent of Schools be authorized to execute the agreement on behalf of the Harborfields Central School District.

**4.10 Agreement for Continuation of the Youth Court Program**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the agreement between the Town of Huntington and the Harborfields Central School District as

attached to the official minutes of August 15, 2007 for the continuation of the Youth Court Program was approved.

It was further resolved, that the President of the Board of Education be authorized to execute the agreement on behalf of the Harborfields Central School District.

#### **4.11 Appointment of External Auditor**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, Coughlin Foundatos Cullen & Danowski, LLP, Certified Public Accountants, were appointed as the external auditor for the fiscal year ending June 30, 2007 to be compensated at a rate consistent with the Request for Proposal which was submitted to the district on September 20, 2006.

#### **4.12 Appointment of Independent Counsel**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Schoer, and carried (4-0), the Harborfields Central School District Board of Education hereby appointed the law firm of Shaw Perelson May & Lambert, LLP as special counsel to advise the Board in all matters of litigation between Superintendent of Schools Wilson and the District and to advise the Board in related matters, at the hourly rate of \$180.00; and

It was further resolved, that the Board appointed the law firm of Shaw Perelson May & Lambert, LLP to counsel the District regarding an employee benefits related matter as described in a letter dated August 10, 2007, at the hourly rate of \$180.00.

#### **4.4 School Service/Specialized Education Agreements**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Amy Kaminer** to provide speech/language therapy for the period July 1, 2007 through June 30, 2008 at a rate of \$55.00 per 30 minute session.
- **Association for Help of Retarded Children, Nassau County Chapter** to provide adequate instruction, related services and/or a facility to students in accordance with the Individualized Education Plan (IEP) for the period of July 1, 2007 through June 30, 2008 in accordance with the tuition rate set forth by the New York State Education Department.

- **Bilinguals, Inc.** to provide a certified clinician for evaluation services for the period of July 1, 2007 through June 30, 2008 in accordance with the rate schedule contained in the attached agreement.
- **Bright Horizon Speech Therapy**, to provide speech therapy for the period July 1, 2007 through June 30, 2008 at a rate of \$150.00 per hour for evaluations and \$45.00 per 30 minute sessions.
- **Denise O'Malley** to provide consultant services in the areas of vision therapy services, orientation and mobility services for the period of July 1, 2007 through June 30, 2008 at a rate of \$90.00 per hour.
- **Islip Tutoring Service, Inc.** to provide academic tutoring services for the period of July 1, 2007 through June 30, 2008 at a rate of \$34.14 per hour at a minimum of forty five (45) minutes per session.
- **Metro Therapy** to provide therapy services for the period of July 1, 2007 through June 30, 2008 in accordance with the rate schedule contained in the attached agreement.
- **Mill Neck Manor** to provide sign language interpreting for the period of July 1, 2007 through June 30, 2008 at a rate of \$68.00 per hour with a minimum of two hours per session.
- **Mill Neck Manor Audiology**, for neurological evaluation services and central auditory processing evaluation services, for the period July 1, 2007 through June 30, 2008 at a rate of \$350.00 per evaluation.
- **North Shore Speech-Language Associates** to provide evaluations and speech therapy for the period July 1, 2007 through June 30, 2008 in accordance with the rate schedule contained in the attached agreement.
- **New York Therapy Placement Services** to provide occupational therapy, physical therapy, speech pathology, special education itinerant teacher, and resource room services for the period of July 1, 2007 through June 30, 2008 in accordance with the rate schedule contained in the attached agreement.
- **Olga Alphonse** to provide consultant services in the area of visually impaired services and orientation and mobility services for the period of July 1, 2007 through June 30, 2008 at a rate of \$90.00 per hour.
- **School for Language & Communication Development** to provide instructional and related services for the period of July 1, 2007 through June 30, 2008 in accordance with the tuition rate set by the New York State Education Department.

- **Stony Brook Children's Services University Faculty Practice Corporation** to provide autism consultation services for the period of July 1, 2007 through June 30, 2008 at a rate of \$900.00 per full day and \$540.00 per half day.
- **Syosset Home Tutoring** to provide academic tutoring services for the period of July 1, 2007 through June 30, 2008 at a rate of \$39.14 per hour at a minimum of forty five (45) minutes per session.
- **Tinagero SLP, PC** to provide teacher of the deaf services and speech/language therapy services for the period of July 1, 2007 through June 30, 2008 at a rate of \$110.00 per hour.
- **Variety Child Learning Center**, to provide instruction to the students enrolled in the program for the period July 1, 2007 through June 30, 2008 at a tuition rate of \$35,969.00 per student.

#### **4.6 Gifts**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

- \$125.00 for credit to the "Amadeo William Liva Scholarship Fund" within the Trust and Agency Fund
- One (1) Yamaha trumpet, model YTR-232 and assorted photography equipment from the McKee family

#### **4.8 Adoption of Revised Policy**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following revised policy as attached to the agenda of August 15, 2007 and was approved as corrected.

- File: **1500-E** - 2007-2008 Rental Fees and Schedule of Fees

### **HUMAN RESOURCES RESOLUTIONS**

#### **Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

There were no items removed from the Human Resources consent agenda.

#### **Consent Agenda – Human Resources**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the

area of Human Resources on the agenda of the August 15, 2007 Board of Education meeting were approved by consent.

### **5.1 Unpaid Leave of Absence**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following leave of absence without pay was approved:

- Scharbo-Steinert, Mary, ESL Teacher, TJL effective November 1, 2007 through February 1, 2008

### **5.2 Resignations**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Klein, Robert, Temporary Social Studies Teacher, HHS, effective July 11, 2007
- Lang, Carol, School Teacher Aide, WDPS, effective August 31, 2007
- Lopardo, Melissa, Elementary Teacher, WDPS, effective August 31, 2007
- Roamer, Mary-Jean, Music Teacher, OMS, effective June 21, 2007
- Solimando, Carol, Part-time Teaching Assistant, TJL, effective June 30, 2007
- Stange, Allison, Part-time Teaching Assistant, WDPS, effective June 30, 2007

### **5.3 Professional Appointments**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of August 15, 2007 were approved.

<b>Probationary</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Corbett, Marian	District	School-to-Career Coordinator
Lopardo, Melissa	WDPS	Elementary Teacher
Quatrocchi, Rachel	TJL	Elementary Teacher
Tupper, Cathleen	HHS	Mathematics/Business Teacher

<b>Part-time</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Baker, Cindy	TJL	Part-time Teaching Assistant
Bucki, Patricia	TJL	Part-time Teaching Assistant
Griffin, Lauren	OMS	Part-time Teaching Assistant
Keys, Carolyn	OMS	LOTE Teacher
Lang, Carol	WDPS	Part-time Teaching Assistant
Oliva, Tara	TJL	AIS Reading/Mathematics Teacher
Romeo, AnneMarie	HHS	LOTE Teacher
Shirvell, Kevin	TJL	Part-time Teaching Assistant
<b>Regular Substitute</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
McFaul, Karen	TJL	Elementary Teacher
Wiltamuth, Leland	HHS	Music Teachers

#### **5.4 Civil Service Appointments**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of August 15, 2007 were approved.

<b>Name</b>	<b>School</b>	<b>Assignment</b>
<b>Part-time</b>		
Essig, Dennis	OMS	Temporary School Monitor
Washburn, Laura	TJL	Part-time Clerk Typist 10-month

<b>Name</b>	<b>School</b>	<b>Assignment</b>
<b>Probationary</b>		
Smith, Dawn	District	Micro Computer Repair Technician



**5.5 Permanent Appointments-Civil Service**

**Be it resolved**, that upon the recommendation of the Superintendent of Schools, the following civil service employees receive permanent appointment.

<b>Permanent Appointment</b>		
<b>Name</b>	<b>School</b>	<b>Assignment</b>
Semione, Guy	WDPS	Head Custodian

**5.6 Extra Assignments-Professional**.....Enclosure 5.6

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following extra assignments in accordance with the schedule attached to the official minutes of August 15, 2007 were approved as corrected.

<b>Name</b>	<b>School</b>	<b>Assignment</b>
Bellafiore, Stephen	HHS	0.2 English Teacher
Ellick, Steven	OMS	0.2 Technology Teacher
Ello, Pamela	OMS	0.2 Technology Teacher
Hennessy, William	HHS	0.2 Social Studies
Lockwood, Drew	OMS	0.2 Art Teacher
Mottl, Richard	HHS	0.1 Business Teacher
Ronai, Steven	HHS	0.2 Social Studies

**5.7 Revised Salary Schedule for Non-Unit Personnel**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the revised salary schedule for non-unit personnel was approved in accordance with the attachment to the official minutes of August 15, 2007.

**5.8 Substitute List Addendum 2007-2008**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum as attached to the official minutes of August 15, 2007 was approved.

**5.9 Increase in Hours**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following increase in hours were approved.

- Correll, Kaitlyn, Part-time Teaching Assistant, WDPS from 5.75 hours per day to 6.0 hours per day.
- Schmitz, Allison, Part-time Teaching Assistant, from 5.75 hours per day, TJJ to 6.0 hours per day, OMS.

**5.10 Extension of Emergency Conditional Appointments**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following employees were granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

<b>Emergency Conditional</b>		
<b>Name</b>	<b>Assignment</b>	<b>School</b>
Callahan, William	Substitute Custodial Worker	District
Carbone, Christine	Summer Clerical Worker	District
Daniel, Charles	Substitute Security Guard	District
Djossa, Christina	Summer Clerical Worker	Business Office
Joyce, Patricia	Substitute Food Service Worker	District

**5.11 Extracompensation Appointment Schedule 2007-2008**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of August 15, 2007 were approved.

**5.12 Memorandum of Agreement between UPSEU Harborfields Professional Office Personnel and HCS D**

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the memorandum of agreement between Harborfields Central School District and the UPSEU Harborfields Professional Office Personnel as attached to the official minutes of August 15, 2007 was approved.

## ***INSTRUCTION RESOLUTIONS***

### **Call for removal of resolutions from the INSTRUCTION consent agenda**

Mr. Giuliano called for removal of item 6.3 (Overnight Field Trips) and Mr. Schoer called for removal of item 6.4 (Universal Pre-Kindergarten Contracts) from the Instruction Consent Agenda.

### **Consent Agenda - Instruction**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction with the exception of items 6.3 and 6.4 on the agenda of the August 15, 2007 Board of Education meeting were approved by consent.

#### **6.1 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the July 18, 2007, July 25, 2007, July 26, 2007, August 1, 2007 and August 2, 2007 meetings of the Committee on Special Education, the July 26, 2007 meeting of the Committee on Preschool Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE and CPSE.

#### **6.2 Professional Development Plan**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the Professional Development Plan as attached to the agenda of August 15, 2007 was approved for the 2007-2008 school year.

Dr. Chen entered the meeting at 8:18 p.m.

#### **6.3 Overnight Field Trips**

Upon motion duly made by Mr. Giuliano, seconded by Mr. Mastroianni, and carried (5-0) and upon the recommendation of the Superintendent of Schools, the following overnight field trips were approved:

- Students from the girls' cheerleading team to travel to Brant Lake, New York to participate in a cheerleading instructional camp from August 19-22, 2007.
- Overseas trip to Dolo and Venice, Italy for approximately 10-20 high school student from February 13-22, 2008 and a cultural exchange with students from Dolo, Italy during the week of April 3-13, 2008.

#### **6.4 Universal Pre-Kindergarten Contracts**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (4-1-0), and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will collaborate with Centerport Methodist Church Nursery School and Kiddie Academy of Greenlawn for the establishment of a Universal Pre-Kindergarten program for the 2007-08 school year at a rate of \$2,398 per student for a total of 47 students to be provided through state funding. A copy of the contract is on file in the office of the assistant superintendent for curriculum and instruction.

The voting was as follows:

AYES: Mr. Mastroianni, Dr. Chen, Mr. Giuliano, Mr. Schoer

NAYS: None

ABSTAIN: Mr. Brennan

#### **BOARD OF EDUCATION ACTIVITIES**

➤ None

#### **ITEMS FOR DISCUSSION**

##### **National Affiliate Advocacy Network (NAAN) representative**

Mr. Schoer volunteered to be the representative for the National Affiliate Advocacy Network (NAAN). It was the consensus of the Board to approve Mr. Schoer as the NAAN representative.

##### **Board of Education Goals for 2007-2008 School Year**

Dr. Chen stated that she felt that there was not enough time to digest the list of goals that were handed out at the meeting this evening. She asked that the goals form be sent electronically to all Board members so that they can respond in time for the next meeting.

#### **PUBLIC PARTICIPATION**

A resident from the Centerport Methodist Church stated that she was very excited about the Universal Pre-K Program.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (5-0) the Board moved to Executive Session at 8:38 p.m. for the purpose of discussing litigation against the district by the Superintendent of Schools.  
Mrs. Boba entered the meeting at 9:00 p.m.

Dr. Wilson, Ms. Todaro, Mr. Nimmo, and Mr. Hartner were excused from this portion of the meeting.

At 11:25 p.m., Dr. Wilson, Ms. Todaro, Mr. Nimmo, and Mr. Hartner were invited back to Executive Session.

Mrs. Boba left the meeting at 12:55 a.m.

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (5-0), the Board returned to the regular meeting at 1:00 a.m.

### **ADJOURNMENT**

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (5-0), the Board adjourned the regular meeting of August 15, 2007 at 1:05 a.m.

Respectfully submitted

Barbara Muller  
District Clerk