

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING PUBLIC AGENDA

July 10, 2007

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

SUPERINTENDENT'S REPORTS

2.1 Superintendent's Report

Dr. Janet Ceparano Wilson, Superintendent of Schools

BOARD OF EDUCATION MINUTES

- Special meeting, June 14, 2007
- Regular meeting, June 21, 2007
- Special meeting, June 24, 2007

Motion:_____ **Second:**_____ **Action:**_____

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance on the agenda of the July 10, 2007 Board of Education meeting be approved by consent.

Motion:_____ **Second:**_____ **Action:**_____

4.1 Treasurer's Report.....Enclosure 4.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer's Report for June 2007 be approved.

4.2 Schedules of Bills.....Enclosure 4.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of this meeting of July 10, 2007 be accepted.

4.3 School Service/Specialized Education Agreements.....Enclosure 4.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **Claudine Martino** to provide services for deaf and hearing impaired students for the period July 1, 2007 through August 31, 2007 at a rate of \$85.00 per hour.
- **Cost Management Services, Inc.** to provide services regarding Medicaid as outlined in the agreement attached to the agenda of July 10, 2007 to be paid four and one quarter (4.25%) percent for the gross accepted/approved Medicaid claims paid to the school district to a maximum of \$50,000.
- **Institute for Children with Autism** to provide consultation services to include functional behavior assessments, behavior intervention plans, behavior modification systems, curriculum and material modification, evaluations and staff development for the period of July 1, 2007 through June 30, 2008 at a rate of \$120.00 per hour.

4.4 Bids.....Enclosure 4.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the following cooperative bids as listed below and attached to the agenda of July 10, 2007 be approved.

- Coop Bid #2007-1: Bread
- Coop Bid #2007-2: Snacks
- Coop Bid #2007-3: Cleaning Chemicals
- Coop Bid #2007-4: Frozen Foods
- Coop Bid #2007-5: Dairy Products
- Coop Bid #2007-6: Meat

4.5 Health Service Contracts.....Enclosure 4.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and

the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2007-2008 school year be approved.

- **Commack UFSD**, 1 student attending the Jewish Academy of Suffolk County, 1 student attending Holy Family Regional School, and 1 student attending Solomon Schechter Day School at a cost of \$423.78 each for a total of \$1,271.34.
- **Uniondale UFSD**, 1 student attending Hebrew Academy of Nassau County at a cost of \$545.74.

4.6 Grants and Increase in Appropriations.....Enclosure 4.6

Be it resolved, upon the recommendation of the Superintendent of Schools, the following grants be accepted:

- \$250.00 from Newsday Future Corps to be used at the discretion of Joanne Giordano, Principal, Oldfield Middle School
- \$2,821.00 from the Washington Drive PTA to be used at the discretion of Maureen Kelly, Principal at WDPS (revised resolution)

Be it further resolved, that pursuant to the receipt of the grants, appropriations for 2007-2008 be increased as follows:

A2110.4060.11.4013	\$ 250.00
A2110.5110.05.2100	\$2,821.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

4.7 Gift.....Enclosure 4.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- One (1) area rug for use in the classroom, donated by district residents, Mr. & Mrs. French, to the Washington Drive Primary School

4.8 First Reading Revised Board of Education Policies.....Enclosure 4.8

The following policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **File 8332: District-owned Cellular Telephones**
- **File 8332-R: Cellular Telephone Regulation**

HUMAN RESOURCES

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the July 10, 2007 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

5.0 Resignation..... Enclosure 5.0

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- John Spiezio, Music Teacher, WDPS/HHS, effective August 31, 2007

5.1 Professional Appointment.....Enclosure 5.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the following professional appointment, in accordance with the schedule attached to the agenda of July 10, 2007, be approved.

Part-time		
Name	School	Assignment
Hudson, Katherine	OMS	Special Education Teacher
Probationary		
Mary-Jean Roamer	OMS	Music Teacher

5.2 Civil Service Appointment..... Enclosure 5.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the agenda of July 10, 2007, be approved.

Permanent		
Name	School	Assignment
Dell'Accio, Toni	HHS	School Teacher Aide
Probationary		
Kamm, Bonnie	District	Clerk Typist (12-month)

5.3 Increase in Hours

Be it resolved, upon the recommendation of the Superintendent of Schools, the following increase in hours be approved.

- Speed, Leslie, Part-time Teaching Assistant, WDPS, from 13.5 hours per week to 4.5 hours per day effective September 1, 2007

5.4 Substitute List for School Year 2007-2008 Enclosure 5.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list as attached to the agenda of July 10, 2007 be approved for the 2007-2008 school year.

5.5 Translators List for School Year 2007-2008 Enclosure 5.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the translators list as attached to the agenda of July 10, 2007 be approved for the 2007-2008 school year.

5.6 Certified Home Instructors List for School Year 2007-2008 Enclosure 5.6

Be it resolved, upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the agenda of July 10, 2007 be appointed as home instructors for the 2007-2008 school year.

5.7 Contract Between Tri-State REACH and the Harborfields Central School District Enclosure 5.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the contract between Tri-State REACH and the Harborfields Central School District for the operation of an Employee Assistance Program for the period of July 1, 2007 through June 30, 2008 as attached to the agenda of July 10, 2007 be approved.

5.8 Contract Between Teacher Registry Consulting and the Harborfields Central School District Enclosure 5.8

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Harborfields Central School District enter into agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the period of July 1, 2007 through June 30, 2008, and that the Superintendent of Schools be authorized and directed to execute the contract on behalf of the district.

5.9 Extension of Emergency Conditional Appointments

Be it resolved, upon the recommendation of the Superintendent of Schools, the following employees be granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
William Callahan	Substitute Custodial Worker	District
Charles Daniel	Substitute Security Guard	District
Robert Janoff	Substitute Security Guard	District
Joann Boccard	Substitute Clerk Typist	District
Patricia Joyce	Substitute Food Service Worker	District

5.10 Adoption of Revised Policies Enclosure 5.10

Be it resolved, upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the agenda of July 10, 2007 be adopted.

- File: **9270** Part-time and Regular Substitute Professional Staff Employment
- File: **9510.7** Support Staff Salary Schedule/Employee Benefit
- File: **0100-E** Equal Opportunity Exhibit

5.11 Extracompensation Appointment Schedule for 2006-2007 and 2007-2008 Enclosure 5.11

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedules attached to the agenda of July 10, 2007 be approved.

5.12 Longevity Increment Enclosure 5.12

Be it resolved, upon the recommendation of the Superintendent of Schools, the longevity increment be granted to those civil service personnel as per the schedule attached to the agenda of July 10, 2007.

5.13 Salary Schedules for Non-Unit Personnel Enclosure 5.13

Be it resolved, upon the recommendation of the Superintendent of Schools, the salary schedule for non-unit personnel be approved in accordance with the attachment to the agenda of July 10, 2007.

5.14 Community Member to Serve on District Shared Decision Making Committee.....Enclosure 5.14

Be it resolved, upon the recommendation of the Superintendent of Schools, the community member, _____, be appointed to the District Shared Decision Making Committee for a three-year term effective September, 2007 through September, 2010.

5.15 Summer Personnel for SEPTA Summer Bridging Program

Be it resolved, upon the recommendation of the Superintendent of Schools, the following personnel be appointed to the SEPTA Summer Bridging Program at the Washington Drive Primary School for the period July 11, 2007 through July 31, 2007 for twelve 2.5 hour sessions:

- Nugent, Elisabeth, School Teacher Aide, WDPS, at a rate of \$8.50 per hour

5.16 Employment Benefit Agreements for Non-Unit Central Office Administrators.....Enclosure 5.16

Be it resolved, upon the recommendation of the Superintendent of Schools, that the President of the Board of Education be authorized and directed to execute the annexed Addendum No. 1 to the Employment Benefit Agreement with Michael Hartner and William H. Nimmo.

Be it further resolved, that the President of the Board of Education be authorized and directed to execute the annexed Addendum No. 2 to the Employment Benefit Agreement with Dr. Janet Ceparano Wilson.

5.17 Addendum to Memorandum of Agreement.....Enclosure 5.17

Be it resolved, upon the recommendation of the Superintendent of Schools, that the addendum No. 1 to the letter of agreement between Harborfields Central School District and United Public Service Employees Union relating to extension of catastrophic illness benefits for said custodial staff member as attached to the agenda of July 10, 2007 be approved, and the President of the Board of Education be authorized and directed to execute the agreement.

5.18 District Board of Education Members to Attend Conference

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following Board of Education members and Superintendent of Schools be authorized to attend a conference and be reimbursed for expenses in accordance with policy file 2521.

- **Gary Schoer, James T. Brennan, Judith Chen, Nicholas P. Giuliano, Donald W. Mastroianni, Joseph Toles, and Dr. Janet Ceparano Wilson** to attend the NYSSBA Conference entitled “2007 New School Board Member Academy” and “2007 Veteran School Board Member Academy” on July 20-22, 2007 in Albany, New York.
- **Gary Schoer, James T. Brennan, Maggie Boba, Judith Chen, Nicholas P. Giuliano, Donald W. Mastroianni, and Joseph Toles** to attend the NYSSBA Conference entitled “2007 Board Officers Academy on August 3-4, 2007 in Fairport, NY or August 10-11, 2007 in White Plains, NY.
- **Gary Schoer, James T. Brennan, Maggie Boba, Judith Chen, Nicholas P. Giuliano, Donald W. Mastroianni, Joseph Toles, and Dr. Janet Ceparano Wilson** to attend the SCOPE’s Annual Dinner Meeting on August 16, 2007 at St. John’s University, Oakdale Campus
- **Maggie Boba and Joseph Toles** to attend the NYSSBA Conference entitled “Fiscal Oversight Fundamentals for School Board Members” on August 20-21, 2007 in Plainview, NY

5.19 Creation of positions of Assistant Coach for Girls’ Varsity Volleyball, Girls’ Field Hockey, and Boys’ and Girls’ Winter Track.....Enclosure 5.17

Be it resolved, upon the recommendation of the Superintendent of Schools, the positions of Assistant Coach be created for the Girls’ Varsity Volleyball, Girls’ Field Hockey, and Boys’ and Girls’ Winter Track.

5.20 Approval of 2007 Harborfields Booster Club Summer Sports Camp Appointments.....Enclosure 5.18

Be it resolved, that upon the recommendation of the Superintendent of Schools, the appointments in accordance with the schedule attached to the agenda of July 10, 2007, be approved for the 2007 Harborfields Booster Club Summer Sports Camp.

5.21 Election of Voting Delegate to the New York State School Boards Association 2007 Annual Convention

Be it resolved, that _____ represent the Harborfields Central School District as a voting delegate at the 2007 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transit the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is _____.

INSTRUCTIONAL RESOLUTIONS

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Be it resolved, upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the July 10, 2007 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

6.1 Overnight Field Trip.....Enclosure 6.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trip be approved:

- Girls' Varsity Basketball team (approximately 13 students) to travel to Orlando, Florida to participate in a basketball tournament from December 12-16, 2007

6.2 Textbook Adoptions.....Enclosure 6.2

Be it resolved, that upon the recommendation of the Superintendent of Schools, the textbooks listed below be adopted:

- "In Viaggio: Moving Towards Fluency in Italian" published by McGraw-Hill, copyright 2003, for the Advanced Placement Italian course at Harborfields High School
- "Integrated Algebra" published by Pearson/Prentice Hall, copyright 2008, for the Algebra I course at Harborfields High School
- "Precalculus With Limits: A Graphing Approach" 5th Edition, published by Houghton Mifflin Co., copyright 2008, for the Precalculus course at Harborfields High School
- "Traditions and Encounters: A Global Perspective on the Past" 3rd Edition published by McGraw-Hill, copyright 2006, for the Advanced Placement World History course at Harborfields High School

6.3 Donation of Books for School Libraries.....Enclosure 6.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Assistant Superintendent for Curriculum & Instruction to accept the donation of books to the school libraries at WDPS, TJJ, OMS, and HHS for the 2007-2008 school year. The books donated will be accepted in accordance with the File #1800 of Board of Education policy after careful review by the school librarians to ensure alignment with the curriculum.

6.4 Review of IEP Recommendations and Authorization for Placement and ServicesEnclosure 6.4

Be it resolved, that upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the June 6, 2007, June 13, 2007, June 20, 2007, June 21, 2007 and June 27, 2007 meetings of the Committee on Special Education, the June 20, 2007 meeting of the Committee on Preschool Special Education, and the June 1, 2007, June 5, 2007, June 6, 2007, June 7, 2007, June 11, 2007, June 12, 2007, June 14, 2007, June 19, 2007 and June 21, 2007 meetings of the Subcommittee on Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

6.5 Agreement and Release for Instructional Programs and Services for a Disabled Student.....Enclosure 6.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the agreement and release between the Harborfields Central School District and the parents of a disabled student as attached to the agenda of July 10, 2007 be approved.

Be it further resolved, the Board of Education hereby authorizes the Board President to execute this agreement and release.

BOARD OF EDUCATION ACTIVITIES

- 2007 Commencement, Harborfields High School
 - Gary Schoer, President, Board of Education**
 - James T. Brennan, Vice President**
 - Maggie Boba, Board Member**
 - Nicholas P. Giuliano, Board Member**
 - Donald W. Mastroianni, Board Member**
 - Joseph Toles, Board Member**
 - Dr. Janet Ceparano, Superintendent of Schools**
 - William H. Nimmo, Assistant Superintendent for Business**
 - Diana Todaro, Asst. Superintendent for Curriculum & Instruction**
 - Dr. Ed Finn, Interim Executive Director of Human Resources**

ITEMS FOR DISCUSSION

- 7.1** Draft of the HCSD Athletic Handbook.....Enclosure 7.1
- 7.2** Board of Education Summer Retreat
- 7.3** Possible change of Board of Education meeting in August
- 7.4** Format and timeframe for the Board of Education Policy Subcommittee
- 7.5** Plans for Development of Board of Education Goals 2007-2008.....Enclosure 7.5

PUBLIC PARTICIPATION

ADJOURNMENT

Motion: _____ **Second:** _____ **Action:** _____