

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK

Kind of Meeting	-	Reorganization/Regular Meeting
Date of Meeting	-	July 10, 2007
Place of Meeting	-	OMS Board Room
Board Members Present	-	Mr. Schoer, Mr. Brennan, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Mastroianni, Mr. Toles
Board Members Absent	-	None
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo Mr. Hartner

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

Dr. Wilson, Superintendent of Schools, called the meeting to order at 8:03 p.m. and led those in attendance in the Pledge of Allegiance. She then instructed those in attendance where to exit the building in case of an emergency.

Ms. Muller, District Clerk, was called upon to administer the oath of office to Mr. Schoer.

Election of President and Vice President – Board of Education

Mr. Schoer nominated Mr. Brennan as President of the Board of Education. Mr. Mastroianni seconded the nomination. All were in favor.

Mrs. Boba nominated Mr. Mastroianni as Vice President of the Board of Education. Mr. Giuliano seconded the nomination. All were in favor.

Ms. Muller, District Clerk, was called upon to administer the oath of office to the President and Vice-President of the Board of Education.

Mr. Brennan thanked Mr. Schoer for all the work he has done as President and as a member of the Board of Education. Mrs. Chen stated that she had the pleasure of working with Gary for many years and that the Board appreciated his leadership, and the time commitment and dedication he has given to this job. She continued that he has given the same time and energy to the children of this district working with students behind the scenes. Mr. Giuliano stated that most give a lot and Gary has given more. Mrs. Boba stated that the only reason she even considered running for the Board was because of Gary. She continued that people adore and love Gary. Mr. Mastroianni stated that on a personal level he was extremely happy to see Gary run again. He continued that Gary was always my mentor and personal friend. Our district is in very good hands because of Gary. Dr. Wilson also acknowledged Gary's service. She thanked him for his level headedness. She continued that it has been a pleasure dealing with Gary on a personal level. Mr. Schoer thanked the Board for their comments and stated that he will continue to be an active member of this Board.

Ms. Muller, District Clerk, was called upon to administer the oath of office to Dr. Wilson, Superintendent of Schools.

Call for removal of resolutions from the REORGANIZATION consent agenda

There were no items removed from the Reorganization consent agenda.

Consent Agenda - Reorganization

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions on the reorganization agenda of the July 10, 2007 Board of Education reorganization meeting were approved by consent.

Appointment of District Clerk/Secretary to the Board of Education

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Barbara Muller was appointed District Clerk/Secretary to the Board of Education (part-time) for the 2007-2008 school year at a rate of \$19,000.00.

Dr. Wilson, Superintendent of Schools, was called upon to administer the oath of office to Ms. Muller, District Clerk.

Appointment of District Treasurer and Deputy Treasurer

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Paula Francis was appointed District Treasurer for the 2007-2008 school year at an annual stipend of \$2,580.00.

Sharon Whelan was appointed as Deputy Treasurer for the 2007-2008 school year with no additional remuneration.

Ms. Muller, District Clerk was instructed to administer the oath of office to the District Treasurer and the Deputy Treasurer within thirty days.

Appointment of Claims Auditor

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Maryann Viglucci was appointed as Claims Auditor for the 2007-2008 school year at a rate of \$16,751.00 per annum.

Ms. Muller, District Clerk was instructed to administer the oath of office to the Claims Auditor within thirty days.

Bonding of District Treasurer, Deputy Treasurer, Assistant Superintendent for Business, Purchasing Agent, Superintendent of Schools, and District Clerk

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, for the 2007-2008 school year that a bond of \$3,000,000 was approved for the District Treasurer and Deputy Treasurer; a bond of \$2,000,000 was approved for the Assistant Superintendent for Business and Purchasing Agent; a bond of \$800,000 was approved for the Superintendent of Schools, and a bond of \$200,000 was approved for the District Clerk.

Appointment of District Purchasing Agent

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Linda Gass was appointed as District Purchasing Agent for the 2007-2008 school year at a rate of \$22,847.00 per annum.

Appointment of Records Management Officer

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, William H. Nimmo, Assistant Superintendent for Business was appointed as Records Management Officer for the 2007-2008 school year.

Appointment of Records Access Officer

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Janet T. Pancir, Secretary to the Superintendent, was appointed Records Access Officer for the 2007-2008 school year.

Appointment of Asbestos Compliance Officer

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Drew Cacciola, District Maintenance Leader, was appointed as Asbestos Compliance Officer for the 2007-2008 school year.

Designation of Banks and Depositories

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the following banks were designated as depositories for the school district and that accounts be established as soon as possible following the reorganization meeting of the Board of Education as may be necessary:

Bank of America, Greenlawn	Withholding Tax Depository
Bank of America, Greenlawn	Student Activity Fund-OMS
Bank of America, Greenlawn	Student Activity Fund-HHS

Bank of America, Greenlawn	School Lunch Fund
Bank of America, Greenlawn	Scholarship Funds
Bank of America, Greenlawn	Trust & Agency Funds
Citibank, Greenlawn	Safe Deposit
Commerce Bank, East Northport	Special Aid Fund
Commerce Bank, East Northport	General Fund
Commerce Bank, East Northport	Capital Fund
Commerce Bank, East Northport	Payroll Account
Municipal Investors Service Corp.	General Fund (CLASS)
Municipal Investors Service Corp.	Debt Service (CLASS)

It was further resolved, that the Bank of New York and J.P. Morgan Chase Bank were designated as Custodial Banks for securities and/or securities held as collateral for the district's investment program.

It was further resolved, that Chase Manhattan Bank was designated as Accounting and Cremation Agent and Registrar for Bonds and Coupons.

Authorization for Investments

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, William H. Nimmo, Assistant Superintendent for Business was authorized to invest district monies, under Section 1723-a of the Education Law as outlined in Policy 6240 as attached to the agenda of the reorganization meeting of July 10, 2007. William H. Nimmo, Assistant Superintendent for Business, is further authorized to execute in the name of the Board of Education any and all documents relating to the investment program. A quarterly progress report of investments will be given to the Board of Education.

Authorization for Purchasing

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, after the Board of Education reviews Policy 6700 and Exhibit 6700-E, the Board of Education affirms its purchasing policy for the 2007-2008 school year.

It was further resolved, that Linda Gass, Purchasing Agent, shall be responsible for the establishment and implementation of the procedures and standard forms for use in all purchasing and related activities in the district.

Establishment of Regular Monthly Board of Education Meetings

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the regular meetings of the Board of Education were established as follows for the 2007-2008 school year:

September	September 19, 2007	3 rd Wednesday
October	October 17, 2007	3 rd Wednesday
November	November 14, 2007	2 nd Wednesday
December	December 12, 2007	2 nd Wednesday
January	January 16, 2008	3 rd Wednesday
February	February 13, 2008	2 nd Wednesday
March	March 12, 2008	2 nd Wednesday
April	April 29, 2008	5 th Tuesday
May	May 13, 2008	2 nd Tuesday
June	June 18, 2008	3 rd Wednesday
July	July 9, 2008	2 nd Wednesday
August	August 20, 2008	3 rd Wednesday

It was further resolved, upon the recommendation of the Superintendent of Schools, that the special meetings of the Board of Education were established as follows for the 2007-2008 school year:

September	September 5, 2007	1 st Wednesday
October	October 3, 2007	1 st Wednesday
November	November 1, 2007 November 28, 2007 (Tentative)	1 st Thursday 4 th Wednesday
January	January 30, 2008	5 th Wednesday
March	March 8, 2008	2 nd Saturday
April	April 9, 2008 (Tentative) April 16, 2008	2 nd Wednesday 3 rd Wednesday
May	May 20, 2008 (Budget Vote) May 28, 2008	3 rd Tuesday 4 th Wednesday
June	June 4, 2008	1 st Wednesday

Establishment of Mileage Reimbursement Rate

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, that mileage reimbursement is adopted at the IRS established rate for the 2007-2008 school year, and that Dr. Janet Ceparano Wilson, Superintendent of Schools, is authorized to approve such requests for the 2007-2008 school year.

Authorization of Personnel to Open Bids

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, with respect to any bids received pursuant to competitive bidding for the district, Linda Gass, Purchasing Agent, or her designee is authorized to open any and all such bids at the time and place specified in the legal notice.

Authorization of Superintendent of Schools to Approve Budgeted Expenses for Attendance at Meetings and Conferences

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Dr. Janet Ceparano Wilson, Superintendent of Schools, is authorized to approve budgeted expenses for attendance of school personnel at meetings and conferences for the 2007-2008 school year.

Designation of Board of Education Memberships in Associations

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board of Education shall obtain membership in the following associations for the school year 2007-2008 and that the members are authorized to attend meetings and functions of said association with necessary expenses defrayed by the district:

Name of Association	Estimated Membership Dues
New York State School Boards Association	\$8,605.00
Nassau-Suffolk School Boards Association	\$2,495.00
National School Boards Association	\$4,800.00
SCOPE	\$4,000.00

It was further resolved, that Board of Education members are authorized to attend other conferences, meetings, and functions as deemed appropriate with necessary expenses defrayed by the district.

Designation of Newspapers for Publication of School Notices

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the ***The Long Islander*** and ***Newsday*** were designated as newspapers in which all advertising required by law or otherwise may be published where advertising in two newspapers having general circulation in the district is required during the school year 2007-2008. Where advertising is required to be placed in only one newspaper, then it shall be placed in the newspaper deemed most appropriate by William H. Nimmo, Assistant Superintendent for Business.

Appointment of Legal and Special Labor Relations Counsel

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the law firm Ingerman, Smith, LLP is retained to serve as legal counsel for the Annual Meeting and any other legal matters authorized by the Board of Education for the 2007-2008 school year in accordance with the letter of engagement attached to the official minutes of this reorganization meeting of July 10, 2007.

It was further resolved, that the law firm Ingerman, Smith, LLP is retained to serve as special labor relations counsel to the Board of Education pursuant to the letter of engagement attached to the agenda of this reorganization meeting of July 10, 2007.

Appointment of Treasurer, Extracurricular Funds

Upon motion duly made by Mr. Schoer, seconded by Mr. Brennan, and carried unanimously, Nancy Green was appointed Treasurer of the Oldfield Middle School Extracurricular Fund and Georgia Psilakis was appointed Treasurer of the Harborfields High School Extracurricular Fund for the 2007-2008 school year, and

It was further resolved, that the extracurricular accounts be operated in accordance with the Regulations of the Commissioner of Education, Section 172.

Student Accident and Sports Insurance

Upon motion duly made by Mr. Schoer, seconded by Mr. Brennan, and carried unanimously, Student Accident Insurance will be purchased for the 2007-2008 school year.

Authorization of Superintendent of Schools or Designee to Approve and Certify Payrolls

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Dr. Janet Ceparano Wilson, Superintendent of Schools or her designee is authorized to approve and certify payrolls for the 2007-2008 school year in accordance with the 2007-2008 school budget.

Authorization of Superintendent of Schools to make transfers within Budgetary Appropriations

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Dr. Janet Ceparano Wilson, Superintendent of Schools, is authorized to make transfers within budgetary appropriations for the 2007-2008 school year with such transfers to be limited to \$10,000 per transfer.

Designation of Attendance Officers

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Dr. David Bennardo, Principal of Harborfields High School, Joanne Giordano, Principal of Oldfield Middle School, Florence Tuzzi, Principal of Thomas J. Lahey Elementary School, and Maureen Kelly, Principal of Washington Drive Primary School are appointed as Attendance Officers for the 2007-2008 school year.

Approval of Custodians of Petty Cash

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the persons listed below are authorized as custodians of petty cash funds in an amount of \$100.00:

- Dr. Janet Ceparano Wilson, Superintendent of Schools
- William H. Nimmo, Assistant Superintendent for Business
- David Bennardo, Principal, Harborfields High School
- Joanne Giordano, Principal, Oldfield Middle School
- Florence Tuzzi, Principal, Thomas J. Lahey Elementary School
- Maureen Kelly, Principal, Washington Drive Primary School

Regulations of the Commissioner stipulate that payments from petty cash funds may be made for materials, supplies, or services only under conditions calling for **immediate payment upon delivery**.

It was further resolved, that the person designated as responsible for petty cash funds shall not authorize the expenditure from petty cash for amounts in excess of \$25.00 for any one purchase.

Authorization and Designation on Single Signature Checks

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the District Treasurer, Deputy Treasurer, or the President of the Board of Education are authorized to sign all checks of the Harborfields Central School District.

Designated Signatures:

Paula Francis, District Treasurer
Sharon Whelan, Deputy Treasurer
James T. Brennan, President, Board of Education

Approval of Appointment of Surrogate Parents

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Merle Anne Burke, Mathilda Horowitz, and Julie Maier were appointed as surrogate parents for the 2007-2008 school year to represent any disabled child before the Committee on Special Education or the Committee on Preschool Special Education should that child so require representation.

Approval of Appointments to the District Committee on Special Education

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the following members of the professional staff and parents of children with disabilities who reside in the district be appointed to the District Committee on Special Education effective July 1, 2006 through June 30, 2007 (as corrected):

Charles Althoff	Chairperson and Administrator
Dr. Brian Harris	Co-Chairperson/Psychologist
Dr. Dan Pinto	Co-Chairperson/Psychologist
Patricia Shatz	Co-Chairperson/Social Worker
Dr. Barry Greene	Co-Chairperson/Psychologist
Dr. Martin Cohen	Physician as requested
Merle Anne Burke	Parent
Lori Dekie	Parent
Marcia Schuhman	Parent
Peggy Scally	Parent
Tanya Slamowitz	Parent
Julie Maier	Parent
Louise Mordarski	Parent
Ilene Shapero	Parent
Nancy Seiden	Parent
Cheryl Baile	Parent
Diane Young	Parent
Dr. Lisa Drake	Psychologist
Dr. Anita Quiett	Psychologist
Dr. Lauren Gallagher	Psychologist
Special Education Teacher	Each Student
Classroom Teacher/Counselor	Each Student

Approval of Staff Members to Serve As Chairperson of Their Building Subcommittee on Special Education

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the following staff members will serve as chairperson of their building's subcommittee on Special Education:

Dr. Dan Pinto	Washington Drive Primary School
Dr. Lisa Drake	Thomas J. Lahey Elementary School
Dr. Barry Greene	Oldfield Middle School
Dr. Lauren Gallagher	Oldfield Middle School
Dr. Brian Harris	Harborfields High School
Dr. Anita Quiett	Harborfields High School
Thomas Gonzalez	Out-of-District Placement
Patricia Shatz	Out-of-District Placement

Approval of Appointments to the District Committee on Preschool Special Education

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the following members of the professional staff and parents of preschool children who reside in the district were appointed to the District Committee on Preschool Special Education effective July 1, 2007 through June 30, 2008:

Charles Althoff	Chairperson and Administrator
Patricia Shatz	Co-Chairperson
Dr. Dan Pinto	Co-Chairperson
Maria Schuhman	Parent
Merle Anne Burke	Parent
Lorie Dekie	Parent
Peggy Scally	Parent
Tanya Slamowitz	Parent
Julie Maier	Parent
Louise Mordarski	Parent
Ilene Schapero	Parent
Nancy Selden	Parent
Cheryl Baile	Parent
Diane Young	Parent
Suffolk Cty/Dept. of Health Services	Representative
Evaluator	Evaluation Site Representative
Special Education Teacher	Each Student
Karen Ciocca	General Education Teacher
Allan Lauber	Special Education Teacher
Paula Dodge	Special Education Teacher
Molly Wang	Special Education Teacher
Fredarica Friedman	Special Education Teacher

Approval of Updated Special Education Plan and Annual Report

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Special Education Plan and Annual Report to the Board of Education was approved for the 2007-2008 school year.

Approval of Procedures for Appointment and Compensation of Impartial Hearing Officers in Disputes Relating to Identification, Classification, and Placement of Disabled Students, Electronic Reporting To State Education Department, and Adoption of Updated List of Impartial Hearing Officers

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the Board of Education hereby adopted the updated list of impartial hearing officers for Suffolk County promulgated by the New York State Education Department in connection with requests for impartial hearings under the I.D.E.A. and Education Law, '4404. The district list shall be accessed on the New York State

Education Department's website which includes the names of those other certified impartial hearing officers whose names appear on the State list and who indicate their interest in hearing appeals in matters affecting the Harborfields Central School District.

Upon receipt of a request for an impartial hearing, the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed to appoint an impartial hearing officer from the District's alphabetical rotational list. The President of the Board, or on the occasion of his or her absence or inability, the Vice President of the Board shall make such appointment in accordance with the principles set forth in Section 200.5 of the Regulations of the Commissioner of Education. The District Clerk, or acting District Clerk, under the direction of the President of the Board, shall initiate the selection process by contacting the impartial hearing officer whose name first appears after the impartial hearing officer who last served, and shall canvass the list as provided in the regulations until an appointment is accepted. Should a hearing officer decline appointment, the District Clerk or his or her designee shall offer appointment to each successive hearing officer whose name next appears on the alphabetical list until such appointment is accepted.

The Board believes that an expeditious hearing is essential to accomplish the purpose of I.D.E.A. and Education Law, '4404. To this purpose, the President of the Board or his or her designee shall only appoint those hearing officers who are prepared to commit to conduct hearing sessions of not less than six hours in duration, inclusive of a lunch break, where appropriate. Travel time to and from the hearing location shall not be counted toward fulfillment of this time commitment.

The Board shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Commissioner of Education, which rate is currently \$100 per hour for all pre-hearing, hearing, and post-hearing activities (including travel). The District will reimburse reasonable automotive travel expenses in the nature of mileage expense at the IRS approved rate for not to exceed 200 miles per day and tolls necessarily incurred. The District will not reimburse air fare expenses, meal expenses or lodging expenses under any circumstances.

The District Clerk or his or her designee shall transmit a copy of this policy to all hearing officers on the District's alphabetical list in order to apprise them of the District's policy with respect to appointment and compensation of impartial hearing officers.

The Superintendent shall designate an individual or individuals who shall be responsible for implementation of the State Education Department's web-based reporting system.

Authorization for Grant Applications

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried the following resolution was unanimously approved:

Whereas, the nature of State, Federal, and County Grant applications require approval of the Board of Education, and

Whereas, the timeliness of information and deadline requirements are not necessarily coordinated with meetings of the Board of Education, now therefore,

Be it resolved, that this resolution authorizes Dr. Janet Ceparano Wilson, Superintendent of Schools, to apply for any and all funding which in her judgment is appropriate for the Harborfields Central School District for the 2007-2008 school year, and

It was further resolved, that the Superintendent of Schools report such application for funding to the Board of Education at the next regular meeting following.

Authorization for Key Communicators 2007-2008

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, a list of Key Communicators was established for the Harborfields Central School District and that written communication will be maintained with these individuals during the course of the 2007-2008 year.

Readoption of all Policies and Code of Ethics

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, that all Policies and Code of Ethics in effect during the 2006-2007 school year were readopted for use for the 2007-2008 school year.

Appointment of School Physician

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, Dr. Jack W. Geffken was appointed as the school physician for the 2007-2008 school year at an annual fee of \$25,585.00. This fee represents a cost of living adjustment of 2.7% (based on CPI-W January 2006 to January 2007) over the 2006-2007 school year.

Readoption of School District Code of Conduct

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the School District Code of Conduct in effect during the 2006-2007 school year was readopted for use during the 2007-2008 school year.

- File: **5310** School Conduct and Discipline
- File: **5310-R** School District Code of Conduct Regulations

List of Co-curricular Activities and Clubs K-12

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the co-curricular activities and clubs as attached to the official minutes of

this reorganization meeting of July 10, 2007 were approved and available for students K-12.

Authorization for District-owned Cellular Telephones

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the following positions are authorized for use of a district-owned cellular telephone in accordance with File 8332-R of the Board of Education Policy Manual:

- Superintendent (1)
- Assistant Superintendents (1 each)
- Executive Director of Pupil Personnel Services (1)
- Principals (1 for each building for emergency use)
- Athletic Director (1 plus 8 for coaches at away contests)
- District Maintenance Leader (1)
- Maintenance Supervisor (1)
- District Courier (1)
- Computer Technicians (1 each)

The Board of Education continued with the Regular Meeting of July 10, 2007.

PUBLIC PARTICIPATION

There was no public participation at this time.

SUPERINTENDENT'S REPORTS

Superintendent's Report

Dr. Wilson advised the Board that she met with Peter Sloggatt editor of *The Long Islander*. She stated that he did a great job with the coverage on the Legislative Symposium and stated that she looked forward to working with him in the future. Dr. Wilson continued that she received a thank you note from Ellen Reiger, Past President of PTA Council. She advised the Board that the second cut was made in the driveway at the high school which should allow an easier flow of traffic. She also advised the Board that the roof project began today at the Oldfield Middle School. Dr. Wilson stated that there was an incidence of termites or flying ants in Mrs. Giordano's office in the middle school. Mr. Cacciola is in the process of taking the wall down in Ms. Giordano's office and in her secretary's office and all the paneling will be replaced. Dr. Wilson further advised the Board that they are beginning to interview for the position of Executive Director of Pupil Personnel Services.

BOARD OF EDUCATION MINUTES

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, the following minutes were approved:

- Special meeting, June 14, 2007

- Regular meeting, June 21, 2007
- Special meeting, June 24, 2007

FINANCE RESOLUTIONS

Call for removal of resolutions from the FINANCE consent agenda

Mrs. Boba called for the removal of item 4.7 (Gift) and Mr. Giuliano called for the removal of item 4.8 (First Reading Revised Board of Education Policies).

Consent Agenda - Finance

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Finance (with the exceptions of those noted above) on the agenda of the July 10, 2007 Board of Education meeting were approved by consent.

4.1 Treasurer's Report

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for June 2007 was approved.

4.2 Schedules of Bills

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of this meeting of July 10, 2007 were accepted.

4.3 School Service/Specialized Education Agreements

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements between the Harborfields Central School District and the contractors listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Claudine Martino** to provide services for deaf and hearing impaired students for the period July 1, 2007 through August 31, 2007 at a rate of \$85.00 per hour.
- **Cost Management Services, Inc.** to provide services regarding Medicaid as outlined in the agreement attached to the agenda of July 10, 2007 to be paid four and one quarter (4.25%) percent for the gross accepted/approved Medicaid claims paid to the school district to a maximum of \$50,000.

- **Institute for Children with Autism** to provide consultation services to include functional behavior assessments, behavior intervention plans, behavior modification systems, curriculum and material modification, evaluations and staff development for the period of July 1, 2007 through June 30, 2008 at a rate of \$120.00 per hour.

4.4 Bids

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following cooperative bids as listed below and attached to the official minutes of July 10, 2007 were approved.

- Coop Bid #2007-1: Bread
- Coop Bid #2007-2: Snacks
- Coop Bid #2007-3: Cleaning Chemicals
- Coop Bid #2007-4: Frozen Foods
- Coop Bid #2007-5: Dairy Products
- Coop Bid #2007-6: Meat

4.5 Health Service Contracts

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2007-2008 school year were approved.

- **Commack UFSD**, 1 student attending the Jewish Academy of Suffolk County, 1 student attending Holy Family Regional School, and 1 student attending Solomon Schechter Day School at a cost of \$423.78 each for a total of \$1,271.34.
- **Uniondale UFSD**, 1 student attending Hebrew Academy of Nassau County at a cost of \$545.74.

4.6 Grants and Increase in Appropriations

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following grants were accepted:

- \$250.00 from Newsday Future Corps to be used at the discretion of Joanne Giordano, Principal, Oldfield Middle School

- \$2,821.00 from the Washington Drive PTA to be used at the discretion of Maureen Kelly, Principal at WDPS (revised resolution)

It was further resolved, that pursuant to the receipt of the grants, appropriations for 2007-2008 be increased as follows:

- A2110.4060.11.4013 \$ 250.00
- A2110.5110.05.2100 \$2,821.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will, therefore, result in no impact on the tax levy.

4.7 Gift

Upon motion duly made by Mr. Schoer, seconded by Mrs. Chen, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following gift was accepted:

- One (1) area rug for use in the classroom, donated by district residents, Mr. & Mrs. French, to the Washington Drive Primary School

Mrs. Boba had concerns as to whether or not this was a new area rug and if it was flame resistant.

4.8 First Reading Revised Board of Education Policies

Mr. Giuliano had several questions with regard to this policy such as cost and who has a district cell phone. He also he questioned which services work in the Centerport area. Dr. Wilson advised that she would get the additional information and come back for another first reading next month.

- **File 8332: District-owned Cellular Telephones**
- **File 8332-R: Cellular Telephone Regulation**

HUMAN RESOURCES

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Dr. Wilson asked that item 5.2 (part B - Bonnie Kamm) be removed to Executive Session, Mr. Schoer asked for removal of items 5.14 (Community Member to Serve on Shared Decision Making Committee) and item 5.16 (Employment Benefit Agreements for Non-Unit Central Office Administration), Mr. Brennan asked for removal of items 5.17 (Memorandum of Agreement) 5.19 (Creation of positions of Assistant Coach for Girls' Varsity Volleyball, Girls' Field Hockey, and Boys' and Girls' Winter Track) and 5.21 (Election of Voting Delegate to the NYSSBA 2007 Annual Convention).

Consent Agenda – Human Resources

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources (with the exception of those noted above) on the agenda of the July 10, 2007 Board of Education meeting were approved by consent.

5.0 Resignation

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following resignation was accepted:

- John Spiezio, Music Teacher, WDPS/HHS, effective August 31, 2007

5.1 Professional Appointments

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following professional appointments, in accordance with the schedule attached to the official minutes of July 10, 2007, were approved.

Part-time		
Name	School	Assignment
Hudson, Katherine	OMS	Special Education Teacher
Probationary		
Mary-Jean Roamer	OMS	Music Teacher

5.2 Civil Service Appointment

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the official minutes of July 10, 2007, was approved. Upon motion duly made by Mrs. Boba, seconded by Mrs. Chen, and carried unanimously Part B (Bonnie Kamm) of this resolution was tabled to executive session.

Permanent		
Name	School	Assignment
Dell'Accio, Toni	HHS	School Teacher Aide

5.3 Increase in Hours

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following increase in hours was approved.

- Speed, Leslie, Part-time Teaching Assistant, WDPS, from 13.5 hours per week to 4.5 hours per day effective September 1, 2007

5.4 Substitute List for School Year 2007-2008

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the substitute list as attached to the official minutes of July 10, 2007 was approved for the 2007-2008 school year.

5.5 Translators List for School Year 2007-2008

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the translators list as attached to the official minutes of July 10, 2007 was approved for the 2007-2008 school year.

5.6 Certified Home Instructors List for School Year 2007-2008

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the certified teachers named in the attachments to the official minutes of July 10, 2007 were appointed as home instructors for the 2007-2008 school year.

5.7 Contract Between Tri-State REACH and the Harborfields Central School District

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the contract between Tri-State REACH and the Harborfields Central School District for the operation of an Employee Assistance Program for the period of July 1, 2007 through June 30, 2008 as attached to the agenda of July 10, 2007 was approved.

5.8 Contract Between Teacher Registry Consulting and the Harborfields Central School District

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Harborfields Central School District will enter into agreement with Teacher Registry Consulting for the services of the substitute registry to secure substitute teachers for the

period of July 1, 2007 through June 30, 2008, and the Superintendent of Schools was authorized and directed to execute the contract on behalf of the district.

5.9 Extension of Emergency Conditional Appointments

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following employees were granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

Emergency Conditional		
Name	Assignment	School
William Callahan	Substitute Custodial Worker	District
Charles Daniel	Substitute Security Guard	District
Robert Janoff	Substitute Security Guard	District
Joann Bocard	Substitute Clerk Typist	District
Patricia Joyce	Substitute Food Service Worker	District

5.10 Adoption of Revised Policies

Upon motion duly made by Mrs. Chen seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following revised policies as attached to the official minutes of July 10, 2007 were adopted.

- File: **9270** Part-time and Regular Substitute Professional Staff Employment
- File: **9510.7** Support Staff Salary Schedule/Employee Benefit
- File: **0100-E** Equal Opportunity Exhibit

5.11 Extracompensation Appointment Schedule for 2006-2007 and 2007-2008

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedules attached to the official minutes of July 10, 2007 were approved.

5.12 Longevity Increment

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, longevity increment were granted to those civil service personnel as per the schedule attached to the official minutes of July 10, 2007.

5.13 Salary Schedules for Non-Unit Personnel

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the salary schedule for non-unit personnel was approved in accordance with the attachment to the official minutes of July 10, 2007.

5.15 Summer Personnel for SEPTA Summer Bridging Program

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following person was appointed to the SEPTA Summer Bridging Program at the Washington Drive Primary School for the period July 11, 2007 through July 31, 2007 for twelve 2.5 hour sessions:

- Nugent, Elisabeth, School Teacher Aide, WDPS, at a rate of \$8.50 per hour

5.18 District Board of Education Members to Attend Conferences

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following Board of Education members and Superintendent of Schools were authorized to attend the following conferences and be reimbursed for expenses in accordance with policy file 2521.

- **Gary Schoer, James T. Brennan, Judith Chen, Nicholas P. Giuliano, Donald W. Mastroianni, Joseph Toles, and Dr. Janet Ceparano Wilson** to attend the NYSSBA Conference entitled “2007 New School Board Member Academy” and “2007 Veteran School Board Member Academy” on July 20-22, 2007 in Albany, New York along with the School Law Conference.
- **Gary Schoer, James T. Brennan, Maggie Boba, Judith Chen, Nicholas P. Giuliano, Donald W. Mastroianni, and Joseph Toles** to attend the NYSSBA Conference entitled “2007 Board Officers Academy on August 3-4, 2007 in Fairport, NY or August 10-11, 2007 in White Plains, NY.
- **Gary Schoer, James T. Brennan, Maggie Boba, Judith Chen, Nicholas P. Giuliano, Donald W. Mastroianni, Joseph Toles, and Dr. Janet Ceparano Wilson** to attend the SCOPE’s Annual Dinner Meeting on August 16, 2007 at St. John’s University, Oakdale Campus
- **Maggie Boba and Joseph Toles** to attend the NYSSBA Conference entitled “Fiscal Oversight Fundamentals for School Board Members” on August 20-21, 2007 in Plainview, NY

5.20 Approval of 2007 Harborfields Booster Club Summer Sports Camp Appointments

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the appointments in accordance with the schedule attached to the official minutes of July 10, 2007, were approved for the 2007 Harborfields Booster Club Summer Sports Camp.

5.14 Community Member to Serve on District Shared Decision Making Committee

Mr. Brennan questioned the way in which we advertised for the District Shared Decision Making Committee community member. Dr. Wilson advised the Board that we sent flyers to Key Communicators as well as posting it in all district buildings as well as the public library and that a cutoff date for applying was July 1, 2007. The Board asked that in the future they be advised of the posting prior to sending it out to key communicators or the buildings.

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the community member, Brian Cooper, was appointed to the District Shared Decision Making Committee for a three-year term effective September, 2007 through September, 2010.

5.16 Employment Benefit Agreements for Non-Unit Central Office Administrators

Upon motion duly made by Mrs. Chen, seconded by Mrs. Boba, and carried unanimously, this item was tabled to executive session.

5.17 Addendum to Memorandum of Agreement

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried unanimously, and upon the recommendation of the Superintendent of Schools, addendum No. 1 to the letter of agreement between Harborfields Central School District and United Public Service Employees Union relating to extension of catastrophic illness benefits for said custodial staff member as attached to the official minutes of July 10, 2007 was approved, and the President of the Board of Education was authorized and directed to execute the agreement.

5.19 Creation of positions of Assistant Coach for Girls' Varsity Volleyball, Girls' Field Hockey, and Boys' and Girls' Winter Track

Upon motion duly made by Mr. Schoer, seconded by Mr. Mastroianni, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the positions of Assistant Coach be created for the Girls' Varsity Volleyball, Girls' Field Hockey, and Boys' and Girls' Winter Track.

The Board directed the Superintendent to reexamine this request and come back to them with a recommendation. There was a process where the Superintendent went back to determine where the funding would come from for these positions. The Superintendent and the cabinet reviewed the four requests as well as all of the prioritized requests from each program and building in order to make a decision. It was determined that the assistant coaches and two textbooks were not included in the budget. It was decided that given the changes in the guidance department, these stipends would be reallocated from the salary initially appropriated for the guidance counselor who has been replaced with a person at a lower salary.

5.21 Election of Voting Delegate to the NYSSBA 2007 Annual Convention

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried unanimously, Mr. Schoer will represent the Harborfields Central School District as a voting delegate at the 2007 Annual Business Meeting of the New York State School Boards Association Convention.

If the voting delegate, after arrival at the convention, is unable to serve, it is his/her responsibility to transit the "Voting Delegate" identification to an alternate designated by the Board. The alternate voting delegate is Mr. Giuliano.

INSTRUCTIONAL RESOLUTIONS

Call for removal of resolutions from the INSTRUCTION consent agenda

Mr. Giuliano called for removal of item 6.2 (Textbook Adoptions) from the consent agenda.

Consent Agenda – Instruction

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction (with the exception of item 6.2) on the agenda of the July 10, 2007 Board of Education meeting were approved by consent.

6.1 Overnight Field Trip

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following overnight field trip was approved:

- Girls' Varsity Basketball team (approximately 13 students) to travel to Orlando, Florida to participate in a basketball tournament from December 12-16, 2007

6.3 Donation of Books for School Libraries

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the Board of Education authorized the Assistant Superintendent for Curriculum & Instruction to accept the donation of books to the school libraries at WDPS, TJL, OMS, and HHS for the 2007-2008 school year. The books donated will be accepted in accordance with the File #1800 of Board of Education policy after careful review by the school librarians to ensure alignment with the curriculum.

6.4 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the June 6, 2007, June 13, 2007, June 20, 2007, June 21, 2007 and June 27, 2007 meetings of the Committee on Special Education, the June 20, 2007 meeting of the Committee on Preschool Special Education, and the June 1, 2007, June 5, 2007, June 6, 2007, June 7, 2007, June 11, 2007, June 12, 2007, June 14, 2007, June 19, 2007 and June 21, 2007 meetings of the Subcommittee on Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

6.5 Agreement and Release for Instructional Programs and Services for a Disabled Student

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the agreement and release between the Harborfields Central School District and the parents of a disabled student as attached to the agenda of July 10, 2007 was approved.

It was further resolved, that the Board of Education hereby authorized the Board President to execute this agreement and release.

6.2 Textbook Adoptions

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the textbooks listed below were adopted:

- “In Viaggio: Moving Towards Fluency in Italian” published by McGraw-Hill, copyright 2003, for the Advanced Placement Italian course at Harborfields High School

- “Integrated Algebra” published by Pearson/Prentice Hall, copyright 2008, for the Algebra I course at Harborfields High School
- “Precalculus With Limits: A Graphing Approach” 5th Edition, published by Houghton Mifflin Co., copyright 2008, for the Precalculus course at Harborfields High School
- “Traditions and Encounters: A Global Perspective on the Past” 3rd Edition published by McGraw-Hill, copyright 2006, for the Advanced Placement World History course at Harborfields High School

BOARD OF EDUCATION ACTIVITIES

2007 Commencement, Harborfields High School

Mr. Schoer, Mr. Brennan, Mrs. Boba, Mr. Giuliano, Mr. Mastroianni, Mr. Toles, Dr. Wilson, Mr. Nimmo, Ms. Todaro, and Dr. Finn attended the 2007 Harborfields High School Commencement. Mr. Giuliano stated that it was a beautiful day and the graduation ceremony was surprisingly efficient without rushing it. He continued that the Dr. Wilson’s gave a wonderful speech.

ITEMS FOR DISCUSSION

Draft of the HCSD Athletic Handbook

Mr. Schoer stated that his only concern with the handbook was the section on steroids. He stated that it doesn’t reflect any sort of punishment. He continued that we need to come out as strong as possible on this issue. Mr. Mastroianni stated that it was a point well taken. It was the consensus of the Board that the Superintendent speak with Mr. Valente to see if we can make a stronger statement and check with our attorney on the wording. The Board continued that they did not want the publication held up because of this issue.

Board of Education Summer Retreat

Dr. Wilson questioned the Board as to whether or not they wanted Mr. Harrington to lead this retreat. Mr. Schoer suggested that we have a facilitator, not necessarily Mr. Harrington. The Board felt the topic should be consensus building and teamwork. Mr. Toles stated that the Board needs to talk about what they hope to accomplish from the retreat. Mr. Brennan stated that Board business cannot be the last priority. It was suggested that this retreat be held “off campus” involving the Board, the Superintendent and the Assistant Superintendents. Mr. Brennan asked Board members to come up with as many days as possible in order to get some dates in place for this retreat. He continued that this should be a full-day workshop.

Possible change of Board of Education meeting in August

Dr. Wilson suggested moving the Board meeting date from August 15 to August 22 due to the lateness of IEP's and the possible additional hiring of staff. After brief discussion, it was the consensus of the Board to keep the date at August 15 as they felt August 22 was a busy time and some members of the Board would not be available. They further stated that, if necessary, they could get a quorum together to meet for IEP approval on August 29.

Format and timeframe for the Board of Education Policy Subcommittee

In order to begin work on the policies, Board members stated that they would need copies of the policies that they are scheduled to work on. Mr. Schoer, Mrs. Boba, Mr. Toles, and Dr. Wilson will begin to work on the 4000 series.

Plans for Development of Board of Education Goals 2007-2008

The Board of Education goals will be discussed at the retreat. Board members will put together some possible goals for the 2007-08 school year.

Audit Committee

Mr. Brennan stated that R. S. Abrams, Internal Auditors, will report to the Board on August 15, 2007 at 6:00 p.m.

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Upon motion duly made by Mrs. Chen, seconded by Mr. Schoer, and carried unanimously, the Board moved to Executive Session at 9:48 p.m. for the purpose of negotiations and a special education case.

Upon motion duly made by Mrs. Boba, seconded by Mr. Mastroianni, and carried unanimously, the Board returned to the Reorganization/Regular meeting at 11:15 p.m.

5.2 Civil Service Appointment

Upon motion duly made by Mrs. Chen, seconded by Mr. Giuliano, and carried unanimously, and upon the recommendation of the Superintendent of Schools, the following civil service appointment, in accordance with the schedule attached to the official minutes of July 10, 2007, was approved.

Probationary		
Name	School	Assignment
Kamm, Bonnie	District	Clerk Typist (12 month)

ADJOURNMENT

Upon motion duly made by Mr. Mastroianni, seconded by Mr. Schoer, and carried unanimously, the Board adjourned the Reorganization/Regular meeting of July 10, 2007 at 11:25 p.m.

Respectfully submitted,

Barbara Muller
District Clerk