

HARBORFIELDS CENTRAL SCHOOL DISTRICT
GREENLAWN, NEW YORK

BOARD OF EDUCATION
REGULAR MEETING AGENDA
BUDGET HEARING

MAY 13, 2008

MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

Residents are invited to address the Board of Education with comments or concerns regarding action items on the agenda.

2008-2009 BUDGET HEARING IN AUDITORIUM - 7:45 p.m. - 8:45 p.m.

ANNOUNCEMENTS (8:46 p.m. - 8:55 p.m.)

- School Board Recognition Program

Student/Staff Name	Achievement
Matthew Baran - OMS	A WINNER in the Tulip Festival Art Contest
Andrew Hasenzahl - HHS	WON Second Place in the Computer Applications category at the Long Island Business Education Council's Annual Business Competition
Patricia Radovich - Grade 3 Teacher	Selected as 2008 recipient of the Long Island Council for the Social Studies Margaret Simon Award for Excellence in Elementary Social Studies Education
Michele Caravella	Students have been awarded Scholarships of Excellence by the New York State Education Department.
Matthew Friedlander	
Melissa Luxemberg	
Jason Marder	
Jennifer Nowicki	
Stephen Praetorius	
Matthew Reichert	
Rita Strauss	
Tim White	
Chelsea Wiener	

SUPERINTENDENT’S REPORT (8:55 p.m. – 9:10 p.m.)

2.1 Student Representative Report
Brian O’Connor, Harborfields High School

2.2 Superintendent’s Report
Dr. Janet Ceparano Wilson, Superintendent of Schools

BOARD OF EDUCATION MINUTES (9:10 p.m. - 9:12 p.m.)

3.1 Special meeting, April 9, 2008
Special meeting, April 16, 2008
Regular meeting, April 29, 2008.....Enclosure 3.1

Motion: _____ **Second:** _____ **Action:** _____

FINANCE CONSENT AGENDA (9:12 p.m.-9:15 p.m.)

Call for removal of resolutions from the FINANCE consent agenda

Consent Agenda - Finance

Be it resolved, that upon the recommendation of the Superintendent of Schools, all resolutions in the area of finance on the agenda of the May 13, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

4.1 **Treasurer’s Report**.....Enclosure 4.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the Treasurer’s Report for April 2008 be approved.

4.2 **Schedules of Bills**.....Enclosure 4.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of May 13, 2008 be accepted.

4.3 **Health Service Contract**.....Enclosure 4.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school district for the 2007-2008 school year be approved.

- **Uniondale UFSD**, 1 student attending Hebrew Academy of Nassau County at a cost of \$579.90

4.4 Extension of Transportation Contract.....Enclosure 4.4

Be it resolved, that upon the recommendation of the Superintendent of Schools, the extension of contract for pupil transportation for the 2008-2009 school year from the contractor listed below be approved.

- Towne Bus Corporation

4.5 School Service/Specialized Education Agreements.....Enclosure 4.5

Be it resolved, that upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreement for the 2007/2008 school year between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions be approved.

- **The Hearing and Speech Center-Long Island** to provide hearing aid consultations in accordance with the Individualized Education Program (IEP) of disabled students at a rate of \$176.00 for the period of March 10, 2008 through June 27, 2008.

4.6 Parentally Placed Private School/Special Education Service Contracts.....Enclosure 4.6

Be it resolved, upon the recommendation of the Superintendent of Schools, the following parentally placed private school/special education service contracts between the Harborfields Central School District “District of Residence” and the school “District of Location” listed below be approved. The “District of Residence” will be billed for special education services for children residing in the Harborfields Central School District and attending parentally placed nonpublic schools in said school districts in accordance with Education Law Section 3602-c and regulations of the Commissioner of Education for the 2007-2008 school.

- **Brentwood UFSD**, 1 student attending St. Joseph’s Academy
- **Glen Cove City School District**, 2 students attending Friends Academy

4.7 Gift.....Enclosure 4.7

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- Beseler 23 Series II photo enlarger with a 35 mm lens carrier and a Nikkor enlarging lens to be used by the high school photography program

4.8 Gift and Increase in Appropriations.....Enclosure 4.8

Be it resolved, upon the recommendation of the Superintendent of Schools, the following gift be accepted:

- \$2,700.00 from the parents of Miranda Abbott and Lauren Antonucci for enrollment in the 2008 Summer Arts Academy, Nassau BOCES Cultural Arts Program

Be it further resolved, upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- A2280.4900.42.1681..... \$2,700.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.9 Joint Municipal Cooperative Bidding Program with Eastern Suffolk BOCES

Whereas, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

Whereas, the Harborfields Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law ' 119-o and Education Law Section 1950; and

Whereas, the Participant is a municipality within the meaning of General Municipal Law ' 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (Hereafter the "Program") in the areas mentioned above; and

Whereas, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

Whereas, with respect to all activities conducted by the program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

Be it resolved, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

Be it further resolved, that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program, and

Be it further resolved, that a Membership Committee consisting of one (1) representative from each Participant shall be formed. The Participant shall accordingly appoint one (1) representative to the Membership Committee. Said representative shall be provided with a list of bids. A meeting of the Membership Committee shall be held annually. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

Be it further resolved, that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law ' 110-o.2.j.

Be it further resolved, that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

4.10 Cooperative Bidding Through the Long Island Food Service Directors Association for Various Food and Cafeteria Items for the 2008-2009 School Year

Whereas, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly for bread, ice cream, frozen food products, paper products, canned foods, canned drinks/soda, snacks, coffee, milk, small wares/equipment, meat, dairy, cafeteria cleaning supplies, direct diversion government processed foods, and

Whereas, the Harborfields Central School district is desirous of participating with other school districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and

Whereas, the Harborfields Central School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, and reporting the results to the Board of Education and making recommendations thereon, now therefore,

Be it resolved, that the Board of Education of the Harborfields Central School District, hereby appoints the following L.I. School Food Service Directors Association Cooperative Bid Committee to represent it in all matters related above – Amityville UFSD, Babylon UFSD, Bay Shore UFSD, Bayport-Blue Point UFSD, Carle Place UFSD, Cold Spring Harbor CSD, Comsewogue UFSD, Copaigue UFSD, Elwood UFSD, Farmingdale UFSD, Freeport UFSD, Great Neck UFSD, Half Hollow Hills CSD, Harborfields CSD, Islip UFSD, Island Trees UFSD, N. Bellmore UFSD, Longwood CSD, Massapequa UFSD, Miller Place CSD, North Babylon UFSD, Northport/East UFSD, North Shore CSD, Patchogue-Medford UFSD, Plainedge UFSD, Rocky Point UFSD, Roslyn UFSD, Sachem CSD, Sayville UFSD, Smithtown CSD, South Huntington UFSD, Southampton UFSD, Three Village CSD, West Babylon UFSD, West Islip UFSD, Wyandanch Public Schools, Western Suffolk BOCES, and

Be it further resolved, that the Harborfields Central School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

Be it further resolved, that the Harborfields Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

Be it further resolved, that the Harborfields Central School District Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the above committee, and upon approval of the Board of Education of each participating school district; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

4.11 National School Lunch and Breakfast Programs.....Enclosure 4.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District continues in the National School Lunch and Breakfast Programs for the 2008-2009 school year. All state and federal regulations pertaining to the school meal program will be adhered to by the Harborfields Central School District.

4.12 Establishment of School Lunch, Breakfast, and Milk PricesEnclosure 4.12

Be it resolved, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the following prices for school breakfast, lunch, and milk for the 2008-2009 school year pursuant to the district’s participation in the National School Lunch/Breakfast Program.

Program	Elementary	Secondary	Kindergarten
Breakfast	\$1.50	\$1.50	\$1.25 (Sp. Ed. Full Day)
Reduced Price Breakfast	\$0.25	\$0.25	\$0.25 (Sp. Ed. Full Day)
Lunch	\$2.00	\$2.25	\$1.75 (Sp. Ed. Full Day)
Reduced price Lunch	\$0.25	\$0.40	\$0.25 (Sp. Ed. Full Day)
Milk	\$0.50	\$0.50	\$0.50 (Kindergarten Snack)

4.13 Tax Anticipation Notes.....Enclosure 4.13

Be it resolved, upon the recommendation of the Superintendent of Schools, the resolution authorizing the issuance of Tax Anticipation Notes not to exceed \$18,000,000 as contained in the attachments to the agenda of May 13, 2008 be approved.

4.14 Retainment of New York Municipal Advisors Corporation.....Enclosure 4.14

Be it resolved, upon the recommendation of the Superintendent of Schools, the Harborfields Central School District retain the services of New York Municipal Advisors Corporation for a fee of \$5,000 to act as financial consultants for the borrowing of Tax Anticipation Notes not to exceed \$18,000,000 for the 2008-2009 school year.

4.15 Third Party Administrator for Tax Sheltered Annuities.....Enclosure 4.15

Be it resolved, upon the recommendation of the Superintendent of Schools, the agreement between Harborfields Central School District and The Omni Financial Group, Inc. for the purpose of providing services as a Third Party Administrator of Tax Sheltered Annuities with the intent of providing professional review, administrative and IRS tax-compliance services for the district's 403(b) and 457 (b) tax-deferred investments programs, be approved.

HUMAN RESOURCES CONSENT AGENDA (9:15 p.m. – 9:20 p.m.)

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

Consent Agenda – Human Resources

Be it resolved, that upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the May 13, 2008 Board of Education meeting be approved by consent.

Motion: _____ **Second:** _____ **Action:** _____

5.1 Leave of Absence.....Enclosure 5.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the following leave of absence without pay be approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Sacks, Cari	Elementary Teacher	WDPS	9/2/08-11/24/08	11/25/08-2/1/09

5.2 Resignation.....Enclosure 5.2

Be it resolved, upon the recommendation of the Superintendent of Schools, the following resignation be accepted:

- Curtiss, Mark, Guidance Counselor, HHS, effective close of business June 30, 2008

5.3 Substitute List Addendum.....Enclosure 5.3

Be it resolved, upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2007-2008 school year as attached to the agenda of May 13, 2008 be approved.

5.4 Decrease in Hours.....Enclosure 5.4

Be it resolved, upon the recommendation of the Superintendent of Schools, the following staff member be granted an decrease in hours:

- Greenberg, Jayne, Part-time Teaching Assistant, OMS from 6.0 hours per day to 5.75 hours per day effective April 25, 2008

5.5 Appointment of Summer Worker (Revised).....Enclosure 5.5

Be it resolved, upon the recommendation of the Superintendent of Schools, the following summer worker be appointed:

SUMMER WORKERS			
Name	Assignment	Hours Per Day	Hourly Rate
Djossa, Christina	Clerical Business Office	6	\$8.75/hr.

5.6 Extracompensation Appointment Schedule.....Enclosure 5.6

Be it resolved, upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the agenda of May 13, 2008 be approved.

INSTRUCTION CONSENT AGENDA (9:20 p.m. – 9:25 p.m.)

Call for removal of resolutions from the INSTRUCTION consent agenda

Consent Agenda – Instruction

Be it resolved, that upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the May 13, 2008 Board of Education meeting be approved by consent.

Motion:_____ **Second:**_____ **Action:**_____

6.1 Overnight Field Trips.....Enclosure 6.1

Be it resolved, upon the recommendation of the Superintendent of Schools, the following overnight field trips be approved:

- Approximately 12-14 high school students from the Girls' Varsity Volleyball Team participate in a volleyball tournament from September 19-20, 2008
- Approximately 12-14 high school student from the Girl's Varsity Volleyball Team participate in a volleyball tournament from October 17-28, 2008

6.2 Review of IEP Recommendations and Authorization for Placement and Services.....Enclosure 6.2

Be it resolved, upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the April 2, 2008, April 9, 2008, April 10, 2008, April 16, 2008 and April 30, 2008 meetings of the Committee on Special Education, the February 12, 2008, February 26, 2008 and February 28, 2008 meetings of the Subcommittee on Special Education, the April 2, 2008, April 3, 2008, and April 10, 2008 meetings of the Committee on Preschool Special Education, authorization be granted to provide for the placement and services contained in the recommendations of the CSE, and SCSE, and CPSE.

6.3 Second Reading of Board of Education Revised Policies
.....See binder provided at April 29, 2008 meeting

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time.

- **Section 4000:** Instruction

6.4 Guidance Internship

Be it resolved, upon the recommendation of the Superintendent of Schools, the following guidance internship be approved:

- Harbeck Diana, graduation student from Long Island University, C.W. Post to complete a non-paid, 300 hour guidance internship at Oldfield Middle School commencing in September 2008

ITEMS FOR DISCUSSION (9:25 p.m.-9:30 p.m.)

7.1 Vote for SCOPE officers and members of Board of Directors.....Enclosure 7.1

BOARD OF EDUCATION ACTIVITIES (9:30 p.m.-9:35 p.m.)

- NYSSBA Workshop entitled “Superintendent’s Search Process” Courtyard Marriott, Ronkonkoma, New York, May 8, 2008
 - **Donald W. Mastroianni, Vice President**
 - **Dr. Judith A. Chen, Board Member**

EXECUTIVE SESSION (9:35 p.m. – 10:30 p.m.)

ADJOURNMENT (10:31 p.m.)

ITEMS FOR INFORMATION

- 8.1** Quarterly Financial Report, March 31, 2008.....Enclosure 8.1
- 8.2** Claims Summary Report, April 2008.....Enclosure 8.2
- 8.3** Student Activity Funds, Central Treasurers' Monthly Reports.....Enclosure 8.3
Oldfield Middle School and Harborfields High School
- 8.4** Enrollment Figures, May 1, 2008.....Enclosure 8.4
- 8.5** Memo to Dr. Wilson from Ms. Todaro.....Enclosure 8.5
Re: 2008-2009 Universal Pre-Kindergarten Program
- 8.6** Memo to Dr. Bennardo from Ms. Corbett.....Enclosure 8.6
Re: Good News!
- 8.7** Memo to Dr. Wilson from Mr. Nimmo.....Enclosure 8.7
Re: GASB 45 Actuarial Services
- 8.8** Newsday and Times of Huntington articles
dated May 7, 2008 and May 1, 2008.....Enclosure 8.8
Boy to get tested, home schooling after 'hit list'
Report of 'hit list' leads to Harborfields student's arrest
- 8.9** Weekly Calendars of Events: HHS, OMS, TJL, WDPS.....Enclosure 8.9
- 8.10** Approved Minutes.....Enclosure 8.10
Special Meeting, March 12, 2008
Regular Meeting, March 19, 2008
- 8.11** Memo to Dr. Wilson from Mr. Hartner.....See binder pocket
Re: Tenure Appointment Schedule
- 8.12** Memo to Dr. Wilson from Mr. Nimmo.....Enclosure 8.12
Re: RFP's for Legal Services
- 8.12** Memo to Board of Education from Dr. Wilson.....See binder pocket
Re: Important Upcoming Dates-End of Year Activities