

APPROVED MINUTES

HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	April 29, 2008
Place of Meeting	-	Board Room – OMS
Board Members Present	-	Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Members Absent	-	Mr. Brennan
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Community Members

Prior to opening the meeting, a Volunteer Reception was held in the OMS auditorium honoring all those residents who volunteer their time to the district.

Mr. Mastroianni called the meeting to order at 8:10 p.m. He then led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also asked everyone to silence cell phones and beepers.

PUBLIC PARTICIPATION

There was no public participation at this time.

BOARD RECOGNITION PROGRAM

At this time, the Board recognized the following student for his achievement:

- **Jamel Johnson:** for winning third place in Carpenter Assistant at the regional Skills USA contest

SUPERINTENDENT'S REPORT

Student Representative Report

Brian O'Connor was not in attendance at this meeting.

Superintendent's Report

Dr. Wilson advised those present that an incident had occurred in the Oldfield Middle School regarding a student who made a threat to another student. This student also claimed that he had a hit list. Students in the middle school reported the incident to administration and the Suffolk County Police were called in to investigate this matter. Dr. Wilson sent out a Connect-Ed message to residents explaining the situation and stating that there was no actual violence and that administration felt no one was at risk.

Dr. Wilson advised the Board that we have received additional information from the state and we are now able to put a number on contingency budget. She then distributed information regarding contingent budget funding scenarios and advised the

Board of the six day notice requirement. Dr. Wilson continued that she would need some direction from the Board as to how to proceed in case of a contingency budget. The Board discussed the four scenarios and it was the consensus of the Board to move forward with scenario 2 which would be a tax rate change of 2.49%. The required contingent reduction would be \$1,495,306.

Update on Board of Education policy revisions

Dr. Chen and Mr. Giuliano reviewed the 5000 section of the policy manual. The 4000 section was reviewed and revised by Mr. Schoer, Mrs. Boba, Mr. Toles and Ms. Todaro. Mr. Schoer stated that New York State School Boards has reviewed our current policies to make sure they are consistent with the law. Some of our policies needed to be tweaked; others needed to be changed entirely. We again asked New York State School Boards and administration to review our policies. Mrs. Boba stated that policy review was a much needed project. Mr. Schoer commended Ms. Todaro and Mrs. Pancir for doing an outstanding job working on these policies.

Progress of Board of Education Goals 2007-2008

Dr. Wilson, Ms. Todaro, and Mr. Nimmo delivered the final report on the Board of Education goals and directives for the 2007-08 school year. A comprehensive copy of this report is on file in the office of the assistant superintendent for curriculum and instruction.

Dr. Chen entered the meeting at 8:25 p.m.

BOARD OF EDUCATION MINUTES

Upon motion duly made by Mr. Schoer, seconded by Mrs. Boba, and carried (6-0), the following minutes were approved:

Regular meeting, March 12, 2008
Special meeting, March 19, 2008

FINANCE CONSENT AGENDA

Call for removal of resolutions from the FINANCE consent agenda

Mr. Mastroianni asked for removal of item 4.8 and that item 4.3 be tabled.

Consent Agenda - Finance

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of finance, with the exception of 4.3 and 4.8, on the agenda of the April 29, 2008 Board of Education meeting were approved by consent.

4.1 Treasurer's Report

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for February/March 2008 were approved.

4.2 Schedules of Bills

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of April 29, 2008 were accepted.

4.3 Contract for Services to Sub-allocate IDEA Flow Through Funds to Special Education Providers

Upon motion duly made by Mr. Giuliano, seconded by Mr. Toles, and carried (6-0), this item was tabled at this time.

4.4 Health Service Contracts

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following health service contracts between the Harborfields Central School District and the school districts listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2006-2007 school year were approved.

- **Huntington UFSD**, 25 students attending St. Patrick at a cost of \$599.16 totaling \$14,979.00
- **Hicksville UFSD**, 2 students attending Trinity Lutheran School at a cost of \$475.75 totaling \$953.50.

4.5 School Service/Specialized Education Agreements

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following School Service/Specialized Education Agreements for the 2007/2008 school year between the Harborfields Central School District and the contractor listed below, in accordance with Part 200 of the regulations of the Commissioner of Education for children with handicapping conditions were approved.

- **Gayle E. Kligman Therapeutic Resources** to provide resource room services, speech therapy, occupational therapy, physical therapy, counseling services, ABA services, and transition planning services in accordance with the Individualized Education Program (IEP) of disabled students and the rate schedule provided in the agreement for the period of July 1, 2007 through June 30, 2008.

- **New Age Therapy** to provide occupational and physical therapy services to students in accordance with the Individualized Education Program (IEP) of disabled students and the rate schedule provided in the agreement for the period of May 30, 2008 through June 27, 2008.
- **The Center for Discovery, Inc.** to provide instruction and level of services in accordance with the Individualized Education Program (IEP) of disabled students at a tuition rate set by the State Education Department for the period October 31, 2007 through June 30, 2008.
- **United Cerebral Palsy of Greater Suffolk, Inc.** to provide instruction and level of services in accordance with the Individualized Education Program (IEP) of disabled students at a tuition rate set by the State Education Department for the period of July 3, 2007 through June 30, 2008.

4.6 Gifts and Establishment of Scholarship Fund

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted:

- \$72.00 to be accepted for credit to the "Alan Prince Brief Scholarship" within the Trust and Agency Fund.
- \$236.80 from Washington Mutual to be applied to the TJL Needy Children Fund through Trust and Agency

It was further resolved, that the Marc Dawson Scholarship Fund is hereby established, thereby authorizing the school district to accept donations and make disbursements from an Expendable Trust and Agency Account which will be established for that particular purpose in accordance with established guidelines.

4.7 Gift and Increase in Appropriations

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following gift was accepted:

- \$5,300 from the Harborfields Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health, and Athletics

It was further resolved, that upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gift to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- A2855.2000.36.2855..... \$5,300.00

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

4.9 Extension of Transportation Contracts

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the extension of contracts for pupil transportation for the 2008-2009 school year from the contractors listed below were approved.

- Huntington Coach Corporation
- Acme Bus Corp.

4.8 2008-2009 Western Suffolk BOCES Administrative Budget and Election of Candidates to Western Suffolk BOCES

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (6-0), the Harborfields Central School District Board of Education approved the 2008-2009 Administrative Budget for Western Suffolk BOCES.

It was further resolved, that the Board of Education casts its ballot for two vacant positions for election to Western Suffolk BOCES.

1. Mrs. Jeannette Santos
2. Mr. Peter Wunsch

HUMAN RESOURCES CONSENT AGENDA

Call for removal of resolutions from the HUMAN RESOURCES consent agenda

There were no items removed from the Human Resources consent agenda.

Consent Agenda – Human Resources

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the April 29, 2008 Board of Education meeting were approved by consent.

5.1 Leaves of Absence

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence were approved.

Name	Assignment	School	Dates Paid	Dates Unpaid
Mazzola, Danielle	Science Teacher	HHS	N/A	9/1/08-8/31/09
Sacks, Cari	Elementary Teacher	WDPS	9/2/08-10/29/08	10/30/08-11/24/08
Sacco, Corinne	Part-time Teaching Assistant	WDPS	N/A	4/24/08-5/23/08
Seland, Glenn	English Teacher	OMS	6/20/08-6/27/08	N/A
Schoonmaker, Patricia	Special Education Teacher	HHS	9/3/08-11/25/08	N/A
Extension of Leave of Absence				
Durso, Evelyn	Part-time Teaching Assistant	TJL	N/A	4/1/08-6/30/08
Revision of Leave of Absence				
Lemieux, Dominique	Elementary Teacher	WDPS	4/29/08-6/4/08 to 4/17/08-5/23/08	6/5/08-8/31/08 to 5/24/08-8/31/08

5.2 Resignations

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Gonzalez, Carmen, Food Service Worker, TJL, effective close of business on April 15, 2008
- Reres, Doreen, School Teacher Aide, OMS, effective close of business on June 27, 2008 for the purpose of retirement

5.3 Professional Appointments

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following professional appointments in accordance with the schedule attached to the official minutes of April 29, 2008 were approved.

Name	School	Assignment
Probationary		
Lee, Kristen	Harborfields High School	Mathematics Teacher
Regular Substitute		
Keys, Carolyn	Oldfield Middle School	LOTE Teacher
Wuttke, Jonelle	Oldfield Middle School	Mathematics Teacher

5.4 Increase in Hours

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following staff member was granted an increase in hours:

- Gunn, Mary Ann, Part-time Teaching Assistant, HHS from 6.5 hours per day to 6.75 hours per day effective September 17, 2007

5.5 Appointment of Summer Worker

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following summer worker was appointed:

SUMMER WORKERS		
Name	Assignment	Hourly Rate
Djossa, Christina	P/T Clerical Business Office	\$8.75/hr.

5.6 Substitute List Addendum

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2007-2008 school year as attached to the official minutes of April 29, 2008 was approved.

5.7 Home Instructors List Addendum

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the home instructors addendum for the 2007-2008 school year as attached to the official minutes of April 29, 2008 was approved.

5.8 New Teacher Mentor Program for 2007-2008 School Year

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following staff member was approved for participation in the New Teacher Mentor Program for the 2007-2008 school year with a stipend of \$37.69 per hour for a maximum of 15 hours.

- Rivera, Millie

5.9 District Board of Education Members to Attend Conferences

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the following Board of Education members were authorized to attend conferences and be reimbursed for expenses in accordance with policy file 2521.

- **Donald W. Mastroianni, Maggie Boba, Judith A. Chen, Nicholas P. Giuliano, Gary Schoer, Joseph Toles, Dr. Janet Ceparano Wilson, Diana Todaro, William H. Nimmo, and Michael Hartner** to attend the N-SSBA Annual Dinner Meeting, Monday, June 2, 2008, Woodbury Country Club, Woodbury, New York

INSTRUCTION CONSENT AGENDA

Call for removal of resolutions from the INSTRUCTION consent agenda

Mr. Mastroianni asked for removal of item 6.3 from the instruction consent agenda. Mr. Schoer asked for removal of item 6.1 from the instruction consent agenda.

Consent Agenda – Instruction

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction, with the exception of 6.3 and 6.1, on the agenda of the April 29, 2008 Board of Education meeting were approved by consent.

6.2 Review of IEP Recommendations and Authorization for Placement and Services

Upon motion duly made by Mrs. Boba, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the February 15, 2008, March 5, 2008, March 10, 2008, March 12, 2008, March 19, 2008, April 9, 2008, April 10, 2008, April 14, 2008, and April 16, 2008 meetings of the Committee on Special Education, the March 6, 1008, March 14, 2008, and April 11, 2008 meetings of the Committee on Preschool Special Education, and the February 5, 2008, February 7, 2008, February 14, 2008 and March 4, 2008 meetings of the Subcommittee on Special Education, authorization was granted to provide for the placement and services contained in the recommendations of the CSE, CPSE, and SCSE.

6.1 Overnight Field Trip

Upon motion duly made by Mr. Schoer, seconded by Mr. Giuliano, and carried (6-0), and upon the recommendation of the Superintendent of Schools, the overnight field trip for Harborfields High School's marching band students to participate in Summer Band Camp at SUNY Farmingdale from August 21-23, 2008 in addition to providing compensation for three teacher chaperones at a rate of \$1126.08 was approved.

6.3 First Reading of Board of Education Revised Policies

The following revised policies are presented to the Board of Education for a first reading for action at a subsequent meeting. No action is required at this time. Several members of the Board felt they needed more time to read these policies and asked for another first reading before policies are adopted.

➤ **Section 4000:** Instruction

BOARD OF EDUCATION ACTIVITIES

There were no Board of Education activities.

ITEMS FOR DISCUSSION

Board of Education meeting dates 2008-2009

Mr. Mastroianni asked for the last date the Board could make changes on the calendar. Ms. Todaro stated that she is working on the district calendar at this time. Ms. Muller stated that the Board adopts the 2008-09 meeting dates at their Reorganization meeting in July.

Dr. Wilson stepped out of the meeting at 8:58 p.m. and returned to the meeting at 9:02 p.m.

Retiree Reception 2007-2008

Dr. Wilson advised the Board that we have 3 people retiring this year, and two have already retired. She suggested that this year, we have a cake prior to a Board meeting and present the retirees with their plaques at that time. The Board concurred with Dr. Wilson's suggestion.

PUBLIC PARTICIPATION

There was no public participation at this time.

EXECUTIVE SESSION

Upon motion duly made by Mr. Giuliano, seconded by Dr. Chen, and carried (6-0), the Board moved to Executive Session at 9:02 p.m. for the purposes of a student discipline matter, staff discipline matter, collective negotiations, employment history of a particular individual, employment of a particular individual, pending litigation brought by the Superintendent of Schools against the District.

Dr. Wilson, Ms. Todaro, Mr. Nimmo, and Mr. Hartner were excused from the meeting at 10:30 p.m.

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), the Board returned to the regular meeting at 11:55 p.m.

ADJOURNMENT

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), the Board adjourned the regular meeting of April 29, 2008 at 11:56 p.m.

Respectfully submitted,

Barbara Muller
District Clerk