

## APPROVED MINUTES

### HARBORFIELDS CENTRAL SCHOOL DISTRICT GREENLAWN, NEW YORK 11740

Kind of Meeting	-	Regular Meeting
Date of Meeting	-	February 13, 2008
Place of Meeting	-	OMS Auditorium
Board Members Present	-	Mr. Mastroianni, Mrs. Boba, Dr. Chen, Mr. Giuliano, Mr. Schoer, Mr. Toles
Board Member Absent	-	Mr. Brennan
Others Present	-	Dr. Wilson, Ms. Todaro, Mr. Nimmo, Mr. Hartner, Dr. Bennardo, Mr. Cacciola, Mr. Valente, Students, Community Members

Mr. Mastroianni called the meeting to order at 6:39 p.m.

#### **EXECUTIVE SESSION**

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), the Board moved to Executive Session at 6:40 p.m. for the purpose of negotiations and a personnel disciplinary matter.

Upon motion duly made by Mrs. Boba, seconded by Mr. Toles, and carried (6-0), the Board returned to the regular meeting at 8:10 p.m.

At this time Mr. Mastroianni led the audience in the Pledge of Allegiance and instructed those in attendance where to exit the building in case of an emergency. He also instructed those in attendance to silence cell phones and beepers.

#### **ANNOUNCEMENTS**

At this time the Board recognized the following students/staff for their achievements.

Student/Staff Name	Achievement
<b>Kerri McGinty</b>	Team Captain at the Leukemia & Lymphoma Society's <i>Light The Night</i> campaign and raised over \$2,158.05.

Student/Staff Name	Achievement
<b>Drew White</b>	Won THIRD PLACE in the open-cry trading competition held at Hofstra-NYMEX Commodities Challenge for High School Students

Student/Staff Name	Achievement
<b>Alison Pollard</b>	Advisor DECA – supported students in their participation at regional DECA competition at Suffolk Community College. Students earned regional trophies and honorable mentions.

Student/Staff Name	Achievement
<b>Kwabena Agyeman</b>	Participated in the regional DECA competition at Suffolk Community College and received <b>HONORABLE MENTION.</b>
<b>Kyle Corridon</b>	
<b>Patrick Muldowney</b>	
<b>Kelly Ryan</b>	
<b>Nicholas Vomero</b>	
<b>Jackson Weingart</b>	

Student/Staff Name	Achievement
<b>Gregory Acker</b>	Participated in the regional DECA competition at Suffolk Community College and earned <b>REGIONAL FINALIST TITLE AND A TROPHY.</b>
<b>Christopher Alicea</b>	
<b>Alyssa Brady</b>	
<b>Joseph Callihan</b>	
<b>Christie Carillo</b>	
<b>Kristen Dauro</b>	
<b>Amanda Finley</b>	
<b>Luigi Grausso</b>	
<b>Alexandria Guerra</b>	
<b>Elijah Johnson</b>	
<b>Bolund Khawar</b>	
<b>Dennis Koldea</b>	
<b>Kaushik Lohia</b>	
<b>Jennifer Manning</b>	
<b>Angelica Mazzola</b>	
<b>Nicholas Mercorelli</b>	
<b>Steven Mergenthaler</b>	
<b>Daniel Reano</b>	
<b>Benjamin Resener</b>	
<b>Shannon Rhatigan</b>	
<b>David Senderoff</b>	
<b>Samantha Smith</b>	
<b>Katherine Sterflinger</b>	
<b>Daniel Sweeney</b>	
<b>Ashley Tagg</b>	
<b>Maxwell Tane</b>	
<b>Cherylann Tully</b>	
<b>Maximillian Widmer</b>	
<b>Jonathan Winzelberg</b>	

## **PUBLIC PARTICIPATION**

A resident stated that she would like to have a SAIL program at the Washington Drive Primary School. She also stated that the district needs more than one trained SAIL teacher.

## **STUDENT REPRESENTATIVES REPORT**

Brian O'Connor, student representative from the high school, reported that last week the National Art Honor Society Induction took place and said that there was some very impressive artwork. He continued that in the beginning of February the annual Play Fest was held and each grade wrote their own play raising hundreds of dollars. Brian continued that both boys' and girls' varsity basketball teams made the playoffs and that the wrestling team sent 11 members to the county tournament.

Mrs. Boba left the meeting at 8:30 p.m.

## **SPECIAL BUDGET PRESENTATION**

Dr. Wilson, Superintendent of Schools, Ms. Todaro, Assistant Superintendent for Curriculum and Instruction, Mr. Cacciola, District Maintenance Leader, Mr. Nimmo, Assistant Superintendent for Business, and Mr. Hartner, Assistant Superintendent for Human Resources made special budget presentations for their budget areas. A comprehensive report of their budget is on file in the office of the assistant superintendent for business.

## **REPORTS**

### **Superintendent=s Report**

Dr. Wilson partitioned the auditorium and held the Board meeting in the back portion where stationary chairs are situated. She stated that when the Board has a large meeting the custodians will not have to set up or take down chairs. Dr. Wilson continued that students left for the Italy trip and that Ms. Todaro and Mrs. Pancir went to see them off. Dr. Wilson went on to say that there was a minor bus accident the other day and parents were concerned because the bus was delayed a considerable amount of time. Dr. Wilson informed the Board that we are making a roster of every child that rides on every bus so that if this occurs again we will be able to notify the parents via Connect-Ed. Dr. Wilson stated that she received communication from Assemblyman Raia regarding private school students whose parents would also like to be notified if there is a suspicious vehicle in the area. She continued that we are grouping these students on our Connect-Ed system.

### **Administrative Space Utilization Action Plan**

A spatial needs analysis from BBS was included in the Board's packet. Dr. Wilson advised the Board that she has asked BBS to expand the auditorium at the high school

to one facility where you can graduate your class and have a performing group on stage in one night rather than several nights. Dr. Wilson informed the Board that there are no real space concerns at the high school at this time. Mr. Cacciola stated that there were a few minor leaks at the high school, OMS, and TJL; however, there were no leaks in the Washington Drive building.

#### Administrative Report on Establishing Districtwide Sick Bank

Mr. Hartner stated that it was very laudable that the Board even thought about this at all. He continued that he found it surprisingly refreshing that he was asked to look into a districtwide sick bank. Mr. Hartner discussed the advantages and disadvantages of a sick bank. Dr. Wilson asked if disability insurance could be mandatory for all employees. Mr. Hartner responded that this is a negotiated item. Mr. Schoer asked if any other districts were giving disability insurance to their employees. Dr. Chen asked for different scenarios regarding this issue.

Mr. Giuliano left the meeting at 11 p.m.

#### Progress of Board of Education Goals 2007-2008

Dr. Wilson advised the Board that with regard to SERAPH, we will come back to the Board in March with an administrative action plan. A review and update of policies is working rather well. We are generating more specific information with regard to district overtime. Mr. Nimmo is working on healthcare costs.

Dr. Wilson complimented Mrs. Pancir stating that she put a wonderful budget book together which was well organized and easy to follow.

### **BOARD OF EDUCATION MINUTES**

Upon motion duly made by Mr. Schoer, seconded by Mr. Toles, and carried (4-0), the following minutes were approved by the Board of Education:

- Regular Meeting, January 16, 2008
- Special Meeting, January 17, 2008
- Special Meeting, January 23, 2008
- Special Meeting, January 30, 2008

### **FINANCE CONSENT AGENDA**

#### **Call for removal of resolutions from the FINANCE consent agenda**

There were no items removed from the Finance consent agenda.

#### **Consent Agenda - Finance**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area

of finance on the agenda of the February 13, 2008 Board of Education meeting were approved by consent.

#### **4.1 Treasurer's Report**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the Treasurer's Report for January 2008 was approved.

#### **4.2 Schedules of Bills**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the schedules of bills attached to the agenda of February 13, 2008 were accepted.

#### **4.3 Budgetary Transfer of Funds**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the budgetary transfer of funds as listed in the attachments to the official minutes of February 13, 2008 were approved.

#### **4.4 Health Service Contract**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following health service contract between the Harborfields Central School District and the school district listed below, for the purpose of providing health services for children residing in the Harborfields Central School District and attending nonpublic schools in said school districts for the 2007-2008 school year was approved.

- Syosset Central School District, 13 students attending Our Lady of Mercy Academy and 2 students attending St. Edward the Confessor School at a cost of \$704.43 per student totaling \$10,566.45.

#### **4.5 Gifts and Increase in Appropriations**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following gifts were accepted, with thanks:

- \$1,500.00 Western Suffolk BOCES Suffolk's Edge Teacher Center to be expended at the discretion of Florence Tuzzi, Principal, TJL
- \$1,481.08 from Western Suffolk BOCES Suffolk's Edge Teacher Center to be expended at the discretion of Maureen Kelly, Principal, WDPS
- \$7,100.00 from the Harborfields Booster Club to be used at the discretion of John Valente, Director of Physical Education, Health & Athletics
- \$2,087.92 from the Washington Drive PTA to be used at the discretion of Maureen Kelly, Principal, WDPS

It was further resolved, upon the recommendation of the Superintendent of Schools pursuant to the anticipated receipt of the gifts to reimburse our expenses, appropriations for 2007-2008 be increased as follows:

- A2110.5130.06.4009      \$ 1,500.00
- A2110.5130.05.4009      \$ 1,481.08
- A2855.2000.36.2855      \$ 7,100.00
- A2110.5110.05.2110      \$ 2,087.92

with the understanding that this increase in appropriations is matched by unanticipated revenue and will therefore result in no impact on the tax levy.

**4.6 Surplus Library Books and Textbooks**

Upon motion duly made by Mr. Toles, seconded by Dr. Chen, and carried (4-0), and upon the recommendation of the Superintendent of Schools the surplus library books at Washington Drive Primary School and textbooks at Oldfield Middle School, as listed in the attachments to the official minutes of February 13, 2008, were declared surplus and will be disposed of accordingly.

**HUMAN RESOURCES CONSENT AGENDA**

**Call for removal of resolutions from the HUMAN RESOURCES consent agenda**

There were no items removed from the Human Resources consent agenda.

**Consent Agenda – Human Resources**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Human Resources on the agenda of the February 13, 2008 Board of Education meeting were approved by consent as revised.

**5.1 Leaves of Absence**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following leaves of absence be approved:

<b>Name</b>	<b>Assignment</b>	<b>School</b>	<b>Dates Paid</b>	<b>Dates Unpaid</b>
Dennis, Dawn	LOTE Teacher	OMS	N/A	9/1/08-6/30/09
Fagan, Mary	Guidance Counselor	HHS	N/A	9/1/08-6/30/09
Pollack, Rebecca	Elementary Teacher	WDPS	N/A	9/1/08-6/30/09
<b>Revised dates of Leave of Absence: From 3/17/08-5/30/08 to 3/3/08-5/30/08</b>				
Legge, Suzanne	Physical Education Teacher	HHS	3/3/08-4/15/08	4/16/08-5/30/08

## **5.2 Resignations**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following resignations were accepted:

- Baker, Cindy, Part-time Teaching Assistant, TJL, effective close of business February 15, 2008
- Shirvell, Kevin, Part-time Teaching Assistant, TJL, effective close of business February 15, 2008

## **5.3 Professional Appointments**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following civil service appointments in accordance with the schedule attached to the official minutes of February 13, 2008 were approved.

<b>Name</b>	<b>School</b>	<b>Assignment</b>
<b>Part-time</b>		
Lellis, Sandra	TJL	Teaching Assistant
Martin, Jessica	WDPS	Teaching Assistant
Wetstein, Raenee	OMS	Special Education Teacher

## **5.4 Permanent Appointments**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following civil service employees received permanent appointment.

<b>Name</b>	<b>School</b>	<b>Assignment</b>	<b>Effective Date</b>
Csoji, Kathleen	HHS	Senior Clerk Typist (12 months)	March 6, 2008
Nubel, Roger	TJL	Custodial Worker I	March 6, 2008
Smith, Dawn	District	Microcomputer Repair Technician	February 16, 2008
Washburn, Laura	TJL	Part-time Clerk Typist (10 months)	March 1, 2008

## **5.5 Substitute List Addendum**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the substitute list addendum for the 2007-2008 school year as attached to the official minutes of February 13, 2008 was approved.

**5.6 Extension of Emergency Conditional Appointments**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the following employees were granted an extension of emergency conditional appointment status pending clearance from the New York State Education Department.

<b>Name</b>	<b>School</b>	<b>Assignment</b>
Cadawas, Eleanor	District	Substitute Food Service Worker
Freglette, Susanne	District	Substitute Teacher
Norton, Ann	WDPS	Part-time Teaching Assistant
Payne, Loretta	District	Substitute Nurse
Rowan, Jo Ann	District	Substitute Food Service Worker

**5.7 Extracompensation Appointment Schedule**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the appointees specified on the Extracompensation Appointment Schedule attached to the official minutes of February 13, 2008 were approved.

**5.8 Agreement for the Establishment of an Ad-Hoc Sick Bank**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the agreement between the Harborfields Central School District and United Public Service Employees Union, as attached to the official minutes of February 13, 2008, was approved, and the Board of Education President was authorized to executive the agreement.

**5.9 Appointment of Chairperson of Annual Election and Budget Vote**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, Maryann Viglucci was appointed **as Chairperson of the Annual Election and Budget Vote** to be held on May 20, 2008.

**5.10 Compensation to Inspectors from the Board of Elections for Attendance at and Mileage to Carillon House for Residents to Vote by Absentee Ballot under Election Laws '8-407 and '1501-c**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the Inspectors from the Board of Elections will receive \$10 per hour or a minimum per diem rate of \$50.00 and \$.505 per mile to attend the Carillon House for residents to vote by absentee ballot at



the Harborfields Annual Vote and Election to be held on May 20, 2008 under Elections Laws '8-407 and '1501-c.

- Lottie Bennett, Rose Dougherty, Clare Intemann, and Ken Shelby

### **5.11 Letter of Engagement with Internal Auditors**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the letter of engagement between the Harborfields Central School District and R.S. Abrams & Co., LLP, as attached to the official minutes of February 13, 2008, was approved, and the Board of Education President was authorized to execute the agreement.

## **INSTRUCTION CONSENT AGENDA**

### **Call for removal of resolutions from the INSTRUCTION consent agenda**

There were no items removed from the Instruction consent agenda.

### **Consent Agenda – Instruction**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, all resolutions in the area of Instruction on the agenda of the February 13, 2008 Board of Education meeting were approved by consent.

### **6.1 Overnight Field Trip**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, the overnight field trip listed below was approved.

- Natural Helpers Retreat for 60 Harborfields High School students to be held at the Quinipet Camp and Retreat Center on Shelter Island from November 2-4, 2008

### **6.2 Review of IEP Recommendations and Authorization for Placement and Services**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), and upon the recommendation of the Superintendent of Schools, review by the Board of Education of the IEP recommendations of the January 9, 2008, January 15, 2008, January 16, 2008, January 23, 2008 January 25, 2008 and January 30, 2008 meetings of the Committee on Special Education, amendments to the January 9, 2008, January 11, 2008, January 14, 2008 and January 22, 2008 meetings of the Committee on Special Education, the January 10, 2008, January 17, 2008 and January 24, 2008 meetings of the Committee on Preschool Special Education, and the December 20, 2007, January 15, 2008, January 17, 2008, January 24, 2008 and January 29, 2008 meetings of the Subcommittee on Special Education, authorization was granted to

provide for the placement and services contained in the recommendations and amendments of the CSE, CPSE, and SCSE.

### **BOARD OF EDUCATION ACTIVITIES**

#### **NYSSBA Workshop “The Internal and External Audit Process” Plainview, New York, January 25, 2008**

This item will be reported on at the next meeting since Mr. Giuliano had to leave the meeting earlier.

#### **N-SSBA Workshop “Alfie Kohn the Deadly Effects of Tougher Standards”, Huntington Hilton, January 29, 2008**

Mr. Brennan, Mr. Mastroianni, Dr. Chen, Ms. Todaro, and Mr. Hartner attended this workshop. Dr. Chen reported that Mr. Kohn is opposed to all testing that students have to go through in school which raises the question as to what he would propose in place of testing. Mr. Mastroianni stated that Mr. Kohn lambastes any superintendent who talks about test scores. Mr. Mastroianni continued that although Mr. Kohn was very entertaining he felt that the program was not thought out as to how to attack the problem of no testing.

### **ITEMS FOR DISCUSSION**

#### **HHS Baseball Field “Dugout Proposal”**

Mr. Valente stated that since its creation, the high school baseball field has never had baseball dugouts. It has always been of great concern that this represents a potential safety hazard, given the limited fencing that stands in front of the team benches where the teams sit. Mr. Valente continued that we have been outreaching to the community who either own or are employed as contractors to donate services to construct dugouts for our baseball field. Several individuals within the community have offered their labor, materials, and equipment to build these dugouts. Based on estimates that these individuals have provided, the construction of two “state of the art” dugouts for our baseball field will cost no more than \$21,640, a savings of over \$25,645. The estimates that these contractors have provided us reflect a significant savings of over fifty percent off the regular costs of the project and in some areas over sixty to seventy percent savings off the regular cost. The Booster Club has indicated that they are in a position to donate ALL funds to cover the cost relative to the construction of the two dugouts which results in NO cost to the school district. This project is considered a joint effort between the Booster Club, parents of the baseball program, and generous contractors residing in our district who would like to donate their time, materials, and equipment so that Harborfields Baseball may be proud to play on a field that will become “the talk of the town.”

Mr. Valente stated that he wholeheartedly endorsed this project and felt that time was of the essence. If this proposal is approved by the Board, work would begin in earnest so that the dugouts can be built during the month of March.

Dr. Chen asked if there was any liability on the Boards' part. Mr. Valente stated that all contractors would need insurance forms -- they are required to submit certain documents. A Board member asked if it needs to be inspected by the Town and do we need to get a certificate of occupancy? Mr. Valente stated that he would check into this.

Mr. Mastroianni stated that since time is of the essence, it was the consensus of the Board to go forward given that all other things are worked out prior to beginning work on this project.

#### Announcement of "Education & Taxpayer Rally", March 1, 2008

Dr. Wilson announced that an Education & Taxpayer Rally would be held on March 1 at noon at Ellsworth W. Allen Park, Motor Avenue in Farmingdale. Dr. Chen stated that it is very important that people get there. She recommended that people carpool due to the large crowds that are expected.

Dr. Chen stated that the SEPTA Dinner/Dance was a gala event.

#### **PUBLIC PARTICIPATION**

There was no public participation at this time.

#### **EXECUTIVE SESSION**

Upon motion duly made by Dr. Chen, seconded by Mr. Schoer, and carried (4-0), the Board, along with Dr. Wilson, moved to Executive Session at 11:35 p.m. for the purpose of discussing a personnel disciplinary matter.

Upon motion duly made by Mr. Schoer, seconded by Dr. Chen, and carried (4-0) the Board returned to the regular meeting at 11:58 p.m.

#### **ADJOURNMENT**

Upon motion duly made by Mr. Schoer, seconded by Dr. Chen, and carried (4-0), the Board adjourned the regular meeting of February 13, 2008 at 11:59 p.m.

Respectfully submitted,

Barbara Muller  
District Clerk