



AMITYVILLE UNION FREE SCHOOL DISTRICT

2025 - 2026 Budget Development Calendar

February 12, 2025	BUDGET WORKSHOP # 1 Budget Overview and Main Budget Drivers
March 1, 2025	BUDGET WORKSHOP # 2- Saturday Line by Line Budget Presentation
March 12, 2025	BUDGET WORKSHOP # 3 Revenue
March 26, 2025	BUDGET WORKSHOP # 4 Tax Levy Limit Calculation
April 9, 2025	BUDGET WORKSHOP # 5 Review and anticipated adoption of the budget by the Board of Education and Adopting the Property Tax Report Card
May 7, 2025	BUDGET WORKSHOP # 6 Budget hearing. Not less than 7 days and not more than 14 days prior to the <i>vote</i> .
May 20, 2025	VOTE AND ELECTION Third Tuesday in May
May 20, 2025	THE ANNUAL MEETING DATE. This is the same as the date of the budget vote and election.
June 17, 2025	BUDGET REVOTE DATE Revote must be held on the third Tuesday in June



AMITYVILLE UNION FREE SCHOOL DISTRICT

2025 - 2026 Budget Development Calendar

March 1, 2025

TAX LEVY LIMIT

On or before March 1, 2025, school districts shall submit to the State Comptroller, the Commissioner of Education and the Commissioner of Taxation and Finance, in a form and manner prescribed by the State Comptroller, any information necessary for calculation of the tax levy limit.

April 1- April 5, 2025

LEGAL NOTICE

First legal notice must be advertised a minimum of 45 days prior to uniform vote day (May 20, 2025). Annual meeting date and vote date are the same. Publication occurs 4 times within the seven weeks prior to the annual meeting and vote date of May 20, 2025 or a minimum of 45 days prior to the vote, in 2 newspapers having general circulation within the District.

April 21, 2025

RECEIPT OF EARLY MAIL AND ABSENTEE BALLOT

APPLICATION (Districts with Personal Registration)

No earlier than 30 days prior to the election – April 21, 2025 (actual 30th day is April 20th, a Sunday. General Constr. Law states next regular business day should be used) and no later than May 13, 2025 (minimum of 7 days before the election) if application requests that early mail or absentee ballot be mailed, and no later than May 19, 2025 (minimum of 1 day before the election) if applicant or agent delivers the application to District Clerk in person

April 21, 2025

NOMINATION PETITIONS DUE

30 days prior to election (actual 30th day is April 20th, a Sunday. General Constr. Law states next regular business day should be used).

April 21, 2025

VOTER PROPOSITION

By April 21, 2025 - Must be submitted 30 days prior to vote (unless otherwise specified by Board rule or a law governing the subject matter of the proposition) (Education Law § 2035[2]). (actual 30th day is April 20, 2025, a Sunday. General Constr. Law states next regular business day should be used). If the Board has adopted a rule requiring a proposition to be submitted in time to permit notice of the proposition to be included with the Notice of Budget Hearing, Budget Vote and Election, the district may use a date 60 days in advance, such as March 21, 2025, as the due date.

April 22, 2025

DETERMINATION OF CANDIDATES, REFERENDA AND PROPOSITIONS BEFORE DISTRIBUTION OF MILITARY BALLOTS.

Deadline for filing nominating petitions names of all candidates for public office.

Also deadline for amendments, referenda, propositions and questions to be voted on for such ballots.

April 24, 2025

MILITARY VOTER REGISTRATION APPLICATION DUE (Districts with Personal Registration)

Military votes must be registered no later than 5:00 pm April 24, 2024 in order to be issued a ballot for the 2025 budget vote and election.



April 25, 2025

DISTRIBUTE MILITARY BALLOTS

Ballots for military voters shall be mailed or otherwise distributed in accordance with the preferred method of transmission on the military ballot application, as soon as practicable but not later than 25 days before the election or by April 20, 2025.

April 28, 2025

PROPERTY TAX REPORT CARD AND SCHOOL DISTRICT REPORT CARD

Property Tax Report Card must be submitted to SED by the close of business the day after the Board adopts the budget and the Property Tax Report card. The Property Tax Report Card must be submitted no later than 24 days prior to the budget vote no later than April 28, 2025. The Report Cards are required by Education Law and Commissioner's Regulation to be made available to the public by all of the following methods:

1. Transmitting them to newspapers having general circulation in the district;
2. Appending them to copies of the proposed budget made publicly available as required by law; and
3. Having copies available for distribution at the annual meeting on May 20, 2025.

In addition the property tax report card must contain the following additional information.

- a. A schedule of reserve funds, setting forth the name of each reserve fund, and a description of its purpose.
- b. Balance as of the close of the third quarter of the current school district fiscal year.
- c. A brief statement explaining any plans for the use of each such reserve funds for the ensuing fiscal year.

April 30, 2025

BUDGET AVAILABLE

Making budget available depends on date of Budget Hearing - 7 days prior to the Budget Hearing is April 30, 2025. Budget Hearing date is May 7, 2025. In addition, the budget will be made available to residents of the district upon request and at school district offices, any public library within the district and on the district's website. The budget must also be available at the polling place on the date of the vote on May 20, 2025.

May 6 to May 15, 2025

LAST VOTER REGISTRATION DAY

Any day from May 6 through May 15, 2025. Last day may not be more than 14 nor less than 5 days preceding the annual meeting or election as determined by the Board of Education.

May 7 to May 14, 2025

MAIL SCHOOL BUDGET NOTICE TO ALL QUALIFIED VOTERS

The School Budget notice must be mailed any date after the date of the budget hearing but no later than six (6) days prior to the annual meeting and election. The last date to mail the School Budget Notice to qualified voters is May 14, 2025. Notice must be in English and Spanish.

May 13, 2025

RECEIPT OF EARLY MAIL AND ABSENTEE BALLOT APPLICATIONS AND DELIVERY OF EARLY MAIL AND ABSENTEE BALLOTS (Districts without Personal Registration i.e., Poll Registration).

Minimum of 7 days before the election if ballot to be mailed to voter and May 19, 2025 – (minimum of 1 day before the vote) if ballot to be personally delivered to voter.

May 14, 2025

DELIVERY OF EARLY MAIL AND ABSENTEE BALLOTS TO APPLICANT OR

**AGENT (Districts with Personal Registration)**

No later than 6 days before the election, May 14th, 2025, the District Clerk shall mail, by regular mail, an early mail or absentee ballot to each qualified applicant who has applied before such day and who has requested that such early mail or absentee ballot be mailed to him or her at the address set forth in his or her application. If the application is delivered in person by applicant or agent later than May 13, 2025 (7 days prior to the election) but not later than May 1, 2025 (1 day before the election) the District Clerk shall deliver such early mail or absentee ballots (for those applicants whom the District Clerk determines are qualified to make such applications and receive such ballots) to such applicants or the agents named in the application when such applicants or agents appear in the District Clerk's office.

May 15, 2025

MAKE AVAILABLE LIST OF MILITARY VOTERS

No date stipulated but make available list of military voters to whom military ballots were issued.

May 15, 2025

MAKE AVAILABLE LIST OF PERSONS TO WHOM EARLY MAIL AND ABSENTEE BALLOTS ISSUED

No date stipulated but should probably be done at least 5 days prior to election.

May 15, 2025

VOTER REGISTER AVAILABLE

May 15, 2025 or 5 days prior to election.

May 20, 2025

VOTE AND ELECTION

Third Tuesday in May

May 20, 2025

THE ANNUAL MEETING DATE

This is the same as the date of the budget vote and election.

May 20, 2025

BOARD OF REGISTRATION

Meets during the election to register persons for 2026 annual meeting (i.e., 2026 budget vote and election) and special district meetings.

June 17, 2025

BUDGET REVOTE DATE

Revote must be held on the third Tuesday in June