

Surveillance on School Property

Notice of Surveillance Recording on School property shall be posted at each lobby entrance and on school website. "Safety surveillance recording devices are in use on school property in common access areas only."

Gore Schools is committed to nurturing a safe, caring, and positive environment. In order to provide for the personal safety and security of students, staff, and patrons while on District property and while attending District functions, as well as to protect District property, the Board of Education supports the use of surveillance on school property, including the surveillance of vehicles, in accordance with guidelines established by the administration. The Superintendent will designate the site principal or department administrator who will be responsible for managing and auditing the site use and security of surveillance cameras and recordings. This policy is expected to encourage individuals to demonstrate respect for themselves, for others, and for their surroundings. General Procedure's surveillance devices may monitor school buildings, vehicles, and grounds. School buses may be equipped with audio/visual recordings as well. Persons entering school property have no expectation to privacy while in unrestricted commons areas including grounds and school vehicles. Areas that are considered private shall never be video recorded/viewed such as locker rooms, dressing areas, restrooms, and any other area (s) designated as "Private" by administration.

Surveillance may be placed in areas to monitor the safety and security of students, staff, and patrons and where surveillance has proven to be necessary as a result of threats, prior property damages, or other security incidents. The site principal or department administrator designated by the Superintendent shall be responsible for managing and auditing the site use and security of cameras, monitors and electronic images. Only the site principal/department administrator or individuals designated by the site principal/department administrator shall be permitted access to the monitors or be permitted to operate the video system controls. Video monitors shall be located in controlled access areas.

The District shall inform students, staff, and parents/guardians at the beginning of each school year that the District will be conducting surveillance on school property and explain the purpose for such surveillance. The recording of actions of students, staff, and others may be reviewed or audited for the purpose of determining adherence to federal and state law, Board of Education policies, as well as District and school rules. The District may use surveillance to detect, report, and/or deter criminal offenses. The District may monitor surveillance and recordings from such surveillance to assure the safety and security of students, staff and patrons as well as school rules' compliance. If deemed appropriate by the administration, further actions may be taken by the District as a result of surveillance activities, including but not limited to disciplinary actions and reporting evidence of crimes to appropriate authorities. Disclosure of records shall be done on a "need to know" basis. Copies of records that have been used for any of the purposes of this policy shall be numbered, dated, and retained according to the camera site. **GPS will not release or otherwise make available, without a court order, any recording to the public under FERPA. Audio and Video recordings shall only be used for educational purposes as documentation of safety/student-staff handbook violations, criminal activity, instructional, extracurricular activities, and security of buildings, grounds and transportation.**

When a copy of the surveillance record is accessed or viewed by a person other than a school administrator, a log will be maintained that lists the date, place, names of the individuals accessing or viewing the video records, and the reason(s) for viewing the video records. The site principal or department administrator designated by the Superintendent insures that digital records on a hard drive are maintained for a minimum of seven days and may be recorded over after this time. An incident related copy of a record may be recorded, and such copy of a record is maintained for one year after it is created. After one year has expired, the copy of the record shall be destroyed unless good cause exists not to destroy the record at that time. A copy of the record not destroyed after one year shall be destroyed once there is no longer good cause to

continue to maintain it.

REF:

Oklahoma Statutes Title 25.

§25-2002. Parental rights with surveillance of school property.

Universal Citation: [25 OK Stat § 25-2002 \(2014\)](#)

A. All parental rights are reserved to a parent of a minor child without obstruction or interference from this state, any political subdivision of this state, any other governmental entity or any other institution, including, but not limited to, the following rights:

“The right to consent in writing before the state or any of its political subdivisions makes a video or voice recording of the minor child, unless the video or voice recording is made during or as a part of a court proceeding, by law enforcement officers during or as part of a law enforcement investigation, during or as part of a forensic interview in a criminal or Department of Human Services investigation or to be used solely for any of the following:

- a. safety demonstrations, including the maintenance of order and discipline in the common areas of a school or on student transportation vehicles,
- b. a purpose related to a legitimate academic or extracurricular activity,
- c. a purpose related to regular classroom instruction,
- d. security or surveillance of buildings or grounds,