

NOTICE OF SUPERINTENDENT’S CONFERENCE

TO: _____
(Name of Parent or Guardian)

SUBJECT: _____
(Name of Student)

DATE: _____

Please be advised that a conference before the superintendent has been scheduled for the _____ day of _____, 2_____, at _____ a.m./p.m. in the superintendent’s office.

If the superintendent’s decision is adverse to you, you are advised that, pursuant to Title 70, Section 24-101.3 of the Oklahoma Statutes, as amended, and school district policy, you are entitled to a hearing before the board of education. You have previously been furnished with a copy of your appeal rights.

Please contact me if you have any questions.

Superintendent