

STUDENT DISCIPLINE REPORT FORMS

STUDENT DISCIPLINE REPORT

Student's Name _____ Date _____

Parent's Name _____

Address _____ Telephone _____

Statement of Problem: _____

Student's Statement: _____

Decision or Action: _____

Student's Signature

Teacher's Signature

Principal's Signature

STUDENT DISCIPLINE REPORT FORMS (Cont.)

CORRECTIVE ACTION FORM

Those present (indicate with X)

____ Parent ____ Teacher ____ Student ____ Principal ____ Conference ____ Hearing

Student's Name _____ Date _____

Parent's Name _____

Address _____ Telephone _____

Problem: _____

Previous Decision: _____

Parent or Student Request: _____

Statements: _____

Decision or Action: _____

Request Appeal to Superintendent or Hearing Committee (3) _____

Parent's Signature
or Student's Signature

Teacher's Signature

Principal's Signature

STUDENT DISCIPLINE REPORT FORMS (Cont.)

EARLY CHILDHOOD CENTER BEHAVIOR REPORT

Student _____ Reporting Teacher _____ Grade _____

Please visit with your child about the following behavior

Date _____

- | | |
|-------------------------------------|-------------------------------------|
| Disturbing Class _____ | Not Following Directions _____ |
| Fighting, Hitting, Or Kicking _____ | Not Getting Work Finished _____ |
| Being Rude & Unkind _____ | Using Rude or Vulgar Language _____ |
| Talking Back _____ | Other _____ |
| Excessive Talking in Class _____ | _____ |
| Not Staying on Task _____ | _____ |

Action Taken by Teacher

Name on Board and/or Check Marks _____

Time Out at Recess _____

Sent to Principal _____

Action Taken by Principal: _____

Principal's Signature _____ Witness _____

Please sign and return. If you need to talk with us about the above incident, we will be pleased to visit with you.

Principal _____

STUDENT DISCIPLINE REPORT FORMS (Cont.)

ELEMENTARY SCHOOL
INCIDENT REPORT

Student _____ Grade _____

Reporting Teacher _____ Date _____

Incident _____ Location _____

Details: _____

Action Taken by Teacher: _____

Action Taken by Principal: _____

Teacher's Signature _____ Witness _____

If you need to talk with us about the above incident, we will be pleased to visit with you.

Principal/Assistant Principal _____ Phone _____

STUDENT DISCIPLINE REPORT FORMS (Cont.)

ELEMENTARY SCHOOL
DISCIPLINE REPORT

This form is to be used when the teacher feels that an individual record of a punishment may be necessary. A copy of this form **will** be placed in the student's individual folder. The form **must** be signed by the building principal before being filed in the student's folder.

Student's Name _____ Date _____

Student's Grade _____ Teacher _____

Problem for which student is being disciplined is _____

Has the rule been explained to the student prior to infraction? _____

Has the student had prior warnings? _____ Number _____

Was the student given opportunity to explain his/her side? _____

Person or persons who witnessed the infraction and reported to the teacher: _____

Are discipline rules posted in the room? _____

Type of corrective action taken: _____

Comments: _____

Teacher Administering

Witness

Administrator

STUDENT DISCIPLINE REPORT FORMS (Cont.)

Upper Elementary SCHOOL/HIGH SCHOOL
DISCIPLINE REPORT

Student's Name _____ Class or Grade _____

Date of Incident _____ Date _____

Time _____ Teacher _____

PARENT OR GUARDIAN NOTIFICATION

The following Report is to notify the parent or guardian that the above student is charged with an infraction of discipline. Please feel free to request additional information as to the incident or the corrective action taken.

INFRACTION	ACTION TAKEN	RECOMMENDATION
<input type="checkbox"/> Not reporting after school as directed	<input type="checkbox"/> Student's record examined	<input type="checkbox"/> Infraction filed
<input type="checkbox"/> Unauthorized absence from class	<input type="checkbox"/> Parental conference	<input type="checkbox"/> Reimbursement for damage allowed
<input type="checkbox"/> No textbook or class materials	<input type="checkbox"/> Student conference arranged	<input type="checkbox"/> Warning issued
<input type="checkbox"/> Chronic class tardiness	<input type="checkbox"/> Student verbally corrected	<input type="checkbox"/> Indefinite suspension
<input type="checkbox"/> Prone to mischief	<input type="checkbox"/> Detained after class or after school	<input type="checkbox"/> Assigned after-school time to be made up
<input type="checkbox"/> Disturbing class/other students	<input type="checkbox"/> Guidance Counselor referral	<input type="checkbox"/> Suspended for ___ days
<input type="checkbox"/> Damaged school property	<input type="checkbox"/> Assigned different seat	<input type="checkbox"/> Assigned Probationary Status
<input type="checkbox"/> Disrespectful or discourteous	<input type="checkbox"/> Parental conference arranged	<input type="checkbox"/> Referred to _____
<input type="checkbox"/> Antagonistic towards class routine	<input type="checkbox"/> Assigned to new class	<input type="checkbox"/> _____
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

COMMENTS: _____

Authorized Signature

Title