

## **STUDENT/PARENT (GUARDIAN) CONTRACT DISTANCE LEARNING CLASSES**

On-line Internet-based courses and interactive two-way video courses (distance learning) offer methods for school districts to provide courses that normally would not be offered to students. Because of the uniqueness of these distance-learning classes, students enrolled in these courses are expected to demonstrate high standards for behavior. The purpose of this form is to make both students and parents/guardians aware of the standards and guidelines for distance learning classes.

### On-line Internet-based Courses

Students participating in on-line Internet-based courses will be accessing course material through logging onto a secure website on the Internet. These courses are equivalent to courses that would be delivered by a teacher in a classroom and have the same requirements as any other class.

Students are expected to attend and participate in on-line courses as fully as they would attend and participate in a traditional classroom course. All assigned work should be completed in a timely fashion, and students must actively participate in any scheduled on-line discussions.

Students may communicate with their on-line teacher by using e-mail, instant messaging, or telephone.

Students are required to log in and perform work in their on-line course(s) as directed by the school district. The district has the ability to monitor the number of hours spent in the course and lessons completed.

Requirements regarding a specific schedule to which the student should adhere will be discussed with the student upon enrollment in the on-line course(s).

If a student fails to log in and participate in the student's on-line course(s) for 72 hours, the school will contact the student's parent or guardian. If the student isn't progressing successfully by the end of the first 30 days, the student may be dropped from the course.

Grades assigned represent the student's accomplishments and the degree to which the student has met the course requirements. Course requirements include such aspects as participation and effort; homework; responsibility, as reflected in timely preparation for on-line coursework; and growth and achievement in content, skills, and knowledge, as reflected in assignments and projects. The final grade for the semester will reflect overall performance in the course.

### Interactive Two-way Video Courses

Students at remote (non-teacher) sites are expected to demonstrate a high level of self-discipline. Students are expected to maintain exemplary behavior while in the distance learning classroom.

Electronic monitoring and recording are a part of the distance-learning classroom. Students and parents must sign the Telecommunications Release Form. Any recorded data is subject to all copyright laws.

Special classroom rules include:

1. Students at remote sites must be within the camera's view at all times.

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- 2. Students must follow the classroom rules of the teacher from the sending site.
- 3. Students may operate classroom equipment only with the instructor’s permission.
- 4. The teacher at the sending site will establish the attendance and grading practices and assign grades for all students enrolled in the course in accordance with the policies of the sending district.
- 5. The distance learning classroom teacher will have the same rights of access to student records as other teachers of record.
- 6. Violation of these rules may, depending on the act, result in any of the following:
  - A. Student’s parent/guardians and principal will be informed of the violation.
  - B. Student may be removed from class, with possible loss of credit.
  - C. Student is subject to disciplinary action according to the local school’s student handbook and policies.

I have read, understand, and agree to the above:

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian’s Signature

\_\_\_\_\_  
Date