

**BOARD OF EDUCATION MEETINGS
PUBLIC PARTICIPATION
(REGULATION)**

In accordance with the policy of the board of education, the following regulation shall govern visitors attending board meetings.

1. Any individual wishing to address the board of education shall communicate such wish to the superintendent. The request shall be in the form of the "Request to Be Heard" policy. The complete request must be received by the superintendent and must be received four business days before posting of the agenda of a scheduled meeting, barring holidays/weekends, to be considered for placement on the agenda. You will be notified by certified mail, hand delivery or phone call of the time, date and location of the hearing if your request is granted. If your request is denied, you will be notified of the reason for the denial and the Gore BOE will be notified of your request and the reason for the denial.
2. If approved, you will have five (5) minutes to speak to the board. The board cannot comment, address any questions, or give feedback on any item not listed on the agenda as an item to be considered and vote taken.
3. The board may, at its own discretion however, waive the advance notice requirement and allow "new business" items to be placed on the agenda at the regular meeting time only if such "new business" was not known about prior to the posting of the agenda and could not have been reasonably known about prior to posting.
4. The board clerk shall ask all visitors to list their names in the visitor's register.
5. The president of the board shall recognize speakers, maintain proper order, and adhere to time limits of five (5) minutes per individual or group spokesperson, as established by the board.
6. Proper questions from members of the public shall be referred to staff members present for response, if appropriate, and questions requiring investigation shall be referred to the superintendent for later report to the board. The board will not, in most instances, be able to vote on matters brought forward by the public during public participation time if such matters are not specific agenda items. Such items may be placed on the agenda for the next meeting.
7. Members of the public shall not be recognized while the board is conducting its official business.
8. The board shall not hear personal complaints or on staff employment issues unless the proper administrative procedures concerning complaints have been followed. Any complaints on current employees may bias the board and prevent any action on the employment of the

employee in the future. As such, the board may hear complaints directed toward the superintendent only. Issues on any other staff member shall be directed to the supervising principal and then to the superintendent if resolution is not found.