

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 7
Administration Center

October 6, 2020

“Preparing our students for their future.”

*“Excelling Together with Endless
Pathways for Success.”*

	Please Note Times
4:30 P.M. -	Opening, Acknowledgements & Recognitions Presentation Student Board Member Report Public Communication
	Closed Session
6:30P.M. -	Regular Meeting Public Hearing Superintendent’s Updates, Information, Action, Consent Calendar, Reports

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted.

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:30 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Kylie Bacalso, a 10th grade student from Hoover High School**

A. OPENING - continued

3. Certification of Compliance

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. Approval of Agenda Order

B. ACKNOWLEDGEMENTS AND RECOGNITIONS

- 1. National Blue Ribbon School** – The Board would like to recognize Mountain Avenue Elementary for earning a 2020 National Blue Ribbon School Award from the United States Department of Education.
- 2. Week of the School Administrator** – The second week in October is recognized as the “Week of the School Administrator.” The Board would like to recognize the important role our school administrators play in helping our students succeed.
- 3. GUSD Attendance Poster Contest** – The Board would like to recognize students from the GUSD Attendance Poster Contest.

C. PRESENTATION

- 1. Filipino American History Month** – Filipino American History Month is celebrated in the United States during the month of October to bring awareness to the significant role Filipinos have played in American History. In honor of Filipino American History Month staff from Hoover High School will join the Board of Education in recognizing Classified Employee, Malou Lingat, for her contributions to the Filipino Community in Glendale.

D. STUDENT BOARD MEMBER REPORT

- 1.** Student Board Member Kayla Rodriguez will report on activities and events happening at the schools around the District.

E. COMMUNICATIONS FROM THE PUBLIC

1. Public Communications – NOTE MODIFIED PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC

ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted. In order to facilitate public participation at meetings, the Board will accept public communications via teleconference until further notice. If you wish to make a public comment at an upcoming meeting, please follow the instructions below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advanced notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or publicinfo@gusd.net at least 24 hours before the start of the meeting to request accommodation.

Instructions for public communications:

1. A survey "sign up" will be posted at www.gusd.net/communication for members of the public who wish to speak on items at 4:00 p.m. on the day of the meeting (30 minutes prior to the start of the public meeting).
2. Speakers should fill in their name and select which item they wish to address the board.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link: <https://glendaleusd.zoom.us/j/87184962015> (Webinar ID: 871 8496 2015)
4. Only those who have completed the speaker sign up survey will be allowed to enter the Zoom meeting.
5. When it is time for a speaker to address the Board, their name will be called and the microphone on their Zoom account will be activated. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
6. Speakers should rename their Zoom profile to their real name to expedite this process.
7. Speakers are requested to state their name prior to addressing the Board.
8. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker's Zoom profile will be muted.
9. The speaker sign up survey and Zoom teleconference links will be closed following the Public Communications portion of the meeting.
10. If you wish to make a public comment and do not have access to the internet, please call the Glendale Unified Public Information Office at 818-241-3111 x1218 by 3:30 p.m. on the day of the meeting to make alternate arrangements.

F. CLOSED SESSION

1. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957**
2. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957**

F. CLOSED SESSION - continued

3. Conference with Labor Negotiators pursuant to Government Code § 54954.5

Agency designated representative: Dr. Darneika Watson and Mr. David Greco
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3

4. Conference with Legal Counsel-Existing litigations pursuant to Government Code Section §54956.9 (d)(1)

Case No. LASC19STCV42371
Case No. LASC# 19STCPO4704
Case No. 20-CV-5878(CM)
Case No BC651816
Case No. 19STCV33016

5. Conference with Legal Counsel – Anticipated litigation – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section §54956.9: One potential case

G. RETURN TO REGULAR MEETING – 6:30

H. PUBLIC HEARING

1. Public Hearing for the Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2020-2021, Resolution No. 3. (Refer to Action Report No. 7)

I. SUPERINTENDENT’S UPDATES

- 1. School Year Update**
- 2. Culturally Relevant and Responsive Education**

J. INFORMATION

1. Student Voice Panel 13

This report will provide the Board of Education with information on engaging Glendale Unified students and increasing student voice in Board of Education conversations.

2. 2020-2021 Board Priorities 15

Each year, as part of the overall planning process, the Board of Education establishes annual priorities that identify major focus areas for the District. This report is being presented for the Board of Education to determine its priorities for 2020-2021.

J. INFORMATION - continued

3. Red Ribbon Week – October 26-30, 2020 17

The National Red Ribbon Campaign theme for 2020 is “Be Happy. Be Brave. Be Drug Free™” In this spirit, the Glendale Unified School District is joining with the Glendale Parent Teacher Association (PTA) in promoting Red Ribbon Week activities during the week of October 26-30, 2020. This theme will be reinforced by school site and classroom activities and lessons asking students to engage in the 4C’s (Critical Thinking, Communication, Collaboration, and Creativity) of the 21st Century Teaching and Learning. Our campuses are safe and drug-free environments where students focus on their educational goals and build positive and life-long healthy habits. The Safe and Drug Free Schools (SDFS) and Tobacco Use Prevention Education (TUPE) Advisory Committee, recommends both prevention activities and intervention strategies appropriate to each age level.

4. Intent to Administer 2020-2021 California Healthy Kids Survey and California School Staff Survey 19

The California Healthy Kids Survey (CHKS) will be given to students in Grades 6, 7, 9, and 11 by November 30, 2020. The CHKS includes a range of questions to obtain student perceptions on health-related behaviors such as: alcohol, tobacco, drug use, and violence. The results of the survey benefit the District by providing information and data to secure grant funding; guide and evaluate school violence and substance abuse prevention programs; and update the School Safety Plans and the District annual Safe Schools Report.

5. Proposed New Course of Study Outlines for Use in Middle Schools in the Area of Science 21

The proposed course of study outlines (Integrated Science 6; Integrated Science 7; and Integrated Science 8) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Science Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

6. Proposed Revisions to Board Policies/New Exhibit Relating to Personnel, Students and Instruction 46

This report provides the Board of Education with information on the need to revise existing Board Policies (BPs) or create a new Exhibit (E) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws as follows: (BP) 4119.11/4219.11/4319.11 (Sexual Harassment/Personnel); BP 5131 (Student Conduct); BP 5141.22 (Infectious Diseases); BP/E 5145.6 (Parental Notifications); BP 5145.7 (Sexual Harassment/Students); and 6142.7 (Physical Education and Activity).

7. Acknowledgements of Service 94

The resignations and retirements of the employees listed have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policy 4117.1/4217.1/4317.1 and 4117.2./4217.2/4317.2, and are being reported to the Board of Education for information only – no action required.

J. INFORMATION - continued

8. Update on Measure S and Facility Programs 96

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

K. ACTION

1. Approval to Renew Microsoft Software Licensing Subscription 100

The Superintendent recommends that the Board of Education approve the renewal of the Microsoft software licensing subscription for one year in the total amount of \$94,743.25, paid from the Restricted General Fund.

2. Approval of Change Order No. 1 to Bid No. 196-19/20 with Chalmers Construction Services, Inc. for Window Replacement at Keppel Elementary School and Notice of Completion 103

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 196-19/20 with Chalmers Construction Services, Inc. for the window replacement project at Keppel Elementary School in the amount of \$40,516.19, and a Notice of Completion funded by Measure S funds.

3. Approval of Change Order No. 1 to Bid No. 197-19/20 with Chalmers Construction Services, Inc. for Concrete Replacement at Wilson Middle School and Notice of Completion 106

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 197-19/20 with Chalmers Construction Services, Inc. for the concrete replacement project at Wilson Middle School in the amount of \$35,440 and a Notice of Completion, funded by Measure S funds.

4. Approval of Change Order No. 1 to Bid No. 198-19/20 with Golden Gate Construction for Site Improvements at Cloud Pre-School and Notice of Completion 109

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 198-19/20 with Golden Gate Construction for site improvements at Cloud Pre-School in the amount of \$11,105.70 and a Notice of Completion funded by Developer Fees funds.

5. Approval of Change Order No. 3 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project 112

The Superintendent recommends that the Board of Education approve Change Order No. 3 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center project in the amount of \$273,227, funded by Measure S, Capital Outlay, Routine Restricted Maintenance, and Previous State funds.

K. ACTION - continued

- 6. Approval of Amendment No. 2 to Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection Services 115**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection Services in the amount of \$79,265, funded by Measure S, Capital Outlay, and Prior State funds.

- 7. Resolution No. 3 - Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2020-2021 128**

The Superintendent recommends that the Board of Education adopt Resolution No. 3 which stipulates that each pupil in each school in the District will have sufficient textbooks or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education and in accordance with Education Code 60119 (as revised by Chapter 704, Statutes of 2006 and California code of Regulations, Title 5, Section 9531).

- 8. Agreement with the Los Angeles County Office of Education for the School-based Medi-Cal Administrative Activities Program 132**

The Superintendent recommends that the Board of Education approve the agreement with the Los Angeles County Office of Education (LACOE) to reimburse administrative costs related to the California School-based Medi-Cal Administrative Activities Program for 2020-2023.

- 9. Approval of Agreement Between University of California Los Angeles' Health Sound Body Sound Mind (SBSM) Program and Glendale Unified School District 143**

The Superintendent recommends that the Board of Education approve the Fitness Center Agreement with The University of California Los Angeles' (UCLA) Health Sound Body Sound Mind (SBSM) Program, to provide equipment, curriculum, and training, valued up to \$40,000 per school, to enhance the District's physical education program at secondary schools.

- 10. Board Priorities for 2020-2021 162**

The Superintendent recommends that the Board of Education approve its Board Priorities for 2020-2021.

L. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 164**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 6 September 15, 2020

L. CONSENT - continued

2. Certificated Personnel Report No. 5 174

The certificated report recommends approval of the following:

Maternity leaves of absence, an extension of maternity leave of absence, parental leave of absence, an extension of parental leave of absence, health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, additional assignments, elections hourly/daily, revision to previous personnel reports and personal services agreements.

3. Classified Personnel Report No. 5 204

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family leave of absence; maternity leave of absence; parental leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; change of assignments; election of classified hourly substitutes; personal services agreements; and transportation authorization.

4. Warrants 229

The Superintendent recommends that the Board of Education approve Warrants totaling \$11,505,098.97 for September 10, 2020 through October 1, 2020.

5. Purchase Orders 230

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$10,120,057.23 for the period of September 8, 2020 through September 25, 2020.

6. Appropriation Transfer and Budget Revision Report 253

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.

7. Approve Revisions to Board Policy 3555 - Business and Noninstructional Operations – Nutrition Program Compliance 258

The Superintendent recommends that the Board of Education approve revisions to Board Policy 3555 - Business and Noninstructional Operations – Nutrition Program Compliance as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

8. Renewal of Agreement with CONEXIS/WageWorks to Provide Full-Service Administration of Retiree Payment Function and COBRA Enrollees and Collection Process 263

The Superintendent recommends that the Board of Education approve a renewal agreement with CONEXIS/WageWorks to provide full-service administration of retiree payment function and COBRA enrollees and collection process for an estimated amount of \$23,500, paid from the Unrestricted General Fund.

L. CONSENT - continued

- 9. Approval of Notice of Completion for Bid No. 202-20/21 with A.J. Fistes Corporation for Renovation of Portable Buildings at Toll Middle School 266**
- The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 202-20/21 with A.J. Fistes Corporation for the renovation of portable buildings at Toll Middle School, funded by Developer Fees funds.
- 10. Consideration of Damage Claims 268**
- The Superintendent recommends that the Board of Education reject two Claims: 1) Claim No. 013-000266, and 2) Claim #013-000271, and refer these claims to the District's claims administrator for processing in accordance with applicable laws.
- 11. Authorization to Dispose of Surplus Property 269**
- The Superintendent recommends that the Board of Education declare obsolete textbooks located at Glendale High school as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 12. Acceptance of Tobacco Use Prevention Education (TUPE) Grant for Grades 6-12 for Fiscal Year 2020-2021 272**
- The Superintendent recommends that the Board of Education accept the first year funding in the amount of \$208,628.63 for the Tobacco Use Prevention Education (TUPE) Program to benefit the students and teachers at all Glendale Unified School District secondary schools.
- 13. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation 275**
- The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.
- 14. Approval of Services Agreement between Glendale Unified School District and The Southern California Learning Corporation, dba Sylvan Learning Centers 277**
- The Superintendent recommends that the Board of Education approve a Services Agreement between Glendale Unified School District and The Southern California Learning Corporation, dba Sylvan Learning Centers, in the amount of \$39,960 for tutoring and instructional support services for students at Wilson Middle School.
- 15. Approval of Services Agreement with MESA Schools Program 293**
- The Superintendent recommends that the Board of Education approve a services agreement with MESA Schools Program-California State University, Los Angeles in the amount of \$13,750 for implementation of the MESA program at Toll Middle School, Glendale High School and Hoover High School.

L. CONSENT - continued

16. Approval of Services Agreement with The Coding School for Elementary Schools 306

The Superintendent recommends that the Board of Education approve a services agreement with The Coding School in the amount of \$24,000 for implementation of an after-school coding enrichment program once a week for elementary school students in fourth and fifth grades.

17. Approval of Services Agreement with The Coding School for Middle Schools 323

The Superintendent recommends that the Board of Education approve a services agreement with The Coding School in the amount of \$24,000 for implementation of an after-school coding enrichment program once a week for students at Roosevelt, Wilson, Toll and Rosemont Middle Schools.

18. Approval of New and Revised Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education 340

The Superintendent recommends that the Board of Education approve course of study outlines (Computer Science Discoveries; Honors Robotics 3-4: Engineering Technology, Computer Aided Design & Additive Manufacturing; and Honors Robotics 5-6: Engineering Graphics) for use in middle and high schools in the area of Career Technical Education.

19. Approval of Agreement with the Flippen Group 364

The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and The Flippen Group in the amount of \$21,500 to provide Capturing Kids Hearts/Leadership Blueprint professional development virtual trainings to GUSD site and District leadership to improve the five key indicators of school performance: fewer discipline referrals, improved attendance, higher student achievement, lower dropout rates, and higher teacher satisfaction.

20. Approval of Contract with InnovateEd 372

The Superintendent recommends that the Board of Education approve a contract between Glendale Unified School District and InnovateEd in the amount of \$16,000 to provide virtual training sessions for principals and District leadership to achieve District goals and improve agreed upon student learning priorities by developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students.

21. Services Agreement Harmony Psychotherapy, Inc. for Tobacco Use Prevention Education (TUPE) Program for the 2020-2021 School Year 376

The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and Harmony Psychotherapy, Inc. in the amount of \$24,300.00 to provide tobacco use prevention and cessation services to students at all nine secondary (middle and high) schools within the District.

22. Agreement with California State University, Dominguez Hills 378

The Superintendent recommends that the Board of Education approve the Clinical Affiliation Agreement – Nursing with California State University, Dominguez Hills.

L. CONSENT - continued

23. Agreement with California State University, Bakersfield 381

The Superintendent recommends that the Board of Education approve the Clinical Practice Agreement with California State University, Bakersfield.

24. Agreement with California State University, Northridge 388

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding – Special Education Intern Program with California State University, Northridge.

25. Acceptance of Gifts 395

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

M. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

N. ADJOURNMENT