

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 13
Administration Center

December 17, 2019

“Preparing our students for their future.”

*“Excelling Together with Endless
Pathways for Success!”*

Please Note Times

**4:15 PM – Opening, Holiday Music Program,
Presentation, Acknowledgements, Public
Hearing, Student Board Member Report,
Public Communications, Superintendent’s
Updates**

Closed Session

**7:10 PM Regular Meeting, Public Communications,
Information, Action, Consent Calendar,
Reports**

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:15 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Jocelyn Grande, a 12th grade student from Crescenta Valley High School**
- 3. Certification of Compliance**
To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

A. OPENING - continued

4. Approval of Agenda Order

B. HOLIDAY MUSIC PROGRAM

- 1. Mark Keppel Elementary School-Master Class Performers**
- 2. Wilson Middle School- Advanced Choir**
- 3. Crescenta Valley High School-Charismatics**

C. PRESENTATION

1. Cultural Trauma and Mental Health Resiliency Grant Project

Glendale Unified School District has partnered with Glendale Youth Alliance (GYA) and applied for a three-year grant with Dignity Health for the "Cultural Trauma and Mental Health Resiliency" grant project, which is a joint effort to increase the awareness, skills and capacity of local community organizations and community members to identify mental distress, address the impacts of trauma reduce stigma, and increase resiliency via delivery of mental health awareness education. GYA and GUSD will deliver the Youth Mental Health First Aid training and Question/Persuade/Refer (QPR) curricula to individuals and community organizations in Glendale. Jill Welton, President/CEO of Dignity Health and Rev. Cassie McCarty, Director of Dignity Health's Mission Integration and Spiritual Care Services will present a check in the amount of \$68,000 to Karine Grigoryan, Executive Director of GYA and Dr. Ilin Magran, Assistant Director, GUSD Child Welfare and Attendance, to be used toward this effort.

2. Glendale International Film Festival

In October, the Glendale International Film Festival hosted a special event to screen feature films created by five teams of student filmmakers from Clark Magnet, Crescenta Valley, and Glendale high schools. Proceeds from the screening benefit the filmmaking programs at each school. Glendale International Film Festival Founder Velvet Rhodes will present a check to Glendale Unified filmmaking teachers and students.

D. ACKNOWLEDGEMENTS AND RECOGNITIONS

- 1. *ACSA Region XV Every Student Succeeding Program***– The Board would like to recognize Clark Magnet High School student Allen Tamrazian for being the District nominee for the Association of California School Administrators (ACSA) Region XV “Every Student Succeeding Program.

D. ACKNOWLEDGEMENTS AND RECOGNITIONS-continued

2. ***Crescenta Valley High School Boys Cross Country***-The Board would like to recognize the Crescenta Valley High School Boys Cross Country Team for athletic success this year: Pacific League Champion for third consecutive year; CIF Finals for fourth consecutive year; finishing in the top 10 at California State Cross Country Meet, and finishing second place in CIF Division 1 Cross Country Finals.
3. ***Crescenta Valley High School Football***-The Board would like to recognize the undefeated Crescenta Valley High School Football Team as the 2019 Pacific League Champions and the CIF Champions for third time in school history.
4. ***Hoover High School Boys Water Polo***-The Board would like to recognize Hoover High School Boys Water Polo for athletic success in becoming the 2019 Pacific League Champions.
5. ***Crescenta Valley High School Girls Cross Country***-The Board of Education would like to recognize the Crescenta Valley Girls Cross Country Team for athletic success this year as Pacific League Champions.
6. ***Crescenta Valley High School Marching Band***-The Board would like to recognize the Crescenta Valley High School Marching Band for the following accomplishments: California State Band Champion Division I Finals, fourth place title for Marching Band and Colorguard, second place title for Percussion, and fifth place Grand Champion State Final.
7. ***Hoover High School Marching Band***- The Board would like to recognize the Hoover High School Marching Band for the following accomplishments: California State Band Championships (CSBC) Division Finals, fifth straight Division Championships, seventh straight Percussion Title and CSBC ninth place Grand Champion State Final.
8. ***CSBA Golden Bell 2019*** – The Board would like to recognize the Foreign Language Academies of Glendale (FLAG) Program for receiving the 2019 California School Boards Association Golden Bell Award in English Language Acquisition. This program assists students in developing fluency in English and proficiency in academic subjects and programs to promote multilingualism.

E. PUBLIC HEARING

1. Public Hearing to Review a Report of Developer Fee Revenue and Expenditures of Prepared Pursuant to the Requirements of SB1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No.3).

F. STUDENT BOARD MEMBER REPORT

1. Student Board Member Janet Louie will report on activities and events happening at the schools around the district.

G. COMMUNICATIONS FROM THE PUBLIC

1. Public Communication

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

H. SUPERINTENDENT'S UPDATES

1. Student Safety

2. Expansion of Career Technical Education (CTE) Program

I. CLOSED SESSION

1. Instructing designated representative, Dr. Vivian Ekchian, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.

**4. Conference with Legal Counsel – Existing litigation pursuant to Government Code section §54956.9 (d)(1)
Case No. LASC#19STCPO4704**

**5. Conference with Legal Counsel - Existing litigation pursuant to Government Code section §54956.9 (d)(1)
Case No. LASC# 19STCV42371**

**6. Conference with Legal Counsel - Existing litigation pursuant to Government Code section §54956.9 (d)(1)
Case No. 0AH2019070431**

**7. Public Employee Performance Evaluation – Government Code §54957
Title: Superintendent of Schools**

J. RETURN TO REGULAR MEETING – 7:10 P.M.

1. Call to order

K. COMMUNICATIONS FROM PUBLIC

1. Public communications

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L. INFORMATION

1. Resolution – Protecting our Children from Preventable Gun Violence 15

This report provides an opportunity for the Board of Education to discuss adopting a resolution affirming the need for gun safety in homes as a critical part of the Glendale Unified school District's priority for school and children safety.

2. District Audit Reports for 2018-2019 19

Representatives from CliftonLarsonAllen LLP will present a brief summary of the District's 2018-2019 audit report and Proposition 39 audit report, and answer questions from members of the Board of Education.

3. First Interim Financial Report and Certification 20

This agenda will provide an opportunity to review a presentation regarding the First Interim Financial Report, which includes a Fiscal Stabilization Plan for 2020-21.

4. Title I, Part A Comparability 22

This report is to inform the Board of Education about the requirements, procedures, and final report sent to the California Department of Education for the Glendale Unified School District to meet Comparability of Services as a compliance of the Title I, Part A.

L. INFORMATION-continued

- 5. Cloud Computing and Computer Science Academy Proposal 28**
- This report will provide the Board of Education information on the proposal to offer Glendale Unified School District students the opportunity to enroll in the Cloud Computing and Computer Science Academy at Glendale High School through the College and Career Access Pathway partnership with Glendale Community College.
- 6. Proposed Basic Textbooks for Use in Middle Schools in the Area of World Language and Culture 33**
- The proposed textbooks (Francais Cahier du jour/Cahier du soir; Francais L’envol des Lettres; Francais Terre des Lettres: Livre du professeur; Francais Terre des Lettres: Livre Unique; Grammaire Cahier d’exercices, and Mon cahier de Francais) are submitted for review and discussion by the Board of Education.
- 7. Proposed New Course of Study Outlines for Use in High Schools in the Areas of Career Technical Education and Visual and Performing Arts 35**
- The proposed course of study outlines (Robotics 1-2: Introduction to Engineering and Manufacturing; and Introduction to Ceramics and Sculpture 1-2) are submitted for review and discussion by the Board of Education.
- 8. Proposed New, Revised and Retired Board Policies Relating Business and Noninstructional Operations, Students, and Instruction 51**
- This report will provide the Board of Education with information on the need to create new and revise or retire existing Board Policies 3515.7 (Firearms on School Grounds); BP 5136 (Gangs); BP 6130.1 (Supervision of Instruction); BP 6140.1 (Required Instruction); BP 6142.2 (World Language Instruction); BP 6163.1 (Library Media Centers); and BP 6176 (Weekend/Saturday Classes) as recommended by the California School Boards Association(CSBA) and to comply with Education Code and federal and state laws.
- 9. Acknowledgement of Service 67**
- The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent. Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education for information only – no action required.
- 10. Update on Measure S and Facility Programs 69**
- There will be a presentation including an update of the Superintendent’s Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

L. INFORMATION-continued

11. Public Preschool, K-12, and College Health and Safety Bond Act of 2020 72

This report provides information regarding the Public Preschool, K-12, and College Health and Safety Bond Act of 2020, which has been designated as Proposition 13 on the March 2020 Ballot.

M. ACTION

1. California School Boards Association's (CSBA) Delegate Assembly- Call for Nominations 74

The Superintendent recommends that the Board of Education nominate a candidate for the 2020 California School Boards Association's Delegate Assembly representing Subregion 23-A.

2. Approval of Resolution No. 8 – Protecting Our Children from Preventable Gun Violence 75

The Superintendent recommends that the Board of Education approve the adoption of a resolution affirming the need for gun safety in homes as a critical part of the Glendale Unified School District's priority for school and children safety.

3. Approval of Resolution No. 9 – and Memorandum of Understanding with Los Angeles County of Education for Census 2020 Outreach Efforts 79

The Superintendent recommends that the Board of Education a Memorandum of Understanding with the Los Angeles County Office of Education to receive funding in an effort to engage in a statewide outreach and awareness campaign designed to ensure an accurate and complete count of all Californians in upcoming 2020 Census, including identified hard-to-count GUSD school communities.

4. Approval of Contract with David Grant. Inc. for NoHo Software for the 2019-2020 School Year 90

The Superintendent recommends that the Board of Education approve a contract between the Glendale Unified School District and NoHo Software in the total amount of \$74,040 for service and maintenance of the NoHo Software student information system for the Early Education and Extended Learning Programs.

5. District Audit Reports for 2018-2019 149

The Superintendent recommends that the Board of Education accept the 2018-2019 District Audit and Proposition 39 Audit as prepared by the auditing firm of CliftonLarsonAllen LLP.

M. ACTION-continued

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| 6. | First Interim Financial Report and Certification – AB 1200 | 150 |
| | <p>The Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on October 31, 2019, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification).</p> | |
| 7. | Developer Fee Report Prepared Pursuant to SB1693 and Government Code Sections 66001 and 66006 | 264 |
| | <p>The Superintendent recommends that, following a Public Hearing, the Board of Education approve a Developer Fee Report prepared pursuant to SB1693 and Government Code Sections 66001 and 66006.</p> | |
| 8. | Approval of Change Order No. 1 to Bid No. 184-18/19 with Los Angeles Air Conditioning, Inc. for Glendale High School Chiller Replacement Project | 275 |
| | <p>The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 184-18/19 with Los Angeles Air Conditioning, Inc. for the Glendale High School Chiller Replacement Project in the amount of \$63,611.22, funded by Measure S, Proposition 39, and RDA funds.</p> | |
| 9. | Approval of Change Order No. 1 to Bid No. 182-18/19 with The Nazerian Group for the Cloud Preschool Portables Project | 277 |
| | <p>The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No 182-18/19 with The Nazerian Group for the Cloud Preschool Portables project in the amount of \$71,585.26, funded by Developer Fees funds.</p> | |
| 10. | Approval of Project and Budget Allocation for Districtwide Safety and Security Improvements, Phase 2 | 279 |
| | <p>The Superintendent recommends that the Board of Education approve a project and budget allocation for the Districtwide Safety and Security Improvements, Phase 2 in the amount of \$8,000,000, funded by Measure S funds.</p> | |
| 11. | Rescinding of Bid and Termination of Contract with Colich & Sons, L.P. for Bid No. 194-19/20 | 280 |
| | <p>The Superintendent recommends that the Board of Education rescind the bid and terminate the contract with Colich & Sons, L.P. for Bid No. 194-19/20.</p> | |

M. ACTION-continued

12. Contract Approval– Interim Assistant Superintendent, Human Resources/Director of Classified Personnel 281

The Superintendent recommends that the Board of Education approve the employment contract for Deborah Ignagni as Interim Assistant Superintendent, Human Resources/Director of Classified Personnel.

13. Special Education Agreement – OAH2019070431

The Superintendent recommends that the Board of Education approve settlement agreement no. **OAH2019070431**.

N. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 285

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 11, November 19, 2019
- b. Special Meeting No. 12, December 10, 2019

2. Certificated Personnel Report No. 10 295

The certificated report recommends approval of the following:

Maternity leaves of absence, a change of maternity leave of absence, extension of maternity leaves of absence, child care leaves of absence, parental leaves of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, additional assignments, changes of status, a voluntary increase in assignment, a termination - exhaustion of benefits, an election, elections hourly/daily, transportation authorizations, revision to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.

N. CONSENT CALENDAR-continued

3. Classified Personnel Report No. 9 334

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family & medical leave of absence; change of maternity leave of absence; extension of maternity leave of absence; parental leave of absence; election from eligibility list; medical separation; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreements; and transportation authorizations.

4. Warrants 346

The Superintendent recommends that the Board of Education approve Warrants totaling \$21,816,793.11 for November 1, 2019 through December 10, 2019.

5. Purchase Orders 351

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$14,599,833.09 for the period of November 12, 2019 through December 6, 2019.

6. Appropriation Transfer and Budget Revision Report 374

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

7. Cash Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program 383

The Superintendent recommends that the Board of Education approve the transfer of \$9,264,697 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program for 2019-20 school year.

8. Cash Transfer of Funds from the Capital Facilities Fund (25.0) to the Capital Project and Improvement Fund (40.1) 384

The Interim Superintendent recommends that the Board of Education approve the cash transfer of \$500,000 from the Capital Facilities Fund (25.0) to the Capital Project and Improvement Fund (40.1).

N. CONSENT CALENDAR-continued

9. Agreement with Grant Thornton to Provide GASB 75 Actuarial Services for 2019-2020 385

The Superintendent recommends that the Board of Education approve and agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2019-2020 in the amount of \$10,700 funded by the Early Retirement Health Benefits Fund.

10. Approval of FASO Summer Projects (Deferred Maintenance) List-2020 398

The Superintendent recommends that the Board of Education approve the FASO Summer Projects (Deferred Maintenance) List for summer 2020 in the amount of \$1.5 million, funded by Measure S – Summer Project Fund.

11. Approval Agreement with Baron & Budd, P.C. to Represent GUSD in Lawsuit Against JUUL and Other Responsible Parties. 400

The Superintendent recommends that the Board of Education approve an agreement with Baron & Budd, P.C. to represent the district in a lawsuit against JUL and other responsible parties.

12. Extension #3 of Contracts and Fee Increases for Security Guard Services at Various Sites from January 1, 2020 through December 31, 2020 409

The Superintendent recommends that the Board of Education approve the extension of contracts and increase of fees for security guard services at various school sites with Absolute International Security and American Guard Services, Inc. This service is paid from the Unrestricted General Fund.

13. Renewal of Agreement for use of Parking Lot of the Church of Jesus Christ of Latter Day Saints by John Marshall Elementary School Teachers and Staff 410

The Superintendent recommends that the Board of Education approve renewal of the agreement with the Church of Jesus Christ of Latter Day Saints for parking lot use by John Marshall Elementary School teachers and staff for \$600 per year funded by the Unrestricted General Fund (01.).

14. Authorization for Utilization and Annual Renewal of the Services of the Super Co-Op, a California USDA Food Cooperative Group for the 2020-2021 School Year 413

The Superintendent recommends that the Board of Education authorize for utilization and annual renewal of the Services of the Super Co-Op, a California USDA Food Cooperative Group for the 2020-2021 school year.

N. CONSENT CALENDAR-continued

- 15. Extension of Agreement for Armored Transportation Services with Fortress Armored Services Company from January 1, 2020 through December 31, 2020 417**

The Superintendent recommends that the Board of Education approve the extension of agreement with Fortress Armored Services Company for armored transportation services from January 1, 2020 through December 31, 2020. Funding for these services made from Child Nutrition Services Fund (13.0).

- 16. Approval of Agency Agreement with University of Denver for Social Work Interns 418**

The Superintendent recommends that the Board of Education approve an Agency Agreement with the University of Denver to provide graduate social work students with an opportunity to gain practical fieldwork experience and to GUSD students for the 2019-2020 school year.

- 17. Approval of the Glendale Unified School District Reclassification Criteria for English Learners 421**

The Superintendent recommends that the Board of Education approve the Glendale Unified School District Reclassification Criteria for English learners.

- 18. Approval of a Services Agreement between Glendale Unified School District and the California State PTA 424**

The Superintendent recommends that the Board of Education approve a Services Agreement between Glendale Unified School District and the California State PTA in the amount of \$15,900 to implement the School Smarts parent engagement program at four GUSD elementary schools. John Muir, R.D.White and Balboa are continuing and Cerritos has been added.

- 19. Approval of a Services Agreement between Glendale Unified School District and Hi-Tech Services (HTS) 438**

The Superintendent recommends that the Board of Education approve a Services Agreement between Glendale Unified School District and Hi-Tech Services(HTS) in the amount of \$23,100 to provide substance abuse counseling services for students at Daily High School

- 20. Approval of the New and Revised Board Policies Relating Business and Noninstructional Operations and Students 455**

The Superintendent recommends that the Board of Education approve new and revised Board Policies BP 3515 (Campus Security); BP 5116 (School Attendance Boundaries); BP 5131(Conduct); BP 5131.8 (Mobile Communication Devices); BP 5132 (Dress and Grooming); and BP 5142 (Safety) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

N. CONSENT CALENDAR-continued

21. Reappointment for Personnel Commission Member 492

The Superintendent recommends that the Board of Education approve the reappointment of Mr. Alfred Emmons for the term effective December 1, 2019 through December 1, 2022.

22. Acceptance of Gifts 493

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

O. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

P. ADJOURNMENT