

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 9
Administration Center

October 18, 2016

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
	Closed Session
6:30 P.M. -	Regular Meeting, Presentations, Acknowledgements and Recognitions , Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports
	Closed Session

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

- A. OPENING – 5:00 P.M.**
- 1. Call to Order and Roll Call**
- B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)**
- 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. **Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(4). Significant Exposure to Litigation: one potential case**
5. **Conference with Legal Counsel – Existing Litigation – Government Code §54956.9(d)(1). Case No. BS164633**
6. **Conference with Legal Counsel – Existing Litigation – Government Code §54956.9(d)(1). Case No. PB-2014-629**
7. **Conference with Legal Counsel - Existing Litigation – Government Code §54956.9 (d)(1) - Federal Case No. 2:16-cv-04742-SVW-AS**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by David Lara, 6th grade student from Edison Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. PRESENTATION

a. *Jump Rope for Heart Presentation (American Heart Association)* – In the 2015-2016 school year, 14 GUSD elementary schools participated in the annual American Heart Association service learning programs including Jump Rope for Heart. Representatives from the American Heart Association will be recognizing some of those schools for their long-standing commitment to health and fitness and invite the District to participate in the District Heart Challenge for 2016-2017.

b. *Hands Only CPR* – Representatives from the American Heart Association will present information about a "Hands Only CPR" curriculum they would like the Board to consider for Grades 7-12.

F. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Edison Students at State of Schools* – The Board would like to recognize and thank the students from Edison Elementary School for providing the morning entertainment at the State of Schools event on October 6, 2016.

F. ACKNOWLEDGEMENTS AND RECOGNITIONS - continued

b. Clark Cinematography Class at State of Schools – The Board would like to recognize the students from the cinematography class at Clark Magnet High School for their work on the video *Sport, Physical Education and Academics* at the State of Schools event.

G. STUDENT BOARD MEMBER REPORT

1. Student Board Member will report on activities and events happening at the schools around the District.

H. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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I. INFORMATION

1. Resignations

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The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Organizational and Efficiency Review

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The District has entered into a contract with School Services of California, Inc., (SSC) to conduct an Organizational Efficiency Review of the District Office. The objective of the review is to assess the existing organizational structures and the functions within each district Office department. Sheila Vickers from SSC will present Phase I of the study to the Board of Education which includes an analysis and recommendations regarding the overall management structure of the district.

3. Proposed Revisions to the Board Policy and Administrative Regulation Regarding Ceremonies and Observances and By-Laws of the Board

37

The report will provide the Board of Education with information on the need to revise the existing Board Policy (BP) relating to Remuneration, Reimbursement and Other Benefits (BP 9250) and the Board Policy and Administrative Regulation (AR) regarding Ceremonies and Observances (BP/AR 6115), as recommended by the California School Boards Association and to comply with education code and federal and state laws.

J. ACTION

1. Award of RFP No. 60-16/17 for Pest Control Services

52

The Superintendent recommends that the Board of Education approve the award of RFP No. 60-16/17 for Pest Control Services to Pest Options Inc. (Anaheim)

2. Election of Members to the Los Angeles County Committee on School District Organization

53

The Superintendent recommends that the Board of Education authorize and give direction regarding the casting of a ballot to Jennifer Freeman in the election of representatives to the County Committee on School District Organization.

J. ACTION - continued

3. Approval of Extension of Contract for Interim Chief Business & Financial Officer 65

The Superintendent recommends that the Board of Education approve the attached contract extension for Interim Chief Business and Financial Officer, Ms. Cheryl Plotkin, with a new expiration date of January 31, 2017.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 69

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

a. Regular Meeting No. 8 October 4, 2016

2. Certificated Personnel Report No. 7 80

A maternity leave of absence, extension of maternity leaves of absence, a child care leave of absence, a change of child care leave of absence, extension of health leaves of absence, a family & medical leave of absence, extension of family & medical leaves of absence, additional assignments, elections, elections hourly/daily, additional compensation, correction to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 7 92

The classified report recommends approval of the following:

Family leave of absence; extension of maternity leave of absence; change of child care leave of absence; election from eligibility list; termination - probationary status; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes, and personal services agreement.

4. Warrants 105

The Superintendent recommends that the Board of Education approve Warrants totaling \$21,662,583.78 for September 1, 2016 through October 7, 2016.

5. Purchase Orders 110

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,348,227.60 for September 19, 2016 through September 30, 2016.

6. Appropriation Transfer and Budget Revision Report 130

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

7. Approval of a Notice of Completion with Telenet VoIP, Inc. for Fire Alarm System Upgrades at Franklin Elementary School 135

The Superintendent recommends that the Board of Education approve a Notice of Completion with Telenet VoIP, Inc. for fire alarm system upgrades at Franklin Elementary School.

K. CONSENT CALENDAR - continued

8. Resolution No. 12 - Board Member Compensation for an Absence in Accordance with Education Code Section 35120 137

The Superintendent recommends that the Board of Education adopt Resolution No.12 for Board member compensation for an absence in accordance with Education Code Section 35120.

9. Authorization to Dispose of Surplus Property 139

The Superintendent recommends that the Board of Education declare equipment items located at Hoover High School and various computer equipment items located at various sites as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

10. Acceptance of the Refugee School Impact Funding 143

The Superintendent recommends that the Board of Education accept the Refugee School Impact Funding in the amount of \$67,218.00.

11. Approval of New or Revised Board Policies Regarding Business and Noninstructional Operations, Community Relations, Student Welfare, and Instruction 144

The Superintendent recommends that the Board of Education approve new or revisions to existing Board Policies (BP) relating to Federal Grant Funds (BP 3230); Campus Security (BP 3515); Uniform Complaint Procedures (BP 1312.3); Non-discrimination/Harassment (BP 5145.3); Sexual Harassment (BP 5145.7); Sexual Health and HIV/AIDS Prevention Instruction (BP 6142.1); and AIDS Prevention Instruction (BP 6142.2), as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

12. District Review Committee Membership 2016-2017 166

The Superintendent recommends that the individuals named in this report be appointed to the District Review Committee (DRC) for the 2016-2017 school year. The purpose of the committee is to review and make recommendations relative to school-based management proposals.

13. Acceptance of Gifts 168

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. CLOSED SESSION

1. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

N. ADJOURNMENT