

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 8
Administration Center

October 3, 2017

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Acknowledgements and Recognitions, Student Board Member Report, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

C. CLOSED SESSION - continued

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Existing Litigation pursuant to Government Code §54946.9 (a). Case No. BC 591301**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code 54956.8**
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property
6. **Conference with Legal Counsel - Anticipated Litigation significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Brandon Doronila, an 8th grade student from Wilson Middle School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Week of the School Administrator* – The Board would like to recognize the contributions that school administrators make to help our students succeed. The second week in October is recognized as the “Week of the School Administrator”

F. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

G. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

H. PUBLIC HEARING

1. Public Hearing for the Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018, Resolution No. 9 (Refer to Action Report No. 7)

I. INFORMATION

1. Resignations

8

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Red Ribbon Week – October 23-27, 2017

10

The National Red Ribbon Campaign theme for 2017 is “Your Future is Key, so Stay Drug Free.” In this spirit, the Glendale Unified School District is joining with the Glendale Parent Teacher Association (PTA) in promoting Red Ribbon Week activities during the week of October 23-27, 2017. This theme will be reinforced by school site and classroom activities and lessons asking students to engage the 4C’s of 21st Century Teaching and Learning. GUSD campuses are safe and drug-free environments where students focus on their educational goals and build positive and life-long healthy habits. The Safe and Drug Free Schools (SDFS) and Tobacco Use Prevention Education (TUPE) Advisory Committee recommends both prevention activities and intervention strategies appropriate to each age level.

3. 25th Annual College and Career Fair

13

The Glendale Unified School District will host the 25th annual College/Career Fair at the Glendale Civic Auditorium on Wednesday, October 25, 2017 from 5:30 p.m. to 8:30 p.m. Approximately 125 representatives from colleges, universities and various occupational fields are expected to attend this year’s event.

4. Proposed Revisions to Board Policies Relating to Instruction and Students -Welfare

15

This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 6174 (Education for English Learners); BP 6179 (Supplemental Instruction); and BP 5145.9 (Hate-Motivated Behavior) as recommended by the California School Board Association and to comply with education code and federal and state laws.

5. Update on Measure S and Facility Programs

26

There will be a presentation including an update on the Superintendent’s Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

6. Re-appointment of SFAC Committee Members’ Terms

27

This report provides information regarding re-appointment of SFAC committee member Greg Andrews and Derick Chevalier for an additional two (2) year term and Hector Arias for an additional one (1) year term.

I. INFORMATION - continued

7. Technology Sustainability Plan/Budget Allocation 28

This report provides additional information regarding the Technology Sustainability Plan and the Budget allocation.

J. ACTION

1. Approve Technology Sustainability Plan/Budget Allocation 29

The Superintendent recommends that the Board of Education approve the proposed Technology Sustainability Plan/Budget allocation of \$3.66 million for teacher laptops, student devices, and staff computers from 2017-18 one-time funds.

2. Approval of Computer Equipment Lease and Adoption of Resolution No. 8 30

The Superintendent recommends that the Board of Education adopt Resolution No. 8 and approve staff to enter into a lease agreement with Lenovo Financial Services for \$1,751,017.85.

3. Approval of Budget Augmentation for the Lincoln Elementary School Overcrowding Relief Grant (ORG) Project 44

The Superintendent recommends that the Board of Education approve the Budget Adjustment for the Lincoln Elementary School Overcrowding (ORG) project to increase the budget by \$420,000.

4. Approval of Budget Augmentation for the Muir Elementary School Overcrowding Relief Grant (ORG) Project 45

The Superintendent recommends that the Board of Education approve the Budget Adjustment for the Muir Elementary School Overcrowding (ORG) project to increase the budget by \$1,162,776.

5. Approval of Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) Projects at Hoover and Glendale High Schools 46

The Superintendent recommends that the Board of Education approve the Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) projects at Hoover and Glendale High Schools for an Option Price Payment of \$957,462.75 per provisions of the Lease Leaseback agreement.

6. Resolution No. 9 – Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018 49

The Superintendent recommends that the Board of Education adopt Resolution No. 9 which stipulates that each pupil in each school in the District will have sufficient textbooks or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education and in accordance with *Education Code 60119* (as revised by *Chapter 900*, Statutes of 2004).

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 53**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 6 September 19, 2017
 - b. Special Meeting No. 7 September 26, 2017

- 2. Certificated Personnel Report No. 6 76**

The certificated report recommends approval of the following:

Change of maternity leaves of absence, an extension of maternity leave of absence, health leaves of absence, a change of health leave of absence, family & medical leaves of absence, change of family & medical leaves of absence, an extension of family & medical leave of absence, a change of parental leave of absence, a general purpose leave of absence, additional assignments, a change of management position, a voluntary increase in assignment, elections hourly/daily, additional compensation, transportation authorizations, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

- 3. Classified Personnel Report No. 5 102**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; extension of family & medical leave of absence; extension of maternity leave of absence; child care leave of absence; change of child care leave of absence; election from eligibility list; termination - abandonment; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorizations.

- 4. Warrants 122**

The Superintendent recommends that the Board of Education approve Warrants totaling \$1,221,495.70 for September 13, 2017 through September 27, 2017.

- 5. Purchase Orders 123**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$18,595,504.20 for September 1, 2017 through September 15, 2017.

- 6. Appropriation Transfer and Budget Revision Report 145**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

- 7. Award of RFP No. P-65-17/18 for Graduation Caps, Gowns and Accessories 158**

The Superintendent recommends that the Board of Education approve award of RFP No. P-65-17/18 for Graduation Caps, Gowns and Accessories to Jostens, Inc. (Torrance).

- 8. Award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services 166**

The Superintendent recommends that the Board of Education approve award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services to Shannon Diversified, Inc. (Ontario) in the amount of \$14,880.

K. CONSENT CALENDAR - continued

9. Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2017-2018 School Year 177

The Superintendent recommends that the Board of Education accept \$164,839 in funding from Carl D. Perkins Career and Technical (CTE) Improvement Act of 2006 (Perkins IV) for the 2017-2018 school year.

10. Approval of Course of Study Outline for Use in Middle Schools in the Area of Career Technical Education 180

The Superintendent recommends that the Board of Education approve course of study outline for use in middle schools in the area of Career Technical Education. (Careers in Education).

11. Approval of Revisions to Board Policies Relating to Students-Attendance and Business and Noninstructional Operations 187

The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 5112.1 (Exemptions from Attendance) and BP 3260 (Fees and Charges) as recommended by the California School Boards Association and to comply with education code and federal and state laws.

12. Approval of Services Agreement with Pearson Education 191

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Pearson Education in the amount of \$39,000 to provide training to elementary K-5 Teachers for enVision Mathematics.

13. Approval of Services Agreement with Adams Educational Consulting 201

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Adams Educational Consulting in the amount of \$30,500 to provide three two-day ELA/ELD workshops and instructional materials for the 2017-2018 school year.

14. Acceptance of DonorsChoose Awards 212

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Roosevelt Middle School and Columbus Elementary School.

15. Administrative Panel for Expulsion Hearings 213

The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2017-2018 school year.

16. Acceptance of Gifts 215

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT