

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 7  
Administration Center**

**October 7, 2019**

*“Preparing our students for their future.”*

*“Excelling Together with Endless  
Pathways for Success!”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Acknowledgements &amp; Recognitions, Presentations, Student Board Member Report, Public Hearing, Public Communications, Superintendent’s Update,</b>
	<b>Closed Session</b>
<b>7:00 P.M. -</b>	<b>Regular Meeting, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Michelle Nersesyan, a 4<sup>th</sup> grade student from Balboa Elementary School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

## **B. ACKNOWLEDGEMENTS AND RECOGNITIONS**

**a. *Week of the School Administrator*** – The Board would like to recognize the contributions that school administrators make to help our students succeed. The second week in October is recognized as the “Week of the School Administrator”.

**b. *Suzanne McDonnell*** – Jefferson Elementary School teacher has been selected as the Glendale Unified Teacher of the Year for 2019-2020.

**c. *Glendale Youth Alliance*** – The Board would like to recognize the Glendale Youth Alliance for their hard work with beautification efforts at several of the Glendale Unified School sites. GYA staff worked diligently clearing weeds, trimming trees and shrubs, and further enhancing the curb appeal of the District's campuses during the summer prior to the start of the 2019-20 school year.

## **C. PRESENTATIONS**

**a. *Filipino American History Month*** – Filipino American History Month is celebrated in the United States during the month of October to commemorate the arrival of the first Filipinos who landed in what is now Morro Bay, California, which occurred on October 18, 1587. In California, Filipino American History Month was first recognized statewide in 2006, when the California Department of Education placed it on its celebrations calendar. During this month, various activities and events are being held to bring awareness of the significant role Filipinos have played in American History.

**b. *Rotary Club of Glendale (noon)*** – Rotary Club of Glendale would like to present a check from the proceeds of the 2019 Cars4Cops event to the Board of Education.

**c. *March 2020 Election and Protocols*** – City Clerk Ardashes Kassahkian will be providing information to the Board of Education on elections protocols, timeline, and voter information.

**d. *Glendale Unified School District Presents Promotional Video*** - Staff will share with the Board the newly completed Roosevelt Middle School promotional video.

## **D. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Janet Louie will report on activities and events happening at the schools around the District.

## **E. PUBLIC HEARING**

1. **Public Hearing for the Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2019-2020, Resolution No. 5 (Refer to Action Report No. 5)**

## **F. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

## **G. SUPERINTENDENT'S UPDATE**

**H. CLOSED SESSION**

1. **Instructing designated representative, Dr. Vivian Ekchian, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to Government Code section 54956.9(c): One potential case**
5. **Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to Government Code section 54956.9(d)(4): Two potential cases**

**I. RETURN TO REGULAR MEETING**

1. **Call to Order**

**J. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

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**K. INFORMATION**

1. **Update and Next Steps Regarding Potential Territory Transfer** **10**  
  
GUSD is disappointed that the Los Angeles County Committee on School District Organization went against their staff recommendation and voted to approve the Sagebrush transfer at their meeting on October 2, 2019. The Board of Education will discuss available options, next steps and move forward with the option that is in the best interest of our students.
2. **Positive Behavior Interventions and Supports, Restorative Practices, and Inclusion Committee in the Glendale Unified School District** **11**

This report will provide the Board of Education with the work of Positive Behavior Interventions and Supports (PBIS), Restorative Practices and the Inclusion Committee.

**K. INFORMATION - continued**

**3. 2018-19 12<sup>th</sup> Grade Attendance Update 20**

This report will provide the Board of Education with additional data and next steps on 12<sup>th</sup> Grade attendance trends as lost instructional time has a devastating impact on student academic achievement and social emotional growth.

**4. Red Ribbon Week – October 21-25, 2019 23**

The national Red Ribbon Campaign theme for 2019 is “SEND A MESSAGE. STAY DRUG FREE.” In this spirit, the Glendale Unified School District is joining with the Glendale Parent Teacher Association (PTA) in promoting Red Ribbon Week activities during the week of October 21-25, 2019. This theme will be reinforced by school site and classroom activities and lessons asking students to engage the 4C’s of 21<sup>st</sup> Century Teaching and Learning. The Office of Student Support Services, in implementing its Violence Prevention and Tobacco Use Prevention Education (TUPE) Programs, recommends both prevention activities and intervention strategies appropriate to each age level.

**5. Proposed New and Revised/Retired Board Policies Relating to Personnel, Students, and Instruction 25**

This report will provide the Board of Education with information on the need to create new or revise or retire existing Board Policies BP 4030 (Non-Discrimination – Tolerance/Appreciation of Differences); BP 4119.24/4219.24/4319.24 (Maintaining Appropriate Adult-Student Interactions); BP 4218 (Suspension/Demotion/Dismissal/Disciplinary Action); BP 4218.1 (Dismissal/Suspension/Disciplinary Action (Merit System); BP 5123 (Promotion/Acceleration/Retention); and BP 6179 (Supplemental Instruction) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**6. Acknowledgements of Service 46**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**7. Update on Measure S and Facility Programs 48**

There will be a presentation including an update on the Superintendent’s Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

**L. ACTION**

**1. Resolution No. 4 - Ordering Biennial Governing Board Member Election 49**

The Superintendent recommends that the Board of Education adopt Resolution No. 4 ordering the Los Angeles County Superintendent of Schools (County Superintendent) to call an election on March 3, 2020, to submit to the voters of the District the question of whether two (2) members shall be elected to the Governing Board of Education in accordance with Education Codes §5302, §5304, and §5322.

**2. Approval for Microsoft Annual Software Subscription Renewal 51**

The Superintendent recommends that the Board of Education approve the renewal of the Microsoft software licensing subscription for one year in the total amount of \$94,513.57.

**3. Approval of Services Agreement between Glendale Unified School District and Heal the Hurt Counseling 54**

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Heal the Hurt Counseling in the amount of \$49,356.00 to provide services to students at Wilson Middle School for the 2019-2020 school year.

**L. ACTION - continued**

**4. Acceptance of the California Newcomer Education and Well-Being (CalNEW) Project Funds 70**

The Superintendent recommends that the Board of Education accept the California Newcomer Education and Well-Being (CalNEW) Project funding in the amount of \$162,560 for the 2019-2020 school year.

**5. Resolution No. 5 – Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2019-2020 71**

The Superintendent recommends that the Board of Education adopt Resolution No. 5 which stipulates that each pupil in each school in the District will have sufficient textbooks or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education and in accordance with Education Code 60119 (as revised by Chapter 704, Statutes of 2006 and California code of Regulations, Title 5, Section 9531).

**M. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

**1. Minutes 75**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 6, September 17, 2019

**2. Certificated Personnel Report No. 6 85**

The certificated report recommends approval of the following:

Maternity leaves of absence, change of maternity leaves of absence, extension of maternity leaves of absence, parental leaves of absence, a change of parental leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, change of family & medical leaves of absence, extension of family & medical leaves of absence, a home responsibility leave of absence, additional assignments, a voluntary decrease in assignment, change in assignments, elections, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 5 140**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; unpaid home responsibility leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board report; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreements; and transportation authorizations.

**4. Warrants 158**

The Superintendent recommends that the Board of Education approve Warrants totaling \$8,473,076.37 for September 11, 2019 through October 1, 2019.

**5. Purchase Orders 159**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$5,555,322.23 for the period of September 9, 2019 through September 20, 2019.

**M. CONSENT CALENDAR - continued**

- 6. Appropriation Transfer and Budget Revision Report 181**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Amendment to the Agreement with AbilityFirst of Southern California for Use of School Facilities 186**
- The Superintendent recommends that the Board of Education approve an amendment to the agreement with AbilityFirst of Southern California for the use of District facilities for the operation of an extended day care recreational program for 2019-2020 (formerly operated by Easter Seals of Southern California).
- 8. Extension of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services to Shannon Diversified, Inc. 188**
- The Superintendent recommends that the Board of Education approve extension of award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services with Shannon Diversified, Inc.
- 9. Adoption of Piggybackable Contracts for Equipment, Materials, and Supplies 189**
- The Superintendent recommends that the Board of Education approve adoption of piggybackable contracts for the purchase of equipment, materials, and supplies for the 2019-2020 school year.
- 10. Approval of Notice of Completion for Bid No. 180-18/19 with SS+K Construction, Inc. for the Roosevelt Middle School Walk-In Freezer Replacement Project 190**
- The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 180-18/19 with SS+K Construction, Inc. for the Roosevelt Middle School walk-in freezer replacement project.
- 11. Authorization to Dispose of Surplus Property 192**
- The Superintendent recommends that the Board of Education declare machinery located at Crescenta Valley High School and a portable building located at Cloud Preschool as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 12. Agreement with Emerson College 193**
- The Superintendent recommends that the Board of Education approve a Clinical Affiliation Agreement for Speech Language Pathologist students with Emerson College and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.
- 13. Agreement with Loma Linda University 200**
- The Superintendent recommends that the Board of Education approve the Amendment No. 1 to contract for Clinical Affiliation and Instructional Programs with Loma Linda University and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.
- 14. Agreement with California State University, Los Angeles 213**
- The Superintendent recommends that the Board of Education approve the First Amendment to the Student Teaching Agreement with California State University, Los Angeles, and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.

**M. CONSENT CALENDAR - continued**

- 15. Approval of Services Agreement with Los Angeles Universal Preschool (Child 360) for the 2019-2020 School Year 220**
- The Superintendent recommends that the Board of Education approve a Services Agreement between the Glendale Unified School District and Los Angeles Universal Preschool (Child 360) in the amount of \$19,890 to perform Early Childhood Environmental Rating Scale-Revised assessments and professional development for the Early Education and Extended Learning Programs.
- 16. Approval of Services Agreement between Glendale Unified School District and Sports for Learning for Edison Elementary School for 2019-2020 235**
- The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Sports for Learning in the amount of \$35,260 to provide PLC assistance to staff and engage students in STEM instruction at Edison Elementary School in the 2019-2020 school year.
- 17. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation 251**
- The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.
- 18. Approval of Services Agreement between Glendale Unified School District and Junge Educational Services, Inc. 253**
- The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Junge Educational Services, Inc. in the amount of \$30,000 to provide support as needed at Clark Magnet High School for the 2019-2020 school year.
- 19. Approval of Revised Course Title for Use in High Schools in the Area of English 269**
- The Superintendent recommends that the Board of Education approve the revision to the course of study title, Mock Trial, for use in high schools in the area of English.
- 20. Acceptance of DonorsChoose Awards 275**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Wilson Middle School.
- 21. Agreement with Impact Canine Solutions to Provide Dangers of Vaping Presentations in all GUSD Schools in 2019-2020 277**
- The Superintendent recommends that the Board of Education approve an agreement with Impact Canine Solutions in an amount not to exceed \$32,000, funded by School Safety and Student Support Services, to conduct e-cigarette/vape presentations to elementary students (grades 5-6 only) and all middle and high school students in the 2019-2020 school year.
- 22. Approval of Memorandum of Understanding with California State University, Los Angeles for Social Work Interns 294**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between California State University, Los Angeles and Glendale Unified School District to provide interns with an opportunity to gain practical fieldwork experience in the field of social work.

**M. CONSENT CALENDAR - continued**

**23. Approval of New and Revised Board Policies Relating to Instruction 303**

The Superintendent recommends that the Board of Education approve new or revised Board Policies BP 6146.11 (Alternative Credits Toward Graduation) and BP 6146.2 (Certificate of Proficiency/High School Equivalency) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**24. Acceptance of Gifts 308**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**N. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**O. ADJOURNMENT**