

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 5**  
**Administration Center**

**October 7, 2014**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening Public Communications, (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:00 P.M. -</b>	<b>Regular Meeting, Acknowledgement &amp; Recognitions, Public Communications, Student Board Member Report Discussion, Information, Consent Calendar, Action Items, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 5:00 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC (on closed session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

**1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**C. CLOSED SESSION - continued**

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c).**
5. **Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: four potential cases.**
6. **Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9: Name of Case EC 059784**

**D. REGULAR MEETING - 6:00 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Elijah Cho, a fifth grade student from Marshall Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. ACKNOWLEDGEMENTS AND RECOGNITIONS**

1. **Acknowledgements and Recognitions**

*a. Win Saw* – Crescenta Valley High School teacher has been selected as the Glendale Unified Teacher of the Year for 2014-15. He was honored at the Los Angeles County Office of Education Teacher of the Year luncheon on September 19, 2014. The Board of Education congratulates Mr. Win Saw on all his accomplishments.

**F. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

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**G. STUDENT BOARD MEMBER REPORT**

## **H. DISCUSSION**

- 1. Board Candidate Interview Questions 9**

This report provides the Board of Education, as requested at the September 16 Board of Education meeting, an opportunity to discuss questions that may be used during the interviews to fill the vacancy on the Board of Education.
- 2. Update on Measure S and Facility Programs 11**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.
- 3. Proposed Basic Textbooks for Use in High Schools in the Areas of Career Technical Education and Science 13**

The proposed basic textbooks are submitted for review and discussion by the Board of Education. The textbooks have been reviewed for content and evaluated by members of the Career Technical Education and Science Curriculum Study Committees and recommended by the Secondary Education Council.
- 4. Proposed Course of Study Outlines for Use in Middle Schools and High Schools in the Areas of Career Technical Education and Health and Guidance 14**

The proposed course of study outlines are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education and Health and Guidance Curriculum Study Committees and recommended by the Secondary Education Council.

## **I. INFORMATION**

- 1. Resignations 29**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
- 2. LCAP Update 31**

This report will provide the Board of Education with the status of the Local Control Accountability Plan (LCAP) Year 1 implementation and the new LCAP template and regulations provided by the State Board of Education.
- 3. RTI Speech Pilot Program 32**

This presentation provides the Board of Education with information on RTI Speech Pilot Program implemented during 2013-2014 school year.
- 4. Red Ribbon Week – October 20-24, 2014 33**

Red Ribbon is a national anti-drug program that continues to be recognized and celebrated by Glendale Unified School District. The practice of wearing red wristlets is a symbol by staff and students pledging their support for a drug-free lifestyle. The District is joining with the Glendale Parent Teacher Association (PTA) in promoting the Red Ribbon Week activities during October 20-24, 2014 with the theme, "Love Yourself... Be Drug Free." GUSD campuses are safe and drug-free environments where students focus on their educational goals and build positive and life-long healthy habits. The Safe and Drug Free Schools (SDFS) and Tobacco Use Prevention Education (TUPE) Advisory Committee recommends both prevention activities and intervention strategies appropriate to each age level.

**I. INFORMATION - continued**

**5. Results of 2013-14 California Healthy Kids Survey Report 35**

This report summarizes the results and findings from the California Healthy Kids Survey (CHKS) given to students throughout the district in grades 5, 7, 9 and 11 during the month of November 2013.

**J. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

**1. Minutes 39**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 4 September 16, 2014

**2. Certificated Personnel Report No. 5 48**

The certificated report recommends approval of the following:

A maternity leave of absence, extension of maternity leaves of absence, a health leave of absence, an extension of health leave of absence, family & medical leaves of absence, extension of family & medical leaves of absence, additional assignments, a voluntary decrease in assignment, a voluntary increase in assignment, elections, elections hourly/daily, additional compensation, transportation authorizations, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 5 73**

The classified report recommends approval of the following:

Family & Medical Leave of Absence; child care leave of absence; extension of maternity leave of absence; extension of family leave of absence; change of military leave of absence; election from eligibility list; reinstatement; suspension - without pay; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorizations..

**4. Warrants 99**

The Superintendent recommends that the Board of Education approve Warrants totaling \$7,184,200.01 for August 1, 2014 through September 10, 2014.

**5. Purchase Orders 100**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,915,544.86 for August 25, 2014 through September 5, 2014.

**6. Appropriation Transfer and Budget Revision Report 138**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

**J. CONSENT CALENDAR - continued**

- 7. Extension of Memorandum of Understanding with Western Diocese of the Armenian Church of North America 149**
- The Superintendent recommends that the Board of Education approve the extension of Memorandum of Understanding with the Western Diocese of the Armenian Church of North America regarding the use of Eleanor J. Toll parking lot for overflow parking.
- 8. Approval of Agreement with Systems Property Management for Property Management Services Associated with 316, 320, 324, and 328 W. Palmer Avenue, Glendale, CA 154**
- The Superintendent recommends that the Board of Education approve an agreement with Systems Property Management for property management services associated with 316, 320, 324, and 328 W. Palmer Avenue, Glendale, CA.
- 9. Approval of Notice of Completion with Sevan Plumbing, Inc., for Bid No. 87-14/15 for Franklin Elementary Interim Housing Project 159**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Sevan Plumbing, Inc., for Bid No. 87-14/15 for Franklin Elementary Interim Housing Project.
- 10. Approval of Change Order No. 2 to Bid No. 82-13/14 for Window Replacement at RD White Elementary School 161**
- The Superintendent recommends that the Board of Education approve Change Order No. 2 for Bid No. 82-13/14 for Window Replacement at RD White Elementary School in the amount of \$6,578.
- 11. Approval of Independent Consultant Agreement with Clyde Murley, Independent Energy Consultant for the New College View School Solar Analysis 163**
- The Superintendent recommends that the Board of Education approve the Independent Consultant Agreement with Clyde Murley, Independent Energy Consultant for New College View School Solar Analysis in the amount of \$28,500.
- 12. Extension of Bid Number P-13 13/14 for Apple Computer Products, Services, and Related Items 173**
- The Superintendent recommends that the Board of Education extend Bid Number P-13 13/14 for Apple Computer products, services, and related items with Apple Computer Corporation and approve purchases, lease-purchases, or leases as needed from Apple Computer Corporation.
- 13. Authorization to Dispose of Surplus Property 175**
- The Superintendent recommends that the Board of Education declare a Baby Grand Piano located at Mountain Avenue Elementary School and various obsolete textbooks at Rosemont Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 14. Acceptance of DonorsChoose Awards 176**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Muir Elementary School, Roosevelt Middle School, and Hoover High School.
- 15. Approval of Course of Study Outline for Use in Middle Schools in the Area of Career Technical Education 178**
- The Superintendent recommends that the Board of Education approve the course of study outline for use in middle schools in the area of Career Technical Education.

**J. CONSENT CALENDAR - continued**

- 16. Authorization for the Superintendent or Designee to Negotiate and Sign a Lease Agreement for Temporary Housing for the EEELP Office 185**
- The Superintendent recommends that the Board of Education authorize the Superintendent or designee to negotiate and sign a lease agreement for temporary housing for the EEELP office that is being displaced due to the sale of the Professional Development Center.
- 17. Approval of Contract between Los Angeles County Office of Education and Glendale Unified School District for Transitional Kindergarten Training 186**
- The Superintendent recommends that the Board of Education approve the contract between Los Angeles County Office of Education (LACOE) and Glendale Unified School District (GUSD) for Transitional Kindergarten training.
- 18. Acceptance of Funds from the U.S. Department of Education for the Glendale CREATES Grant for Keppel Elementary School and Toll Middle School 197**
- The Superintendent recommends that the Board of Education accept funds from the U.S. Department of Education in the amount of \$494,621 to support the Glendale CREATES Project.
- 19. Contract with California Consulting LLC for Grant Research, Writing, and Award Administration Services 199**
- The Superintendent recommends that the Board of Education approve a contract with California Consulting LLC for grant research, writing, and award administration services.
- 20. Acceptance of Gifts 204**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**K. ACTION**

- 1. Board Candidate Interview Questions 207**
- The Superintendent recommends that the Board of Education select four questions to be used during the interviews to fill the vacancy on the Board of Education.
- 2. Interview and Selection Process to Fill the Vacancy on the Board of Education 209**
- The Superintendent recommends that the Board of Education approves the interview and selection process to fill the vacancy on the Board of Education.
- 3. Variable Term Waiver Request for Cross-cultural, Language and Academic Development (CLAD) for the 2014-2015 School Year 211**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of teachers on waiver permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).
- 4. Resolution No. 7 Requesting Consolidation of District's Board of Education Election with City of Glendale Municipal Election 213**
- The Superintendent recommends that the Board of Education adopt Resolution No. 7 requesting consolidation of the District's Board of Education election with the City of Glendale municipal election on April 7, 2015.

**K. ACTION - continued**

**5. Amendment No. 2 to Project Authorization No. 18 with Osborn Architects for Hoover High HVAC Project 215**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 18 with Osborn Architects for Hoover High HVAC project.

**6. Approve of Project Authorization No. 22 with Osborn Architects for Hoover High HVAC Central Plant (Prop 39) 218**

The Superintendent recommends that the Board of Education approve Project Authorization No. 22 with Osborn Architects for Hoover High HVAC Central Plant (Prop 39) project.

**7. Approval of Project Authorization No. 19 with tBP Architecture for Monte Vista Relocatables 221**

The Superintendent recommends that the Board of Education approve Project Authorization No. 19 with tBP Architecture for Monte Vista Relocatables.

**8. Approval of Termination of KPI Contracts with the District Based on KPI's Default 224**

The Superintendent recommends that the Board of Education approve the termination of KPI Contracts as presented.

**9. Approval of Agreement with Architecture 9 to Replace KPI Architects for R.D. White Elementary & Verdugo Woodlands Elementary ORG Projects 225**

The Superintendent recommends that the Board of Education approve an agreement with Architecture 9 to replace KPI Architects for R.D. White Elementary & Verdugo Woodlands Elementary ORG Projects.

**10. Administration Hearing Panel Recommendation and Pupil Expulsion**

The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

**L. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**M. ADJOURNMENT**