

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 4**  
**Administration Center**

**September 16, 2014**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening Public Communications, (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:00 P.M. -</b>	<b>Regular Meeting, Presentations, Public Communications, Public Hearing, Discussion, Information, Consent Calendar, Action Items, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 5:00 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC (on closed session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

**1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: four potential cases.**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8**  
**Property: 319 N. Central, Glendale, CA 91203**  
**Agency Negotiator: Sam Manoukian, Remax Properties**  
**Negotiating Parties: Chandler Pratt & Partners**  
**Under Negotiations: Price and/or terms of payment relative to a proposed exchange of District property.**
6. **Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9: Name of Case EC 059784**

**D. REGULAR MEETING - 6:00 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Cadie Carlson, a sixth grade student from Dunsmore Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. PRESENTATION**

1. ***Donations to Daily High School Mural in the Garden*** – Marilyn Gunnel would like to present a check in the amount of \$1,200 and Glendale Clean and Beautiful would like to present a check in the amount of \$1,000 toward the mural in the Daily High School garden.
2. ***Seating of Student Board Member*** - Mary Agajanian of Clark Magnet High School was elected by the Student Advisory Council to serve as the Student Member of the Board of Education for the 2014-2015 school year.
3. ***Introduction of Student Advisory Council*** - Members of the 2014-2015 Student Advisory Council will be in attendance to be presented to the Board of Education.

**F. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**G. PUBLIC HEARING**

**1. Public Hearing for the Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2014-2015, Resolution No. 6 (Refer to Action Report No. 9)**

**H. DISCUSSION**

**1. Interview and Selection Process to Fill the Vacancy on the Board of Education 9**

This report provides the Board an opportunity to discuss the interview and selection process to fill the vacancy on the Board of Education.

**2. Summary of Revenue and Expenditures for 2013-14 and 2014-15 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1) 11**

Staff will review a presentation regarding the 2013-14 Unaudited Actuals State Report and the impact on 2014-15 District budget.

**3. Update on Measure S and Facility Programs 12**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

**I. INFORMATION**

**1. Resignations 14**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. International Walk to School Day 2014-2015 15**

This report will provide the Board of Education information regarding the 2014 International Walk to School Day on October 8, 2014, including the District's planned participation.

**3. 22<sup>nd</sup> Annual College/Career Fair 17**

The Glendale Unified School District will host the 22<sup>nd</sup> annual College/Career Fair at the Glendale Civic Auditorium on Wednesday, October 22, 2014 from 5:30 p.m. to 8:30 p.m. Approximately 110 representatives from colleges, universities and various occupational fields are expected to attend this year's event.

**I. INFORMATION - continued**

**4. Glendale Unified/La Canada Unified Potential Territory Transfer 18**

This agenda item will provide information regarding the Glendale Unified/La Canada Unified Potential Territory Transfer.

**5. i-Ready Universal Diagnostic Assessments and Professional Development for Teachers 19**

This report provides the Board of Education information on the i-Ready Universal Assessment that each student in grades K-12 will take three times per year to determine their baseline and growth in the areas of reading and math.

**J. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

**1. Minutes 21**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 3 September 2, 2014

**2. Certificated Personnel Report No. 4 29**

The certificated report recommends approval of the following:

A maternity leave of absence, an extension of maternity leave of absence, a family & medical leave of absence, an extension of family & medical leave of absence, additional assignments, elections, a certification authorization, elections hourly/daily, additional compensation, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 4 58**

The classified report recommends approval of the following:

Change of child care leave of absence; election from eligibility list; reclassification; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and conference/workshop/meeting authorizations.

**4. Warrants 79**

The Superintendent recommends that the Board of Education approve Warrants totaling \$15,713,329.86 for August 1, 2014 through September 10, 2014.

**5. Purchase Orders 84**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,296,866.72 for August 25, 2014 through September 5, 2014.

**6. Appropriation Transfer and Budget Revision Report 102**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

**J. CONSENT CALENDAR - continued**

- 7. Resolution No. 5 Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the Fiscal Years Ending June 30, 2014, 2015, and 2016, and Authorizing Execution and Delivery of Related Documents and Actions 107**
- The Superintendent recommends that the Board of Education adopt Resolution No. 5 approving assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, 2014, 2015, and 2016, and authorizing execution and delivery of related documents and actions.
- 8. Approval of Change Order No. 1 with Sevan Plumbing, Inc., for Bid No. 87-14/15 for Franklin Elementary Interim Housing Project 110**
- The Superintendent recommends that the Board of Education approve Change Order No. 1 with Sevan Plumbing, Inc., for Bid No. 87-14/15 for Franklin Elementary Interim Housing Project.
- 9. Approval of Change Order No. 3 for Bid No. 79-13/14 for Glendale High School HVAC Upgrades 112**
- The Superintendent recommends that the Board of Education approve Change Order No. 3 with Beta Investments and Contracts, Inc., for Bid No. 79-13/14 for Glendale High School HVAC Upgrades.
- 10. Approval of Change Order No. 1 and Notice of Completion with State Electric for Franklin Expansion 114**
- The Superintendent recommends that the Board of Education approve Change Order No. 1 and Notice of Completion with State Electric for Franklin Expansion.
- 11. Approval of the Agreement with Budlong & Associates for Kitchen Hood Fire Suppression System at Various Sites 117**
- The Superintendent recommends that the Board of Education approve the agreement with Budlong & Associates for Kitchen Hood Fire Suppression System at various Sites.
- 12. Renewal of Blackboard Learn Online Course Contract 129**
- The Superintendent recommends that the Board of Education approve the renewal of the Blackboard Learn contract in the amount of \$12,000 for online student classes for the 2014-2015 school year.
- 13. Acceptance of DonorsChoose Funding for Marshall Elementary School 158**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support sensory instruction via technology for special education students at Marshall Elementary School.
- 14. Administrative Panel for Expulsion Hearings 160**
- The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2014-2015 school year.
- 15. Services Agreement with the City of Glendale for a School Resource Officer 162**
- The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and the City of Glendale to partially finance the salary and benefits of one School Resource Officer (SRO) assigned at Glendale High School from July 1, 2014 – June 30, 2015.

**J. CONSENT CALENDAR - continued**

**16. Acceptance of Gifts 167**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**K. ACTION**

**1. Summary of Revenue and Expenditures for 2013-14 (Unaudited) and Technical Corrections to the 2014-15 Adopted Budget 169**

The Superintendent recommends that the Board of Education approve the unaudited summary of District revenue and expenditures for 2013-14 and resulting technical corrections to the 2014-15 adopted Budget.

**2. Approval of Independent Consultant Agreement with Sandy Pringle & Associates for Franklin Elementary School – New Classroom Building DSA Inspection Services 176**

The Superintendent recommends that the Board of Education approve the Independent Consultant Agreement with Sandy Pringle & Associates for Franklin Elementary School New Classroom Building DSA Inspection Services in the amount of \$176,000.

**3. Amendment No. 2 to Project Authorization No. 13 with tBP Architects for Design of Overcrowding Relief Grant (ORG) 2-Story Building at Fremont Elementary School 188**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 13 with tBP Architects for the Design of Overcrowding Relief Grant (ORG) 2-Story Building at Fremont Elementary School.

**4. Amendment No. 2 to Project Authorization No. 14 with tBP Architects for Design of Overcrowding Relief Grant (ORG) 2-Story Building at La Crescenta Elementary School 191**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 14 with tBP Architects for the Design of Overcrowding Relief Grant (ORG) 2-Story Building at La Crescenta Elementary School.

**5. Amendment No. 2 to Project Authorization No. 15 with tBP Architects for Design of Overcrowding Relief Grant (ORG) 1-Story Building at Lincoln Elementary School 194**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 15 with tBP Architects for the Design of Overcrowding Relief Grant (ORG) 1-Story Building at Lincoln Elementary School.

**6. Amendment No. 1 to Agreement with BPI Inspection Services for DSA Project Inspection Services for Glendale High School HVAC Replacement Project 197**

The Superintendent recommends that the Board of Education approve Amendment No. 1 with BPI Inspection Services for DSA Project Inspection Services for the Glendale High School HVAC Replacement Project.

**7. Amendment No. 2 to the Agreement with School Facility Consultants for State Facilities Funding Services 209**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to the agreement with School Facility Consultants for State facilities funding services.

**K. ACTION - continued**

**8. Resolution No. 6 - Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2014-2015 219**

The Superintendent recommends that the Board of Education adopt Resolution No. 6 which stipulates that each pupil in each school in the District will have sufficient textbooks or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education and in accordance with *Education Code 60119* (as revised by *Chapter 900*, Statutes of 2004).

**9. Variable Term Waiver Request for Cross-cultural, Language and Academic Development (CLAD) for the 2014-2015 School Year 223**

The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of teachers on waiver permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).

**L. REPORTS AND CORRESPONDENCE**

- 1. Board**
- 2. Superintendent**

**M. ADJOURNMENT**