

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 3
Administration Center

September 2, 2014

“Preparing our students for their future.”

Please Note Times	
4:30 P.M. -	Opening Public Communications, (on closed session items only)
Closed Session	
6:00 P.M. -	Regular Meeting, Public Communications, Discussion, Information, Consent Calendar, Action Items, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:30 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: four potential cases.**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8**
Property: 319 N. Central, Glendale, CA 91203
Agency Negotiator: Sam Manoukian, Remax Properties
Negotiating Parties: Chandler Pratt & Partners
Under Negotiations: Price and/or terms of payment relative to a proposed exchange of District property.
6. **Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9: Name of Case EC 059784**

D. REGULAR MEETING - 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Andrew Ansell, a 12th grade student from Clark Magnet High School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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F. DISCUSSION

1. **Filling Vacancy on the Board**

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At the August 12, 2014 Board of Education meeting, the consensus of the Board was to proceed with a provisional appointment to fill the vacancy created by Board President Mary Boger's resignation. This report provides the Board an opportunity to review/revise the candidate information sheet, the advertisement announcing the vacancy, and the timeline to fill the vacancy.

F. DISCUSSION - continued

2. Update on Measure S and Facility Programs 13

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

3. Potential Development of Trustee Areas and the City Charter Process 14

This report will provide additional information on development of Trustee Areas, the City Charter process, and potential Charter amendment options.

G. INFORMATION

1. Resignations 17

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Residential Development Update from Decision Insite 20

Decision Insite will provide the Board of Education with its findings on residential development.

3. 2014-15 Preliminary Enrollment Information 21

This report provides an accurate count of the number of students currently enrolled within the Glendale Unified School District from Transitional Kindergarten to grade 12.

H. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 23

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 2 August 12, 2014

2. Certificated Personnel Report No. 3 35

The certificated report recommends approval of the following:

A change of maternity leave, extension of maternity leaves of absence, a health leave of absence, family & medical leaves of absence, a change of family & medical leave of absence, an extension of family & medical leave of absence, certificated substitute rate increase, changes of status, additional assignments, voluntary increase in assignments, elections, elections hourly/daily, a change of assignment, additional compensation, a reimbursement authorization, transportation authorization, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

H. CONSENT CALENDAR - continued

- 3. Classified Personnel Report No. 3 106**
- The classified report recommends approval of the following:
- Family & medical leave of absence; extension of family & medical leave of absence; extension of maternity leave of absence; election from eligibility list; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes - custodian I; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; transportation authorizations; and conference/workshop/meeting authorizations.
- 4. Warrants 128**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$1,954,183.09 for August 5, 2014 through August 26, 2014.
- 5. Purchase Orders 129**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$6,144,865.80 for July 28, 2014 through August 22, 2014.
- 6. Appropriation Transfer and Budget Revision Report 166**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Authorization to Establish Imprest Account 171**
- The Superintendent recommends that the Board of Education approve establishment of an Imprest Account for Wilson Middle School.
- 8. Amendment No. 2 to Project Authorization No. 15 with KPI Architects for Overcrowding Relief Grant (ORG) 2-Story Building at Verdugo Woodlands Elementary 172**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 15 with KPI Architects for Verdugo Woodlands Elementary (ORG) project.
- 9. Approval of Change Order No. 1 and Notice of Completion with Convergent Technologies for Security Camera Systems at Roosevelt Middle School and the Administration Building 176**
- The Superintendent recommends that the Board of Education approve Change Order No. 1 and Notice of Completion with Convergent Technologies for Security Camera Systems at Roosevelt Middle School and the Administration Building.
- 10. Approval of Change Order No. 2 with Beta Investments and Contracts, Inc. for Bid No. 79-13/14 for Glendale High School HVAC Upgrades 178**
- The Superintendent recommends that the Board of Education approve Change Order No. 2 with Beta Investments and Contracts, Inc., for Bid No. 79-13/14 for Glendale High School HVAC Upgrades.

H. CONSENT CALENDAR - continued

11. Authorization to Dispose of Surplus Property 180

The Superintendent recommends that the Board of Education declare wooden benches located at Toll Middle School; various equipment items located at Rosemont Middle School; and three portable classrooms at Keppel Elementary School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

12. Approval of Basic Textbook for Use in High Schools in the Area of Career Technical Education 181

The Superintendent recommends that the Board of Education approve the basic textbook for use in high schools in the area of Career Technical Education.

13. Acceptance of PlanetBravo Contract for Thomas Edison Elementary Magnet School 182

The Superintendent recommends that the Board of Education accept the PlanetBravo Contract for Thomas Edison Elementary Magnet School Advanced Technology Program.

14. Shmoop Online Learning Program 2014-2015 187

The Superintendent recommends that the Board of Education approve a contract to continue the Shmoop Online Learning Program for 2014-2015.

15. Renewal of Blackboard Connect Agreement 197

The Superintendent recommends that the Board of Education approve the renewal of the Blackboard Connect Agreement for the 2014-2015 school year for a total amount of \$69,803.25.

16. Renewal of E-Rate Consulting Services 210

The Superintendent recommends that the Board of Education approve the annual E-Rate consulting services with Nancy von Langen-Scott NVLS Professional Services, LLC for the 2014-15 school year in the amount of \$21,500.00.

17. Acceptance of Gifts 228

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

I. ACTION

1. Filling the Vacancy on the Board – Board Policy 9223 230

The Superintendent recommends that the Board of Education 1) proceed with a provisional appointment to fill the vacancy created by the resignation of Board Member Mary Boger, 2) authorize the Board President to appoint two Board members to screen the applicants, and 3) call for a Special Board meeting to conduct interviews.

2. Approve Revisions to Various Board Policies 235

The Superintendent recommends that the Board of Education approve revisions to the following Board Policies: BP 0460, BP 0500, BP 2210, BP 3111, BP 3551, BP 3554, BP 4363, BP 7214, and BP 9270.

3. Award of Bid No. 88-14/15 for Network Operations Center (NOC), Administration Building “B” Basement Remodeling 267

The Superintendent recommends that the Board of Education approve Bid No. 88-14/15 for Network Operations Center (NOC), Administration Building “B” Basement Remodeling to Chalmers Construction Services, Inc., in the amount of \$1,780,000.

I. ACTION - continued

4. Award of Bid No. 89-14/15 for Crescenta Valley High School Pool Area Concrete Restoration and Sealcoating 269

The Superintendent recommends that the Board of Education approve Bid No. 89-14/15 for Crescenta Valley High School Pool Area Concrete Restoration and Sealcoating to SealwiZe of Southern California in the amount of \$92,900.

5. Acceptance of the Master Contract Between Glendale Unified School District and California Department of Education (CDE) Approved Supplemental Educational Services (SES) Providers 270

The Superintendent recommends that the Board of Education approve the Master Contract between Glendale Unified School District and California Department of Education (CDE) approved Supplemental Educational Services (SES) Providers.

6. Return of Good Faith Deposit from the Measure S Bond Fund (21.1) to RBC Capital Markets 295

The Superintendent recommends that the Board of Education approve the return of the \$100,000 good faith deposit from the Measure S Bond (21.1) to RBC Capital Markets (abatement of bond proceeds revenue account).

7. Agreement with RISE Educational Services 296

The Superintendent recommends that the Board of Education approve an agreement to continue professional development services with RISE Educational Services in the 2014-2015 school year.

8. Project Authorization No. 1 with Cumming for Overcrowding Relief Grant Construction Management Services 302

The Superintendent recommends that the Board of Education approve the Project Authorization No. 1 with Cumming for Overcrowding Relief Grant Construction Management Services.

J. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

K. ADJOURNMENT