

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 3**  
**Administration Center**

**August 13, 2013**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Presentation, Public Communications, Discussion, Information Closed Session</b>
<b>7:00 P.M. -</b>	<b>Return to Regular Meeting, Public Communications, Consent Calendar, Action Items, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 5:00 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. PRESENTATION**

- 1. *CERT Training*** – The Glendale Unified School District Administrative Staff would like to thank Lisa and Paul Dutton for their time and training.
- 2. *New Doctoral Degrees in GUSD*** – Congratulations to the following administrators for completing the doctoral program and receiving their degrees: Lena Richter and Tamar Kataroyan. They will be presenting a brief overview of their dissertations.

## C. COMMUNICATIONS FROM PUBLIC

### 1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

## D. DISCUSSION

### 1. Dual Immersion Program Update 9

This report will provide initial information requested by Board members during the August 7, 2013 Special Board Meeting. At the Special Board Meeting, a presentation was given regarding the history, current status, and future needs of the District's dual immersion programs.

### 2. Update on Measure S and Facility Programs 10

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

### 3. District Budget for 2013-14 11

Staff will make a presentation which will provide an update on the State Budget and the impact of Local Control Funding Formula (LCFF).

### 4. La Canada Flintridge City Resolution on Re-Drawing of La Canada Unified School District Boundaries – Sagebrush Area 13

This is a discussion of impacts related to the proposal made by a La Canada citizen's committee to transfer the Sagebrush area from Glendale School District boundaries to the La Canada School District boundaries.

### 5. Proposed New and Revised Board Policies Relating to the Child Care and Development Programs Offered Through the Early Education and Extended Learning Programs 16

This report will provide the Board of Education with proposed new and revised Board Policies relating to the Child Care and Development Programs offered through the Early Education and Extended Learning Programs.

### 6. Proposed Basic Textbook for Use in High Schools in the Area of Foreign Language 22

The proposed basic textbook is submitted for review and discussion by the Board of Education. This textbook has been reviewed for content and evaluated by members of the Foreign Language Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the proposed textbook to the Board of Education.  
The textbook is available for review in the Educational Services Office through September 3, 2013.

## E. INFORMATION

### 1. Resignations 23

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**E. INFORMATION - continued**

**2. Special Day Class Report**

**25**

This report will provide the Board of Education with information on the District's Special Day Class delivery model for special education.

**3. Race to the Top**

**27**

This report provides the Board of Education the opportunity to discuss the District's submission of a Race to the Top Grant including content and areas of focus for the application.

**F. CLOSED SESSION**

**1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**

**3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**

**4. Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c).**

**5. Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One potential case.**

**G. RETURN TO REGULAR MEETING – 7:00 P.M.**

**H. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**I. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

**1. Minutes**

**29**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 1 July 16, 2013
- b. Special Meeting No. 2 August 7, 2013

**I. CONSENT CALENDAR - continued**

**2. Certificated Personnel Report No. 2 39**

The certificated report recommends approval of the following:

Maternity leaves of absence, child care leaves of absence, change of child care leaves of absence, a health leave of absence, an extension of health leave of absence, family and medical leaves of absence, a home responsibility leave of absence, a change of general purpose leave of absence, a change of study leave of absence, additional assignments, voluntary increases in assignment, a voluntary decrease in assignment, an election of management position, change of management positions, change of positions, elections, elections hourly/daily, additional compensation, transportation authorizations, correction to previous personnel reports, personal services agreements, common core state standard learning leaders, consulting teachers and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 2 91**

The classified report recommends approval of the following:

Family & medical leave of absence; child care leave of absence, election from eligibility list; reinstatement; additional assignments; change of assignment; correction to previous personnel reports; election of hourly/daily substitutes; election of classified/non-classified hourly substitutes; personal service agreements; transportation authorizations; and conference/workshop/meeting authorizations.

**4. Warrants 117**

The Superintendent recommends that the Board of Education approve Warrants totaling \$17,085,278.08 for July 1, 2013 through August 9, 2013.

**5. Purchase Orders 123**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$11,011,004.41 for July 9, 2013 through July 26, 2013.

**6. 2012-13 End-of-Year Transfer of Cash Balance to the Capital Projects Funds 156**

The Superintendent recommends that the Board of Education approve a transfer of cash balance from the Unrestricted General Fund to the Capital Projects Fund.

**7. Approve Submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) 157**

The Superintendent recommends that the Board of Education approve submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE).

**8. Agreement with Film L.A., Inc. 159**

The Superintendent recommends that the Board of Education approve a one-year extension of the agreement between Glendale Unified School District and Film L.A., Inc.

**9. Consideration of Damage Claim 190**

The Superintendent recommends that the Board of Education reject the claim submitted on behalf of Student #406453, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

**I. CONSENT CALENDAR - continued**

**10. Authorization to Dispose of Surplus Property 191**

The Superintendent recommends that the Board of Education declare various furniture items located at Roosevelt Middle School, and various equipment items located at Pacific Avenue Education Center and at Educational Technology and Information Services Department as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

**11. Resolution No. 6 – Request for Closure of Postemployment Benefits Fund (Fund 20.0) – 2012-13 Year-End 198**

The Superintendent recommends that the Board of Education adopt Resolution No. 6 to close the Postemployment Benefits Fund (Fund 20.0) – 2012-13 year-end.

**12. Reclassification of Student Records 200**

The Superintendent recommends that the Board of Education authorize the reclassification of the student records listed in this Board Report as Class 3 Records, not required by law to be neither retained nor worthy of further preservation by the school district.

**13. Acceptance of the Tobacco Use Prevention Education Grant, Grades Six through Twelve, Cohort I, Tier 2 204**

The Superintendent recommends that the Board of Education accept a three-year grant in the amount of \$706,644 for the Tobacco Use Prevention Education Program for Grades 6-12, to benefit the students and teachers at Roosevelt, Rosemont, Toll and Wilson Middle Schools, and Clark Magnet, Crescenta Valley, Daily, Glendale and Hoover High Schools.

**14. Los Angeles County Office of Education McKinney-Vento Homeless Grant Assistance 206**

The Superintendent recommends that the Board of Education authorize the acceptance of the Los Angeles County Office of Education (LACOE) McKinney-Vento Homeless Grant Assistance award of \$2,500 to support the Project Access to Children's Education (PACE) program.

**15. Administrative Panel for Expulsion Hearings 207**

The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2013-2014 school year.

**16. Agreement with the Los Angeles County Sheriff's Department for Supplemental Law Enforcement Services Associated with Extracurricular School Functions 209**

The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Sheriff's Department to provide supplemental law enforcement services associated with extracurricular school functions.

**17. Agreement with Geo Listening 213**

The Superintendent recommends that the Board of Education approve an agreement with Geo Listening for the monitoring, analyzing, and reporting of public posts to social networks to aid the efforts of prevention and intervention.

**18. Contract for 2013-2014 AVID Program 217**

The Superintendent recommends that the Board of Education approve the continuation and funding of the AVID (Advancement Via Individual Determination) Program for 2013-2014.

**I. CONSENT CALENDAR - continued**

**19. Agreement with Discovery Education 245**

The Superintendent recommends that the Board of Education approve an agreement with Discovery Education to provide a license to access online lessons in all subject areas for the 2013-2014 school year.

**20. Agreement with RISE Educational Services 249**

The Superintendent recommends that the Board of Education approve an agreement to continue professional development services with RISE Educational Services 2013-2014 school year.

**21. Accelerated Reader Program License Renewal for 2013-2014 256**

The Superintendent recommends that the Board of Education approve the renewal of Accelerated Reader licenses at 22 GUSD schools in the 2013-2014 school year.

**22. Acceptance of PlanetBravo Contract for Thomas Edison Elementary Magnet School 257**

The Superintendent recommends that the Board of Education accept the PlanetBravo Contract for Thomas Edison Elementary Magnet School Advanced Technology Program.

**23. Acceptance of Service Agreement between Glendale Adventist Medical Center and Glendale Unified School District for Athletic Training 263**

The Superintendent recommends that the Board of Education accept the Service Agreement between Glendale Adventist Medical Center and Glendale Unified School District for athletic training.

**24. Agreement with California Lutheran University 268**

The Superintendent recommends that the Board of Education approve an Internship Contract between California Lutheran University and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

**25. Agreement with Loyola Marymount University 274**

The Superintendent recommends that the Board of Education approve a student teaching agreement between Loyola Marymount University and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

**26. Acceptance of Gifts 280**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**J. ACTION**

**1. Approval of \$3.4 Million Amendment to the Unrestricted General Fund Budget 282**

The Superintendent recommends that the Board of Education approve a \$3.4 Million amendment to the Unrestricted General Fund Budget.

**2. Signature Authorizations 284**

The Superintendent recommends that the Board of Education adopt Resolutions No. 3, 4 and 5 authorizing signatures for various contractual and other documents from August 13, 2013 through June 30, 2014.

**J. ACTION - continued**

- 3. Termination of Lease with Kitchell for the Hoover Field Lease-Leaseback Project 288**
- The Superintendent recommends that the Board of Education approve the Termination of Lease with Kitchell for the Hoover Field Lease-Leaseback project.
- 4. Award of Bid No. 74-13/14 for Roof Restoration at Glendale High School 291**
- The Superintendent recommends that the Board of Education Award Bid No. 74-13/14 for Roof Restoration at Glendale High School to Stone Roofing Co., Inc. for \$142,880.
- 5. Award of Bid No. 75-13/14 for Hoover Field Phase III 292**
- The Superintendent recommends that the Board of Education Award Bid No. 75-13/14 for Hoover Field Phase III to Chap Inc., for \$1,953,084.
- 6. Award of Bid No. 76-13/14 for Clark Magnet High School, 6000 Building Electrical Upgrades 293**
- The Superintendent recommends that the Board of Education Award Bid No. 76-13/14 for Clark Magnet High School, 6000 Building Electrical Upgrades to Art Construction for \$58,680.
- 7. Approval of Amendment No. 2 to Project Authorization No. 21 with Osborn Architects for PAEC Barrier Removal 294**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 21 with Osborn Architects for PAEC Barrier Removal.
- 8. Approval of Change Order No. 1 to Agreement with Borrego Solar Systems, Inc. for Installation of Photovoltaic Systems at Roosevelt Middle and Glendale High Schools 297**
- The Superintendent recommends that the Board of Education approve Change Order No. 1 to agreement with Borrego Solar Systems, Inc. for installation of photovoltaic systems at Roosevelt Middle and Glendale High Schools.
- 9. Re-appointment of Members of the Citizens' Bond Oversight Committee (CBOC) 299**
- The Superintendent recommends that the Board of Education approve the re-appointment of seven members of the Citizens' Bond Oversight Committee for an additional two-year term.
- 10. Approval of Board Priorities for 2013-2014 307**
- The Superintendent recommends that the Board of Education approve Board Priorities for 2013-2014.
- 11. Administration Hearing Panel Recommendation on Pupil Expulsion**
- The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

**K. REPORTS AND CORRESPONDENCE**

- 1. Board**
- 2. Superintendent**

**L. ADJOURNMENT**