

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 39  
Administration Center**

**June 18, 2019**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Presentations, Public Communications, Information,  Closed Session</b>
<b>7:30 P.M. -</b>	<b>Regular Meeting, Public Communications, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. PRESENTATION**

**1. LGBTQ Pride Month**

LGBTQ Pride Month is celebrated each year in June to recognize and commemorate the 1969 Stonewall riots. The riots were protesting a police raid at the Stonewall Inn in Greenwich Village in New York City. It is considered to be the event that launched the movement for LGBTQ rights in the United States. Although there has been some positive change since then, there is still a need to continue the work for acceptance of LGBTQ rights in District schools and the broader community. We appreciate the contributions of LGBTQ persons throughout history who have overcome discrimination and contributed greatly to society as a whole. The Board of Education, our Interim Superintendent and staff would like to recognize and appreciate the contributions of our local LGBTQ community. Glendale Unified School District has benefited greatly from the contributions of our LGBTQ administrators, teachers, staff, parents, guardians, students and community members.

**2. Glendale Unified School District Presents Promotional Video**

Staff will share with the Board the newly completed Toll Middle School promotional video.

**C. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

**D. INFORMATION**

**1. Acknowledgements of Service 12**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Local Control Accountability Plan Budget Overview for Parents 16**

This report will provide the Board of Education with information presented in the 2019-2020 LCAP Budget Overview for Parents.

**3. School Smarts Parent Engagement Program 20**

This report will provide the Board of Education with an update of the School Smarts Parent Engagement Program implemented in Glendale Unified School District in 2018-2019.

**4. Proposed Revised and Retired Board Policies Relating to Community Relations, Students, and Philosophy-Goals-Objectives and Comprehensive Plans 21**

This report will provide the Board of Education with information on the need to revise or retire existing Board Policies (BP) 1160 (Political Processes); BP 1210 (School Community Associations); BP 1312.1 (Complaints Concerning District Employees); BP 5131.2 (Bullying); BP 5132 (Dress and Grooming); and BP 0420.4 (Charter Schools Authorization) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**D. INFORMATION - continued**

- |            |   |           |
|------------|---|-----------|
| <b>5.</b>  | <b>Back to School and Open House Schedules for 2019–2020</b>  | <b>45</b> |
|            | <p>This report informs the Board of Education of the Back to School and Open House schedules for all the schools in the District for the 2019-2020 school year.</p>   |           |
| <b>6.</b>  | <b>Board of Education School Site Assignments for 2019-2020</b>   | <b>47</b> |
|            | <p>Each year, members of the Board of Education are assigned to various schools.</p>  |           |
| <b>7.</b>  | <b>Board of Education – District Related Committee, Organization, and Legislative Assignments</b>   | <b>48</b> |
|            | <p>Each year, the Board of Education President assigns Board members to various committees and other representative functions.</p>  |           |
| <b>8.</b>  | <b>District Budget for 2019-2020 (Refer to Action Report No. 1)</b>   | <b>50</b> |
|            | <p>Staff will make a presentation, which will provide members of the Board of Education information regarding the District’s 2019-20 Budget (Refer to Action Report No. 1).</p>   |           |
| <b>9.</b>  | <b>Portable Building at Stengel Field</b>   | <b>53</b> |
|            | <p>This information report is being provided as a follow-up to the information report and discussion on this topic at the November 5, 2018 Board meeting.</p>   |           |
| <b>10.</b> | <b>Update on Measure S and Facility Programs</b>  | <b>55</b> |
|            | <p>There will be a presentation including an update on the Superintendent’s Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.</p> |           |

**E. CLOSED SESSION**

- 1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): Two potential cases**

**F. RETURN TO REGULAR MEETING**

- 1. Call to Order**

## G. COMMUNICATIONS FROM PUBLIC

### 1. Public Communications

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## H. ACTION

### 1. Adoption of District Budget for 2019-20 57

The Interim Superintendent recommends that the Board of Education adopt the 2019-20 District Budget as presented.

### 2. Approval of 2017-2020 Local Control Accountability Plan, Federal Addendum, and Budget Overview for Parents 83

The Interim Superintendent recommends that the Board of Education approve the 2017-2020 Local Control Accountability Plan Annual Update, Federal Addendum, and Budget Overview for Parents.

### 3. Signature Authorization for Dr. Vivian Ekchian, Superintendent of Schools 88

The Interim Superintendent recommends that the Board of Education adopt Resolutions No. 39, 40, and 41, and approve the signature authorization for Dr. Vivian Ekchian, Superintendent of Schools, From July 1, 2019 to June 30, 2020.

### 4. Resolution No. 42 – Temporary Inter-Fund Cash Borrowing – Child Development Fund 92

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 42 to allow Temporary Inter-Fund Cash Borrowing.

### 5. Approval of Amendment No. 3 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for Installation of Solar Photovoltaic Systems at Hoover and Glendale High Schools 94

The Interim Superintendent recommends that the Board of Education approve Amendment No. 3 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for the installation of solar photovoltaic systems at Hoover and Glendale High Schools in the amount of \$10,070, funded by CREBs funds.

### 6. Approval to Piggyback on the Pajaro Valley Unified School District Bid No. B-17-28-11-000-9291 Awarded to Mobile Modular Management Corporation for the Purchase and Installation of a Modular Restroom Building at Monte Vista Elementary School 107

The Interim Superintendent recommends that the Board of Education approve the purchase and installation of a modular restroom building from Mobile Modular Management Corporation by piggybacking on Bid No. B-17-28-11-000-9291 awarded by Pajaro Valley Unified School District, for the Monte Vista Elementary School Modular Restroom Building Installation project for \$98,722.61 funded by Developer Fees funds.

**H. ACTION - continued**

- 7. Amendment to the Contract with Protocol Agency, Inc. 108**
- The Interim Superintendent recommends that the Board of Education approve an amendment to the contract between Glendale Unified School District and Protocol Agency, Inc. in the amount of \$50,000 for providing contracted speech therapists to meet the needs of students.
- 8. Approval of Renewal with Aequitas for Q Maintenance and Support 124**
- The Interim Superintendent recommends that the Board of Education approve the annual maintenance and support renewal for the District's Q Student Information Systems with Aequitas for the 2019-2020 school year in a total amount of \$147,971.15.
- 9. Approval of Renewal with Blackboard 127**
- The Interim Superintendent recommends that the Board of Education approve the renewal for annual Blackboard services for the 2019-2020 school year in the amount of \$145,193.70.
- 10. Approval for Renewal of Cisco SmartNet Maintenance and Support with AMS.net 129**
- The Interim Superintendent recommends that the Board of Education approve the renewal of Cisco SmartNet maintenance and support with AMS.net for the 2019-2020 school year for a total amount of \$165,070.52.
- 11. Approval of Agency Contracts for Special Education Services for 2019-2020 School Year 135**
- The Interim Superintendent recommends that the Board of Education approve the contracts between Glendale Unified School District and various agencies to provide special education services for students not to exceed \$5,025,000.
- 12. Approval of Services Agreement between Glendale Unified School District and Heal the Hurt Counseling 137**
- The Interim Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Heal the Hurt Counseling in the amount of \$90,000 to provide services to students at Glendale High School.
- 13. Foothill SELPA and Hathaway-Sycamores Memorandum of Understanding 155**
- The Interim Superintendent recommends that the Board of Education (Administrative Unit for the Foothill SELPA) approve the Memorandum of Understanding between Foothill SELPA and Hathaway-Sycamores Child and Family Services agency in the amount of \$344,452 for educational services and an amount up to \$128,304 for therapeutic services for the 2019-2020 school year.
- 14. Agreement Between Glendale Unified School District and Beach Cities Learning 162**
- The Interim Superintendent recommends that the Board of Education approve an agreement with Beach Cities Learning for the 2019-2020 school year in the amount of \$225,000 and \$75 per hour for additional therapy.

## **I. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 167**

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed.

  - a. Regular Meeting No. 38, June 4, 2019
- 2. Certificated Personnel Report No. 20 177**

The certificated report recommends approval of the following:

A health leave of absence, a change of health leave of absence, extension of health leaves of absence, a family & medical leave of absence, a change of family & medical leave of absence, an extension of family & medical leave of absence, a study leave of absence, additional assignments, election to management positions, elections hourly/daily, additional compensation, transportation authorization - management positions, authorizations, transportation authorizations, an authorization, revision to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 19 195**

The classified report recommends approval of the following:

Medical leave of absence; change of medical leave of absence; extension of medical leave of absence; family & medical leave of absence; maternity leave of absence; child care leave of absence; reinstatement; suspension without pay - disciplinary; termination - probationary; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board report; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreement; and transportation authorizations.
- 4. Warrants 215**

The Interim Superintendent recommends that the Board of Education approve Warrants totaling \$21,113,768.90 for May 1, 2019 through June 11, 2019.
- 5. Purchase Orders 220**

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$494,325.98 for the period of May 20, 2019 through May 31, 2019.
- 6. Appropriation Transfer and Budget Revision Report 232**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Appropriation Transfers at Year-End 239**

The Interim Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2018-19.

**I. CONSENT CALENDAR - continued**

- 8. Agreement with CliftonLarsonAllen (CLA) Audit Services 241**
- The Interim Superintendent recommends that the Board of Education approve an agreement with the firm of CliftonLarsonAllen (CLA) to provide audit services for the 2019-20, 2020-21, and 2021-22fiscal years, for a projected amount of \$92,500 per year, to be paid from the Unrestricted General Fund (01.0).
- 9. Agreements with Various Law Firms to Provide Legal Services for the District for 2019-20 School Year 255**
- The Interim Superintendent recommends that the Board of Education approve agreements with various law firms to provide legal services for the District for 2019-20 school year.
- 10. Approval of Agreement with Rob Wiltsey Creative Partners LLC 256**
- The Interim Superintendent recommends that the Board of Education approve the agreement with Rob Wiltsey Creative Partners, LLC for videography to enhance the GUSD brand and build community awareness for an amount not to exceed \$43,200 paid from the Unrestricted General Fund (01.0).
- 11. Approval of Consultant Agreement with Trusted Messenger Marketing (TMM) 272**
- The Interim Superintendent recommends that the Board of Education approve the consulting agreement with Trusted Messenger Marketing for social media and online management in the amount of \$30,000 for the 2019-2020 school year paid from the Unrestricted General Fund (01.0).
- 12. Approval of Memorandum of Understanding with the Verdugo Woodlands Dad's Club 288**
- The Interim Superintendent recommends that the Board of Education approve a Memorandum of Understanding (MOU) with Verdugo Woodlands Dad's Club for use of facilities. The cost of these services is \$30.00 an hour not to exceed \$9,120.00 for schooldays during the period of August 21, 2019 and June 10, 2020 paid by the Unrestricted General Fund (01.0).
- 13. Memorandum of Understanding with Glendale Educational Foundation and GEF Summer School, Inc. 292**
- The Interim Superintendent recommends that the Board of Education approve a Memorandum of Understanding with the Glendale Educational Foundation and GEF Summer School, Inc. for use of office space at the Administration Building as an office.
- 14. Extension of RFP No. P-9-15/16 for Relocation (Moving) Services 300**
- The Interim Superintendent recommends that the Board of Education extend RFP No. P-8-15/16 for relocation (moving) services with Beltmann Group and Mover Services, Inc. for the 2019/20 fiscal year.
- 15. Adoption of Piggybackable Contracts for Equipment, Materials, and Services 301**
- The Interim Superintendent recommends that the Board of Education approve adoption of piggybackable contracts for the purchase of equipment, materials, and supplies for the 2019-2020 school year. Funding may be provided from various sources, including but not limited to, General Fund, Capital Project Fund, Categorical Programs, Nutrition Services, and Measure S.
- 16. Amendment to Agreement with York Risk Management Services Group, Inc. to Provide Third Party Claims Administration 303**
- The Interim Superintendent recommends that the Board of Education approve an amendment to agreement with York Risk Services Group, Inc. to provide third party claims administration on workers' compensation claims that were previously serviced through the SLIM JPA from July 1, 2019 through June 30, 2020 for \$36,000 paid from Workers' Compensation Fund.

**I. CONSENT CALENDAR - continued**

- 17. Approval of Revised or Retired Board Policies Relating to Community Relations, Instruction, and Bylaws of the Board 317**
- The Interim Superintendent recommends that the Board of Education approve revised or retired Board Policies (BP) 1150 (Commendations and Awards); BP 1230 (School-Connected Organizations); BP 1330.1 (Joint Use Agreements); BP 1400 (Relations Between Other Governmental Agencies and the Schools); BP 1431 (Waivers); BP 6153.1 (Transportation - Field Trips); and BP 9323.2 (Actions By The Board) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 18. Approval of Basic and Supplementary Textbooks for Use in Middle and High Schools in the Area of World Language and Culture 338**
- The Interim Superintendent recommends that the Board of Education approve basic and supplementary textbooks (Brandon Brown quiere un perro; Brandon Brown versus Yucatán; ¿Dónde está Eduardo?; Felipe Alou: Desde los valles a las montañas; Rebeldes de Tejas; Via del Corso: Corso Corsini Italiano; Ace the AP Italian Language and Culture Exam; and Strive for a 5 AP Japanese Practice Tests) for use in middle and high schools in the area of World Language and Culture. The books have been reviewed for content and evaluated by the members of the World Language and Culture Curriculum Study Committee.
- 19. Approval of New Course of Study Outlines for Use in Middle and High Schools in the Areas of English Language Arts and English Language Development 340**
- The Interim Superintendent recommends that the Board of Education approve course of study outlines (English Language Arts 6-12 Advanced/Honors; English Language Development 6-12 Bridging/Expanding) for use in middle and high schools in the areas of English Language Arts and English Language Development.
- 20. Approval of New Course of Study Outline for Use in High Schools in the Areas of Career Technical Education and Science 497**
- The Interim Superintendent recommends that the Board of Education approve course of study outline (Honors Environmental GIS) for use in high schools in the areas of Career Technical Education and Science.
- 21. Approval of Waiver Requests 506**
- The Interim Superintendent recommends that the Board of Education approve waiver requests from the Collective Bargaining Agreement based on proposals submitted by various District school sites and approved by the District Review Committee commencing in the 2019-2020 school year.
- 22. Designation of California Interscholastic Federation (CIF) Representatives 508**
- The Interim Superintendent recommends that the Board of Education designate the Crescenta Valley High School, Glendale High School, and Hoover High School principals as the voting representatives and a selected principal, as an alternate, in all California Interscholastic Federation (CIF) matters for the school year 2019-2020.
- 23. Approval of Services Agreement between Glendale Unified School District and Parker-Anderson Enrichment 509**
- The Interim Superintendent recommends that the Board of Education approve the Services Agreement between Glendale Unified School District and Parker-Anderson Enrichment in the amount not to exceed \$34,000 to provide a two-week Summer Academy for identified refugee and English learner students.



**I. CONSENT CALENDAR - continued**

- 24. Approval of the Services Agreement between Glendale Unified School District and Bridge of Knowledge, Inc. dba Sylvan Learning, Glendale 526**
- The Interim Superintendent recommends that the Board of Education approve the Services Agreement between Glendale Unified School District and Bridge of Knowledge, Inc. dba Sylvan Learning, Glendale in the amount of \$28,000 to provide tutoring for identified English learner students.
- 25. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2019-2020 (Spring and Winter Collections) 548**
- The Interim Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application and Reporting System (CARS) for 2019-2020, which is required to receive funds for categorical programs.
- 26. Approval of School Plan for Student Achievement (SPSA) 555**
- The Interim Superintendent recommends that the Board of Education approve the 2019-2020 School Plan for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 27. Acceptance of Grant Funds from the French-American Cultural Exchange (FACE) Foundation for Franklin Elementary School 556**
- The Interim Superintendent recommends that the Board of Education accept funds in the amount of \$3,000 from the FACE Foundation to support the French Dual Language Program at Franklin Elementary School in the 2019-2020 school year.
- 28. Approval of VMware Support Renewal for 2019-2020 557**
- The Interim Superintendent recommends that the Board of Education approve the annual licensing for the District's VMware support renewal for server management software with AMS.net, Inc. for a total amount of \$22,370.42.
- 29. Approval for Renewal of E-Rate Consulting Services for 2019-2020 School Year 561**
- The Interim Superintendent recommends that the Board of Education approve the annual E-Rate consulting services with Nancy von Langen-Scott NvLS Professional Services, LLC for the 2019-2020 school year for a total amount not to exceed \$26,000.00.
- 30. Approval for Renewal of Studio Spectrum Live Stream Services for 2019-2020 570**
- The Interim Superintendent recommends that the Board of Education approve the renewal of an agreement with Studio Spectrum for live streaming services for the 2019-2020 school year for the total amount of \$11,250.00.
- 31. Approval of Special Education Master Contracts 572**
- The Interim Superintendent recommends that the Board of Education approve contracts between Glendale Unified School District and state-certified non-public schools (NPS) and non-public agencies (NPA) that provide services to students in special education programs, as specified on each student's Individualized Education Plan (IEP).
- 32. Approval of Medi-Cal Billing Program Vendor Agreement - Addendum 574**
- The Interim Superintendent recommends that the Board of Education approve the addendum to the existing agreement with Paradigm Healthcare Services, LLC for the processing of Medi-Cal billing program claims.

**I. CONSENT CALENDAR - continued**

**33. Authorization to Dispose of Surplus Property 577**

The Interim Superintendent recommends that the Board of Education declare obsolete textbooks located at various school sites as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

**34. Memorandum of Understanding with Hathaway-Sycamores for Providing Educational Support Services 580**

The Interim Superintendent recommends that the Board of Education approve a Memorandum of Understanding between Glendale Unified School District and Hathaway-Sycamores Child and Family Services agency for the delivery of Educational Support Services for the 2019-2020 school year.

**35. Acceptance of Gifts 585**

The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**J. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Interim Superintendent**

**K. ADJOURNMENT**