

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 34
Administration Center

June 21, 2016

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:15 P.M. -	Regular Meeting, Presentations, Public Communications, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(2). Significant Exposure to Litigation: one potential case**
5. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(d)(4). Initiation of a Litigation: one potential case**
6. **Conference with Legal Counsel – Existing Litigation - Government Code §54956.9(d)(1). Case No. 2016030328**

D. RETURN TO REGULAR MEETING - 6:15 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Justin Sur, a 5th grade student from Monte Vista Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. PRESENTATIONS

a. ***New Doctoral Degrees in GUSD*** – Congratulations to the following staff for completing the doctoral program and receiving their degrees: Kelly Altobilli, Rebeca Andrade, Jennifer Dall, Christin Molano, Sara Morris, and Tammy Taylor.

b. ***Glendale Council PTA*** – Monna Johnson, PTA Council President, will present to the Board the yearly report of activities by the organization.

F. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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G. INFORMATION

1. **Resignations**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

G. INFORMATION - continued

- 2. Future Instructional Calendar Timeline 17**

This report will provide the Board with a timeline for making its priorities to the District for future negotiations with the Glendale Teachers Association regarding the instructional calendar for 2017-2018 and beyond.
- 3. Board of Education Site Assignments for 2016-2017 19**

Each year, members of the Board of Education are assigned to various schools.
- 4. Back-To-School and Open House Schedules for 2016-2017 20**

This report informs the Board of Education of the Back to School and Open House schedules for all the schools in the District for the 2016-2017 school year.
- 5. Information on Evidence-Based Practices for Students with Autism 22**

Staff will share information on 2015-2016 school year project on Evidence-Based Practices in working with students with Autism.
- 6. Proposed Basic Textbooks for Use in Middle Schools in the Area of Foreign Language 23**

The proposed basic textbooks are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the Foreign Language Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.
- 7. Proposed New or Revised Board Policies Regarding Philosophy – Goals – Objectives and Comprehensive Plan, Administration and By-Laws of the Board 24**

This report will provide the Board of Education with information on the need to create a new or revise an existing Board Policy (BP) relating to Comprehensive Local Plan for Special Education (BP 0430), Accountability (BP 0500), School Accountability Report Card (BP 0510), Superintendent Contract (BP 2121) and Closed Session Purposes and Agendas (BP 9321), as recommended by the California School Boards Association and to comply with education code.
- 8. Title III, LEA Plan, Goal 2 Annual Update 43**

This report will provide the Board of Education with an annual update on the 2016-17 Title III, LEA Plan, Goal 2, in order to continue to receive Title III funding for English Learners and immigrant students enrolled in Glendale Unified School District.
- 9. Playground Installation at Horace Mann Elementary School 45**

This report provides information regarding replacement of old playground equipment at Horace Mann Elementary School with new equipment as a result of a Community Partnership agreement with the non-profit organization “KaBOOM”. District staff will conduct a presentation including details of the new playground being installed at Horace Mann Elementary School.
- 10. Update on Measure S and Facility Programs 46**

This presentation will include an update on the Superintendent’s Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration

H. ACTION

- 1. Resolution No. 32 - Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2011, Series C, in the Aggregate Principal Amount of Not to Exceed \$70,000,000 and Approving the Execution and Delivery of Related Documents and Actions (Bonds that allow for the compounding of interest are proposed). 47**

The Superintendent recommends that the Board of Education adopt Resolution No. 32 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2011, Series C, in the Aggregate Principal Amount of Not to Exceed \$70,000,000 and Approving the Execution and Delivery of Related Documents and Actions (Bonds that allow for the compounding of interest are proposed).
- 2. Approval of the Local Control Accountability Plan (LCAP) 78**

The Superintendent recommends that the Board of Education approve the Local Control Accountability Plan (LCAP) for 2016-2019.
- 3. Adoption of District Budget for 2016-2017 111**

The Superintendent recommends that the Board of Education adopt the 2016-2017 District Budget as presented. Staff will make a presentation which will provide members of the Board of Education information regarding the District's 2015-2016 Budget.
- 4. Resolution No. 33 in Support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016 136**

The Superintendent recommends that the Board of Education adopt Resolution No. 33 in Support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016.
- 5. Agreement with Vicenti, Lloyd, Stutzman for Audit Services 139**

The Superintendent recommends that the Board of Education approve the agreement with the firm Vicenti, Lloyd, Stutzman to provide audit services for the 2016-17, 2017-18, and 2018-19 fiscal years.
- 6. Award of RFP No. P-59 – 16/17 Nutrition Services Equipment 150**

The Superintendent recommends that the Board of Education approve award of Bid No. P-59 - 16/17 for Nutrition Services Equipment to The Dickler Corporation/DBA Chefs' Toys (Fountain Valley).
- 7. Rescind and Reject Award of Bid No. 119 - 15/16 to Tri-Signal Integration, Inc. for Kitchen Fire Suppression Systems at Various School Sites 158**

The Superintendent recommends that the Board of Education rescind and reject award of Bid No. 119 - 15/16 to Tri-Signal Integration, Inc. for Kitchen Fire Suppression Systems at various school sites, in the amount of \$184,600.00.
- 8. Approval of Addendum No. 1 to Agreement with Borrego Solar Systems, Inc. for Design and Construction of Solar Photovoltaic Systems at College View School 159**

The Superintendent recommends that the Board of Education approve Addendum No. 1 to the agreement with Borrego Solar Systems, Inc. for Design and Construction of Solar Photovoltaic Systems at College View School for a credit of \$19,600.

H. ACTION - continued

- 9. Approval of Amendment No. 1 to Lease-Leaseback Agreement with Balfour Beatty Construction for Construction of the New Building at Franklin Elementary School 162**
- The Superintendent recommends that the Board of Education approve Amendment No. 1 to Lease-Leaseback Agreement with Balfour Beatty Construction for construction of the new building at Franklin Elementary School in the amount of \$94,750.
- 10. Approval of Memorandum of Commencement with Balfour Beatty Construction for Construction of the New Building at Franklin Elementary School 172**
- The Superintendent recommends that the Board of Education approve the Memorandum of Commencement with Balfour Beatty Construction for construction of the new building at Franklin Elementary School.
- 11. Approval of Purchase of Network Storage Equipment and Related Services 174**
- The Superintendent recommends that the Board of Education approve purchase of network storage equipment and related services in the amount of \$376,328.10.
- 12. Award of Bid No. 129 - 15/16 for Roofing Projects at Horace Mann Elementary and Glendale High Schools 175**
- The Superintendent recommends that the Board of Education approve award of Bid No. 129-15/16 for Roofing Projects at Horace Mann Elementary and Glendale High Schools to Stone Roofing Co., Inc. in the amount of \$155,790.
- 13. Approval of Integrated Science Model for Grades 6 – 8 176**
- The Superintendent recommends that the Board of Education approve the State Board of Education adopted Integrated Learning Progression Model for Science Courses in Middle Grades 6 - 8, as well as the proposed timeline developed for implementation.
- 14. Naming of Doug Dall Wing at Clark Magnet High School 180**
- The Superintendent recommends that the Board of Education approve the naming of the 6000 Wing at Clark Magnet High School the Doug Dall Wing.
- 15. Approval of Agency Contracts for Special Education Services for 2016-2017 School Year 182**
- The Superintendent recommends that the Board of Education approve the contracts between Glendale Unified School District and various agencies to provide special education services for students.
- 16. Memorandum of Understanding between Foothill SELPA and Hathaway-Sycamores 183**
- The Superintendent recommends that the Board of Education (administrative Unit for the Foothill SELPA) approve the Memorandum of Understanding between Foothill SELPA and Hathaway-Sycamores Child and Family Services agency for the 2016-2017 school year in the amount of \$328,500 for education and an amount up to \$122,232 for therapeutic services.
- 17. Memorandum of Understanding with Hathaway-Sycamores 191**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Hathaway-Sycamores Child and Family Services agency for the 2016-2017 school year for the delivery of Educational Support Services (ESS).

H. ACTION - continued

18. Approval of Agreement with Beach Cities Learning 197

The Superintendent recommends that the Board of Education approve the agreement with Beach Cities Learning for the 2016-2017 school year in the amount of \$150,000 and \$75.00 per hour for additional therapy.

19. Special Education Settlement Agreement

The Superintendent recommends that the Board of Education approve Special Education Settlement Agreement: Office of Administrative Hearing Case No. 2016030328.

I. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 202

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 31 May 24, 2016
- b. Special Meeting No. 32 June 7, 2016
- c. Special Meeting No. 33 June 9, 2016

2. Certificated Personnel Report No. 20 217

Maternity leaves of absence, an extension of maternity leave, child care leaves of absence, a health leave of absence, an extension of health leave of absence, family & medical leaves of absence, an extension of family & medical leave of absence, general purpose leaves of absence, a home responsibility leave of absence, opportunity leaves of absence, a study leave of absence, additional assignments, a voluntary increase in assignment, election to management positions, elections - partnership teaching, elections, election hourly/daily - 2016-2017, additional compensation, transportation authorizations - management positions, transportation authorizations, authorizations, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 19 279

The classified report recommends approval of the following:

Family leave of absence; extension of family leave of absence; maternity leave of absence; extension of maternity leave of absence; change of maternity leave of absence; child care leave of absence; election from eligibility lists; termination - probationary status; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes, personal services agreement; and transportation authorizations.

4. Warrants 328

The Superintendent recommends that the Board of Education approve Warrants totaling \$27,151,081.51 for May 1, 2016 through June 14, 2016.

5. Purchase Orders 334

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,512,433.41 for May 9, 2016 through June 6, 2016.

I. CONSENT CALENDAR - continued

- 6. Appropriation Transfer and Budget Revision Report 363**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Resolution No. 31 – Board Policy 9250 – Compensation, Reimbursement, and Other Benefits 373**
- The Superintendent recommends that the Board of Education adopt Resolution No. 31 in relation to the provisions of Board Policy 9250 - Compensation, Reimbursement, and Other Benefits.
- 8. Cash Transfer of Funds from the Debt Service Fund (56.0) to the General Fund (01.0) 375**
- The Superintendent recommends that the Board of Education approve the cash transfer of \$1,370,025 from the Debt Service Fund (56.0) to the General Fund (01.0).
- 9. Appropriation Transfers at Year-end 376**
- The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2015-16.
- 10. Resolution No. 34 – Temporary Inter-Fund Cash Borrowing – Child Development Fund 378**
- The Superintendent recommends that the Board of Education adopt Resolution No. 34 to allow Temporary Inter-Fund Cash Borrowing.
- 11. Agreement with the Los Angeles County Office of Education for Data Processing Services, 2016-17 380**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for Labor Distribution Data Processing Services for fiscal year 2016-17.
- 12. Agreement with the Los Angeles County Office of Education for Business and Financial Data Processing Services, 2016-17 389**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for financial on-line services for 2016-17.
- 13. Extension of Bid Number P-26 -13/14 for School Transportation Services 402**
- The Superintendent recommends that the Board of Education extend Bid No. P-26-13/14 for school transportation services with First Student (Pasadena).
- 14. Extension of Bid Number FS-4 – 11/12 for Beverage Vending Machines Operations/Services 403**
- The Superintendent recommends that the Board of Education extend Bid No. FS-4 – 11/12 for beverage vending machines operation/services with Grand G & G, Inc. (Commerce).
- 15. Extension of Bid Numbers FS-5 – 11/12 for Snack Vending Machines Operations/Services 404**
- The Superintendent recommends that the Board of Education extend Bid No. FS-5 – 11/12 for snack vending machines operations/services with Grand G & G, Inc. (Commerce).

I. CONSENT CALENDAR - continued

- 16. Adoption of Piggybackable Contracts for Equipment, Materials, and Services 405**
- The Superintendent recommends that the Board of Education approve adoption of piggybackable contracts for the purchase of equipment, materials and services.
- 17. Agreements with Various Law Firms to Provide Legal Services for the District for 2016-2017 School Year. 406**
- The Superintendent recommends that the Board of Education approve agreements with various law firms to provide legal services for the District for 2016-2017 school year.
- 18. Approval of Agreement with Glendale Community College for Use of Facilities 407**
- The Superintendent recommends that the Board of Education approve the facility use agreement with Glendale Community College for the 2016-2017 school year.
- 19. Approval of Agreement with AbilityFirst of Southern California for Use of School Facilities 410**
- The Superintendent recommends that the Board of Education approve the agreement with AbilityFirst of Southern California for the use of District facilities for the operation of an extended day care recreational program for 2016-2017 (formerly operated by Easter Seals of Southern California).
- 20. Approval of Memorandum of Understanding with Davidian & Mariamian Educational Foundation for Rental of Space 416**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Davidian and Mariamian Educational Foundation regarding rental of space at the Pacific Avenue Education Center.
- 21. Extension of Memorandum of Understanding with Western Diocese of the Armenian Church of North America 419**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Western Diocese of the Armenian Church of North America regarding the use of Eleanor J. Toll parking lot for overflow parking.
- 22. Agreement with the Glendale Family YMCA for Use of Facilities 424**
- The Superintendent recommends that the Board of Education approve agreements with the Glendale Family YMCA for use of facilities in conjunction with the Special Education Transition Program, and the Allan Daily Continuation High School Program.
- 23. District Membership in Designated Associations and Organizations for 2016-17 429**
- The Superintendent recommends that the Board of Education approve District memberships in the designated associations and organizations for 2016-17.
- 24. Designated District Representatives to Sign Forms and Receive Communication with the Office of Public School Construction and State Allocation Board 431**
- The Superintendent recommends that the Board of Education designate District representatives to sign and receive communication with the Office of Public School Construction and the State Allocation Board.

I. CONSENT CALENDAR - continued

25. Approval of New or Revised Board Policies Regarding Business and Non-Instructional Operations and Students - Activities 433

The Superintendent recommends that the Board of Education approve new or revisions to existing Board Policies relating to Disruptions (BP 3515.2), Firearms on School Grounds (BP 3515.7), and Weapons and Dangerous Instruments (BP 5131.7), as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

26. Approval of Course Outlines for Use in Middle Schools and High Schools in the Areas of Business, Career Technical Education, General Elective, Foreign Language, and Mathematics 441

The Superintendent recommends that the Board of Education approve course outlines for use in middle schools and high schools in the areas of Business, Career Technical Education, General Elective, Foreign Language, and Mathematics.

27. Approval of Basic Textbooks for Use in Middle and High Schools in the Area of History/Social Science, Science, and Foreign Language 496

The Superintendent recommends that the Board of Education approve basic textbooks for use in middle and high schools in the area of History/Social Science, Science, and Foreign Language.

28. Approval of Waiver Requests 507

The Superintendent recommends that the Board of Education approve waiver requests from the Collective Bargaining Agreement based on proposals submitted by various District school sites and approved by the District Review Committee commencing in the 2016-2017 school year.

29. California Desired Results Systems of Accountability 509

The Superintendent recommends that the Board of Education adopt the action plans developed by the Early Education and Extended Learning Programs Department to comply with the California Department of Education, Child Development Division, Desired Results System of Accountability as detailed in the Program Self-Evaluation Process Report.

30. Resolution No. 35 – Annual Agreement for Contract No. CSPP-6179 with the California Department of Education, Child Development Division, for California State Preschool Programs for 2016-2017 513

The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for California State Preschool Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$1,650,332.

31. Resolution No. 36 – Annual Agreement for Contract No. CCTR-6088 with the California Department of Education, Child Development Division for the General Child Care and Development Programs for 2016-2017 515

The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for General Child Care and Development Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$1,819,834.

32. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2016-2017 (Spring and Winter Collection) 517

The Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application and Reporting System (CARS) for 2016-2017, which is required to receive funds for categorical programs.

I. CONSENT CALENDAR - continued

- 33. Single Plan for Student Achievement (SPSAs) 524**
- The Superintendent recommends that the Board of Education approve the 2016-2017 Single Plans for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 34. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and RISE Educational Services 525**
- The Superintendent recommends that the Board of Education approve the services agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School and RISE Educational Services in the amount of \$65,000.
- 35. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and Evaluation & Training Institute 530**
- The Superintendent recommends that the Board of Education approve the services agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School and Evaluation & Training Institute in the amount of \$25,000.
- 36. Approval of Services Agreement with Apex Learning for 2016-2017 535**
- The Superintendent recommends that the Board of Education approve a services agreement with Apex Learning in the amount of \$37,500 for subscriptions to Apex comprehensive courses to provide rigorous digital coursework used for credit recovery, remediation, intervention, and exam preparation.
- 37. Agreement with University of Northern Colorado 545**
- The Superintendent recommends that the Board of Education approve a Memorandum of Understanding between the University of Northern Colorado and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 38. Special Education Master Contracts 549**
- The Superintendent recommends that the Board of Education approve contracts between the District and state-certified non-public schools (NPS) and non-public agencies (NPA) that provide services to students in special education programs, as specified on each student's Individualized Education Plan (IEP).
- 39. Approval of Agency Contracts for Special Education Services for 2016-2017 School Year 551**
- The Superintendent recommends that the Board of Education approve the contracts between Glendale Unified School District and various agencies to provide special education services for students.
- 40. Approval of Contract with Aldrete Communications 552**
- The Superintendent recommends that the Board of Education approve a contract with Aldrete Communications to plan, organize, strategize and direct the internal and external communications of the district in the amount not to exceed \$15,000.00.
- 41. Acceptance of Gifts 558**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

J. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

K. ADJOURNMENT