

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 33
Administration Center**

May 7, 2019

“Preparing our students for their future.”

Please Note Times	
4:30 P.M. -	Opening, Presentations, Acknowledgements and Recognitions Student Board Member Report, Public Communications, Information, Closed Session
7:30 P.M. -	Regular Meeting, Public Communications, Action, Consent Calendar, Reports Closed Session

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:30 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Estella Aydin, a 6th grade student from Monte Vista Elementary School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

B. PRESENTATIONS

1. Asian American and Pacific Islander Heritage Month

Asian American and Pacific Islander Heritage Month takes place in May and celebrates the culture, traditions, and history of Asian Americans and Pacific Islanders in the United States. First proclaimed “Pacific/Asian American Heritage Week” in 1978, the celebration was extended to a month in 1990. The month of May was chosen to commemorate the arrival of the first Japanese immigrants to the United States on May 7, 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869. The majority of the workers who laid the tracks for the railroad were Chinese immigrants. More than 4,700 - or nearly 20% - of GUSD students are Asian or Pacific Islander. GUSD offers dual immersion language programs in Japanese and Korean. In GUSD schools we proudly celebrate the many ethnicities and cultures that make up our diverse district.

2. Glendale Unified School District Presents Promotional Video

Staff will share with the Board the newly completed Cerritos Elementary School promotional video.

C. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. California Day of the Teacher – May 7, 2019 is recognized as California Day of the Teacher, the Board of Education invites Glendale Teachers Association President, Taline Arsenian to attend the meeting in recognition of California Day of the Teacher.

b. National School Nurse Day – May 6, 2019 was National School Nurse Day and is sponsored by the National Association of School Nurses. Nurses play an important role in maintaining the wellness of students, as well as providing valuable resources on health-related issues to staff, parents, and the community. School nurses work quietly behind the scenes, but their contributions to the school district are worthy of special recognition.

c. 2019 Los Angeles County Math Field Day – There were 20 fourth, fifth, sixth, seventh, and eighth grade students who represented the District on April 27, 2019. Students in Los Angeles County compete in this field day. Students worked in teams of four to solve problems in Problem Solving, Conceptual Understanding, and in Computational and Procedural skills.

D. STUDENT BOARD MEMBER REPORT

1. Student Board Member Sophia James will report on activities and events happening at the schools around the District.

E. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker’s allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student’s parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student’s directory information, as defined in Education Code 49061, or a parent/guardians’ personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

F. INFORMATION

- 1. Acknowledgements of Service 10**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
- 2. Reclaimed Water Project with Glendale Water & Power 12**

This report provides information regarding a proposed Reclaimed Water Project with the City of Glendale Water & Power (GWP) to connect the District's existing irrigation system in the area surrounding Hoover High School, Toll Middle School, and Keppel Elementary School to GWP's newly installed recycled water service. District staff and representatives from the City of Glendale will make a presentation regarding this project.
- 3. Proposal to Change Roosevelt Middle School to Roosevelt STEAM Academy Magnet 14**

As presented at the April 16, 2019 Board of Education meeting, staff is recommending that Roosevelt Middle School be transitioned into Roosevelt STEAM Academy, a magnet school with a focus on Science, Technology, Engineering, and Arts and Math. Pending approval from the Board of Education, this program would serve as a bridge between Edison and Cerritos Elementary Schools to the great STEAM programs at Glendale, Hoover, and Clark Magnet High Schools.
- 4. California Next Generation Science Standards Implementation Update – High School 17**

This report will provide the Board of Education with additional information regarding the implementation of the California Next Generation Science Standards for high school concerning teacher credentialing implications and make a recommendation of the course model to implement beginning with the 2020-2021 school year.
- 5. Proposed Revisions to Board Policy Relating to Administration 20**

This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 2110 (Superintendent Responsibilities and Duties) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 6. Commencement and Promotion Exercises for 2019 23**

Each year, the Board of Education and District Administrators are invited to attend the promotion ceremony at the middle schools and the graduation ceremony at the high schools. Members of the Glendale Community College District (GCCD) Board of Trustees are invited to attend the graduation ceremony at our high schools as well. This report provides the names of those who will be attending the commencement and promotion exercises at the middle and high schools.
- 7. Update on Measure S and Facility Programs 25**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.
- 8. Glendale High School Chiller Replacement Project and Budget Adjustment 26**

This report provides information regarding Glendale High School Chiller Replacement project and the budget adjustment.

G. CLOSED SESSION

1. **Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**
5. **Public Employment - Government Code §54957
Title: Superintendent of Schools**
6. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**
Property: Property, referred to as District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (45,200 sq. ft.); an apartment building located at 241 N. Jackson Street, Glendale, California 91206 (6,298 sq. ft.); and an apartment building located at 316 W. Palmer Avenue, Glendale, California 91204 (12,064 sq. ft.); (collectively, the Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Dr. Kelly King, Interim Superintendent; Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo; property consultant, Sam S. Manoukian, RE/MAX; and unidentified number of potential exchange partners for the Property which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchangee)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

H. RETURN TO REGULAR MEETING

1. **Call to Order**

I. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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J. ACTION

- 1. Approval to Change Roosevelt Middle School to Roosevelt STEAM Academy 27**

The Interim Superintendent recommends that the Board of Education approve that Roosevelt Middle School be transitioned into Roosevelt STEAM Academy, a magnet school with a focus on Science, Technology, Engineering, and Arts, and Math. Pending approval from the Board of Education, this program would serve as a bridge between Edison and Cerritos Elementary Schools to the great STEAM programs at Glendale, Hoover, and Clark Magnet High Schools.
- 2. Approval of Project and Budget Allocation for Monte Vista Elementary School Modular Restroom Building Installation 31**

The Interim Superintendent recommends that the Board of Education approve a project and budget allocation for the Monte Vista Elementary School Modular Restroom Building installation in the amount of \$255,000 funded by Developer Fees funds.
- 3. Resolution No. 32 Authorizing Adrineh Khachikian, Accounting Technician, Financial Services, to Have Voucher Approval Rights on the County PeopleSoft System 32**

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 32 authorizing Adrineh Khachikian, Accounting Technician, Financial Services, to have voucher approval rights on the County PeopleSoft System, from May 7, 2019 to June 30, 2020.
- 4. Resolution No. 33 Declaring the FabLight FL4500 Tube & Sheet Laser as a Sole Source per Public Contract Code 3400 34**

The Interim Superintendent recommends that the Board of Education approve Resolution No. 33 declaring FabLight FL4500 Tube & Sheet Laser as a Sole Source per Public Contract Code 3400.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 37**

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 28 April 16, 2019
 - b. Special Meeting No. 29 May 1, 2019
- 2. Certificated Personnel Report No. 17 51**

The certificated report recommends approval of the following:

Maternity leaves of absence, a change of maternity leave of absence, extension of maternity leaves of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, additional assignments, elections - partnership teaching, elections hourly/daily, transportation authorizations, revision to previous personnel reports, personal services agreements and a conference/workshop/meeting authorization.

K. CONSENT CALENDAR - continued

- 3. Classified Personnel Report No. 16 73**
- The classified report recommends approval of the following:
- Medical leave of absence; extension of medical leave of absence; change of medical leave of absence; family & medical leave of absence; maternity leave of absence; change of maternity leave of absence; election from eligibility list; reinstatement; termination - exhaustion of benefits; termination - abandonment of position; deceased; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.
- 4. Warrants 82**
- The Interim Superintendent recommends that the Board of Education approve Warrants totaling \$8,264,997.26 for April 11, 2019 through May 1, 2019.
- 5. Purchase Orders 83**
- The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$4,809,057.50 for the period of March 18, 2019 through April 19, 2019.
- 6. Appropriation Transfer and Budget Revision Report 121**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Cash Transfer of Funds from the Capital Facilities Fund (25.0) to the Capital Project and Improvement Fund (40.1) 130**
- The Interim Superintendent recommends that the Board of Education approve the cash transfer of \$850,000 from the Capital Facilities Fund (25.0) to the Capital Project and Improvement Fund (40.1) for the Cloud Preschool Portables Project.
- 8. Designated District Representatives to Sign Forms and Receive Communication with the Office of Public School Construction and State Allocation Board 131**
- The Interim Superintendent recommends that the Board of Education designate District representatives to sign and receive communication with the Office of Public School Construction and the State Allocation Board.
- 9. Agreement with Hemming Morse, LLP to Perform an Audit of Clark Magnet High School Associated Student Body for Fiscal Years 2015-16 and 2016-17 133**
- The Interim Superintendent recommends that the Board of Education approve a contract with Hemming Morse, LLP for audit services of Clark Magnet High School Associated Student Body for fiscal years 2015-16 and 2016-17 in the amount no greater than \$40,000.
- 10. Authorization to Dispose of Surplus Property 139**
- The Interim Superintendent recommends that the Board of Education declare 36 folding chairs located at Keppel Elementary School, one steam table located at Jefferson Elementary School, and one steam table located at Marshall Elementary School as surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

K. CONSENT CALENDAR - continued

- 11. Approval of Revised Board Policies Relating to Business and Noninstructional Operations, Student, and Administration 140**
- The Interim Superintendent recommends that the Board of Education approve revised Board Policies (BP) 3100 (Budget-Planning, Development, Adoption, and Responsibility); BP 3260 (Fees and Charges); BP 3290 (Gifts, Grants and Bequests); BP 3515.4 (Recovery for Property Loss or Damage); BP 5117 (Interdistrict Attendance); and BP 2000 (Administration) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 12. Acceptance of DonorsChoose Award 157**
- The Interim Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Cerritos Elementary School.
- 13. Acceptance of Pasadena Showcase House for the Arts Grant 158**
- The Interim Superintendent recommends that the Board of Education accept a grant from the Pasadena Showcase House for the Arts in the amount of \$1,200 to provide Japanese Taiko drum lessons at Dunsmore Elementary School.
- 14. Approval of Services Agreement between Glendale Unified School District and Heal the Hurt Counseling for Glendale High School 159**
- The Interim Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Heal the Hurt Counseling for Glendale High School in the amount of \$16,000.
- 15. Acceptance of Archbishop Hovnan Derderian Scholarship Fund Donation 177**
- The Interim Superintendent recommends that the Board of Education accept a donation in the amount of \$1,500 from the Archbishop Hovnan Derderian Scholarship Fund to support students in the GUSD Armenian FLAG program.
- 16. Memorandum of Understanding between Burbank Unified School District and Glendale Unified School District for Respective Induction Programs 178**
- The Interim Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Burbank Unified School District for Respective Induction Programs.
- 17. Agreement with University of Oregon 182**
- The Interim Superintendent recommends that the Board of Education approve the Affiliation Agreement between Glendale Unified School District and the University of Oregon to provide student teaching and field experience and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.
- 18. Agreement with Alliant International University 189**
- The Interim Superintendent recommends that the Board of Education approve a Memorandum of Understanding between Glendale Unified School District and Alliant International University California School of Education to provide student teaching, psychology and or counseling internships and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.
- 19. Acceptance of Gifts 198**
- The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

- 1. Board**
- 2. Interim Superintendent**

M. CLOSED SESSION

- 1. Public Employment - Government Code §54957
Title: Superintendent of Schools**

N. RETURN TO REGULAR MEETING

O. ADJOURNMENT