

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 30
Administration Center**

Monday, June 4, 2018

"Preparing our students for their future."

Please Note Times	
4:30 P.M. -	Opening, Student Board Member Report, Presentations, Acknowledgements and Recognitions, Public Communications
Closed Session	
7:00 P.M. -	Return to Regular Meeting, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 4:30 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Joe Suh, a 12th grade student from Crescenta Valley High School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

B. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

C. PRESENTATIONS

a. **GSMA Presents Future Educators Scholarships** – The Glendale Schools Management Association will present scholarship checks to students from Clark Magnet High School, Crescenta Valley High School, Daily High School, Glendale High School and Hoover High School who are planning futures in education.

b. **CSEA Presents Scholarship** – The Classified Schools Employee Association will present scholarship check to a student from Crescenta Valley High School who is pursuing a career that reflect the classified employees.

D. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. **Crescenta Valley High School ComedySportz** – The Board of Education would like to recognize the ComedySportz Team for their win at Improv Madness.

b. **Student Advisory Council** – The Board of Education acknowledges the services of high school students who served on the Student Advisory Council during the 2017-2018 school year. Clark Magnet: Lara Khanjian, Mariam Panikyan, Sofia Yeremian, Sophia Arlantino, Yerine Kwon; Crescenta Valley: James Baek, Katie Blood, Luke Weingarten, Monet Aghayani, Sarah Perez; Glendale High: Ani Ordubekyan, Arpa Shahbazian, Janet Louie, Kayla Rodriguez, Michelle Yolyan, Milena Asatryan, Tigran Danielyan; Hoover High: Amira Chowdhury, Aitana Fear, Diana Mirozyan, Suk Chan Lee, Tina Ghahremanians, Zara Alam.

c. **Student Member, Board of Education** – Amira Chowdhury, senior at Hoover High School has served with distinction as the student representative to the Board of Education during the 2017-2018 school year.

d. **Michael F. Escalante Award** – The Board of Education will present the Michael F. Escalante Senior Scholar Award. Initiated in 2010, the award is presented to an outstanding senior from one of each of the Glendale Unified High Schools – Sofia Yeremian, Clark Magnet High School; Joe Suh, Crescenta Valley High School; Sevada Ghazaryan, Daily High School; Matthew Clingerman, Glendale High; Aitana Fear, Hoover High School.

e. **Robert A. Sanchis Award** – The Board of Education will present the Robert A. Sanchis Award. This award is presented annually to one Certificated and one Classified employee whos interaction with the public and with fellow employees reflects positively on the District. The recipients for 2017-2018 are Sherry Kully and Marilyn Kula.

f. **James R. Brown Award** – The Board of Education will present the James R. Brown Award. This award is presented annually to a Certificated or Classified administrator for exemplary leadership skills and significant contribution to advancing the quality of public education. The recipient for 2017-2018 is Suzanne Risse.

g. **Burtis E. Taylor Award** – The Board of Education will present the Burtis E. Taylor Award. Initiated in 1982, the award symbolizes the highest degree of dedication to public education as exemplified by Dr. Burtis E. Taylor, retired Superintendent of the Glendale School District. The recipient for 2017-2018 is Mary O’Keefe.

E. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

F. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.

4. Conference with Real Property Negotiators pursuant to Government Code 54956.8

Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)

Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

5. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case

**6. Public Employee Performance Evaluation – Government Code §54957
Title: Superintendent of Schools**

G. RETURN TO REGULAR MEETING – 7:00 P.M.

1. Call to Order

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I. PUBLIC HEARING

1. Public Hearing on the District's 2018-19 Budget 12

This report has been prepared in order to provide members of the Board of Education and the public an opportunity for discussion regarding the District's 2018-19 Budget. Additionally, staff will make a presentation and answer questions from the Board.

2. District's Proposed 2017 -2020 LCAP 54

This LCAP report has been prepared in order to provide members of the Board of Education and the public an opportunity for discussion regarding the District's proposed 2017-2020 LCAP. Additionally, staff will provide an LCAP overview presentation and answer questions from the Board.

3. Use of Education Protection Account Revenue for 2018-19 Non-Administrative Expenditures as Required By Article XIII, Section 36 of the California Constitution (Refer to Consent Calendar No. 7)

J. INFORMATION

1. Acknowledgements of Service 69

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Amendment to Property Exchange Agreement between Glendale Unified School District and Carmel Partners Realty, LLC 72

This agenda item provides information regarding an amendment to the Property Exchange agreement between Glendale Unified School District and Carmel Partners Realty, LLC.

3. Board of Education Priorities for 2018-2019 90

Each year, as part of the overall planning process, the Board of Education establishes annual priorities that identify major focus areas for the District. This report is being presented for the Board of Education to determine its priority for 2018-2019.

4. Update on Measure S and Facility Programs 92

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

J. INFORMATION - continued

- 5. Proposed New or Revised Board Policies Relating to Students, Students-Welfare; Community Relations; and Philosophy, Goals, Objectives and Comprehensive Plans 93**
- This report will provide the Board of Education with information on the need to create a new or revise existing Board Policies (BP) 5113.1 (Chronic Absence and Truancy); BP 5145.13 (Response to Immigration Enforcement); BP 5144 (Discipline); BP 5145.3 (Nondiscrimination/Harassment); BP 1330 (Public Activities Involving Staff, Students or School Facilities-Use of School Facilities); and BP 0410 (Nondiscrimination in District Programs and Activities) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 6. Proposed Course of Study Outlines for Use in High Schools in the Areas of Career Technical Education, Visual and Performing Arts, and World Languages and Cultures 115**
- The proposed course of study outlines (Life Management & Career Development; Construction 1-2; Construction 3-4; Construction 5-6; Technical Cabinet Making & Carpentry 7-8; Technical Cabinet Making & Carpentry 9-10; Honors Studio Art 3-4; and Japanese Language & Culture 5-6) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education, Visual and Performing Arts, and World Languages and Cultures Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.
- 7. Proposed Basic and Supplementary Textbooks for Use in Elementary, Middle and High Schools in the Areas of Career Technical Education, Social Science, Mathematics, English, and Foreign Language Academies of Glendale (FLAG) 171**
- The proposed basic and supplementary textbooks are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the Career Technical Education, Social Science, Mathematics, and English Curriculum Study Committees. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Elementary and Secondary Education Councils have reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.
- 8. Glendale Community College Elementary Enrichment Summer School Program 2018 175**
- This report provides the Board of Education with information on the summer school enrichment program available to elementary school students for the summer of 2018.

K. ACTION

- 1. Approval of Secondary Mathematics Textbook Adoption for Integrated Math I-III 176**
- The Superintendent recommends that the Board of Education approve the adoption of College Preparatory Mathematics (CPM) as the Integrated Math I-III curriculum materials, to be supplemented by additional resources, for Integrated Math I, II, and III.
- 2. Approval of Change Order No. 3 to Bid No. 111-15/16 with ACC Contractors, Inc. for the Overcrowding Relief Grant 2-Story Building at Muir Elementary School and Notice of Completion 178**
- The Superintendent recommends that the Board of Education approve Change Order No. 3 to Bid No. 111-15/16 with ACC Contractors, Inc. for the Overcrowding Relief Grant 2-Story Building at Muir Elementary School in the amount of \$76,478.86 and a Notice of Completion.

K. ACTION - continued

- 3. Approval of Independent Contractor Agreement Nos. 472 through 482 with Convergent Technologies for Installation of Security Surveillance Systems at Various School Sites 183**

The Superintendent recommends that the Board of Education approve Independent Contractor Agreement Nos. 472 through 482 with Convergent Technologies for the installation of security surveillance systems at various school sites for a cumulative cost of \$281,113.27.
- 4. Approval of Modification to the Award of Bid No. 170-17/18 for Play Area Improvements at Various School Sites 393**

The Superintendent recommends that the Board of Education approve the modification to the award of Bid No. 170-17/18 for Play Area Improvements at various school sites in the amount of \$79,400.00 to Paradise Construction & Contract Management, Inc.
- 5. Award of Bid No. 172-17/18 for Installation of Portable Classroom Buildings at Dunsmore Elementary School, Phase II 394**

The Superintendent recommends that the Board of Education award Bid No. 172-17/18 for the installation of portable classrooms at Dunsmore Elementary School, Phase II to Golden Phoenix Construction Co., Inc. in the amount of \$168,000.00.
- 6. Award and Rejection of Bid No. 173-17/18 for Installation of Portable Classrooms at Balboa Elementary School 395**

The Superintendent recommends that the Board of Education award the Alternate No. 3 portion of Bid No. 173-17/18 for the installation of portable classrooms at Balboa Elementary School to Paradise Construction & Contract Management, Inc. in the amount of \$7,000.00 and reject the base bid.
- 7. Approval of Glendale High School Chiller Replacement Project and Budget Allocation 396**

The Superintendent recommends that the Board of Education approve the Glendale High School Chiller Replacement Project and a Budget Allocation of \$1,000,000.
- 8. Resolution No. 32 Authorizing Debt Service Estimate to be Provided to the County of Los Angeles Respecting Authorized but Unsold General Obligation Bonds of the Glendale Unified School District for Fiscal Year 2018-19 397**

The Superintendent recommends that the Board of Education adopt Resolution No. 32 Authorizing Debt Service Estimate to be Provided to the County of Los Angeles Respecting Authorized but Unsold General Obligation Bonds of the Glendale Unified School District for Fiscal Year 2018-19.
- 9. Award of CEQA Consulting Services Contract for Crescenta Valley High School Stadium Bleachers and Lights 401**

The Superintendent recommends that the Board of Education approve a contract for CEQA Consulting Services for Crescenta Valley High School Stadium Bleachers and Lights with PlaceWorks in the amount of \$153,112.00.
- 10. Resolution No. 18 – Giving Notice of Intention to Grant a "No-Build" Easement to Carmel Partners Realty Investors, LLC 402**

The Superintendent recommends that the Board of Education adopt Resolution No. 18 – Giving Notice of Intention to Grant a "No-Build" Easement to Carmel Partners Realty Investors, LLC.

K. ACTION - continued

- 11. Resolution No. 19 – Giving Notice of Intention to Grant a "Tieback" Easement to Carmel Partners Realty Investors, LLC 406**
- The Superintendent recommends that the Board of Education adopt Resolution No. 19 – Giving Notice of Intention to Grant a "Tieback" Easement to Carmel Partners Realty Investors, LLC.
- 12. Approval for Renewal with Aequitas for Q Maintenance/Support 410**
- The Superintendent recommends that the Board of Education approve the annual maintenance and support renewal for the District's Q Student Information System with Aequitas for the 2018-19 school year for a total amount of \$87,272.67.
- 13. Approval for Renewal of Contract with Blackboard 412**
- The Superintendent recommends that the Board of Education approve the renewal for annual Blackboard services for the 2018-2019 school year in the amount of \$144,098.01.
- 14. Approval for Renewal of Cisco SMARTnet Maintenance and Support with AMS.net 415**
- The Superintendent recommends that the Board of Education approve the renewal of Cisco SMARTnet maintenance and support with AMS.net for the 2018-2019 school year for a total amount of \$159,819.09.
- 15. Approval of Purchase of Cisco Web Filter and Malware Protection from AMS.net 421**
- The Superintendent recommends that the Board of Education approve the purchase of Cisco Umbrella Web Filter and Cisco Advanced Malware Protection (AMP) from AMS.net for a total amount of \$294,537.50 for a 3-year subscription.

L. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 427**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 28 May 15, 2018
 - b. Regular Meeting No. 29 May 22, 2018
- 2. Certificated Personnel Report No. 19 445**
- The certificated report recommends approval of the following:
- Maternity leaves of absence, an extension of maternity leave of absence, parental leaves of absence, health leaves of absence, a change of health leave of absence, an extension of health leave of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a general purpose leave, additional assignments, change of management positions, change of assignments, elections hourly/daily, additional compensation, a transportation authorization, a revision to previous personnel report, personal services agreements and conference/workshop/meeting authorizations.

L. CONSENT CALENDAR - continued

- 3. Classified Personnel Report No. 18 462**
- The classified report recommends approval of the following:
- Intermittent family & medical leave of absence; extension of medical leave of absence; extension of family & medical leave of absence; election from eligibility list; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; election of classified hourly substitute; personal services agreements; and transportation authorization.
- 4. Warrants 474**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$1,588,333.78 for May 10, 2018 through May 25, 2018.
- 5. Purchase Orders 475**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,955,607.64 for the period of April 30, 2018 through May 18, 2018.
- 6. Appropriation Transfer and Budget Revision Report 496**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Resolution No. 33 - Use of Education Protection Account Revenue for 2018-19 Non-Administrative Expenditures as Required by Article XIII, Section 36 of the California Constitution 501**
- The Superintendent recommends that the Board of Education, following a public hearing, adopt Resolution No. 33 on the use of Education Protection Account Revenue for 2018-19 Non-Administrative Expenditures as required by Article XIII, Section 36 of the California Constitution.
- 8. District Membership in Designated Associations and Organizations for 2018-19 504**
- The Superintendent recommends that the Board of Education approve District memberships in the designated associations and organizations for 2018-19.
- 9. Memorandum of Understanding (MOU) with the Glendale Family YMCA for Use of Facilities 506**
- The Superintendent recommends that the Board of Education approve a Memorandum of Understanding (MOU) with the Glendale Family YMCA for use of the YMCA facilities by Daily Continuation High School and use of Administration Parking lot by the Glendale YMCA.
- 10. Agreement with the Glendale Family YMCA for Use of Facilities by the Special Education Transition Program 509**
- The Superintendent recommends that the Board of Education approve an agreement with the Glendale Family YMCA in the amount of \$1,600 for use of facilities in conjunction with the Special Education Transition Program for 2018-19 school year.
- 11. Agreement with the Los Angeles County Office of Education for Data Processing Services, 2018-19 512**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for Labor Distribution Data Processing Services for fiscal year 2018-19.

L. CONSENT CALENDAR - continued

12. Agreement with the Los Angeles County Office of Education for Business and Financial Data Processing Services, 2018-19 520

The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for financial on-line services for 2018-19.

13. Approval of Memorandum of Understanding with Davidian and Mariamian Educational Foundation for Rental of Unoccupied Space 534

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Davidian and Mariamian Educational Foundation regarding rental of space at the Pacific Avenue Education Center.

14. Approval of Agreement with Glendale Community College for Use of Facilities 537

The Superintendent recommends that the Board of Education approve the facility use agreement with Glendale Community College for the 2018-19 school year.

15. Extension of Memorandum of Understanding with Glendale Young Women's Christian Association (YWCA) 540

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Glendale Young Women's Christian Association (YWCA) for the rental of R.D. White parking lot for overflow parking.

16. Extension of RFP No. P-9-15/16 for Relocation (Moving) Services 545

The Superintendent recommends that the Board of Education extend RFP No. P-9-15/16 for relocation (moving) services with Beltmann Group and Mover Services, Inc.

17. Authorization to Dispose of Surplus Property 546

The Superintendent recommends that the Board of Education declare a 3-door refrigerator located at Rosemont Middle School; student desks located at Rosemont Middle School; vehicles located at Facility and Support Operations; and various furniture items located at Jefferson, La Crescenta, and Verdugo Woodlands Elementary Schools as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

18. Approval of Memorandum of Understanding with Glendale Police Department for Camera Access 548

The Superintendent recommends that the Board of Education approve the Glendale Police Department's request to enter into a Memorandum of Understanding with Glendale Unified School District to provide Glendale Police limited access to the District's surveillance cameras to use in cases of emergency. The limited access will facilitate quick and efficient response rates in instances of danger to students and staff.

19. Approval of Istation Reading Program for Spanish FLAG Elementary Classes 556

The Superintendent recommends that the Board of Education approve the purchase of online licenses in the amount of \$21,600 for the Istation Reading Program for elementary school students in the Spanish FLAG program at Edison, Franklin, and Muir Elementary Schools.

20. Approval of Course of Study Outlines for Use in Middle and High Schools in the Areas of Career Technical Education, Visual and Performing Arts, and World Languages and Cultures 561

The Superintendent recommends that the Board of Education approve course of study outlines (Digital Media Essentials; Introduction to Media & Digital Arts; Intro to Digital, Studio, and Stage Audio Technologies; Business Computer Applications; and Italian Language and Culture 5-6) for use in middle and high schools in the areas of Career Technical Education, Visual and Performing Arts, and World Languages and Cultures.

L. CONSENT CALENDAR - continued

- 21. Approval of Basic and Supplementary Textbooks for Use in Elementary, Middle and High Schools in the Areas of Career Technical Education and World Languages and Cultures/FLAG 603**
- The Superintendent recommends that the Board of Education approve basic and supplementary textbooks for use in elementary, middle and high schools in the areas of Career Technical Education and World Languages and Cultures/FLAG.
- 22. Approval for Renewal of E-Rate Consulting Services for 2018-2019 School Year 606**
- The Superintendent recommends that the Board of Education approve the annual E-Rate consulting services with Nancy von Langen-Scott NVLS Professional Services, LLC for the 2018-19 school year for an amount not to exceed \$26,000.00.
- 23. Approval of New or Revised Board Policies Relating to Instruction and Business and Noninstructional Operations 615**
- The Superintendent recommends that the Board of Education approve new or revised Board Policies (BP) 6162.5 (Student Assessment); BP 3551 (Nutrition Services Operations/Cafeteria Fund); and BP 3553 (Free and Reduced Price Meals) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 24. Acceptance of DonorsChoose Awards 625**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Hoover High School.
- 25. Approval of Amended Agreement with the Los Angeles County Sheriff's Department for Law Enforcement Services 626**
- The Superintendent recommends that the Board of Education approve an amended agreement with the Los Angeles County Sheriff's Department to increase the existing agreement by \$14,853.90. The agreement provides additional law enforcement services, which include, but are not limited to, a School Resource Officer (SRO) at Rosemont Middle School and Crescenta Valley High School.
- 26. Service Agreement with ChildCare Careers, LLC dba The Education Team 629**
- The Superintendent recommends that the Board of Education approve a Service Agreement between Glendale Unified School District and ChildCare Careers, LLC dba The Education Team and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 27. Approval of Agreement with Rob Wiltsey Creative Partners LLC 637**
- The Superintendent recommends that the Board of Education approve the agreement with Rob Wiltsey Creative Partners, LLC for videography to enhance the GUSD brand and build community awareness for an amount not to exceed \$25,200.
- 28. Acceptance of Gifts 653**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

M. REPORTS AND CORRESPONDENCE

- 1. Board**
- 2. Superintendent**

N. ADJOURNMENT