

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 30
Administration Center**

June 20, 2017

“Preparing our students for their future.”

Please Note Times	
5:30 P.M. -	Opening, Public Communications (on closed session items only)
	Closed Session
6:30 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Public Communications, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:30 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Existing Litigation pursuant to Government Code §54946.9 (a). Case No. BC 591301**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code 54956.8**
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Wilson Middle School Student Earns Top Music Honors* – Sonya Siegel-Chanen a 7th grade student at Wilson Middle School earned a Gold Medal and Command Performance Rating at the California State Solo and Ensemble Festival.

F. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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G. INFORMATION

- 1. The Real Property Exchange Process/Potential Exchange Property 9**

This report will provide the Board of Education an opportunity for discussion on the potential exchange property.
- 2. 2017-18 Professional Learning Communities Implementation 11**

Professional Learning Communities (PLC) are a cornerstone of teacher collaboration and student achievement. The Glendale Unified School District (GUSD) is slowly moving forward with ensuring that all site leaders have the capacity to lead collaboration at their school sites. To assist with this goal, staff proposes to contract with Solution Tree, LCC for a series of PLC trainings for administrative staff in 2017-18. This contract will support principals and assistant principals in developing their understanding of how to build teams focused on student achievement.
- 3. Code to the Future 13**

This report will provide the Board of Education with a proposal for Cerritos Elementary School to become a Computer Science Magnet School to support achievement and remedy a pattern of declining enrollment and capitalize on existing capacity within the teachers and staff.
- 4. 2017-2018 World Languages Advisory Committee 18**

This report will provide the Board of Education with information on the creation of a World Languages Advisory Committee as part of the next steps to fortify the language pathways.
- 5. Board of Education Priorities for 2017-2018 20**

Each year, as part of the overall planning process, the Board of Education establishes annual priorities that identify major focus areas for the District. The Board will discuss its priorities for the 2017-2018 school year.
- 6. GUSD Governance Handbook 22**

This report provides an opportunity to discuss the GUSD Governance Handbook for possible board adoption. The handbook is a summary of the ongoing governance team's work on effective governance.
- 7. Proposed Course of Study Outlines for Use in Middle and High Schools in the Areas of Career Technical Education (CTE) and Foreign Language 35**

The proposed course of study outlines are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education and Foreign Language Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation for approval of the course outlines to the Board of Education.
- 8. Proposed New and Revised Board Policies Relating to Community Relations and Students 140**

This report will provide the Board of Education with information on the need to create new or revise an existing Board Policies (BP) relating to Uniform Complaint Procedures (BP 1312.3) and Suicide Prevention (BP 5141.52) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.
- 9. Board of Education School Site Assignments for 2017-2018 149**

Each year, members of the Board of Education are assigned to various schools.

G. INFORMATION - continued

10. Back to School and Open House Schedules for 2017– 2018 150

This report informs the Board of Education of the Back to School and Open House schedules for all the schools in the District for the 2017-2018 school year.

11. Resignations 152

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

H. ACTION

1. Approval of 2017-2020 Local Control Accountability Plan (LCAP) 154

The Superintendent recommends that the Board of Education approve the proposed 2017-2020 Local Control Accountability Plan (LCAP). Staff will make a final presentation regarding the LCAP components to the members of the Board of Education for final approval.

2. Adoption of District Budget for 2017-18 156

The Superintendent recommends that the Board of Education adopt the 2017-18 District Budget as presented. Staff will make a presentation which will provide members of the Board of Education information regarding the District's 2017-18 Budget.

3. Award of RFP No. P-64-16/17 for Avid Nexis System for CMHS, CVHS, and GHS 182

The Superintendent recommends that the Board of Education approve award of RFP No. P-64-16/17 for Avid Nexis System to Keycode Media (Burbank).

4. Approval of Resolution No. 32 Determining it Futile to Bid and Awarding an Agreement to Weathermatic for the Replacement and Installation of Irrigation Controllers at Various School and District Sites. 185

The Superintendent recommends that the Board of Education approve Resolution No. 32 Determining it Futile to Bid and Awarding an Agreement to Weathermatic for the Replacement and Installation of Irrigation Controllers at various schools and District sites.

5. Approval of Agreement with Solution Tree for PLC Trainings in 2017-2018 190

The Superintendent recommends that the Board of Education approve an agreement with Solution Tree LLC in the amount of \$52,000 to provide Professional Learning Communities (PLC) training to GUSD administrative staff in the 2017-2018 school year. The cost for these services is funded by Title I-Professional Development.

6. Contract for Interim Assistant Superintendent, Special Education and Interim Director, Foothill SELPA 197

The Superintendent recommends that the Board of Education approve the contract for Interim Assistant Superintendent, Special Education and Interim Director, Foothill SELPA, Ms. Susan Curtis, to commence on July 1, 2017 and end on September 30, 2017.

I. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 202

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 28 June 6, 2017
- b. Special Meeting No. 29 June 7, 2017

2. Certificated Personnel Report No. 21 213

Maternity leaves of absence, a change of maternity leave of absence, an extension of health leave of absence, family & medical leaves of absence, a change of family & medical, an extension of family & medical leave of absence, opportunity leaves of absence, additional assignments, a voluntary increase in assignment, certification authorizations, elections hourly/daily, additional compensation, correction to previous personnel reports, personal services agreements and a conference/workshop/meeting authorization.

3. Classified Personnel Report No. 21 242

The classified report recommends approval of the following:

Family & medical leave of absence; extension of medical leave of absence; maternity leave of absence; extension of maternity leave of absence; change of child care leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and personal services agreements.

4. Warrants 270

The Superintendent recommends that the Board of Education approve Warrants totaling \$22,652,424.58 for May 1, 2017 through June 12, 2017.

5. Purchase Orders 275

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$30,831,801.59 for May 30, 2017 through June 9, 2017.

6. Appropriation Transfer and Budget Revision Report 287

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

7. Appropriation Transfers at Year-End 302

The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2016-17.

8. Resolution No. 33 – Temporary Inter-Fund Cash Borrowing – Child Development Fund 303

The Superintendent recommends that the Board of Education adopt Resolution No. 33 to allow Temporary Inter-fund Cash Borrowing.

I. CONSENT CALENDAR - continued

- 9. Contract for Mandated Cost Claim Services for Fiscal Year 2017-18 with Axiom Analytix 305**
- The Superintendent recommends that the Board of Education approve a contract with Axiom Analytix for claims processing services to be performed during fiscal year 2017-18 for a projected amount of \$15,000.
- 10. Agreements with Various Law Firms to Provide Legal Services for the District for 2017-18 School Year 310**
- The Superintendent recommends that the Board of Education approve agreements with various law firms to provide legal services for the District for 2017-18 school year.
- 11. Extension of Bid No. P-54 14/15 for Armored Transportation Services 311**
- The Superintendent recommends that the Board of Education extend Bid No. P-54 14/15 for armored transportation services with Los Angeles Federal Armored Services, Inc.
- 12. Resolution No. 34 – Workers’ Compensation Coverage for Volunteer Personnel 312**
- The Superintendent recommends that the Board of Education adopt Resolution No. 34 for Workers’ Compensation Coverage for Volunteer Personnel.
- 13. Approval of Notice of Completion with ACC Contractors, Inc. for Bid No. 116-15/16 for the Crescenta Valley High School Science Lab Modernization 314**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with ACC Contractors, Inc. for Bid No. 116-15/16 for the Crescenta Valley High School Science Lab Modernization.
- 14. Approval of Course of Study Outlines for Use in Middle Schools and High Schools in the Areas of Career Technical Education, Mathematics, and Foreign Language 316**
- The Superintendent recommends that the Board of Education approve course of study outlines for use in middle schools and high schools in the areas of Career Technical Education, Mathematics, and Foreign Language.
- 15. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2017-2018 (Spring and Winter Collections) 431**
- The Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application and Reporting System (CARS) for 2017-2018, which is required to receive funds for categorical programs.
- 16. Single Plan for Student Achievement (SPSAs) 438**
- The Superintendent recommends that the Board of Education approve the 2017-2018 Single Plans for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 17. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and RISE Educational Services 439**
- The Superintendent recommends that the Board of Education approve the services agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School and RISE Educational Services in the amount of \$35,000.

I. CONSENT CALENDAR - continued

- 18. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and Evaluation & Training Institute 458**

The Superintendent recommends that the Board of Education approve the services agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School and Evaluation & Training Institute (ETI) in the amount of \$25,000.

- 19. Services Agreement with the City of Glendale Regarding Varsity Football Games 474**

The Superintendent recommends that the Board of Education approve the Services Agreement in the amount of \$14,888 between the Glendale Unified School District and the City of Glendale to provide two police officers during each Varsity Football Game at the Glendale High School Moyses Stadium during the 2017-2018 school year.

- 20. California Desired Results Systems of Accountability 479**

The Superintendent recommends that the Board of Education adopt the action plans developed by the Early Education and Extended Learning Programs (EEELP) Department to comply with the California Department of Education, Child Development Division, Desired Results System of Accountability as detailed in the Program Self-Evaluation Process Report.

- 21. Agreement with LinkedIn 488**

The Superintendent recommends that the Board of Education approve an agreement in the amount of \$37,500.00 with LinkedIn (previously Lynda.com) for subscriptions to an online library of instructional videos and software to supplement Career Technical Education courses in the 2017-2018 school year.

- 22. Appointment of Personnel Commission Member 491**

The Superintendent recommends that the Board of Education approve the appointment of Mr. Aram Ordubegian to the District Personnel Commission for a term beginning July 1, 2017 through November 30, 2017.

- 23. Approval of Assignment and Assumption Agreement for Mann Elementary School Safe Neighborhood Parks Project 492**

The Superintendent recommends that the Board of Education approve the Assignment and Assumption Agreement for the Mann Elementary School Safe Neighborhood Parks Project.

- 24. Acceptance of Gifts 509**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

J. REPORTS AND CORRESPONDENCE

- 1. Board**
2. Superintendent

K. ADJOURNMENT