

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 28  
Administration Center**

**May 15, 2018**

*"Preparing our students for their future."*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Student Board Member Report, Public Communications Presentation, Acknowledgements and Recognitions</b>
<b>Closed Session</b>	
<b>6:45 P.M. -</b>	<b>Return to Regular Meeting, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING - 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Student Board Member Amira Chowdhury**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

**C. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**D. PRESENTATION**

**1. Thank you Measure S!**

**10**

The Glendale Unified School District was successful at the election conducted on April 5, 2011 for Measure S, obtaining authorization from the District's voters to issue up to \$270,000,000 aggregate principal amount of the District's general obligation bonds.

Staff will present a summary of the completed Measure S Projects, as well as projects in progress, and future projects.

**E. ACKNOWLEDGEMENTS AND RECOGNITIONS**

*a. 2018 Los Angeles County Math Field Day* – There were 20 Glendale fourth, fifth, sixth, seventh, and eighth grade students who represented the District on April 28, 2018. Students in Los Angeles County compete in this field day. Students worked in teams of four to solve problems in Problem Solving, Conceptual Understanding, and in Computational and Procedural skills.

**F. CLOSED SESSION**

1. **Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**

**F. CLOSED SESSION - continued**

4. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**  
**Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)**  
**Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)**  
**Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.**
5. **Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**
6. **Public Employee Performance Evaluation – Government Code §54957**  
**Title: Superintendent of Schools**

**G. RETURN TO REGULAR MEETING - 6:45 P.M.**

1. **Call to Order**

**H. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**I. INFORMATION**

1. **Acknowledgements of Service** **11**  
  
The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
2. **Board of Education Priorities for 2018-2019** **13**  
  
Each year, as part of the overall planning process, the Board of Education establishes annual priorities that identify major focus areas for the District. This report is being presented for the Board of Education to determine its priority for 2018-2019.
3. **GUSD Budget and Solvency Plan Update** **17**  
  
This report provides information on the Governor's May Revise and an opportunity for the Board to discuss the District's Budget and the updated Solvency Plan.

**I. INFORMATION - continued**

- 4. Project Update by Carmel Partners Realty Investors, LLC 18**
- Representatives from Carmel Partners Realty Investors, LLC will provide an update on their proposed project. This update will include information that the project has been reduced in size, height, scope, no longer requires a zoning change, no longer includes the elimination of the current 9-unit apartment building, and no longer includes the two empty lots between the administrative building and the 9-unit apartment building.
- 5. Discussion Regarding the Future Use of Lots 5 and 7 (Related to the Proposed Property Exchange) 19**
- Most recently, the District and Carmel Partners have tentatively agreed to exclude Lots 5 and 7 from the property exchange transaction, leaving ownership of the lots with GUSD. This agenda item provides the Board an opportunity to discuss the possibility of creating a joint-use park space in the best interest of the GUSD, City of Glendale, and the community.
- 6. Secondary Mathematics Textbook Adoption for Integrated Math I - III 21**
- This report provides additional information to the Board of Education regarding the adoption of Integrated Math I-III curriculum materials, to be supplemented by additional resources.
- 7. Proposed Memorandum of Understanding with Glendale Police Department for Camera Access 26**
- This report will provide the Board of Education with information on the Glendale Police Department's request to enter into Memorandum of Understanding (MOU) with Glendale Unified School District to provide Glendale Police limited access to the District's surveillance cameras to use in cases of emergency. The limited access will facilitate quick and efficient response rates in instances of danger to students and staff.
- 8. 2018 Seamless Summer Feeding Option Program 33**
- The Glendale Unified School District will be participating in the Seamless Summer Feeding Program (SSFO) for the seventh year this summer. The SSFO Program provides free meals during the summer vacation to children under the age of 18 and the disabled, in low-income areas with at least 50 percent of its children approved for free or reduced price meals under the National School Lunch Program.
- 9. Commencement and Promotion Exercises for 2018 36**
- Each year, the Board of Education and District Administrators are invited to attend the promotion ceremony at the middle schools and the graduation ceremony at the high schools. Members of the Glendale Community College Board of Trustees have been invited to attend the graduation ceremony at our high schools as well. This report provides the names of those who will be attending the commencement and promotion exercises at the middle and high schools.
- 10. Agreement with California School Employees Association Dated March 29, 2018 38**
- The Superintendent presents to the Board of Education the Agreement between the Glendale Unified School District and the California School Employees Association dated March 29, 2018.
- 11. Agreement with Glendale Schools Management Association Dated April 18, 2018 40**
- The Superintendent presents to the Board of Education the Agreement between the Glendale Unified School District and the Glendale Schools Management Association dated April 18, 2018.

**I. INFORMATION - continued**

**12. Proposed New or Revised Board Policies Relating to Instruction and Business and Noninstructional Operations 42**

This report will provide the Board of Education with information on the need to create new or revise existing Board Policies (BP) 6162.5 (Student Assessment); BP 3551 (Nutrition Services Operations/Cafeteria Fund); and BP 3553 (Free and Reduced Price Meals) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**13. Proposed Course of Study Outlines for Use in Middle Schools and High Schools in the Areas of Career Technical Education, Visual and Performing Arts, and Foreign Language 52**

The proposed course of study outlines (Digital Media Essentials; Introduction to Media & Digital Arts; Intro to Digital Studio, and Stage Audio Technologies; Business Computer Applications; and Italian Language and Culture 5-6) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education and Foreign Language Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**14. Proposed Basic and Supplementary Textbooks for Use in Elementary, Middle and High Schools in the Areas of Career Technical Education and Foreign Language 94**

The proposed basic and supplementary textbooks are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the Career Technical Education and Foreign Language Curriculum Study Committees. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Elementary and Secondary Education Councils have reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

**J. ACTION**

**1. Approval of Agreement with California School Employees Association Dated March 29, 2018 97**

The Superintendent recommends that the Board of Education approve the Agreement between the Glendale Unified School District and the California School Employees Association dated March 29, 2018 and the associated AB1200 Disclosure of Costs.

**2. Approval of Agreement with Glendale Schools Management Association Dated April 18, 2018 128**

The Superintendent recommends that the Board of Education approve the Agreement between the Glendale Unified School District and the Glendale Schools Management Association dated April 18, 2018 and the associated AB1200 Disclosure of Costs.

**3. Approval of Transitional Kindergarten Curriculum Materials Adoption 159**

The Superintendent recommends that the Board of Education approve the adoption of Frog Street Pre-K curriculum materials for Transitional Kindergarten.

**J. ACTION - continued**

- 4. Approval of Amendment No. 1 to Independent Consultant Agreement No. 409 with Premier Inspection Services, Inc. for Dunsmore Elementary School Portables Project's DSA Inspection Services 161**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 409 with Premier Inspection Services, Inc. for the Dunsmore Elementary School Portables Project's DSA Inspection Services in the amount of \$43,500.00.
- 5. Award of Bid No. 171-17/18 for LED Lighting Upgrade at Various School Sites 174**

The Superintendent recommends that the Board of Education award Bid No. 171-17/18 for LED Lighting upgrades at various school sites to: Chalmers Construction Services, Inc. for Muir Elementary School in the amount of \$56,100; and Cybertech Construction Co. for Toll, Roosevelt, Wilson, Rosemont Middle and Glendale High Schools in the amount of \$46,936.25.
- 6. Award and Rejection of Bid No. 170-17/18 for Play Area Improvements at Verdugo Woodlands, R.D. White, Muir, Balboa, and Lincoln Elementary Schools 175**

The Superintendent recommends that the Board of Education award Bid No. 170-17/18 for Play Area Improvements at various school sites: to Cybertech Construction Co. for Muir Elementary School and Additive Alternate No. 2 in the amount of \$178,554.00; Paradise Construction & Contract Management, Inc. for Lincoln Elementary School in the amount of \$12,400; and reject the bids for Verdugo Woodlands, R.D. White, and Balboa Elementary Schools.
- 7. Award of RFP PA No. 1 for Copier/MFD Hardware and Services 177**

The Superintendent recommends that the Board of Education approve award of RFP PA No. 1 for Copier/MFD Hardware and Services to Sharp Business Systems in the amount of not to exceed \$1,847,090.00.
- 8. Award of RFP PA No. 2 for Printer/MFP Services and Supplies 204**

The Superintendent recommends that the Board of Education approve award of RFP PA No. 2 for Printer/MFP Services and Supplies to Image IV Systems in the amount of not to exceed \$557,000.00.
- 9. Award of RFP PA No. 3 for Usage Tracking Software 223**

The Superintendent recommends that the Board of Education approve award of RFP PA No. 3 for Usage Tracking Software to Sharp Business Systems in the amount of not to exceed \$99,062.00.
- 10. Resolution No. 32 – Giving Notice of Intention to Grant a "No-Build" Easement to Carmel Partners Realty Investors, LLC 242**

The Superintendent recommends that the Board of Education adopt Resolution No. 32 – Giving Notice of Intention to Grant a "No-Build" Easement to Carmel Partners Realty Investors, LLC.
- 11. Resolution No. 33 – Giving Notice of Intention to Grant a "Tieback" Easement to Carmel Partners Realty Investors, LLC 246**

The Superintendent recommends that the Board of Education adopt Resolution No. 33 – Giving Notice of Intention to Grant a "Tieback" Easement to Carmel Partners Realty Investors, LLC.

**J. ACTION - continued**

**12. Agreement with the Los Angeles County Office of Education for the School-Based Medi-Cal Administrative Activities Program Random Moment Time Survey 250**

The Superintendent recommends that the Board of Education approve the agreement with the Los Angeles County Office of Education (LACOE) to reimburse administrative costs related to the California School-based Medi-Cal Administrative Activities Program for 2017-2020.

**K. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

**1. Minutes 341**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 27 May 1, 2018

**2. Certificated Personnel Report No. 18 351**

The certificated report recommends approval of the following:

An extension of maternity leave of absence, a child care leave of absence, a change of parental leave of absence, health leaves of absence, family & medical leaves of absence, an extension of family & medical leave of absence, a general purpose leave of absence, opportunity leaves of absence, an additional assignment, a certification authorization, elections hourly/daily, transportation authorizations, revision to previous personnel reports, personal services agreements and a conference/workshop/meeting authorization.

**3. Classified Personnel Report No. 17 361**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; extension of family & medical leave of absence; change of maternity leave of absence; change of parental leave of absence; military leave of absence; election from eligibility list; reclassification; additional assignment temporary - at established rate of pay; change of assignment; election of classified/non-classified/hourly substitutes; personal services agreement; and authorization 2018-2019 indefinite salaries.

**4. Warrants 376**

The Superintendent recommends that the Board of Education approve Warrants totaling \$23,832,804.09 for April 1, 2018 through May 10, 2018.

**5. Purchase Orders 382**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,958,737.14 for the period of April 16, 2018 through April 27, 2018.

**6. Appropriation Transfer and Budget Revision Report 397**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

**K. CONSENT CALENDAR - continued**

**7. Approval of Extension of Contract for Semi-Annual Fire Sprinkler Inspections 412**

The Superintendent recommends that the Board of Education approve the extension of the contract for the inspection of District fire sprinklers with CV Fire Protection, Inc. for the amount of not to exceed \$35,250 per year.

**8. Acceptance of Career Technical Education Incentive Grant – Round 3 413**

The Superintendent recommends that the Board of Education accept \$969,821 in funding from the Career Technical Education Incentive Grant – Round 3 for the 2017-2019 school years.

**9. Approval of Services Agreement between Parker-Anderson Enrichment Program and Glendale Unified School District 415**

The Superintendent recommends that the Board of Education approve a Services Agreement between Parker-Anderson Enrichment Program and Glendale Unified School District in the amount not to exceed \$35,000 to provide Summer Academy for identified immigrant students in grades K-5.

**10. Acceptance of DonorsChoose Awards 431**

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Cerritos and Marshall Elementary Schools.

**11. Approval of Revisions to Board Policy Relating to Community Relations 433**

The Superintendent recommends that the Board of Education approve the revisions to Board Policy (BP) 1325 (Advertising and Promotion) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**12. Acceptance of Gifts 437**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**L. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**M. ADJOURNMENT**