

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 28
Administration Center

June 6, 2017

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Presentation, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Anticipated Litigation-significant exposure pursuant to Government Code §54946.9 (D) (2). One potential case**
5. **Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c).**
6. **Public Employment pursuant to Government Code §54957
Title: Personnel Commissioner**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Taline Arsenian, President, Glendale Teachers Association**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. **Mr. Richard L. Davis** – The Board wishes to recognize Mr. Richard L. Davis for his 12 years and 6 months of service as the Board-appointed Personnel Commissioner.

F. PRESENTATION

a. **Glendale Police Department Youth Services Program** – The Glendale Police Department offers many direct services to the youth of the Glendale Unified School District. Glendale High School Resource Officer Michelle Gonzalez will present to the Board of Education information regarding five of these programs: STAR (Students Training as Role Models); Explorers; Youth and Law; TAPP (Teen and Police Participation); and the Teen Academy.

G. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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H. PUBLIC HEARING

1. Public Hearing on District's 2017-2020 Proposed Local Control Accountability Plan (LCAP) 9

This LCAP report has been prepared in order to provide members of the Board of Education and the public an opportunity for discussion regarding the districts proposed 2017-2020 LCAP. Additionally, staff will provide an LCAP overview presentation and answer questions from the Board.

2. Public Hearing on the District's 2017-18 Budget 23

This report has been prepared in order to provide members of the Board of Education an opportunity for discussion regarding the district's 2017-18 Budget. Additionally, staff will make a presentation and answer questions from the Board.

I. INFORMATION

1. Resignations 65

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. The Real Property Exchange Process 67

District's legal counsel, Constance Schwindt of Atkinson, Andelson, Loya, Ruud & Romo, will present information on the process of exchanging real property pursuant to the California Education Code. This item is for discussion only, no action will be taken.

3. Proposed Course of Study Outlines for Use in Middle Schools and High Schools in the Areas of Career Technical Education (CTE), Mathematics, and World Languages 69

The proposed course of study outlines are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education, Mathematics, and World Languages Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation for approval of the course outlines to the Board of Education.

4. Board of Education Priorities for 2017-2018 184

This report provides an opportunity for the Board of Education to discuss its priorities for the 2017-2018 school year.

5. Update on Measure S and Facility Programs 185

This presentation will include an update on the Superintendent's Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

J. ACTION

1. Approval of Budget Adjustment for Dunsmore Elementary School Portables Project 186

The Superintendent recommends that the Board of Education approve a budget adjustment for the Dunsmore Elementary School Portables Project in the amount of \$1,700,000.

J. ACTION - continued

- 2. Award of Bid No. 148-16/17 for Fire Lane Turnaround Installation at Hoover High School 187**

The Superintendent recommends that the Board of Education award Bid No. 148-16/17 for Fire Lane Turnaround Installation at Hoover High School to ARC Construction, Inc. in the amount of \$40,000.00.
- 3. Rejection of Bids for Bid No. 149-16/17 for Fire Lane Installation at R.D. White Elementary School 188**

The Superintendent recommends that the Board of Education reject the bid received for Bid No. 149-16/17 for Fire Lane Installation at R.D. White Elementary School.
- 4. Award of Bid No. 151-16/17 for Fire Hydrant Line Connection at Dunsmore Elementary School 189**

The Superintendent recommends that the Board of Education award Bid No. 151-16/17 for Fire Hydrant Line Connection at Dunsmore Elementary School to Crosby Plumbing, Inc. in the amount of \$148,500.00.
- 5. Rejection of Bids for Bid No. 152-16/17 for Hoover High School Band Room Instrument Storage Refurbishment 190**

The Superintendent recommends that the Board of Education reject the bid received for Bid No. 152-16/17 for Hoover High School Band Room Instrument Storage Refurbishment.
- 6. Award of Bid No. 153-16/17 for Gym Floor Renovation at Crescenta Valley High School 191**

The Superintendent recommends that the Board of Education award Bid No. 153-16/17 for Gym Floor Renovation at Crescenta Valley High School to Champion Hardwood Floors in the amount of \$48,044.00.
- 7. Approval of Change Order No. 3 to Bid No. 116-15/16 with ACC Contractors, Inc. for the Crescenta Valley High School Science Lab Modernization 192**

The Superintendent recommends that the Board of Education approve Change Order No. 3 to Bid No. 116-15/16 with ACC Contractors, Inc. for the Crescenta Valley High School science lab modernization in the amount of \$75,761.46.
- 8. Approval of Amendment No. 1 to Project Addendum No. 2 with Architecture 9 for Architectural Services for the Verdugo Woodlands Elementary School Overcrowding Relief Grant (ORG) 2-Story Building 195**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Addendum No. 2 with Architecture 9 for architectural services for the Verdugo Woodlands Elementary School Overcrowding Relief Grant (ORG) 2-story building in the amount of \$3,740.00.
- 9. Approval of Professional Development Plan for 2017-2018 203**

The Superintendent recommends that the Board of Education approve the GUSD Professional Development Plan for the 2017-2018 school year.
- 10. Approval of Agreement with Solution Tree for PLC Trainings in 2017-2018 209**

The Superintendent recommends that the Board of Education approve an agreement with Solution Tree LLC in the amount of \$52,000 to provide Professional Learning Communities (PLC) training to GUSD administrative staff in the 2017-2018 school year. The cost for these services is funded by Title I-Professional Development.

J. ACTION - continued

11. Staff Report on Options for Youth Charter School Petition 216

The Superintendent recommends that the Board of Education deny the Options for Youth – Glendale Charter School Petition and approve the Staff Report and Factual Findings in support of denial.

12. Administration Hearing Panel Recommendation on Pupil Expulsion

The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 234

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

a. Regular Meeting No. 27 May 23, 2017

2. Certificated Personnel Report No. 20 244

A change of maternity leave of absence, a child care leave of absence, a health leave of absence, an extension of health leave of absence, a family & medical leave of absence, an extension of family & medical leave of absence, a general purpose leave of absence, an opportunity leave of absence, additional assignments, voluntary increases in assignments, voluntary decrease in assignments, elections - partnership teaching, elections hourly/daily, additional compensation, transportation authorizations - management positions, authorizations, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 20 268

The classified report recommends approval of the following:

Extension of medical leave of absence; unpaid home responsibility; election from eligibility list; termination - exhaustion of benefits; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; and election of classified/non-classified/hourly substitutes.

4. Warrants 287

The Superintendent recommends that the Board of Education approve Warrants totaling \$1,166,741.16 for May 19, 2017 through May 25, 2017.

5. Purchase Orders 288

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,486,189.48 for May 8, 2017 through May 26, 2017.

6. Appropriation Transfer and Budget Revision Report 326

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

K. CONSENT CALENDAR - continued

- 7. Approval of Memorandum of Understanding with Davidian and Mariamian Educational Foundation for Rental of Unoccupied Space 331**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Davidian and Mariamian Educational Foundation regarding rental of space at the Pacific Avenue Education Center.
- 8. Agreement with Poms & Associates Insurance Brokers, Inc. to Provide Workers' Compensation Consultant for the District 334**
- The Superintendent recommends that the Board of Education approve an agreement with Poms & Associates Insurance Brokers Inc. to provide Workers' Compensation consultant for the District from July 1, 2017 through June 30, 2020.
- 9. Memorandum of Understanding (MOU) with the Glendale Family YMCA for Use of Facilities 339**
- The Superintendent recommends that the Board of Education approve a Memorandum of Understanding (MOU) with the Glendale Family YMCA for use of the YMCA facilities by Daily Continuation High School and use of Administration Parking lot by the Glendale YMCA.
- 10. District Membership in Designated Associations and Organizations for 2017-18 342**
- The Superintendent recommends that the Board of Education approve District memberships in various associations and organizations for 2017-18.
- 11. Extension of RFP No. P-26-13/14 for School Transportation Services 344**
- The Superintendent recommends that the Board of Education extend RFP No. P-26-13/14 for school transportation services with First Student, Inc. (Pasadena).
- 12. Agreement with the Los Angeles County Office of Education for Data Processing Services, 2017-18 345**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for Labor Distribution Data Processing Services for fiscal year 2017-18.
- 13. Agreement with the Los Angeles County Office of Education for Business and Financial Data Processing Services, 2017-18 352**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for financial on-line services for 2017-18.
- 14. Approval of Agreement with Anaheim Union High School District for the Sale of Twenty-Two (22) Portable Buildings at Various School Sites 365**
- The Superintendent recommends that the Board of Education approve the Agreement with Anaheim Union High School District for the sale of twenty-two (22) portable buildings at various school sites with a total value of \$22.00.
- 15. Consideration of Damage Claim 370**
- The Superintendent recommends that the Board of Education reject a claim submitted on behalf of Andrew Reichman, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

K. CONSENT CALENDAR - continued

16. Authorization to Dispose of Surplus Property 371

The Superintendent recommends that the Board of Education declare miscellaneous instructional materials located at Rosemont Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

17. Approve the “Carve Out” of Pharmaceutical Services with MedImpact Effective October 1, 2017 372

The Superintendent recommends that the Board of Education approve the “Carve Out” of Pharmaceutical Services with MedImpact effective October 1, 2017.

18. Approval of Waiver Requests 373

The Superintendent recommends that the Board of Education approve waiver requests from the Collective Bargaining Agreement based on proposals submitted by various District school sites and approved by the District Review Committee commencing in the 2017-2018 school year.

19. Approval of Basic and Supplementary Textbooks for Use in High Schools in the Areas of English and History/Social Science 375

The Superintendent recommends that the Board of Education approve basic and supplementary textbooks for use in high schools in the areas of English and History/Social Science.

20. Amendment to Reclassification of Student Records 377

The Superintendent recommends that the Board of Education authorize the amendment to the reclassification of the student records listed in the Board Report dated August 12, 2014 (Consent Calendar No. 21) as Class 3 Records, not required by law to be neither retained nor worthy of further preservation by the school district.

21. Agreement with California State University, Bakersfield 378

The Superintendent recommends that the Board of Education approve a Clinical Practice Agreement between Glendale Unified School District and California State University, Bakersfield, and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.

22. Agreement with the Glendale Family YMCA for Use of Facilities 388

The Superintendent recommends that the Board of Education approve an agreement with the Glendale Family YMCA for use of facilities in conjunction with the Special Education Transition Program for 2017-18 school year.

23. Acceptance of Gifts 391

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT