

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 27
Administration Center

May 23, 2017

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Presentations, Acknowledgements & Recognitions, Student Board Member Report, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

- A. OPENING – 5:00 P.M.**
 - 1. Call to Order and Roll Call**

- B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)**
 - 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

- 1. Instructing designated representative, Mr. Winfred Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation-significant exposure pursuant to Government Code §54946.9 (D) (2). One potential case**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

- 1. Call to Order**
- 2. Pledge of Allegiance led by Patrick Dirsahakian, a 12th grade student from Daily High School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

E. PRESENTATIONS

a. GSMA Presents Future Educators Scholarships – The Glendale Schools Management Association will present scholarship checks to students from Clark Magnet High School, Crescenta Valley High School, Daily High School, Glendale High School and Hoover High School who are planning futures in education.

b. CSEA Presents Scholarships – The Classified Schools Employee Association will present scholarship checks to students from Glendale High School and Hoover High School who are pursuing careers that reflect the classified employees.

c. Rosetta Stone Language Program – The District implemented the use of Rosetta Stone Language Program for immigrant parents to learn and improve their English skills to better support their child in school Rosetta Stone has offered five Visa gift card (\$50-\$100) to the top five parents with the highest numbers of hours of usage. A representative from Rosetta Stone will present the award to the following parents: Setrak Arakelyan (Mann) - \$100; Narine Vardanyan (Balboa) - \$75; Ildiko Kalmar (Verdugo Woodlands) - \$50; Ani Zohrabyan (Wilson) - \$50; and Hwoi-Yun Chun (Crescenta Valley) - \$50.

F. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. GUSD Elementary Robotics Champion Award – The Board would like to recognize the First place team from Dunsmore Elementary School for receiving the Champion Award at the 9th annual GUSD Elementary Robotics Championships.

b. Student Advisory Council – The Board of Education acknowledges the services of high school students who served on the Student Advisory Council during the 2016-2017 school year. Clark Magnet: John Bandek, Lina Petrossian, Arvin Sarkissian; Crescenta Valley: Chuck Weinmann, Joanne Blood, Trey Ballard, Jonathan Han, Kudzai Kachingwe; Glendale High: Mariam Ghapantsyan, Eva Charakchyan, Erika Aivazi, Michelle Yolyan, Mary Tio, Tigran Danielyan; Hoover High: Mariam Mirzoyan, Yeraz Sarkissian, Amira Chowdhury, Tina Ghahremanians, Katelin Han, Diana Mirzoyan.

c. Student Member, Board of Education – Arvin Sarkissian, senior at Clark Magnet School has served with distinction as the student representative to the Board of Education during the 2016-2017 school year.

d. Michael F. Escalante Award – The Board of Education will present the Michael F. Escalante Senior Scholar Award. Initiated in 2010, the award is presented to an outstanding senior from one of each of the Glendale Unified High Schools – Arvin Sarkissian, Clark Magnet High School; Paige Grande, Crescenta Valley High School; Jdrew Herrera, Daily High School; Amed Florentino Galo Moji Lopez, Glendale High; Vivica Rush, Hoover High School.

e. Robert A. Sanchis Award – The Board of Education will present the Robert A. Sanchis Award. This award is presented annually to one Certificated and one Classified employee whos interaction with the public and with fellow employees reflects positively on the District. The recipients for 2016-2017 are John Andrews and Becky Bondy.

f. James R. Brown Award – The Board of Education will present the James R. Brown Award. This award is presented annually to a Certificated or Classified administrator for exemplary leadership skills and significant contribution to advancing the quality of public education. The recipient for 2016-2017 is Rosa Alonso.

g. Burtis E. Taylor Award – The Board of Education will present the Burtis E. Taylor Award. Initiated in 1982, the award symbolizes the highest degree of dedication to public education as exemplified by Dr. Burtis E. Taylor, retired Superintendent of the Glendale School District. The recipients for 2016-2017 are Elizabeth Manasserian and Glendale Youth Alliance.

G. STUDENT BOARD MEMBER REPORT

1. Student Board Member will report on activities and events happening at the schools around the District.

H. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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I. PUBLIC HEARING

1. **Use of Education Protection Account Revenue for 2017-18 Non-Administrative Expenditures as Required By Article XIII, Section 36 of the California Constitution (Refer to Consent Calendar No. 7)**

J. INFORMATION

1. Resignations

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

J. INFORMATION - continued

- 2. Commencement and Promotion Exercises for 2017 12**
- Each year, the Board of Education and District Administrators are invited to attend the promotion ceremony at the middle schools and the graduation ceremony at the high schools. Members of the Glendale Community College Board of Trustees have been invited to attend the graduation ceremony at our high schools as well. This report provides the names of those who will be attending the commencement and promotion exercises at the middle and high schools.
- 3. GUSD Budget and Solvency Plan Update 14**
- This report provides information and an opportunity for the Board to discuss the District's Budget and the updated Solvency Plan.
- 4. Actuarial Study Related to the Pre-Funding of Retiree Medical Cost 16**
- The importance of the identification and planning for the costs associated with retiree medical benefits has been addressed by the Governmental Accounting Standards Board (GASB-45). This report provides information regarding the estimated accrued but unfunded cost of health and welfare benefits provided to employees upon their retirement. Additionally, representatives from Grant Thornton LLP will make a presentation to the Board.
- 5. 2017 Seamless Summer Feeding Option Program 17**
- The Glendale Unified School District will be participating in the Seamless Summer Feeding Option (SSFO) Program for the sixth year this summer. The SSFO Program provides free meals during summer vacation to children under the age of 18 and the disabled in low-income areas with at least 50 percent of its children approved for free or reduced price meals under the National School Lunch Program.
- 6. Staff Report on Options for Youth Charter School Petition 20**
- This report will provide the Board of Education with written factual findings and a recommendation to grant or deny the Options for Youth Charter School - Glendale Petition received on April 11, 2017.
- 7. Student Fees Compliance Report 47**
- This report will provide the Board of Education with an update on the steps taken by Glendale Unified School District to ensure compliance with Education Code and the California Constitution regarding permissible and impermissible student fees, charges, donations, as well as organizing fundraisers.
- 8. 2017-2018 Strengthening Secondary FLAG Program Pathways 79**
- This report will provide the Board of Education with information on the current status of the secondary FLAG program and proposed pathways for the future.
- 9. Proposed Basic and Supplementary Textbooks for Use in High Schools in the Area of English and History/Social Science 82**
- The proposed basic and supplementary textbooks are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the English and History/Social Science Curriculum Study Committees. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

J. INFORMATION - continued

10. Proposed Professional Development Plan for 2017-2018 84

This report will provide an overview of the 2017-18 Professional Development plan proposal. This was first presented to the Board of Education on April 11, 2017.

11. Update on Measure S and Facility Programs 90

This presentation will include an update on the Superintendent's Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration

K. ACTION

1. Approval of Professional Development Plan for 2017-2018 91

The Superintendent recommends that the Board of Education approve the GUSD Professional Development Plan for the 2017-2018 school year.

2. Resolution No. 30 Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2017, 2018 and 2019, and Authorizing Execution and Delivery of Related Documents and Actions 97

The Superintendent recommends that the Board of Education adopt Resolution No. 30 Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2017, 2018 and 2019, and authorizing execution and delivery of related documents and actions.

3. Award of RFP #ST17.18-19.20 South Bay Purchasing Cooperative Staple Foods 100

The Superintendent recommends that the Board of Education approve award of RFP #ST17.18-19.20 for South Bay Purchasing Cooperative Staple Foods to A & R Food Distributors.

4. Approval of Change Order No. 2 with Chalmers Construction Services, Inc. for Bid No. 115-15/16 for the Lincoln Elementary School Overcrowding Relief Grant (ORG) 1-Story Building 105

The Superintendent recommends that the Board of Education approve Change Order No. 2 with Chalmers Construction Services, Inc. for Bid No. 115-15/16 for the Lincoln Elementary School Overcrowding Relief Grant (ORG) 1-story building in the amount of \$72,423.90.

5. Award of Bid No. 133-16/17 for LED Lighting Upgrade at Various Sites 109

The Superintendent recommends that the Board of Education award Bid No. 133-16/17 for LED Lighting Upgrade at Various Sites to Chalmers Construction Services, Inc. in the amount of \$262,900.00.

6. Award of Bid No. 144-16/17 for Portable Expansion Project at Dunsmore Elementary School 110

The Superintendent recommends that the Board of Education award Bid No. 144-16/17 for Portable Expansion Project at Dunsmore Elementary School to Ocean State Development, Inc. in the amount of \$979,060.00.

7. Award of Bid No. 145-16/17 for Painting Exterior at R.D. White Elementary School 111

The Superintendent recommends that the Board of Education award Bid No. 145-16/17 for Painting the Exterior at R.D. White Elementary School to Mariscal Painting in the amount of \$65,000.00.

K. ACTION - continued

- 8. Award of Bid No. 146-16/17 for Cafeteria Floor Renovation at Hoover High School 112**
- The Superintendent recommends that the Board of Education award Bid No. 146-16/17 for Cafeteria Floor Renovation at Hoover High School to Howard Ridley Co., Inc. in the amount of \$108,900.00.
- 9. Rejection of Bids for Bid No. 147-16/17 for Crescenta Valley High School Gym Floor Renovation 113**
- The Superintendent recommends that the Board of Education reject the bid received for Bid No. 147-16/17 for Crescenta Valley High School Gym Floor Renovation.
- 10. Approval of Amendment No. 3 to Project Authorization No. 20 with Osborn Architects for the Design of the Franklin Elementary School – New 2-Story Classroom Building 114**
- The Superintendent recommends that the Board of Education approve Amendment No. 3 to Project Authorization No. 20 with Osborn Architects for the Design of the Franklin Elementary School – New 2-Story Classroom Building in the amount of \$26,348.88.

L. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 117**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 25 May 9, 2017
b. Regular Meeting No. 26 May 16, 2017
- 2. Certificated Personnel Report No. 19 133**
- Extension of maternity leaves of absence, child care leaves of absence, a parental leave of absence, health leaves of absence, an extension of health leave of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a home responsibility leaves of absence, opportunity leaves of absence, additional assignments, a voluntary decrease in assignment, election to management positions, elections hourly/daily, transportation authorizations, an authorization, correction to previous personnel reports, a personal services agreement, consulting teachers for 17-18 and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 19 154**
- The classified report recommends approval of the following:
- Family and medical leave of absence; medical leave of absence; maternity leave of absence; change of maternity leave of absence; child care leave of absence; parental leave of absence; unpaid home responsibility; election from eligibility list; medical separation - exhaustion of benefits; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified/non-classified/hourly substitutes; and personal services agreement.
- 4. Warrants 167**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$2,201,082.52 for May 5, 2017 through May 15, 2017.

L. CONSENT CALENDAR - continued

- 5. Purchase Orders 168**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$13,698,929.06 for April 24, 2017 through May 5, 2017.
- 6. Appropriation Transfer and Budget Revision Report 185**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Resolution No. 31 – Use of Education Protection Account Revenue for 2017-18 Non-Administrative Expenditures as Required by Article XIII, Section 36 of the California Constitution 192**
- The Superintendent recommends that the Board of Education, following a public hearing, adopt Resolution No. 31 on the use of Education Protection Account Revenue for 2017-18 Non-Administrative Expenditures as required by Article XIII, Section 36 of the California Constitution.
- 8. Extension of RFP No. P-9-15/16 for Relocation (Moving) Services 195**
- The Superintendent recommends that the Board of Education extend RFP No. P-9-15/16 for relocation (moving) services with Beltmann Group and Mover Services, Inc.
- 9. Approval of Agreement with Glendale Community College for Use of Facilities 196**
- The Superintendent recommends that the Board of Education approve the facility use agreement with Glendale Community College for the 2017-2018 school year.
- 10. Approval of Agreement with AbilityFirst of Southern California for Use of School Facilities 199**
- The Superintendent recommends that the Board of Education approve the agreement with AbilityFirst of Southern California for the use of District facilities for the operation of an extended day care recreational program for 2017-2018 (formerly operated by Easter Seals of Southern California).
- 11. Approval of Amendment No. 1 to Escrow Agreement with Benjamin Franklin Elementary Foundation and Exchange Resources, Inc. (Escrow Agent) for the Franklin Elementary School Greening Grant Project 205**
- The Superintendent recommends that the Board of Education approve Amendment No. 1 to Escrow Agreement with Benjamin Franklin Elementary Foundation and Exchange Resources, Inc. (Escrow Agent) for the Franklin Elementary School Urban Greening Grant Project in the amount of \$350,000.
- 12. Consideration of Damage Claim 210**
- The Superintendent recommends that the Board of Education reject a claim submitted on behalf of Student #406765, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.
- 13. Extension of Memorandum of Understanding with Glendale Young Women's Christian Association (YWCA) 211**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Glendale Young Women's Christian Association (YWCA) for the rental of R.D. White parking lot for overflow parking.

L. CONSENT CALENDAR - continued

14. Approval of Services Agreement between Parker-Anderson Enrichment and Glendale Unified School District 216

The Superintendent recommends that the Board of Education approve the Services Agreement between Parker-Anderson Enrichment and Glendale Unified School District in the amount not to exceed \$22,500 to provide Summer Academy for identified refugee students.

15. Approval of New and Revised Board Policies Relating to Business and Noninstructional Operations and Instruction 233

The Superintendent recommends that the Board of Education approve New Board Policy (BP) or revisions to an existing Board Policy (BP) relating to District Records (BP 3580) and Extracurricular and Co-Curricular Activities (BP 6145) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

16. Approval of Revisions to the Teen Scene After School Education and Safety Program (ASES) Parent Handbook 238

The Superintendent recommends that the Board of Education approve the revisions to the Early Education and Extended Learning Programs Teen Scene After School and Safety Program (ASES) policy handbook for parents.

17. Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education 258

The Superintendent recommends that the Board of Education approve the course of study outlines for use in middle and high schools in the area of Career Technical Education.

18. Board of Education Meeting Schedule 2017-2018 321

The Superintendent recommends that the Board of Education approve its meeting schedule for the 2017-2018 school year.

19. Acceptance of Gifts 322

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

M. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

N. ADJOURNMENT