

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 26  
Administration Center**

**April 17, 2018**

*"Preparing our students for their future."*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:30 P.M. -</b>	<b>Regular Meeting, Presentation, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING - 5:00 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

1. **Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**  
**Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)**  
**Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)**  
**Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.**
5. **Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**
6. **Public Employee Performance Evaluation – Government Code §54957**  
**Title: Superintendent of Schools**

**D. RETURN TO REGULAR MEETING - 6:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Colin Walley, a 5<sup>th</sup> grade student from Fremont Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. PRESENTATION**

1. **46<sup>th</sup> Annual Masonic Employee Recognition Awards**

**10**

Members of the Glendale and La Crescenta Masonic Lodges will present the Masonic Employee Recognition Awards. This is the 46<sup>th</sup> annual presentation of these recognition awards to outstanding district employees. This presentation is scheduled as an activity of Public Schools Month, which was founded in 1920 by the Grand Lodge of Free and Accepted Masons of California to celebrate the contribution of public schools to the American Way of Life.

**F. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

**G. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**H. INFORMATION**

1. **Acknowledgements of Service** **13**  

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
2. **Tentative Agreement of the 2017-2020 Successor Agreement with Glendale Teachers Association and AB1200 Disclosure of Costs Associated with Adjustments to Employee Compensation** **15**  

This report provides the Board of Education with information on the tentative Agreement of the 2017-2020 Successor Agreement Between Glendale Unified School District and the Glendale Teachers Association.
3. **Special Education Cluster Reorganization Proposal** **77**  

There will be a short presentation on the Special Education Cluster Reorganization Proposal for the 2018-2019 school year.
4. **Proposed Secondary Mathematics Textbook Adoption** **79**  

This report will update the Board of Education on the selection process and recommendation for math textbooks for grades 6 – 8 and Integrated I, II, and III.
5. **Review of Request for Proposal Results for Document Management** **85**  

This report will provide the Board of Education with information and results from the three Request for Proposals (RFPs) conducted by Procure America for the Document Management initiative.
6. **Local Control Accountability Plan Update No. 13** **92**  

This report will provide the Board of Education an additional update on the 2017-2018 Glendale Unified Local Control Accountability Plan (LCAP) focusing on improving proficiency levels for all English Learners (EL) as related to LCAP Goal 1, Increasing Student Achievement, and improving student engagement by reducing suspension and expulsion rates, which relates to LCAP Goal 3-1: Create a positive environment and opportunities for students to connect with their school community.
7. **Update on Measure S and Facility Programs** **100**  

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

## H. INFORMATION - continued

- 8. Proposed New or Revised Board Policies Relating to Students, Instruction, and Business and Noninstructional Operations 101**
- This report will provide the Board of Education with information on the need to create new or revise existing Board Policies (BP) 5022 (Student and Family Privacy Rights); BP 5145.6 (Parental Notifications); BP 6171 (Title I Programs); BP 1312.3 (Uniform Complaint Procedures); BP 1325 (Advertising and Promotion); and BP 3470 (Debt Issuance and Management) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 9. Resolution – School Safety 129**
- This report provides an opportunity for the Board of Education to consider adopting a resolution on the issue of school safety – in all its various forms – that includes a call for the U.S. Congress to pass legislation that will reduce the threat of gun violence on school campuses.
- 10. Proposed Course of Study Outlines for Use in Middle Schools and High Schools in the Areas of Career Technical Education, Visual and Performing Arts, and Science 133**
- The proposed course of study outlines (Exploratory Family Consumer Sciences; Intro to Culinary; Life Management 1-2; Video Game Design and Programming 3-4; Studio Art 1-2; and Forensic Science 1-2) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education, Visual and Performing Arts, and Science Curriculum Study Committees. The Secondary Education council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.
- 11. Board of Education Annual Organization Meeting 177**
- On Tuesday, May 1, 2018, the annual organization meeting takes place. The meeting includes elections, signature authorizations, readoption of policies, and selection of Board representatives to the Los Angeles County School Trustees Association and to the County Committee on School District Organization. Board Policies 9121, 9123, and 9140.

## I. ACTION

- 1. Resolution No. 20 – Remembering the Armenian Genocide and Reaffirming a Better World 182**
- The Superintendent recommends that the Board of Education adopt Resolution No. 20 – Remembering the Armenian Genocide and Reaffirming a Better World.
- 2. Approval of Tentative Agreement of the 2017-2020 Successor Agreement with Glendale Teachers Association and AB1200 disclosure of Costs Associated with Adjustments to Employee Compensation 185**
- The Superintendent recommends that the Board of Education approve the Tentative Agreement of the 2017-2020 Successor Agreement between the Glendale Unified School District and the Glendale Teachers Association and the associated AB1200 Disclosure of Costs.
- 3. Approval of Amendment No. 2 to Independent Consultant Agreement No. 404 with tBP Architecture for Dunsmore Portables Project 247**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 404 with tBP Architecture for the Dunsmore Portables Project in the amount of \$24,800.

**I. ACTION - continued**

- 4. Approval of Budget Augmentation for the La Crescenta Elementary School Overcrowding Relief Grant (ORG) Project 261**
- The Superintendent recommends that the Board of Education approve a Budget Adjustment for the La Crescenta Elementary School Overcrowding Relief Grant (ORG) project to increase the budget by \$1,500,000.00.
- 5. Approval of Amendment No. 2 to Independent Consultant Agreement No. 324 with Sandy Pringle & Associates for the Overcrowding Relief Grant (ORG) Building's DSA Inspection Services at Lincoln Elementary School 262**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 324 with Sandy Pringle & Associates for the Overcrowding Relief Grant (ORG) building's DSA Inspection Services at Lincoln Elementary School in the amount of \$5,100.00.
- 6. Approval of Amendment No. 2 to Independent Consultant Agreement No. 326 with Sandy Pringle & Associates for the Overcrowding Relief Grant (ORG) Building's DSA Inspection Services at La Crescenta Elementary School 279**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 326 with Sandy Pringle & Associates for the Overcrowding Relief Grant (ORG) building's DSA Inspection Services at La Crescenta Elementary School in the amount of \$109,600.00.
- 7. Approval of Amendment No. 2 to Independent Consultant Agreement No. 328 with Sandy Pringle & Associates for the Overcrowding Relief Grant (ORG) Building's DSA Inspection Services at Muir Elementary School 296**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 328 with Sandy Pringle & Associates for the Overcrowding Relief Grant (ORG) building's DSA Inspection Services at Muir Elementary School in the amount of \$17,521.00.
- 8. Approval of High School Health Textbook Adoption 313**
- The Superintendent recommends that the Board of Education approve the adoption of *Comprehensive Health* for the high school core Health textbook.
- 9. Approval of Instructional Minutes for Transitional Kindergarten and Kindergarten 317**
- The Superintendent recommends that the Board of Education approve the annual instructional minutes for Transitional Kindergarten and Kindergarten.
- 10. Approval of Services Agreement Between Glendale Unified School District and Rockstar Recruiting - DBA StaffRehab 319**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Rockstar Recruiting - DBA StaffRehab in the amount of \$60,000 for providing contracted school psychologists to meet the needs of students.

## **J. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 335**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

  - a. Regular Meeting No. 25 April 3, 2018
- 2. Certificated Personnel Report No. 16 347**

The certificated report recommends approval of the following:

A change of maternity leave of absence, an extension of maternity leave of absence, a child care leave of absence, a parental leave of absence, an extension of parental leave of absence, health leaves of absence, an extension of health leave of absence, an extension of family & medical leave of absence, additional assignments, a release - temporary employee, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports and personal services agreements.
- 3. Classified Personnel Report No. 15 360**

The classified report recommends approval of the following:

Medical leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; additional compensation; change of assignment; revision to previous personnel report; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorization.
- 4. Warrants 372**

The Superintendent recommends that the Board of Education approve Warrants totaling \$25,040,532.01 for March 1, 2018 through April 10, 2018.
- 5. Purchase Orders 378**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,095,756.15 for the period of March 17, 2018 through March 30, 2018.
- 6. Appropriation Transfer and Budget Revision Report 393**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Final Expenditure Reports and Project Closeout of Various Measure S Projects 400**

The Superintendent recommends that the Board of Education approve the Final Expenditure Reports and Project Closeout of various Measure S projects.
- 8. Approval of Notice of Completion with Chalmers Construction Services, Inc. for Bid No. 159-17/18 for Site Improvements at Franklin Elementary School 401**

The Superintendent recommends that the Board of Education approve a Notice of Completion with Chalmers Construction Services, Inc. for Bid No. 159 – 17/18 for site improvements at Franklin Elementary School.

**J. CONSENT CALENDAR - continued**

- 9. Approval of Closing the Associated Student Body (ASB) Account of the Early Education and Extended Learning Program 403**
- The Superintendent recommends that the Board of Education approve closing of the Associated Student Body (ASB) Account of the Early Education and Extended Learning Program.
- 10. Request for Allowance of Attendance Because of Material Loss of Average Daily Attendance (ADA) During the Bus Strike 404**
- The Superintendent recommends that the Board of Education authorize the submission of Form J-13A to the Los Angeles County Office of Education and the California Department of Education requesting for allowance of attendance because of material loss of average daily attendance during the First Student bus strike from January 18, 2018 through January 26, 2018.
- 11. Lease Agreement with GEF Summer School, Inc. (GEFSS) 410**
- The Superintendent recommends that the Board of Education approve the lease agreement with GEF Summer School, Inc. (GEFSS).
- 12. Approval of New or Revised Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans; Students; Students-Welfare; and Community Relations 420**
- The Superintendent recommends that the Board of Education approve new or revised Board Policies (BP) 0450 (Comprehensive Safety Plan); BP 5144.1 (Suspension and Expulsion/Due Process); BP 5142 (Safety); and BP 1340 (Access to District Records), as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 13. Approval of Basic and Supplementary Textbooks for Use in Middle and High Schools in the Areas of English and Foreign Language 432**
- The Superintendent recommends that the Board of Education approve the basic and supplementary textbooks for use in Middle and High Schools in the areas of English and Foreign Language.
- 14. Approval of Course of Study Outline for Use in High Schools in the Areas of Career Technical Education and Visual and Performing Arts 435**
- The Superintendent recommends that the Board of Education approve the course of study outlines (Healthcare Internship, Digital Arts 1-2, Digital Arts 3-4, and Digital Arts 5-6) for use in high schools in the area of Career Technical Education and Visual and Performing Arts.
- 15. Memorandum of Understanding with Los Angeles County Office of Education for District Referrals to County Community Schools and Specialized Secondary Programs 460**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with Los Angeles County Office of Education for District Referrals to County Community Schools and Specialized Secondary Programs.
- 16. Acceptance of DonorsChoose Awards 464**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Marshall Elementary School.
- 17. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation 466**
- The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.

**J. CONSENT CALENDAR - continued**

**18. Student Teaching and Practicum Agreement with National University 468**

The Superintendent recommends that the Board of Education approve a Student Teaching and Practicum Agreement between Glendale Unified School District and National University and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

**19. Internship Credential Program Agreement with National University 475**

The Superintendent recommends that the Board of Education approve an Internship Credential Program Agreement between Glendale Unified School District and National University and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

**20. Memorandum of Understanding with Cal State TEACH Program 482**

The Superintendent recommends that the Board of Education approve a Memorandum of Understanding between Glendale Unified School District and Cal State University's CalState TEACH Program and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

**21. Acceptance of Gifts 488**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**K. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**L. ADJOURNMENT**