

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 25  
Administration Center**

**May 9, 2017**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
	<b>Closed Session</b>
<b>6:30 P.M. -</b>	<b>Regular Meeting, Acknowledgements &amp; Recognitions, Student Board Member Report, Public Communications, Presentation, Public Hearing, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

- A. OPENING – 5:00 P.M.**
  - 1. Call to Order and Roll Call**
  
- B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)**
  - 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

- 1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation-significant exposure pursuant to Government Code §54946.9 (D) (2). Two potential cases**
- 5. Conference with Legal Counsel - Existing Litigation - Government Code §54956.9 (d) (I). Case No. PB-2014-629**

**D. RETURN TO REGULAR MEETING - 6:30 P.M.**

- 1. Call to Order**
- 2. Pledge of Allegiance led by Beckett Edwards, a student from College View School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**E. ACKNOWLEDGEMENTS AND RECOGNITIONS**

*a. California Day of the Teacher* – May 10, 2017 is recognized as California Day of the Teacher, the Board of Education invites Glendale Teachers Association President, Taline Arsenian to attend the meeting in recognition of California Day of the Teacher.

*b. National School Nurse Day* – National School Nurse Day was observed on May 6, 2017 and is sponsored by the National Association of School Nurses. Nurses play an important role in maintaining the wellness of students, as well as providing valuable resources on health-related issues to staff, parents, and the community. School nurses work quietly behind the scenes, but their contributions to the school district are worthy of special recognition.

*c. 2017 Los Angeles County Math Field Day* – There were 20 Glendale fourth, fifth, sixth, seventh, and eighth grade student who represented the District on April 29, 2017. Students from 33 schools or district in Los Angeles County compete in this field day. Students worked in teams of four to solve problems in Problem Solving, Conceptual Understanding, and individually in Computational and Procedural Skills.

*d. CVHS Theatre Arts* – The Board of Education would like to recognize the Theatre Arts program at Crescenta Valley High School for their production of *The Phantom of the Opera* presented in February.

**F. STUDENT BOARD MEMBER REPORT**

1. Student Board Member will report on activities and events happening at the schools around the District.

**G. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**H. PRESENTATIONS**

**1. Presentation – Options for Youth Charter Proposal**

Petitioners for Options for Youth Charter School have requested an opportunity to make a presentation about the proposed charter school and answer any questions from the Board.

**I. PUBLIC HEARING**

**1. Options for Youth Charter School Petition – Education Code §47605**

In accordance with Education Code Section 47605, the Board will hold a public hearing to consider the level of support for the Options for Youth charter school petition by teachers employed by the district, other employees of the district, and parents. Any member of the public may comment on the proposed petition.

**J. INFORMATION**

**1. Resignations**

**9**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. GUSD Budget and Solvency Plan Update**

**13**

This report provides information and an opportunity for the Board to discuss the District's Budget and the updated Solvency Plan.

**3. Proposed Secondary FLAG Program Pathways**

**15**

This report will provide the Board of Education with information on the current status of the secondary FLAG program and proposed pathways for the future.

**4. Staple Foods Proposal #ST17.18-19.20 with South Bay Purchasing Cooperative**

**19**

This report provides information regarding Staple Foods Proposal #ST17.18-19.20 with South Bay Purchasing Cooperative.

**J. INFORMATION - continued**

**5. Proposed New and Revised Board Policies Relating to Business and Noninstructional Operations and Instruction 20**

This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) relating to District Records (BP 3580) and Extracurricular and Co-Curricular Activities (BP 6145) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

**6. Update to Teen Scene ASES Parent Handbook 27**

This report will provide the Board of Education with proposed revisions to the Early Education and Extended Learning Programs Teen Scene After School Education and Safety Program (ASES) policy handbook for parents.

**7. Proposed Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education (CTE) 47**

The proposed course of study outlines are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**8. Board of Education Meeting Schedule – 2017-2018 110**

A proposed Board of Education meeting schedule for 2017-2018 is presented for the Board to review.

**9. Los Angeles County Committee on School District Organization Territory Transfer Update 111**

This report will provide the Board of Education an opportunity to discuss the decision by the Los Angeles County Committee on School District Organization on the Territory Transfer, timeline, and next steps.

**10. Administration Building Analysis Overview 112**

This report will provide the Board of Education with an overview of the Functional Assessment on the Administration Building which was performed in 2012. Staff will make a presentation based on the results of this Assessment, which will allow the Board to discuss possible options for a plan to address the space needs at the District's Administration Building.

**11. Update on Measure S and Facility Programs 113**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**K. ACTION**

**1. Approval of Change Order No. 1 with ACC Contractors, Inc. for Bid No. 111-15/16 for the Muir Elementary School Overcrowding Relief Grant (ORG) 2-Story Building 114**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with ACC Contractors, Inc. for Bid No. 111-15/16 for the Muir Elementary School Overcrowding Relief Grant (ORG) 2- Story Building in the amount of \$117,954.57.

**K. ACTION - continued**

- 2. Approval of Change Order No. 1 with ACC Contractors, Inc. for Bid No. 114-15/16 for the La Crescenta Elementary School Overcrowding Relief Grant (ORG) 2-Story Building 118**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with ACC Contractors, Inc. for Bid No. 114-15/16 for the La Crescenta Elementary School Overcrowding Relief Grant (ORG) 2-Story Building in the amount of \$203,428.99.
- 3. Approval of Change Order No. 2 with Chalmers Construction Services, Inc. for Bid No. 120-15/16 for Relocation of Interim Housing at Verdugo Woodlands Elementary School and a Notice of Completion 121**

The Superintendent recommends that the Board of Education approve Change Order No. 2 with Chalmers Construction Services, Inc. for Bid No. 120-15/16 for Relocation of interim housing at Verdugo Woodlands Elementary School in the amount of \$34,130.03 and a Notice of Completion.
- 4. Approval of Amendment No. 1 to Independent Consultant Agreement No. 348 with NV5 (Formerly BTC Labs) for the Jefferson Elementary School Overcrowding Relief Grant (ORG) Building's Specialty Inspection Services 126**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 348 with NV5 (formerly BTC Labs) for the Jefferson Elementary School Overcrowding Relief Grant (ORG) Building's Specialty Inspection Services in the amount of \$100,276.50.
- 5. Approval of Amendment No. 1 to Independent Consultant Agreement No. 258 with Sandy Pringle & Associates for the R.D. White Elementary School Overcrowding Relief Grant (ORG) Building's DSA Inspection Services 140**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 258 with Sandy Pringle & Associates for the R.D. White Elementary School Overcrowding Relief Grant (ORG) Building's DSA Inspection Services in the amount of \$60,000.
- 6. Approval of Amendment No. 1 to Agreement with Letner Roofing Co., Inc. for Glendale High School Solar Roofing Project 157**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to the agreement with Letner Roofing Co., Inc. for the Glendale High School Solar Roofing Project in the amount of \$258,890.
- 7. Award of Bid No. 143-16/17 for Relocation of EEELP Bungalows at Franklin Elementary School 160**

The Superintendent recommends that the Board of Education award Bid No. 143-16/17 for the relocation of EEELP bungalows at Franklin Elementary School to Ocean State Development, Inc. in the amount of \$240,570.00.
- 8. Approval of Agency Contract for Special Education Services 161**

The Superintendent recommends that the Board of Education approve the attached agreement between Glendale Unified School District and Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions for providing nursing services for students.
- 9. Election of Officers and Directors of the Executive Board of the Los Angeles County School Trustees Association 173**

The Superintendent recommends that the Board of Education authorize and give direction regarding the casting of a ballot to Dr. Armina Gharpetian in the election of officers and directors of the Executive Board of the Los Angeles County School Trustees Association.

**L. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 185**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

  - a. Regular Meeting No. 24 May 1, 2017
- 2. Certificated Personnel Report No. 18 192**

An extension of maternity leave of absence, an extension of health leave of absence, additional assignments, voluntary decrease in assignments, an election to management position, elections hourly/daily, additional compensation, transportation authorizations and correction to previous personnel reports.
- 3. Classified Personnel Report No. 18 198**

The classified report recommends approval of the following:

Medical leave of absence; Extension of medical leave of absence; change of maternity leave of absence; election from eligibility list; suspension without pay; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; transportation authorization; and authorization.
- 4. Warrants 206**

The Superintendent recommends that the Board of Education approve Warrants totaling \$22,406,124.70 for April 1, 2017 through May 2, 2017.
- 5. Purchase Orders 211**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,848,613.50 for March 27, 2017 through April 21, 2017.
- 6. Appropriation Transfer and Budget Revision Report 242**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Approval of Construction Agreement with North East Trees for the Franklin Elementary School Urban Greening Grant Project 247**

The Superintendent recommends that the Board of Education approve the Construction Agreement with North East Trees for the Franklin Elementary School Urban Greening Grant Project in the amount of \$730,062.
- 8. Authorization to Dispose of Surplus Property 281**

The Superintendent recommends that the Board of Education declare portable classrooms located at various school sites as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

**L. CONSENT CALENDAR - continued**

**9. Approval to Increase Contract with NvLS Professional Services, LLC 282**

The Superintendent recommends that the Board of Education approve the increase in contract amount of \$3,000 with NvLS for additional E-Rate consulting services for a total contract amount of \$24,500.

**10. Medi-Cal Billing Program Vendor Agreement 283**

The Superintendent recommends that the Board of Education approve the agreement with Paradigm Healthcare Services, LLC for the processing of Medi-Cal billing program claims.

**11. Acceptance of Gifts 297**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**M. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**N. ADJOURNMENT**