

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 25  
Administration Center**

**April 3, 2018**

*"Preparing our students for their future."*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:30 P.M. -</b>	<b>Regular Meeting, Acknowledgments &amp; Recognitions, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

- A. OPENING - 5:00 P.M.**
  - 1. Call to Order and Roll Call**
- B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)**
  - 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

1. **Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**  
**Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)**  
**Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)**  
**Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.**
5. **Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to section 54956.9(c): One potential case**
6. **Public Employee Performance Evaluation – Government Code §54957**  
**Title: Superintendent of Schools**
7. **Conference with Legal Counsel – Case Settlement pursuant to Government Code §54946.9 (d)(1) – United States Court of Appeals for the Ninth Circuit Case Nos. 17-56450 and 17-56915**

**D. RETURN TO REGULAR MEETING - 6:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Sophia Wilkins, a 6th grade student from La Crescenta Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. ACKNOWLEDGEMENTS AND RECOGNITIONS**

a. **2018 Scholastic Bowl Essay Winners** – The Board of Education wishes to recognize Crescenta Valley High School as the winning essay team of the District's 2018 High School Scholastic Bowl Essay Competition.

**E. ACKNOWLEDGEMENTS AND RECOGNITIONS - continued**

**b. 2018 Scholastic Bowl Champions** – The Board of Education wishes to recognize Glendale High School as the winning team of the District’s 2018 High School Scholastic Bowl. The annual competition, now in its 28<sup>th</sup> year, engages teams from Clark Magnet, Crescenta Valley, Glendale, and Hoover High Schools. The Glendale High School Team answered the most questions from the five content areas: Science, Mathematics, Art, Social Science, and Literature/Language Arts.

**c. CVHS Theatre Arts** – The Board of Education would like to recognize the Theatre Arts program at Crescenta Valley High School for their production of "Oliver" presented in February.

**F. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

**G. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**H. INFORMATION**

**1. Acknowledgements of Service 11**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Student/Parent/Staff Survey Results 13**

This report will provide the Board of Education with the findings from the 2017-2018 surveys from parents/guardians, students and staff for LCAP planning purposes.

**3. Property Exchange Update 19**

This report will provide the Board of Education with an update on the property exchange and the proposed amendment.

**4. Monthly Budget Update 21**

Each month, staff will provide a brief review of the District budget. This will include a comparison between the current budget and year-to-date actuals for both revenue and expense. This will also provide the Board and staff an opportunity to briefly discuss other timely topics impacting the District budget.

**5. Instructional Minutes for Transitional Kindergarten and Kindergarten 22**

This report will provide the Board of Education with information on the recommended annual instructional minutes for Transitional Kindergarten and Kindergarten.

**6. Proposed High School Health Textbook Adoption 23**

This report will provide the Board of Education with information on the process undergone to select and the recommendation and next steps for the adoption of the high school core Health textbook.

## H. INFORMATION - continued

7. **Proposed New or Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Students-Welfare; Students; and Community Relations** 27
- The report will provide the Board of Education with information on the need to create new or revise existing Board Policies (BP) 0450 (Comprehensive Safety Plan); BP 5131.4 (Student Disturbances); BP 5144.1 (Suspension and Expulsion/Due Process); BP 5142 (Safety); BP 1340 (Access to District Records) and BP 1325 (Advertising and Promotion) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
8. **Proposed Basic and Supplementary Textbooks for Use in Middle and High Schools in the Areas of English and Foreign Language** 46
- The proposed basic and supplementary textbooks are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the English and Foreign Language Curriculum Study Committees. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.
9. **Proposed Course of Study Outlines for Use in High Schools in the Areas of Career Technical Education (CTE) and Visual and Performing Arts (VAPA)** 48
- The proposed course of study outlines (Healthcare Internship, Digital Arts 1-2, Digital Arts 3-4, and Digital Arts 5-6) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.
10. **EEELP Attendance Calendars for 2018-2019 and 2019-2020** 73
- This report will provide the Board of Education with information on the proposed EEELP attendance calendars for the 2018-2019 and 2019-2020 school years.

## I. ACTION

1. **Award of RFP No. P-71-17/18 for Workstations, Software, and Services for Clark Magnet High School** 76
- The Superintendent recommends that the Board of Education approve award of RFP No. P-71 - 17/18 for Workstations, Software, and Services for Clark Magnet High School to Keycode Media, Inc. (Burbank).
2. **Award of Bid No. 160-17/18 for Locker Replacement at Toll, Roosevelt, and Wilson Middle Schools** 80
- The Superintendent recommends that the Board of Education award Bid No. 160-17/18 for Locker Replacement at Toll, Roosevelt, and Wilson Middle Schools to Chalmers Construction Services, Inc. in the amount of \$857,500.00.
3. **Award of Bid No. 161-17/18 for HVAC Replacement at Hoover High School** 81
- The Superintendent recommends that the Board of Education award Bid No. 161-17/18 for HVAC Replacement at Hoover High School to Iceberg Heating & Air Conditioning, Inc. in the amount of \$311,111.11.

**I. ACTION - continued**

- 4. Award of Bid No. 162-17/18 for Window Replacement at Franklin Elementary School 82**

The Superintendent recommends that the Board of Education award Bid No. 162-17/18 for Window Replacement at Franklin Elementary School to Cyber-Tech Construction in the amount of \$284,777.00.
- 5. Rejection of Bid No. 163-17/18 for Replacing and Modernizing the Elevator Controls in the 5000 Bldg. at Crescenta Valley High School 83**

The Superintendent recommends that the Board of Education reject the Bid No. 163-17/18 for Replacing and Modernizing the Elevator Controls in the 5000 Bldg. at Crescenta Valley High School.
- 6. Award of Bid No. 164-17/18 for Painting at Various School Sites 84**

The Superintendent recommends that the Board of Education award Bid No. 164-17/18 for painting at various school sites as follows: Color New Co. for Valley View Elementary School in the amount of \$61,000.00; Fix Painting Co. for Monte Vista Elementary School in the amount of \$83,000.00; Mariscal Painting for Hoover High School in the amount of \$15,000.00; and ISR Painting & Wallcovering, Inc. for Franklin Elementary School in the amount of \$47,487.00.
- 7. Award of Bid No. 165-17/18 for Asphalt Project at Five School Sites 86**

The Superintendent recommends that the Board of Education award Bid No. 165-17/18 for Asphalt Project at five school sites as follows: California Paving & Grading Co. for Glenoaks Elementary School in the amount of \$218,000.00; Century Paving for Crescenta Valley High School, Mann Elementary School, and Marshall Elementary School in the amount of \$79,700.00; and Mission Paving and Sealing, Inc. for Toll Middle School in the amount of \$135,500.00.
- 8. Award of Bid No. 166-17/18 for HVAC Replacement at Crescenta Valley and Glendale High Schools 87**

The Superintendent recommends that the Board of Education award Bid No. 166-17/18 for HVAC Replacement as follows: Iceberg Heating & Air Conditioning, Inc. for Glendale High School in the amount of \$251,000.00 and Chalmers Construction Services, Inc. for Crescenta Valley High School in the amount of \$139,500.00.
- 9. Award of Bid No. 167-17/18 for Chiller Replacement at Muir Elementary School 88**

The Superintendent recommends that the Board of Education award Bid No. 167-17/18 for Chiller Replacement at Muir Elementary School to Los Angeles Air Conditioning, Inc. in the amount of \$245,400.00.
- 10. Award of Bid No. 168-17/18 for Roof Repairs at Various School Sites 89**

The Superintendent recommends that the Board of Education award Bid No. 168-17/18 for Roof Repairs at various school sites as follows: Stone Roofing Co., Inc. for Dunsmore, Monte Vista, and R.D. White Elementary Schools in the amount of \$780,400.00; and Rey-Crest Roofing & Waterproofing Co. for Keppel Elementary School in the amount of \$229,000.00.
- 11. Award of Bid No. 169-17/18 for Installation of Playground Equipment & Softile Matting at Verdugo Woodlands Elementary School 90**

The Superintendent recommends that the Board of Education award Bid No. 169-17/18 for Installation of Playground Equipment & Softile Matting at Verdugo Woodlands Elementary School to Golden Phoenix Construction Co., Inc. in the amount of \$172,000.00.

**I. ACTION - continued**

- 12. Resolution No. 18 - Giving Notice of Intention to Grant a “No-Build” Easement to Carmel Partners Realty Investors, LLC 91**
- The Superintendent recommends that the Board of Education adopt Resolution No. 18 - Giving Notice of Intention to Grant a “No-Build” Easement to Carmel Partners Realty Investors, LLC.
- 13. Resolution No. 19 - Giving Notice of Intention to Grant a “Tieback” Easement to Carmel Partners Realty Investors, LLC 95**
- The Superintendent recommends that the Board of Education adopt Resolution No. 19 - Giving Notice of Intention to Grant a “Tieback” Easement to Carmel Partners Realty Investors, LLC.
- 14. EEELP Attendance Calendars for 2018-2019 and 2019-2020 99**
- The Superintendent recommends that the Board of Education approve the calendars for EEELP for the 2018-2019 and 2019-2020 school years.
- 15. Approval of Services Agreement Between Glendale Unified School District and Soliant Health, Inc. 102**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Soliant Health, Inc. in the amount of \$100,000 to provide contracted speech therapists to meet the needs of students.
- 16. Approval of Services Agreement Between Glendale Unified School District and CompHealth Medical Staffing 118**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and CompHealth Medical Staffing in the amount of \$100,000 to provide contracted speech therapists to meet the needs of students.
- 17. Special Education Settlement Agreement**
- The Superintendent recommends that the Board of Education approve Special Education Settlement Agreement: Case Nos. 17-56450 and 17-56915

**J. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 134**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 22 March 6, 2018
  - b. Special Meeting No. 23 March 9, 2018
  - c. Special Meeting No. 24 March 26, 2018

**J. CONSENT CALENDAR - continued**

**2. Certificated Personnel Report No. 15 148**

The certificated report recommends approval of the following:

An extension of maternity leave of absence, a change of maternity leave of absence, a parental leave of absence, a rescission of parental leave of absence, a change of parental leave of absence, health leaves of absence, a change of health leave of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, a military leave of absence, additional assignments, a voluntary decrease in assignment, release - long term substitute teachers, an election, elections hourly/daily, additional compensation, a transportation authorization, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 14 173**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family leave of absence; extension of family & medical leave of absence; maternity leave of absence; child care leave of absence; parental leave of absence; election from eligibility list; medical separation; deceased; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel report; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and personal services agreement.

**4. Warrants 189**

The Superintendent recommends that the Board of Education approve Warrants totaling \$13,686,852.49 for February 1, 2018 through March 23, 2018.

**5. Purchase Orders 194**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,824,880.48 for the period of February 20, 2018 through March 16, 2018.

**6. Appropriation Transfer and Budget Revision Report 219**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

**7. Approval of Nutrition Services Membership in the San Gabriel Purchasing Cooperative 228**

The Superintendent recommends that the Board of Education approve the GUSD Nutrition Services membership in the San Gabriel Purchasing Cooperative.

**8. Approval of Extension of Contract for Fire Extinguisher Inspection 229**

The Superintendent recommends that the Board of Education approve the extension of the contract with Sheldon Fire Extinguisher Co., Inc. for the inspection of District fire extinguishers for the amount of not to exceed \$22,000 per year.

**9. Consideration of Damage Claim 230**

The Superintendent recommends that the Board of Education reject a claim submitted on behalf of Student #327251, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

**J. CONSENT CALENDAR - continued**

- 10. Authorization to Dispose of Surplus Property 231**
- The Superintendent recommends that the Board of Education declare a double deck oven located at Crescenta Valley High School cafeteria, a microwave oven located at Clark Magnet High School, and various computer equipment located at ETIS, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 11. Consolidated Programs Single Plan for Student Achievement (SPSAs) Addendum 240**
- The Superintendent recommends that the Board of Education approve the amended 2017-2018 Consolidated Programs Single Plans for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 12. Renewal with Follett for Destiny Maintenance and Support 242**
- The Superintendent recommends that the Board of Education renew the Destiny District Member Library License with Follett School Solutions, Inc. for \$22,384.03.
- 13. Approval of Adjustment to Early Education and Extended Learning Programs Self-Supporting Program Fees for 2018-2019 243**
- The Superintendent recommends that the Board of Education approve a fee increase for the Early Education and Extended Learning Programs self-supporting programs to be in compliance with state regulations. This fee increase applies only to self-supporting full-time and three-quarters time preschool and school-age before and after school programs.
- 14. Approval of Services Agreement Between Glendale Unified School District and Royal Health 245**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Royal Health in the amount of \$30,000 to provide contracted nursing staff to meet the needs of students.
- 15. Approval of Revisions to Board Policies Relating to Personnel and Students -Welfare 261**
- The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 4200 (Classified Personnel); BP 4119.21/4219.21/4319.21 (Professional Standards-Code of Ethics); and BP 5145.12 (Search and Seizure) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 16. Acceptance of DonorsChoose Award 272**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Roosevelt Middle School.
- 17. Clinical Affiliation Agreement with California State University, Fullerton 273**
- The Superintendent recommends that the Board of Education approve a Clinical Affiliation Agreement between California State University, Fullerton and Glendale Unified School District and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 18. Educational Affiliation Agreement with California State University, Long Beach 281**
- The Superintendent recommends that the Board of Education approve an Educational Affiliation Agreement between California State University, Long Beach and Glendale Unified School District and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.



**J. CONSENT CALENDAR - continued**

**19. Board of Education Meeting Schedule 2018-2019 288**

The Superintendent recommends that the Board of Education approve its Board meeting schedule for the 2018-2019 school year.

**20. Amendment to Reclassification of Student Records 2015 289**

The Superintendent recommends that the Board of Education authorize the amendment to the reclassification of the student records listed in Board Report dated August 18, 2015 (Consent Calendar No. 20) as Class 3 Records, not required by law to be neither retained nor worthy of further preservation by the school district.

**21. Acceptance of Gifts 290**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**K. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**L. ADJOURNMENT**