

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 24  
Administration Center**

**March 12, 2019**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Presentations, Acknowledgements and Recognitions, Public Communications, Student Board Member Report, Information,  Closed Session</b>
<b>7:30 P.M. -</b>	<b>Regular Meeting, Public Communications, Information (continued), Study Session, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Madelyn Catania Karayan, a 6<sup>th</sup> grade student from Franklin Elementary School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. PRESENTATION**

**1. Women's History Month**

Every year, March is designated Women's History Month by Presidential proclamation. The month is set aside to honor women's contributions in American history. The 2019 Women's History Month theme is "Visionary Women: Champions of Peace & Nonviolence." The Board of Education wants to recognize the contributions of women to society and to the Glendale Unified School District in particular.

**2. Glendale Unified School District Presents Promotional Videos**

Staff will share with the Board the newly completed GUSD FLAG promotional video.

**3. Citizens' Bond Oversight Committee (CBOC) Year-End Report**

**10**

The Citizens' Bond Oversight Committee (CBOC) will present to the Board of Education their Year-End Report for Measure S expenses for fiscal year 2017-2018.

**C. ACKNOWLEDGEMENTS AND RECOGNITIONS**

**a. Poetry Out Loud** – Bradley Goldhammer, student from Hoover High School came in first place at the district Poetry Out Loud competition with the poems "The New Colossus" – by Emma Lazarus and "Golden Retrievals" by Mark Doty.

**b. GUSD Spelling Bee Winners** – The Board would like to recognize Sonia Carrillo, Valley View Elementary School and Ibrahim Ahmed, Roosevelt Middle School as the winners of the Elementary and Middle School Spelling Bees.

**D. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

**E. STUDENT BOARD MEMBER REPORT**

- 1.** Student Board Member Sophia James will report on activities and events happening at the schools around the District.

**F. INFORMATION**

**1. Acknowledgements of Service**

**15**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Second Interim Financial Report and Certification – AB 1200 (Refer to Action Report No. 1)**

**17**

Staff will review a presentation regarding the 2018-19 Second Interim Financial Report and Certification.

**F. INFORMATION - continued**

**3. Proposed Secondary English Language Arts and English Language Development Instructional Materials Adoption 18**

This report will provide the Board of Education with the background, process followed, and recommendation for the adoption of instructional materials for Secondary English Language Arts and English Language Development.

**4. Board of Education Meeting Schedule 2019-2020 21**

A proposed Board of Education meeting schedule for 2019-2020 is presented for the Board to review and comment.

**5. Proposed Secondary Summer School Program for 2019 22**

Since 2010, the Glendale Unified School District Board of Education approved the use of General Fund monies to support remedial and intervention summer school classes. Planning is underway for the 2019 summer school program for middle and high school students. All three comprehensive high schools and four middle schools, as well as Daily High School, will offer summer school classes on their campuses.

**6. Proposed Supplementary Textbook for Use in High Schools in the Area of English 25**

The proposed supplementary textbook, My Mother's Voice, is submitted for review and discussion by the Board of Education. The book has been reviewed for content and evaluated by members of the English Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbook was available for review by parents and/or members of the community prior to being presented to the Board of Education for consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.

**7. Proposed New Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education and Visual and Performing Art 26**

The proposed course of study outlines (Stage and Video Production 1-2; Studio Art Seminar Honors; Cinematography 1-2; Cinematography 3-4; and Cinematography 5-6 Honors) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education

**8. Proposed New, Revised, or Retired Board Policies Relating to Students and Instruction 67**

This report will provide the Board of Education with information on the need to create new or revise or retire existing Board Policies BP 5119 (Students Expelled from Other Districts); BP 5144 (Discipline); BP 5146 (Married, Pregnant, and Parenting Students); BP 6000 (Concepts and Roles); BP 6152 (Class Assignment); BP 6190 (Evaluation of the Instructional Program); and BP 6112.1 (School Day-Minimum Requirements) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**G. CLOSED SESSION**

**1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**

**G. CLOSED SESSION - continued**

3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): Two potential cases**
5. **Public Employment - Government Code §54957  
Title: Superintendent of Schools**
6. **Conference with Legal Counsel - Existing Litigation - Government Code §54956.9 (d)(1)  
Case No.: EEOC 846-2017-13793**

**H. RETURN TO REGULAR MEETING**

1. **Call to Order**

**I. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

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**J. INFORMATION - continued**

9. **Update on Measure S and Facility Programs** **91**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**K. STUDY SESSION**

1. **Superintendent's Search Process** **92**

This report provides an opportunity for the Board to discuss details with the search consultants from Hazard, Young, Attea & Associates (HYA) to include the timeline, characteristics the Board is looking for in the next Superintendent, advertising strategies, and the process for engaging stakeholders in the search process.

**L. ACTION**

1. **Second Interim Financial Report and Certification – AB 1200** **94**

The Interim Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on January 31, 2019, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2018-19 budget adjustments identified within this report.

**L. ACTION - continued**

- 2. Approval of Independent Consultant Agreement No. 511 with BPI Inspection Services for the Cloud Preschool Portables Project’s DSA Inspection Services 184**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 511 with BPI Inspection Services for Cloud Preschool Portable Project’s DSA inspection services in the amount of \$78,600.00, funded by Developer Fees funds.
- 3. Award of Bid No. 182-18/19 for the Cloud Pre-School Portables Project and Budget Adjustment 201**

The Interim Superintendent recommends that the Board of Education award Bid No. 182-18/19 for the Cloud Pre-School Portables Project to The Nazerian Group in the amount of \$1,094,123, and a budget adjustment in the amount of \$850,000 funded by Developer Fees funds.
- 4. Approval of Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc., for DSA Inspection Services for Installation of Solar Photovoltaic Systems at Hoover and Glendale High Schools 202**

The Interim Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for the installation of solar photovoltaic systems at Hoover and Glendale High Schools in the amount of \$13,500.00, funded by CREDBs funds.
- 5. Approval of Budget Allocation for Site Improvement Projects at Various School Sites 215**

The Interim Superintendent recommends that the Board of Education approve a budget allocation of \$950,000 for the Site Improvement Projects at Verdugo Woodlands, Fremont, Franklin, Lincoln, La Crescenta, and R.D. White Elementary Schools, and for closeout of projects at various school sites, funded by Measure W – Program Reserve funds.
- 6. Approval of Independent Consultant Agreement for Professional Services DSA Project Inspections Services No. 514 for the Crescenta Valley High School Sports Medicine Building Project 217**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 514 with BPI Inspection Services for the DSA Class 3 project inspection services for Crescenta Valley High School’s Sports Medicine Building in an amount not to exceed \$78,600.00, funded by CTEIG funds.
- 7. Award of Bid No. 181-18/19 for the Crescenta Valley High School CTE Sports Medicine Building 235**

The Interim Superintendent recommends that the Board of Education award Bid No. 181-18/19 for the Crescenta Valley High School CTE Sports Medicine Building at to Urban Professional Builders, Inc. in the amount of \$543,000, funded by CTEIG funds.
- 8. Resolution No. 20 in Support of Submitting Applications beyond the Current Bond Authority 236**

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 20 in support of submitting applications beyond the current Bond Authority established by the Office of Public School Construction (OPSC).
- 9. Human Resources Settlement Agreement**

The Interim Superintendent recommends that the Board of Education approve Human Resources Settlement Agreement: Case No. EEOC 846-2017-13793

**M. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 240**

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed.

  - a. Regular Meeting No. 22 February 19, 2019
  - b. Special Meeting No. 23 February 26, 2019
- 2. Certificated Personnel Report No. 14 254**

The certificated report recommends approval of the following:

Maternity leaves of absence, extension of maternity leaves of absence, change of parental leaves, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a family & medical leave of absence (intermittent), extension of family & medical leaves of absence, a change of family & medical leave of absence, additional assignments, release - temporary employees, an election, a termination, a termination - exhaustion of benefits, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 13 277**

The classified report recommends approval of the following:

Medical leave of absence; military leave of absence; election from eligibility list; termination - probation; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.
- 4. Warrants 288**

The Interim Superintendent recommends that the Board of Education approve Warrants totaling \$18,557,970.33 for February 1, 2019 through February 28, 2019.
- 5. Purchase Orders 293**

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,374,070.29 for the period of February 4, 2019 through February 22, 2019.
- 6. Appropriation Transfer and Budget Revision Report 312**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Amendment to Agreement with AbilityFirst of Southern California for Use of School Facilities 317**

The Interim Superintendent recommends that the Board of Education approve an amendment to the agreement with AbilityFirst of Southern California to move their operations from College View School to Pacific Avenue Education Center.

**M. CONSENT CALENDAR - continued**

- 8. Approval of Notice of Completion for Bid No. 170-17/18 with Paradise Construction & Contract Management for Play Area Improvement at Verdugo Woodlands Elementary School 318**
- The Interim Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 170-17/18 with Paradise Construction & Contract Management for play area improvement at Verdugo Woodlands Elementary School for a total cost of \$67,000 funded by Measure S and State ORG funds.
- 9. Amendment to the Agreement with Rob Wiltsey Creative Partners, LLC 320**
- The Interim Superintendent recommends that the Board of Education approve the amendment to the agreement with Rob Wiltsey Creative Partners, LLC for additional videography projects to enhance the GUSD brand and build community awareness in the amount of \$21,000.
- 10. Authorization to Dispose of Surplus Property 322**
- The Interim Superintendent recommends that the Board of Education declare a Roll-in Refrigerator located at Clark Magnet High School; eight stoves located at Glendale High School; two music stand cars located at Roosevelt Middle School; and one time stamp machine located at Rosemont Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 11. Acceptance of Specialized Secondary Program (SSP) Funds for the 2018-2019 School Year 323**
- The Interim Superintendent recommends that the Board of Education accept a Specialized Secondary Programs (SSP) Planning Grant in the amount of \$35,000 for Hoover High School to plan and implement the Careers in Education Pathway.
- 12. Acceptance of Whole Kids Foundation Garden Grant 325**
- The Interim Superintendent recommends that the Board of Education accept the Whole Kids Foundation Garden Grant in the amount of \$2,000 to assist in creating a school garden at Roosevelt Middle School.
- 13. Approval of Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Administration; and Bylaws of the Board 326**
- The Interim Superintendent recommends that the Board of Education approve revisions to Board Policies BP 0420 (School Plans/Site Councils); BP 0450 (Comprehensive Safety Plan); BP 2210 (Administrative Discretion Regarding Board Policy); BP 9110 (Terms of Office); BP 9220 (Governing Board Elections); and BP 9223 (Filling Vacancies) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 14. Approval of Agreement with the California State University, on behalf of San Jose State University, for Social Work Interns 342**
- The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and the California State University, on behalf of San Jose State University, for Social Work interns to provide social and emotional support to GUSD students and their families in the 2019-2024 school years.
- 15. Acceptance of Gifts 348**
- The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**N. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Interim Superintendent**

**O. ADJOURNMENT**