

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 24
Administration Center**

June 17, 2014

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Presentation, Acknowledgements & Recognitions , Public Communications, Discussion, Information
Closed Session	
7:30 P.M. -	Return to Regular Meeting, Public Communications, Consent Calendar, Action Items, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

B. PRESENTATION

- 1. *Glendale Council PTA* – Sandy Russell, PTA Council President will present to the Board the yearly report of activities by the organization.**

C. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Leadership Glendale Team* – The Board of Education would like to acknowledge the Glendale Chamber of Commerce- Leadership Glendale Class of 2014 and the services they provided on the Daily High School 'Second Chance to Grow' Garden Project. The Leadership Glendale Class of 2014 member include Tereza Aleksanian, Yeranui Barsegyan, Dan Bell, Shannon Boggs, Irene Bourdon, Alina DerSarkissian, Maria Gandra, Traci Hamilton, Irvin Henry III, Wayne Herron, Sarah Joung, Judee Kendall, Ani Keshishian, Erik Krause, Lori Kurdoghlian, Teresa Mackey, Talar Malakian, Tracey McCollum, Vic Pallos, Miguel Porras, Russ Quan, Alan Reising, Andrea Sanchez, Darlene Sanchez, Brandy Villanueva.

D. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

E. DISCUSSION

1. Glendale Unified/La Canada Unified Potential Territory Transfer 13

This agenda item is related to the Glendale Unified/La Canada Unified Potential Territory Transfer.

2. District Budget/LCAP for 2014-2015 (Refer to Action Report No. 1 and 2) 14

Staff will make a presentation which will provide members of the Board of Education an opportunity for discussion regarding the District's 2014-2015 Budget (Refer to Action Report No. 1 and 2).

3. Update on Measure S and Facility Programs 15

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

4. Proposed Contract with Curriculum Associates for i-Ready Diagnostic Assessment Program 16

The Glendale Unified School District has researched contracting with Curriculum Associates for the i-Ready Program to be used as the Universal Diagnostic Tool for all students in the Glendale Unified School District in grades K-12 beginning in the 2014-2015 school year. The i-Ready program has been created based on the Common Core State Standards (CCSS) rather than adapted to the CCSS.

5. Proposed Revisions to Board Policies 9130 – Board Committees and 9220 – Governing Board Elections 20

This report provides the Board of Education an opportunity to discuss revisions to Board Policies 9130, Board Committees and 9220 – Governing Board Elections.

6. Proposed New Board Policies 6159.1, 6159.3, 6164.41, 6164.5 and 6164.6 26

This report provides the Board of Education an opportunity for discussion of the proposed new Board Policies 6159.1, 6159.3, 6164.41, 6164.5 and 6164.6.

E. DISCUSSION - continued

7. Proposed Revision to Board Policy 1325 – Community Relations – Distribution of Materials 33

This report provides the Board of Education information on the proposed revision to Board Policy 1325 regarding Community Relations-Distribution of Materials.

8. Proposed Calendars for Counselors, EEELP, College View and FACTS 37

This report provides the Board of Education an opportunity for discussion of the proposed calendars for Counselors, EEELP, and College View for the 2014-2015, 2015-2016 and 2016-2017 school years and the FACTS calendar for 2014-2015.

F. INFORMATION

1. Resignations 48

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Board of Education Meetings for 2014-2015 – Agenda Order of Business Modified 50

This report provides information on the change in agenda order for the 2014-2015 Board meetings. Closed session will now be held from 5 p.m. to 6 p.m. The meeting will reconvene at 6 p.m. for regular business.

3. Second Issuance of Measure S Bond 51

This item provides a proposed resolution as an informational item which authorizes the issuance of an additional series of GO Bonds pursuant to the 2011 authorization to be issued as Current Interest Bonds, Capital Appreciation Bonds, Convertible Capital Appreciation Bonds, or any combination thereof, on a tax-exempt and/or taxable basis. Chet Wang, District's financial advisor from Keygent, will provide an analysis and answer questions from the Board.

4. California Assessment of Student Performance and Progress Summary/Common Core State Standards Professional Development for 2014-2015 98

This report will provide the Board of Education with an update of the California Assessment of Student Performance and Progress Summary (CAASPP)/Common Core State Standards (CCSS) Professional Development for the 2014-2015 school year.

5. Board of Education School Site Assignments for 2014-2015 103

Each year, members of the Board of Education are assigned to various schools. This report list the schools assigned to each board member for the 2014-2015 school year.

6. Back to School and Open House Schedules for 2014-2015 104

This report informs the Board of Education of the Back to School and Open House schedules for all the schools in the District for the 2014-2015 school year.

7. Exchange Interests in Property and Contract with Remax to Provide Broker Services (Refer to Action Report No. 6) 106

This agenda item provides information regarding exchange of interests in property and a contract with Remax to provide broker services (Refer to Action Report No. 6).

G. CLOSED SESSION

1. **Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: Two potential cases.**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8
Property: 319 N. Central, Glendale, CA 91203
Agency Negotiator: Sam Manoukian, Remax Properties
Negotiating Parties: Chandler Pratt & Partners
Under Negotiations: Price and/or terms of payment relative to a proposed exchange of District property.**

H. RETURN TO REGULAR MEETING - 7:30 P.M.

I. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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J. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes

107

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 23 May 20, 2014

J. CONSENT CALENDAR - continued

2. Certificated Personnel Report No. 18 119

The certificated report recommends approval of the following:

Maternity leaves of absence, change of maternity leaves of absence, an extension of maternity leave of absence, child care leaves of absence, a health leave of absence, family & medical leaves of absence, change of family & medical leaves of absence, a general purpose leave of absence, home responsibility leaves of absence, opportunity leaves of absence, additional assignments, voluntary increases in assignment, a voluntary decrease in assignment, change of management positions, an election to management position, elections - partnership teaching, elections hourly/daily, additional compensation, transportation authorization, transportation authorization - management positions, authorization, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 18 183

The classified report recommends approval of the following:

Family & medical leave of absence; change in family & medical leave of absence; extension of family & medical leave of absence; maternity leave of absence; change of maternity leave of absence; change of child care leave of absence; election from eligibility list; suspension without pay; medical separation - exhaustion of benefits; termination-exhaustion of benefits; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; transportation authorizations; and conference/workshop meeting authorizations.

4. Warrants 237

The Superintendent recommends that the Board of Education approve Warrants totaling \$19,307,983.21 for May 1, 2014 through June 10, 2014.

5. Purchase Orders 242

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,633,342.68 for May 12, 2014 through June 6, 2014.

6. Appropriation Transfer and Budget Revision Report 268

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

7. Transfer of Cash Balance from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1) 292

The Superintendent recommends that the Board of Education approve the cash balance transfer of up to \$101,856 from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1). This represents the District's portion of tax increment funding from City's Central Redevelopment Project area.

8. Transfer of Cash Balance from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1) 293

The Superintendent recommends that the Board of Education approve the cash balance transfer of up to \$833,022 from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1). This represents the District's portion of tax increment funding from City's San Fernando Corridor Redevelopment Project area.

J. CONSENT CALENDAR - continued

- 9. Appropriation Transfers at Year-End 294**
- The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2013-2014.
- 10. Resolution No. 27 – Temporary Inter-Fund Cash Borrowing – Child Development Fund 296**
- The Superintendent recommends that the Board of Education adopt Resolution No. 27 to allow Temporary Inter-Fund Cash Borrowing.
- 11. Agreement with the Los Angeles County Office of Education for Data Processing Services, 2014-2015 298**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for Labor Distribution Data Processing Services for fiscal year 2014-2015.
- 12. Extension of Bid No. FS-4 11/12 for Beverage Vending Machine Operations/Services 307**
- The Superintendent recommends that the Board of Education extend the Bid No. FS-4 11/12 for beverage vending machines operations/services to Grand G & G, Inc. (Commerce) as the primary service provider.
- 13. Extension of Bid No. FS- 5 11/12 for Snack Vending Machine Operations/Services 312**
- The Superintendent recommends that the Board of Education extend the Bid No. FS-5 11/12 for snack vending machines operations/services to Grand G & G Inc. (Commerce) as the primary service provider.
- 14. Agreements with Various Law Firms to Provide Legal Services for the District for 2014-2015 School Year. 317**
- The Superintendent recommends that the Board of Education approve agreements with various law firms to provide legal services for the District for 2014-2015 school year.
- 15. Approval of Agreement with Glendale Community College for Use of Facilities 318**
- The Superintendent recommends that the Board of Education approve the facility use agreement with Glendale Community College for the 2104-2015 school year.
- 16. Approval of Agreement with AbilityFirst of Southern California for Use of School Facilities 321**
- The Superintendent recommends that the Board of Education approve an agreement with AbilityFirst of Southern California for the use of District facilities for the operation of an extended day care recreational program for 2014-2015 (formerly operated by Easter Seals of Southern California).
- 17. Approval of Memorandum of Understanding with Davidian & Mariamian Educational Foundation for Rental of Unoccupied Space 327**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Davidian & Mariamian Educational Foundation regarding rental of unoccupied space at the Pacific Avenue Education Center.

J. CONSENT CALENDAR - continued

- 18. Agreement with the Glendale Family YMCA for Use of Facilities 330**
- The Superintendent recommends that the Board of Education approve agreements with the Glendale Family YMCA for use of facilities in conjunction with the Special Education Transition Program, and the Allan Daily Continuation High School Program.
- 19. Contract for Mandated Cost Claim Services for Fiscal Year 2014-2015 with Axiom Management Advisors and Consultants 335**
- The Superintendent recommends that the Board of Education approve a contract with Axiom Management Advisors and Consultants for claims processing services to be performed during fiscal year 2014-2015.
- 20. District Membership in Designated Associations and Organizations for 2014-2015 342**
- The Superintendent recommends that the Board of Education approve District memberships in the designated associations and organizations for 2014-2015.
- 21. Resolution No. 28 – Board Member Compensation for an Absence in Accordance with Education Code Section 35120 344**
- The Superintendent recommends that the Board of Education adopt Resolution No. 28 for Board member compensation for an absence in accordance with Education Code Section 35120.
- 22. Resolution No. 29 Authorizing Debt Service Estimate to be Provided to the County of Los Angeles Respecting Authorized but Unsold General Obligation Bonds of the Glendale Unified School District for Fiscal Year 2014-2015 346**
- The Superintendent recommends that the Board of Education adopt Resolution No. 29 Authorizing Debt Service Estimate to be Provided to the County of Los Angeles Respecting Authorized but Unsold General Obligation Bonds of the Glendale Unified School District for Fiscal Year 2014-2015.
- 23. Amendment No. 2 to Project Authorization No. 17 with Osborn Architects for Design of Overcrowding Relief Grant (ORG) 2-Story Building at Hoover High School 349**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 17 with Osborn Architects for the Design of Overcrowding Relief Grant (ORG) 2-Story Building at Hoover High School.
- 24. Authorization to Dispose of Surplus Property 352**
- The Superintendent recommends that the Board of Education declare various furniture items located at Monte Vista Elementary School, and various computer equipment located at Educational Technology and Information Services Department (ETIS) as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 25. Agreement with Poms & Associates Insurance Brokers, Inc. to Provide Workers' Compensation Consultant for the District 356**
- The Superintendent recommends that the Board of Education approve an agreement with Poms & Associates Insurance Brokers, Inc. to provide Workers' Compensation consultant for the District.
- 26. Agreement with York Risk Services Group, Inc. to Provide Third Party Claims Administration 361**
- The Superintendent recommends that the Board of Education approve an agreement with York Risk Services Group, Inc. to provide third party claims administration on workers' compensation claims that were previously serviced through the SLIM JPA.

J. CONSENT CALENDAR - continued

- 27. Agreement with the Los Angeles County Office Of Education for Business and Financial Data Processing Services, 2014-2015 375**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for financial on-line services for 2014-2015,
- 28. Curriculum/Course of Study Outlines for Use in Elementary, Middle, and High Schools in the Areas of Career Technical Education, Industrial Education, and Foreign Language (FLAG) 388**
- The Superintendent recommends that the Board of Education approve curriculum/course of study outlines for use in elementary, middle, and high schools in the areas of Career Technical Education, Industrial Education, and Foreign Language (FLAG).
- 29. Basic and Supplementary Textbooks/Materials for Use in Elementary, Middle, and High Schools in the Areas of Career Technical Education, Industrial Education, Math and Foreign Language (FLAG) 420**
- The Superintendent recommends that the Board of Education approve basic and supplementary textbooks/materials for use in elementary, middle, and high schools in the areas of Career Technical Education, Industrial Education, Math, and Foreign Language (FLAG)
- 30. Designation of California Interscholastic Federation (CIF) Representatives 432**
- The Superintendent recommends that the Board of Education designate the Crescenta Valley High School, Glendale High School, and Hoover High School principals as the voting representatives and Fil Lujan, Assistant Principal of Glendale High School, as an alternate, in all California Interscholastic Federation (CIF) matters for the school year 2014-2015.
- 31. Approval of Waiver Requests 433**
- The Superintendent recommends that the Board of Education approve waiver requests from the Collective Bargaining Agreement based on proposals submitted by various District school sites and approved by the District Review Committee commencing in 2014-2015.
- 32. California Desired Results System of Accountability 435**
- The Superintendent recommends that the Board of Education approve action plans developed by the Early Education and Extended Learning Programs (EEELP) Department to comply with the California Department of Education, Child Development Division, Desired Results System of Accountability.
- 33. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2014-2015 (Spring and Winter Collections) 439**
- The Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application and Reporting System (CARS) for 2014-2015, which is required to receive funds for categorical programs.
- 34. Consolidated Programs Single Plan for Student Achievement (SPSAs) 447**
- The Superintendent recommends that the Board of Education approve the 2014-2015 Consolidated Programs Single Plans for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 35. Approval of Service Agreement Between Pivot Learning Partners and Glendale Unified School District 448**
- The Superintendent recommends that the Board of Education approve the Service Agreement between Pivot Learning Partners and Glendale Unified School District.

J. CONSENT CALENDAR - continued

- 36. Services Agreement with the City of Glendale Regarding Varsity Football Games 455**
- The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and the City of Glendale to provide two police officers during each Varsity Football Game at the Glendale High School Moyse Stadium in 2014-2015.
- 37. Renewal of Kaspersky Lab Software 462**
- The Superintendent recommends that the Board of Education approve the renewal of the Kaspersky Lab Software subscription in the amount of \$68,977.50.
- 38. Approval for Generation YES Program for Middle Schools and Daily High School 469**
- The Superintendent recommends that the Board of Education approve a contract for the Generation YES Program for all Glendale Unified School District middle schools and Daily High School in the 2014-2015 school year in the amount of \$23,000.
- 39. Agreement with California State University, Fullerton 474**
- The Superintendent recommends that the Board of Education approve a Student Teaching Agreement between California State University, Fullerton, and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 40. Agreement with Pepperdine University 479**
- The Superintendent recommends that the Board of Education approve a Directed Teaching Agreement between Pepperdine University and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 41. Approval of Revision to Board Policy 4317.13 486**
- The Superintendent recommends that the Board of Education approve the revision to Board Policy 4317.13, Early Retirement.
- 42. California High School Exit Exam Waivers for Students with Disabilities 492**
- The Superintendent recommends that the Board of Education approve the waivers submitted for students with disabilities who have passed the CAHSEE with modifications as identified in their Individualized Education Programs.
- 43. Beach Cities Consultants 493**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with Beach Cities Consultants for the 2014-2015 school year.
- 44. Foothill SELPA and Hathaway-Sycamores (NPS) Memorandum of Understanding 498**
- The Superintendent recommends that the Board of Education (Administrative Unit for the Foothill SELPA) approve the Memorandum of Understanding between Foothill SELPA and Hathaway-Sycamores, a state certified non-public school (NPS) for the 2014-2015 school year.
- 45. Acceptance of Gifts 506**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

K. ACTION

- 1. Approval of the Local Control Accountability Plan 511**

The Superintendent recommends that the Board of Education approve the Local Control Accountability Plan (LCAP).
- 2. Adoption of District Budget for 2014-15 585**

The Superintendent recommends that the Board of Education adopt the 2014-15 District Budget as presented.
- 3. Award of Bid No. 86-13/14 and 86(a)-13/14 for Modular Classroom Relocation at Crescenta Valley High School, Dunsmore Elementary School and Franklin Elementary School 610**

The Superintendent recommends that the Board of Education approve Bid No. 86-13/14 and 86(a)-13/14 for Modular Classroom Relocation at Crescenta Valley High School, Dunsmore Elementary School and Franklin Elementary School to Paradise Construction & Contract Management, Inc. for \$174,400.
- 4. Award of Bid No. 84-13/14 for Elevator & Lift Maintenance 611**

The Superintendent recommends that the Board of Education award Bid No. 84-13/14 for Elevator & Lift Maintenance Services to GMS Elevator Services.
- 5. Approval of Change Order No. 1 for Bid No. 79-13/14 Phase III – Glendale High School Building 2000 HVAC 612**

The Superintendent recommends that the Board of Education approve Change Order No. 1 for Bid No. 79-13/14 Phase III – Glendale High School Building 2000 HVAC.
- 6. Resolution No. 30 – Intent to Exchange Interests in Property and Approval of Contract with Remax to Provide Broker Services 614**

The Superintendent recommends that the Board of Education adopt Resolution No. 30 regarding Intent to Exchange Interests in Property and approve a contract with Remax to provide broker services.
- 7. Board Priorities 2014-2015 622**

The Superintendent recommends that the Board of Education approve the Board Priorities recommended as the focus for the 2014-2015 academic year.
- 8. Approval of Common Core State Standards Elementary School Report Card and Revisions to Board Policy 5121 – Students-Progress, Reporting to Parents 624**

The Superintendent recommends that the Board of Education approve the Common Core State Standards Elementary School Report Card, as well as revisions to Board Policy 5121 – Students-Progress, Reporting to Parents.
- 9. Medi-Cal Billing Program Vendor Agreement 631**

The Superintendent recommends that the Board of Education approve the agreement with Paradigm Healthcare Services, LLC for the processing of Medi-Cal billing program claims.
- 10. Special Education Web-based Student Goal Support 645**

The Superintendent recommends that the Board of Education approve the agreement with Goalbook for a District license for the use of Goalbook Premium tool kit web-based student support software.

K. ACTION - continued

11. Adoption of Calendars for Counselors, EEELP, College View and FACTS 649

The Superintendent recommends that the Board of Education approve the proposed calendars for Counselors, EEELP, and College View for the 2014-2015, 2015-2016 and 2016-2017 school years and the FACTS calendar for 2014-2015.

12. Adoption of Revised Calendars for 2014-2015, 2015-2016, and 2016-2017 660

The Superintendent recommends that the Board of Education approve the revised calendars for K-6 and 7-12 for the 2014-2015, 2015-2016 and 2016-2017 school years.

13. Services Agreement with Maxim Healthcare Services 667

The Superintendent recommends that the Board of Education approve the Services Agreement with Maxim Healthcare Services in the amount of \$225,000.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT