

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 21
Administration Center

May 6, 2014

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Presentation, Acknowledgements and Recognitions, Public Communications, Student Board Member Report, Discussion, Information
Closed Session	
7:30 P.M. -	Return to Regular Meeting, Public Communications, Consent Calendar, Action Items, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

<u>ITEM</u>		<u>PAGE</u>
A.	OPENING – 5:00 P.M.	
1.	Call to Order and Roll Call	
2.	Pledge of Allegiance led by Hovhannes Husikyan, fifth grade student from Columbus Elementary School	
3.	Certification of Compliance	
	To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.	
4.	Approval of Agenda Order	
B.	PRESENTATION	
1.	Tobacco Use Prevention Education (TUPE) Public Service Announcements and Student Leader Recognition	9

The Student Support Services department will present Public Service Announcements (PSAs) created by students in the Tobacco Use Prevention (TUPE) Project ABCD clubs at Rosemont, Roosevelt, Toll, and Wilson Middle Schools. Students being recognized are Megan McKiernan (Rosemont), Samantha Gerolaga (Roosevelt), Sara Hersh (Toll), and Roselinda Villa (Wilson).

C. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *California Day of the Teacher* - May 6, 2014 is recognized as California Day of the Teacher, the Board of Education invites Glendale Teachers Association President, Phyllis Miller and Glendale Unified School District's 2013-2014 Teacher of the Year Pam Zamanis along with Glendale Teachers to attend the meeting in recognition of California Day of the Teacher.

b. *National School Nurse Day* – National School Nurse Day is being observed May 7, 2014 and is sponsored by the National Association of School Nurses. The theme this year, “The School Nurse: Caring for Others. Caring for Ourselves.” School nurses play an important role in maintaining the wellness of students, as well as providing valuable resources on health-related issues to staff, parents, and the community. School nurses work quietly behind the scenes, but their contributions to the school district are worthy of special recognition.

c. *2014 Los Angeles County Math Field Day* – There were 20 Glendale fourth, fifth, sixth, seventh, and eighth grade students who represented the District on April 26, 2014. Approximately 300 students from 22 school districts in Los Angeles County complete in this field day. Students worked in teams of four to solve problems in Problem Solving, Conceptual Understanding, and individually in Computational and Procedural Skills.

D. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

E. STUDENT BOARD MEMBER REPORT

F. DISCUSSION

1. Glendale Unified/La Canada Unified Potential Territory Transfer 10

This agenda item is related to the Glendale Unified/La Canada Unified Potential Territory Transfer. There will be a presentation as well as discussion.

2. Update on Local Control Accountability Plan 13

This report will provide the Board of Education with an update on the progress to date of the Local Control Accountability Plan (LCAP) Committee and next steps in the development of the plan.

3. Agreement with California School Employees Association 14

This report provides the Board of Education an opportunity to discuss the Agreement dated April 10, 2014 between the Glendale Unified School District and the California School Employees Association.

4. Memorandum of Understanding with Glendale Schools Management Association 40

This report provides the Board of Education an opportunity to discuss the Memorandum of Understanding dated April 14, 2014 between the Glendale Unified School District and the Glendale Schools Management Association.

F. DISCUSSION - continued

5. Update on Measure S and Facility Programs 42

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

6. Proposed Revisions to Board Policies 3311 – Business and Non-Instructional Operations: Bids (Incorporates CUPCCAA) 43

This report provides the Board of Education information on the proposed revisions to Board Policies 3311 regarding Bids (Incorporates CUPCCAA).

G. INFORMATION

1. Resignations 49

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Commencement and Promotion Exercises for 2014 51

This report provides the Board of Education of the dates, times, and assignment for middle school promotion and high school commencement programs. Members of the Glendale Community College Board of Trustees have been invited to attend the graduation ceremony at our high schools as well.

3. Board of Education – District Related Committee, Organization, and Legislative Assignments 53

Each year, the Board of Education President assigns Board members to various committees and other representative functions. This report provides the list of assignments for 2014-2015.

H. CLOSED SESSION

1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.

4. Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: Two potential cases.

**5. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8
Property: 319 N. Central, Glendale, CA 91203
Agency Negotiator: Sam Manoukian, Remax Properties
Negotiating Parties: Chandler Pratt & Partners
Under Negotiations: Price and/or terms of payment relative to a proposed exchange of District property.**

I. RETURN TO REGULAR MEETING

J. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 55

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 20 April 15, 2014

2. Certificated Personnel Report No. 16 67

The certificated report recommends approval of the following:

Maternity leaves of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a military leave of absence, additional assignments, election to management positions, elections hourly/daily, additional compensation, a transportation authorization, correction to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 16 78

The classified report recommends approval of the following:

Family & medical leave of absence; change of family & medical leave of absence; election from eligibility list; medical separation-exhaustion of benefits; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreement; and transportation authorization.

4. Warrants 92

The Superintendent recommends that the Board of Education approve Warrants totaling \$6,870,203.66 for April 10, 2014 through May 1, 2014.

5. Purchase Orders 93

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,334,927.56 for April 7, 2014 through April 25, 2014.

6. Appropriation Transfer and Budget Revision Report 128

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

K. CONSENT CALENDAR - continued

- 7. Consideration of Damage Claims 142**
- The Superintendent recommends that the Board of Education reject a claim submitted by Irma Rios, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.
- 8. Extension of Bid No. P-9 10/11 for Relocation (Moving) Services 143**
- The Superintendent recommends that the Board of Education extend Bid No. P-9 10/11 for relocation (moving) services with Chipman Relocations, as the primary service provider.
- 9. Approval of Extension of Lease Agreement with Schools First Federal Credit Union for Branch Space in the Administration Building 144**
- The Superintendent recommends that the Board of Education approve the extension of lease agreement with Schools First Federal Credit Union for branch space in the Administration Building.
- 10. Extension of Memorandum of Understanding with Glendale Young Women's Christian Association (YWCA) 146**
- The Superintendent recommends that the Board of Education approve the extension of Memorandum of Understanding with the Glendale Young Women's Christian Association (YWCA) regarding the rental of R.D. White parking lot for overflow parking.
- 11. Services Agreement with Apex Learning for 2014-2015 151**
- The Superintendent recommends that the Board of Education approve a services agreement with Apex Learning in the amount of \$37,500 for subscriptions to Apex comprehensive courses to provide rigorous digital coursework used for credit recovery, remediation, intervention, and exam preparation.
- 12. Services Agreement with Focus on Results 156**
- The Superintendent recommends that the Board of Education approve a services agreement with Focus on Results in the amount of \$11,055 for consultation, planning, and training related to Common Core State Standards.
- 13. Application for Three Korean Education Center (KEC) Grants for the FLAG/Korean Dual Immersion Programs for Keppel and Monte Vista Elementary Schools and Toll Middle School 162**
- The Superintendent recommends that the Board of Education approve the submission of an application for the Korean Education Center Grants for the FLAG/Korean Dual Immersion Programs for Keppel and Monte Vista Elementary Schools and Toll Middle School.
- 14. Acceptance of the Program Improvement Corrective Action Resources Grant 163**
- The Superintendent recommends that the Board of Education accept the Program Improvement Corrective Action Resources Grant for districts in Program Improvement – Year 3.
- 15. Approval of Revisions to Board Policy 5113 – Student Attendance – Absences and Excuses, and New Board Policy 5113.1 – Chronic Absence and Truancy 164**
- The Superintendent recommends that the Board of Education approve revisions to Board Policy 5113 – Student Attendance – Absences and Excuses and new Board Policy 5113.1 – Chronic Absence and Truancy.

K. CONSENT CALENDAR - continued

16. Additional Revisions to Board Policy 1312.3 - Uniform Complaint Procedures 169

The Superintendent recommends that the Board of Education approve the additional minor revisions to BP 1312.3 - Uniform Complaint Procedures based on recommendations from the Federal Program Monitoring Review Team.

17. Resolution No. 25 – Board Policy 9250 – Compensation, Reimbursement, and Other Benefits 173

The Superintendent recommends that the Board of Education adopt Resolution No. 25 in relation to the provisions of Board Policy 9250 – Compensation, Reimbursement, and Other Benefits.

18. Rejection of Bids for Bid No. 83-13/14 for Glendale High School and Keppel Elementary School Synthetic Turf Installation 175

The Superintendent recommends that the Board of Education reject all bids received for Bid No. 83-13/14 for Glendale High School and Keppel Elementary School Synthetic Turf Installation.

19. Acceptance of Gifts 176

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. ACTION

1. Election of Officers and Directors of the Executive Board of the Los Angeles County School Trustees Association (LACSTA) 179

The Superintendent recommends that the Board of Education authorize and give direction regarding the casting of a ballot to the district's representative in the election of officers and directors of the Executive Board of the Los Angeles County School Trustees Association.

2. Approval of Initial Construction Schedule for the Overcrowding Relief Grant (ORG) Program 193

The Superintendent recommends that the Board of Education approve the initial construction schedule for the Overcrowding Relief Grant (ORG) program.

3. Approval of Agreement with California School Employees Association and AB1200 Disclosure of Costs Associated with Adjustments to Employee Compensation in Accordance with Board of Education Policy or Collective Bargaining Agreement Between Glendale Unified School District and California School Employees Association 195

The Superintendent recommends that the Board of Education approve the Agreement with California School Employees Association dated April 10, 2014 and the associated AB1200 Disclosure of Costs.

4. Approval of Memorandum of Understanding with Glendale Schools Management Association and AB1200 Disclosure of Costs Associated with Adjustments to Employee Compensation in Accordance with Board of Education Policy or Collective Bargaining Agreement Between Glendale Unified School District and Glendale Schools Management Association 247

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with Glendale Schools Management Association dated April 14, 2014 and the associated AB1200 Disclosure of Costs.

M. REPORTS AND CORRESPONDENCE

- 1. Board**
- 2. Superintendent**

N. ADJOURNMENT