

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 21
Administration Center

February 20, 2018

"Preparing our students for their future."

Please Note Times	
4:30 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Presentation, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 4:30 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

C. CLOSED SESSION - continued

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.
5. **Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to section 54956.9(c): One potential case.**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Alexis Faieta, a 5th grade student from Keppel Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *PTA Reflections* – Approximately 35 students will receive awards from Glendale Council PTSA to commemorate their outstanding work in this annual District competition, which is part of the state and national Reflections Program. Students compete in six categories; literature, music composition, film/video production, dance, photography and visual arts.

F. PRESENTATION

1. **Citizens' Bond Oversight Committee (CBOC) – Year-End Report** **8**

The Citizens' Bond Oversight Committee (CBOC) will present to the Board of Education their Year-End Report for Measure S expenses for fiscal year 2016-17.

G. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

H. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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I. INFORMATION

1. Acknowledgements of Service 13

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Clark Transportation Fees 15

This report provides information regarding Clark Transportation fees and a potential increase in fees.

3. Local Control Accountability Plan Update No. 11 16

This report will provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on improving proficiency levels for all English Learners (EL) as related to LCAP Goal 1, Increasing Student Achievement.

4. Proposed New, Revised or Retired Board Policies Relating to Instruction, Students, and Business and Noninstructional Operations 19

This report will provide the Board of Education with information on the need to create new or revise or retire existing Board Policies (BP) 6162.6 (Use of Copyrighted Materials); BP 6020 (Parent Involvement); BP 6170.1 (Transitional Kindergarten); BP 5116.2 (Involuntary Student Transfers); BP 3517 (Facilities Inspection); and BP 3513.3 (Tobacco-Free Schools and Work Locations) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

5. Proposed Secondary Summer School Programs for 2018 37

This report will provide the Board of Education with information on the proposed secondary summer school programs for summer 2018.

6. Instructional Minutes 40

This report will provide the Board of Education with information on the recommended annual instructional minutes for elementary, middle and high schools.

7. Board of Education Meeting Schedule 2018-2019 41

A proposed Board of Education meeting schedule for 2018-2019 is presented for the Board to review and comment.

8. Update on Measure S and Facility Program 42

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

J. ACTION

- 1. 2018 California School Boards Association (CSBA) Delegate Assembly Election 43**

The Superintendent recommends that the Board of Education vote for no more than three candidates for the CSBA Delegate Assembly, Subregion 23-A
- 2. Approval of Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 159-17/18 for Site Improvements at Franklin Elementary School 52**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 159-17/18 for Site Improvements at Franklin Elementary School in the amount of \$11,926.36.
- 3. Approval of Change Order No. 1 with Oceanstate Development, Inc. for Bid No. 144-16/17 for the Portable Expansion Project at Dunsmore Elementary School and Notice of Completion. 54**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with Oceanstate Development, Inc. for Bid No. 144-16/17 for the Portable Expansion Project at Dunsmore Elementary School in the amount of \$86,001.86 and a Notice of Completion.
- 4. Approval of Change Order No. 1 with ARC Construction, Inc. for Bid No. 155-17/18 for Shade Structure Installation at Valley View Elementary School and Notice of Completion 57**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with ARC Construction, Inc. for Bid No. 155-17/18 for shade structure installation at Valley View Elementary School in the amount of \$7,107.83 and a Notice of Completion.
- 5. Approval of Change Order No. 1 with ARC Construction, Inc. for Bid No. 156-17/18 for Shade Structure Installation at Glenoaks Elementary School and Notice of Completion 60**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with ARC Construction, Inc. for Bid No. 156-17/18 for shade structure installation at Glenoaks Elementary School in the amount of \$3,271.26 and a Notice of Completion.
- 6. Approval of Change Order No. 1 with ARC Construction, Inc. for Bid No. 157-17/18 for Shade Structure Installation at Dunsmore Elementary School and Notice of Completion 63**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with ARC Construction, Inc. for Bid No. 157-17/18 for shade structure installation at Dunsmore Elementary School in the amount of \$6,871.23 and a Notice of Completion.
- 7. Approval of Independent Consultant Agreement No. 453 with Dixon SmartSchoolHouse for Recovery of State Funds from the Roosevelt Middle School Overcrowding Relief Grant (ORG) Project 66**

The Superintendent recommends that the Board of Education approve the Independent Consultant Agreement No. 453 with Dixon SmartSchoolHouse for the recovery of State funds from the Roosevelt Middle School Overcrowding Relief Grant (ORG) project in the amount of \$61,704.13.
- 8. Award of E-Rate RFP No. P-70-17/18 for Possible New Administration Building Data Cabling 76**

The Superintendent recommends that the Board of Education award E-Rate RFP No. P-70 - 17/18 to Paragon Systems, Inc., in order to secure potential E-Rate related discounts for data cabling should the building exchange take place.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 78**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 20 February 6, 2018

- 2. Certificated Personnel Report No. 13 87**

The certificated report recommends approval of the following:

Maternity leaves of absence, a change of maternity leave of absence, health leaves of absence, a change of health leave of absence, extension of health leaves of absence, family & medical leaves of absence, an intermittent family & medical leave of absence, change of family & medical leaves of absence, extension of family & medical leaves of absence, additional assignments, a change of management position, an election, elections hourly/daily, a transportation authorization, revisions to previous personnel reports and personal services agreements.

- 3. Classified Personnel Report No. 12 102**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family & medical leave of absence; election from eligibility list; reinstatement; reclassification; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel report; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and transportation authorization.

- 4. Warrants 110**

The Superintendent recommends that the Board of Education approve Warrants totaling \$21,606,456.83 for January 1, 2018 through February 14, 2018.

- 5. Purchase Orders 116**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,018,988.24 for the period of January 22, 2018 through February 2, 2018.

- 6. Appropriation Transfer and Budget Revision Report 135**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

- 7. Authorization to Dispose of Surplus Property 140**

The Superintendent recommends that the Board of Education declare four student desks located at Dunsmore Elementary School and a typewriter located in the Business Office as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

K. CONSENT CALENDAR - continued

8. Approval of New, Revised, or Retired Board Policies Relating to Students Welfare, Instruction, Community Relations, and Bylaws of the Board 141

The Superintendent recommends that the Board of Education approve new, revised, or retired Board Policies (BP) 5141.4 (Child Abuse Prevention and Reporting); BP 6146.3 (Reciprocity of Academic Credit); BP 6162.52 (California High School Exit Exam); BP 1114 (District-Sponsored Social Media); BP 9222 (Resignation); BP 9224 (Oath Or Affirmation) and BP 9260 (Legal Protection) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

9. Approval of Basic and Supplementary Textbooks for Use in Elementary Schools in the Area of Foreign Language (Foreign Language Academies of Glendale) 155

The Superintendent recommends that the Board of Education approve basic and supplementary textbooks for use in elementary schools in the area of Foreign Language. The books will be used in the German FLAG and Italian FLAG programs at Franklin Elementary School.

10. Approval of Revised Course Titles for Use in High Schools in the Area of Career Technical Education 159

The Superintendent recommends that the Board of Education approve the revisions to the following course of study titles for use in high schools in the area of Career Technical Education: Principals of Engineering; Computer Aided Manufacturing 1-2; Computer Aided Manufacturing 3-4; and Cinematography 7-8.

11. Approval of Revisions to the Early Education and Extended Learning Programs Preschool and School-Age Self-Supporting Program Policy Handbook for Parents 179

The Superintendent recommends that the Board of Education approve revisions to the Early Education and Extended Learning Programs Preschool and School-Age Self-Supporting Program Policy Handbook for Parents.

12. Acceptance of Gifts 199

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT