

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 21**  
**Administration Center**

**February 16, 2016**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Public Communications, (on closed session items only)</b>
<b>Closed Session</b>	
<b>5:30 P.M. -</b>	<b>Regular Meeting, Student Board Member Report Acknowledgements and Recognitions, Public Communications</b>
<b>RECESS</b>	
<b>7:00 P.M. -</b>	<b>Return to Regular Meeting, Presentation, Information, Action Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC (on closed session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

- 1. Instructing designated representatives, Dr. Joel Shawn and Dr. Marc Winger, Co-Interim Superintendents of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(b). Significant Exposure to Litigation: two potential cases**
- 5. Public Employment/Appointment pursuant to - Government Code §54957  
Title: Superintendent**
- 6. Public Employee Performance Evaluation - Government Code §54957  
Title: Co-Interim Superintendents**
- 7. Conference with Labor Negotiator pursuant to - Government Code §54957.6  
Agency Negotiator: Board President  
Unrepresented employee: Superintendent**
- 8. Conference with Real Property Negotiator - Government Code §54956.8  
Property: 200 N. Maryland Ave, Glendale, CA 91206  
Agency Negotiator: Robert McEntire, Chief Business and Financial Officer  
Negotiating Parties: Glendale USD and CBRE/First Baptist Church of Glendale  
Under Negotiation: Price and terms of lease agreement**

**D. REGULAR MEETING - 5:30 P.M.**

- 1. Call to Order**
- 2. Pledge of Allegiance led by Angel Mario Mino, a 10<sup>th</sup> grade student from Hoover High School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**E. STUDENT BOARD MEMBER REPORT**

- 1. Student Board Member will report on activities and events happening at the schools around the District.**

**F. ACKNOWLEDGEMENTS AND RECOGNITIONS**

*a. PTA Reflections* – Approximately 26 students will receive awards from Glendale Council PTSA to commemorate their outstanding work in this annual District competition, which is part of the state and national Reflections Program. Students compete in six categories; literature, music composition, film/video production, dance, photography and visual arts.

**G. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**H. RECESS**

**I. RETURN TO REGULAR MEETING - 7:00 P.M.**

**J. PRESENTATION**

**1. Citizens' Bond Oversight Committee (CBOC) Year-End Report 8**

The Citizens' Bond Oversight Committee (CBOC) will present to the Board of Education their Year-End Report for Measure S expenses for fiscal year 2014-15.

**K. INFORMATION**

**1. Resignations 13**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Draft Plan Review for Trustee Area Maps 15**

National Demographics & Compass Demographics will present a draft plan to Trustee Area Maps to the Board of Education. Three (3) community forums and two (2) public hearings will be held in March and April for public input.

**3. Secondary Remedial Summer School Program 2016 16**

This report provides the Board of Education with information on the Glendale Unified School District secondary remedial summer school program for middle and high school student for the summer of 2016.

**4. Revisions to Board Policy 5145.3 Regarding Student Welfare – Nondiscrimination/Harassment 18**

This report provides the Board of Education with the revisions to Board Policy 5145.3 that reflect various provisions of state and federal laws prohibiting discrimination against students in educational programs and activities.

**5. Update on Measure S and Facility Programs 25**

This presentation will include an update on the Superintendent's Facility Advisory Committee meetings, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

## L. ACTION

- 1. Approval of Independent Contractor Agreement Nos. 335, 336, 337, 338, 339, 340, and 341 with Convergent Technologies for the Installation of Security Surveillance Systems at the Administration Building, Daily High School, FASO Facility, Muir Elementary School, Keppel Elementary School, Pacific Avenue Education Center, and Cloud Pre-School 26**

The Co-Interim Superintendents recommend that the Board of Education approve Independent Contractor Agreements (ICA's) with Convergent Technologies for the installation of Security Surveillance Systems at the Administration Building, FASO Facility, Daily High, Muir Elementary, Keppel Elementary, Pacific Avenue Education Center, and Cloud Pre-School for a cumulative cost of \$422,318.47.
- 2. Approve Revisions to Board Policy 3270, 3512, 1230, and 0420.4 220**

The Co-Interim Superintendents recommend that the Board of Education approve the proposed revisions to Board Policy 3270 – Sale and Disposal of Books, Equipment and Supplies; Board Policy 3512 – Equipment; Board Policy 1230 – School-Connected Organizations; and Board Policy 0420.4 – Charter School Authorization.
- 3. 2016 California School Boards Association (CSBA) Delegate Assembly Election 232**

The Co-Interim Superintendents recommend that the Board of Education vote for no more than three candidates for the CSBA Delegate Assembly, Subregion 23-A.
- 4. Contract Approval - Superintendent of Schools 242**

The Co-Interim Superintendents recommend that the Board of Education approve the employment contract for Winfred B. Roberson, Jr. as Superintendent of Schools for the Glendale Unified School District.

## M. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 253**

The Co-Interim Superintendents recommend that the Board of Education approve the Minutes, as listed.

  - a. Regular Meeting No. 20 February 2, 2016
- 2. Certificated Personnel Report No. 13 260**

A maternity leave of absence, a change of maternity leave of absence, extension of maternity leaves of absence, health leaves of absence, a change of health leave of absence, extension of health leaves of absence, family & medical leaves of absence, change of family & medical leaves of absence, extension of family & medical leaves of absence, additional assignments, a voluntary increase in assignment, elections hourly/daily, additional compensation, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 12 278**

The classified report recommends approval of the following:

Change of family & medical leave of absence; extension of family & medical leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorization.

**M. CONSENT CALENDAR - continued**

- 4. Warrants 288**
- The Co-Interim Superintendents recommend that the Board of Education approve Warrants totaling \$21,294,315.99 for January 1, 2016 through February 10, 2016.
- 5. Purchase Orders 293**
- The Co-Interim Superintendents recommend that the Board of Education approve Purchase Orders totaling \$3,010,564.25 for January 25, 2016 through February 5, 2016.
- 6. Appropriation Transfer and Budget Revision Report 312**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Extension of Bid Number P-16 14/15 for School Furnishings, Office Furnishings, and Accessories 319**
- The Co-Interim Superintendents recommend that the Board of Education extend Bid Number P-16 14/15 for school furnishings, office furnishings, and accessories.
- 8. Approval of Notices of Completion with Convergent Technologies for Installation of Security Surveillance Systems at Mountain Avenue, College View, Dunsmore, Verdugo Woodlands, Monte Vista, and Valley View Elementary Schools 328**
- The Co-Interim Superintendents recommend that the Board of Education approve Notices of Completion for installation of Security Surveillance Systems at Mountain Avenue, College View, Dunsmore, Verdugo Woodlands, Monte Vista, and Valley View Elementary Schools.
- 9. Approval of the Notice of Completion with Ani Contractors for Replacement of the Jefferson Elementary School Retaining Wall 335**
- The Co-Interim Superintendents recommend that the Board of Education approve the Notice of Completion for replacement of the Jefferson Elementary School retaining wall.
- 10. Approval of Amendment No. 1 to Independent Consultant Agreement No. 279 with NAC Architecture for Portable Classroom Buildings at Franklin Elementary School 337**
- The Co-Interim Superintendents recommend that the Board of Education approve Amendment No. 1 with NAC Architecture for Portable Classroom Buildings at Franklin Elementary School to include the design of two (2) additional student restrooms resulting in a total fee of \$27,460.
- 11. Approval of Amendment No. 1 to Independent Consultant Agreement No. 261 with Convergent Technologies at Glenoaks Elementary School 350**
- The Co-Interim Superintendents recommend that the Board of Education approve Amendment No. 1 with Convergent Technologies at Glenoaks Elementary School to include Security System Upgrades resulting in a fee increase of \$3,995.64.
- 12. Approval of Amendment No. 3 to Project Authorization No. 21 with Osborn Architects for the Pacific Avenue Education Center Barrier Removal Project 374**
- The Co-Interim Superintendents recommend that the Board of Education approve Amendment No. 3 to Project Authorization No. 21 with Osborn Architects for the Pacific Avenue Education Center (PAEC) Barrier Removal and the revision of DSA-approved plans.

**M. CONSENT CALENDAR - continued**

**13. Adjustment to Early Education and Extended Learning Program's Self-Supporting Fees for the Half-Day Spanish Immersion Preschool and the School-Age Before and After School Programs for the 2016-2017 School Year 377**

The Co-Interim Superintendents recommend that the Board of Education approve the increase of fees for the Early Education and Extended Learning Program's School-Age Before and After School Program and the Half-day Spanish Immersion Preschool in the 2016-2017 school year.

**14. Acceptance of DonorsChoose Award 379**

The Co-Interim Superintendents recommend that the Board of Education accept funding from DonorsChoose to support a project submitted by Marshall Elementary School.

**15. Acceptance of a Japanese Business Association Grant Award for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs 380**

The Co-Interim Superintendents recommend that the Board of Education accept the Japanese Business Association Grant Awards for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs.

**16. Agreement with California State University, Northridge 382**

The Co-Interim Superintendents recommend that the Board of Education approve a Multiple Subject University Intern Program Agreement between California State University, Northridge and Glendale Unified School District.

**17. Acceptance of Gifts 386**

The Co-Interim Superintendents recommend that gifts to the District be accepted and that letters of appreciation be written to the donors.

**N. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Co-Interim Superintendents**

**O. ADJOURNMENT**