

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 20
Administration Center

February 6, 2018

"Preparing our students for their future."

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

C. CLOSED SESSION - continued

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.
5. **Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to section 54956.9(c): One potential case.**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Marjan Navidpour, an 8th grade student from Rosemont Middle School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *PTA Reflections* – Approximately 35 students will receive awards from Glendale Council PTSA to commemorate their outstanding work in this annual District competition, which is part of the state and national Reflections Program. Students compete in six categories; literature, music composition, film/video production, dance, photography and visual arts. Tonight we are honoring the “Special Artists” in the categories of Literature and Visual Arts.

b. *GUSD Students Earn a Place on the All Southern California Honor Ensembles* – Students from Verdugo Woodlands Elementary School, Rosemont Middle School, Crescenta Valley and Hoover High Schools earned a place on one of the five possible honor ensembles for the Southern California Honor Ensembles sponsored by the Southern California School Band & Orchestra Association (SCSBOA).

c. *Six GUSD Students Earn a Place on the All State Honor Ensembles* – Six Students from Rosemont Middle School earned a place on the All State Honor Ensembles sponsored by the California Band Director Association (CBDA) and the California Orchestra Director’s Association (CODA).

F. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

G. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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H. INFORMATION

1. Acknowledgements of Service 10

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Update on First Student, Inc. Bus Driver Strike 12

This report provides information regarding First Student, Inc. bus driver strike and the district's efforts in finding alternate transportation services.

3. Local Control Accountability Plan (LCAP) Update #10 13

This report will provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) Roadmap to Success" focusing on Teaching and Learning Professional Development.

4. ScholarShare 529 Pilot Program 17

This report will provide the Board of Education with information regarding the ScholarShare 529 Pilot Program, which aims to help families save for the expenses of higher education and/or career training after high school graduation. Glendale Unified School District and the Glendale Educational Foundation are proud to announce this opportunity for Roosevelt Middle School and Cerritos Elementary School students and families to open college savings plans.

5. Property Exchange Update 19

This report provides an opportunity for the Board of Education to share with the community the benefits of the property exchange with Carmel Partners Realty Investors, LLC.

6. Update on Measure S and Facility Program 21

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

7. Governor's 2018-19 January Budget Proposal 22

This report will provide an overview of the Governor's budget proposals for 2018-19 and its impact on the District.

H. INFORMATION - continued

- 8. Proposed New, Revised, or Retired Board Policies Relating to Students Welfare, Instruction, Community Relations, and Bylaws of the Board 27**
- This report will provide the Board of Education with information on the need to create new or revise or retire existing Board Policies (BP) 5141.4 (Child Abuse Prevention and Reporting); BP 6146.3 (Reciprocity of Academic Credit); BP 6162.52 (California High School Exit Exam); BP 1114 (District-Sponsored Social Media); BP 9222 (Resignation); BP 9224 (Oath Or Affirmation) and BP 9260 (Legal Protection) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 9. Proposed Basic and Supplementary Textbooks for Use in Elementary Schools in the Area of Foreign Language (German and Italian Foreign Language Academies of Glendale) 43**
- The proposed basic and supplementary textbooks are submitted for review and discussion by the Board of Education. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Elementary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.
- 10. Proposed Revised Course Titles for Use in High Schools in the Areas of Career Technical Education 47**
- Proposed revisions to the following course of study titles for use in high schools in the area of Career Technical Education are submitted to the Board of Education for review and consideration: Principals of Engineering; Computer Aided Manufacturing 1-2; Computer Aided Manufacturing 3-4; and Cinematography 7-8.
- 11. Proposed Revisions to the Early Education and Extended Learning Programs Preschool and School-Age Self-Supporting Program Policy Handbook for Parents 66**
- This report will provide the Board of Education with proposed revisions to the Early Education and Extended Learning Programs Preschool and School-Age Self-Supporting Program Policy Handbook for Parents.

I. ACTION

- 1. Change in Board Meeting Date 88**
- The Superintendent recommends that the Board of Education change the date of its Board meeting on June 5, 2018 to June 4, 2018.
- 2. Emergency Resolution No. 17 for Transportation Services 89**
- The Superintendent recommends that the Board of Education adopt Resolution No. 17 and approve the usage of other transportation companies for school transportation services on an emergency basis without competitive bidding.
- 3. Award of Bid No. P-69-17/18 for CTE Manufacturing and Product Development Pathway 91**
- The Superintendent recommends that the Board of Education approve award Bid Number P-69-17/18 for CTE Manufacturing and Product Development Pathway to Haas Factory Outlet, LLC.

I. ACTION - continued

- 4. Approval of Amendment No. 1 to Independent Consultant Agreement No. 327 with BPI Inspection Service for the Jefferson Elementary School Overcrowding Relief Grant (ORG) Building's DSA Inspection Services 95**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 327 with BPI Inspection Service for the Jefferson Elementary School Overcrowding Relief Grant (ORG) Building's DSA Inspection Services in the amount of \$60,000.

- 5. Approval of Amendment No. 1 to Independent Consultant Agreement No. 264 with BPI Inspection Service for the Verdugo Woodlands Elementary School Overcrowding Relief Grant (ORG) Building's DSA Inspection Services 112**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 264 with BPI Inspection Service for the Verdugo Woodlands Elementary School Overcrowding Relief Grant (ORG) Building's DSA Inspection Services in the amount of \$45,000.

- 6. Approval of Memorandum of Commencement of Lease Term with Lundgren Builders for the Overcrowding Relief Grant (ORG) Projects at Balboa, Verdugo Woodlands, and R.D. White Elementary Schools and Notice of Completion at Verdugo Woodlands Elementary School 129**

The Superintendent recommends that the Board of Education approve the Memorandum of Commencement of Lease Term with Lundgren Builders for the Overcrowding Relief Grant (ORG) projects at Balboa, Verdugo Woodlands, and R.D. White Elementary Schools and a Notice of Completion at Verdugo Woodlands Elementary School.

- 7. Approval of Proposition 39 Year Five (5) Expenditure Plan 131**

The Superintendent recommends that the Board of Education approve the Proposition 39 Year Five (5) Expenditure Plan for a total estimated cost of \$1,554,040.

- 8. Approval of Proposition 39 Year Four (4) Expenditure Plan Amendment 139**

The Superintendent recommends that the Board of Education approve the amendment of the combined Year Four (4) Proposition 39 Energy Expenditure Plan to add energy conservation projects at various school sites.

- 9. Approval of Counselor Attendance Calendars for 2018-2019 and 2019-2010 140**

The Superintendent recommends that the Board of Education approve the Counselor Attendance Calendars for the 2018-2019 and 2019-2020 school years.

- 10. Approval of Agreement with Invo HealthCare Associates 143**

The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and Invo HealthCare Associates in the amount of \$180,000 to provide speech therapist services.

J. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 159**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 18 January 16, 2018
- b. Special Meeting No. 19 January 22, 2018

J. CONSENT CALENDAR - continued

2. Certificated Personnel Report No. 12 170

The certificated report recommends approval of the following:

A deceased, maternity leaves of absence, change of maternity leaves of absence, an extension of maternity leave of absence, health leaves of absence, change of health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, an intermittent family & medical leave of absence, change of family & medical leaves of absence, extension of family & medical leaves of absence, a rescission of intermittent family & medical leave of absence, a military leave of absence, parental leaves of absence, an additional assignment, a voluntary increase in assignment, a voluntary decrease in assignment, a notice of non-reelection, a release temporary-employee, change of status, elections, elections hourly/daily, additional compensation, a transportation authorization, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 11 201

The classified report recommends approval of the following:

medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family & medical leave of absence; maternity leave of absence; extension of maternity leave of absence; parental leave of absence; election from eligibility list; demotion to former classification - disciplinary action; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and personal services agreement.

4. Warrants 214

The Superintendent recommends that the Board of Education approve Warrants totaling \$1,190,585.43 for January 11, 2018 through January 26, 2018.

5. Purchase Orders 215

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,210,021.21 for the period of December 18, 2017 through January 19, 2018.

6. Appropriation Transfer and Budget Revision Report 239

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

7. Approval of Agreement with Meltwater 244

The Superintendent recommends that the Board of Education approve a one-year agreement with Meltwater for digital communication tracking and reporting services in the amount of \$3,000.

8. Renewal of Agreement with CONEXIS/WageWorks to Provide Full-Service Administration of Retiree Payment Function and COBRA Enrollees and Collection Process 247

The Superintendent recommends that the Board of Education approve a renewal agreement with CONEXIS/WageWorks to provide full-service administration of retiree payment function and COBRA enrollees and collection process for an estimated amount of \$23,500.

J. CONSENT CALENDAR - continued

- 9. Approval of Notice of Completion with Best Contracting Services for Bid No. 140-16/17 for the Solar Roofing Project at Hoover High School 250**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Best Contracting Services for Bid No. 140-16/17 for the Solar Roofing Project at Hoover High School.
- 10. Approval of Notice of Completion with Letner Roofing Co., Inc. for Bid No. 141-16/17 for the Solar Roofing Project at Glendale High School 252**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Letner Roofing Co., Inc. for Bid No. 141-16/17 for the Solar Roofing Project at Glendale High School.
- 11. Approval of Notice of Completion with Chalmers Construction Services, Inc. for Bid No. 133-16/17 for LED Lighting Upgrades at Various Sites 254**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Chalmers Construction Services, Inc. for Bid No. 133-16/17 for LED lighting upgrades at various sites.
- 12. Authorization to Dispose of Surplus Property 256**
- The Superintendent recommends that the Board of Education declare a milk cooler located at Wilson Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 13. Approval of New or Revised Board Policies (BP)/Administrative Regulations (AR) Relating to Philosophy, Goals, Objectives and Comprehensive Plans, Community Relations, Instruction, and Students 257**
- The Superintendent recommends that the Board of Education approve new or revised Board Policies (BP) 0400 (Comprehensive Plans); BP/AR 1312.3 (Uniform Complaint Procedures); BP 6173.2 (Education of Children of Military Families); BP 5030 (Student Wellness); BP 5141.3 (Health Examinations) and BP 5131.6 (Alcohol and Other Drugs) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 14. Reclassification of Student Records 295**
- The Superintendent recommends that the Board of Education authorize the reclassification of the student records listed in this Board Report as Class 3 Records, not required by law to be neither retained nor worthy of further preservation by the school district.
- 15. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2017-2018, Winter Collection including the Title IV, Part A Addendum, and Revised Allocations for Title I Part A, Title II, and Title III-EL 300**
- The Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application Reporting System (CARS) for 2017-2018, Winter Collection.
- 16. Acceptance of the Refugee School Impact (RSI) Funding 303**
- The Superintendent recommends that the Board of Education accept the Refugee School Impact (RSI) Funding in the amount of \$67,218.00 for the 2017-2018 school year.

J. CONSENT CALENDAR - continued

17. Acceptance of a Japanese Business Association Grant Award for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs 304

The Superintendent recommends that the Board of Education accept the Japanese Business Association Grant Awards for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs in the total amount of \$2,730.

18. Amendment to Contract with Synergistic Solutions 305

The Superintendent recommends that the Board of Education amend the contract with Synergistic Solutions to develop and organize Glendale Unified School District's community and education outreach in the amount not to exceed \$59,500.

19. Approval of Consulting Agreement with Trusted Messenger Marketing 311

The Superintendent recommends that the Board of Education approve the consulting agreement with Trusted Messenger Marketing for social media and online management for an amount not to exceed \$6,000.

20. Acceptance of Gifts 330

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

K. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

L. ADJOURNMENT