

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 17  
Administration Center**

**January 15, 2019**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Presentations, Acknowledgements and Recognitions, Public Communications, Student Board Member Report, Information</b>
	<b>Closed Session</b>
<b>7:15 P.M. -</b>	<b>Regular Meeting, Public Communications, Action, Consent Calendar, Reports</b>
	<b>Closed Session</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Abigail Chavez, a 5<sup>th</sup> grade student from R.D. White Elementary School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. PRESENTATION**

**1. Glendale Educational Foundation**

Glendale Educational Foundation would like to present the recipients of the 2018-2019 Teacher Grants.

**2. International Day of Acceptance Proclamation**

College View Principal, Jay Schwartz, along with staff and PTA members, will join the Board of Education in proclaiming January 18, 2019 as International Day of Acceptance in GUSD.

**C. ACKNOWLEDGEMENTS AND RECOGNITIONS**

**a. School Board Recognition** – The governing board of California’s more than 1,000 school district and county office of education are being recognized for their commitment to providing quality public education to California’s schoolchildren. The District would like to honor our Board members for their outstanding support of our district and their contributions to education.

**b. Annual Invention Convention Winners** – The Glendale Unified School District’s Gifted and Talented Education (GATE) Office hosted the Annual Invention Convention on December 8, 2018. GATE students in grades 4-8 participated applying creative thinking and problem solving skills to develop inventions and innovations that help resolve everyday challenges. GUSD had 27 entries that took first, second and third place at the event.

**c. Five GUSD Students Part of the Pasadena Tournament of Roses Honor Band** – The Pasadena City College Tournament of Roses Band has been the official Tournament of Roses Band since 1930, and first year of participation in the parade. The Pasadena City College Tournament of Roses Honor Band includes the Band, Herald Trumpets and Color Guard. They perform each New Year’s Day as the host band of the Rose Parade. It includes high school students selected by audition and members of the Pasadena City College Lancer Marching Band. The students are Andres Gurza – Percussion (Tenor Drums), Grant Hilburn – Percussion (Cymbal), Hannah Roth – Flute, Norah Krantz – Herald Trumpet from Crescenta Valley High School, Joshua Dardon – Trumpet, from Glendale High School.

**d. Hoover Marching Band takes Division Championship** – The Board would like to recognize the Hoover High School Marching Band on their fourth consecutive California State Band Championships Divisional Championship.

**D. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker’s allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student’s parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student’s directory information, as defined in Education Code 49061, or a parent/guardians’ personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

**E. STUDENT BOARD MEMBER REPORT**

- 1.** Student Board Member Sophia James will report on activities and events happening at the schools around the District.

**F. INFORMATION**

- 1. Acknowledgements of Service 10**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
- 2. Preview of the Governor’s 2019-20 January Budget Proposal and GUSD Budget Update 12**

Staff will provide a preview of the Governor’s 2019-20 January Budget Proposal, along with an update on the District budget.
- 3. Title I, Part A Comparability 13**

This report is to inform the Board of Education about the requirements, procedures, and final report sent to the California Department of Education for the Glendale Unified School District to meet Comparability of Services as a compliance of the Title I, Part A.
- 4. Proposed New and Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans and Instruction 22**

This report will provide the Board of Education with information on the need to create new or revise existing Board Policies (BP) 0440 (District Technology and Planning); BP 6142.2 (World/Foreign Language Instruction); BP 6142.6 (Visual and Performing Arts Education); BP 6142.93 (Science Instruction); BP 6162.54 (Test Integrity/Test Preparation); and BP 6164.6 (Identification and Education Under Section 504) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 5. Proposed New Course Outline, Proposed Course Title Revision, and Proposed Revisions to Course Outlines for Use in High Schools in the Areas of Career Technical Education and Visual and Performing Arts 37**

The proposed course of study outlines (Entertainment Technology and Live Production 1-2; Applied Math and Mobile App Development; Introduction to Public Safety 1-2; Public Safety 3-4; and Public Safety Capstone) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical Education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.
- 6. Proposed Supplementary Textbook for Use in High Schools in the Area of English 88**

The proposed supplementary textbook, The Absolutely True Diary of a Part-Time Indian, is submitted for review and discussion by the Board of Education. The book has been reviewed for content and evaluated by members of the English Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbook was available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.
- 7. Yellow Ribbon Week, January 22-25, 2019 89**

This report will provide the Board of Education with information on Yellow Ribbon Week in the Glendale Unified School District, as part of Violence Prevention Week, which will be recognized January 22-25, 2019.
- 8. Administrative Regulation 4351 – Management Salary Schedule Regulations 91**

This report will provide the Board of Education with proposed modifications to Administrative Regulation 4351- Management Salary Schedule Regulations.

**F. INFORMATION - continued**

**9. Update on Measure S and Facility Programs**

**93**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**G. CLOSED SESSION**

**1. Instructing designated representative, Dr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**

**3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**

**4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**

**H. RETURN TO REGULAR MEETING**

**1. Call to Order**

**I. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**J. ACTION**

**1. Approval of Resolution No. 14 in Support of Applications for Eligibility Determination, Applications for Funding, and Authorization to Sign Applications and Associated Documents**

**94**

The Superintendent recommends that the Board of Education approve Resolution No. 14 in support of Applications for Eligibility Determination, Applications for Funding, and authorization to sign applications and associated documents.

**2. Resolution No. 15 for Contractor Prequalification and Guidelines Regarding Best Value Evaluation of Contractors for Lease-Leaseback Projects**

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The Superintendent recommends that the Board of Education approve Resolution No. 15 for Contractor Prequalification and Guidelines Regarding Best Value Evaluation of Contractors for Lease-Leaseback Projects.

**J. ACTION - continued**

- 3. Approval of Adjustment to Early Education and Extended Learning Programs Self-Supporting Fees for 2019-2020 129**
- The Superintendent recommends that the Board of Education approve a fee increase for the Early Education and Extended Learning Programs self-supporting programs to become effective in the 2019-2020 school year. This fee increase applies only to self-supporting preschool and school-age before and after school programs.
- 4. Request to Waive Minimum Instructional Minutes for Verdugo Woodlands Elementary School 131**
- The superintendent recommends that the Board of Education waive the Glendale Unified School District minimum instructional minutes for Verdugo Woodlands Elementary School for the 2018-19 school year.
- 5. Approval of Early College Academy 134**
- The Superintendent recommends that the Board of Education approve the Early College Academy at Hoover High School for the 2019-2020 school year to allow Glendale Unified School District students the opportunity to enroll in the program.
- 6. Variable Term Waiver Request for Provisional Internship for the 2018-2019 School Year 136**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).
- 7. Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2018-2019 School Year 137**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of teachers on waiver permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).

**K. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 138**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 15 December 11, 2018
  - b. Special Meeting No. 16 December 18, 2018
- 2. Certificated Personnel Report No. 11 149**
- The certificated report recommends approval of the following:
- Maternity leaves of absence, a change of maternity leave of absence, an extension of maternity leave of absence, a parental leave of absence, an extension of parental leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, certification authorizations, additional assignments, a voluntary decrease in assignment, a change of assignment, release - temporary employees, elections, elections hourly/daily, transportation authorization 2018-2019, transportation authorizations, revision to previous personnel reports, personal services agreement and conference/workshop/meeting authorizations.

**K. CONSENT CALENDAR - continued**

- 3. Classified Personnel Report No. 10 173**

The classified report recommends approval of the following:

Minimum wage compliance; medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family & medical leave of absence; maternity leave of absence; extension of maternity leave of absence; change of child care leave of absence; change of parental leave of absence; military leave of absence; election from eligibility list; reinstatement; reclassification; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreements; and transportation authorization.
- 4. Warrants 191**

The Superintendent recommends that the Board of Education approve Warrants totaling \$22,475,780.85 for December 1, 2018 through January 10, 2019.
- 5. Purchase Orders 197**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,615,376.27 for the period of December 1, 2018 through December 31, 2018.
- 6. Appropriation Transfer and Budget Revision Report 217**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Extension of Contract and Fee Increase for Security Guard Services at Various Sites 222**

The Superintendent recommends that the Board of Education approve extension of contract for security guard services at various sites with Absolute International Security (Covina) and American Guard Services, Inc. (Carson).
- 8. Authorization to Dispose of Surplus Property 223**

The Superintendent recommends that the Board of Education declare various equipment items located at the Educational Technology and Information Services Department as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 9. Approval of Solarwinds Web Help Desk 236**

The Superintendent recommends that the Board of Education approve the subscription to Solarwinds Web Help Desk in the amount of \$18,053.75.
- 10. Approval of Administrative Panel for School Attendance Review Boards (SARB) Hearings 238**

The Superintendent recommends that the Board of Education approve the listed organizations to serve as SARB Hearings Panel members for the 2018-2019 school year.
- 11. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation 240**

The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.

**K. CONSENT CALENDAR - continued**

**12. Memorandum of Understanding with Los Angeles County Office of Education for District Referrals to County Community Schools and Specialized Secondary Programs 242**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with Los Angeles County Office of Education for District Referrals to County Community Schools and Specialized Secondary Programs.

**13. Approval of Revised Board Policies Relating to Business and Noninstructional Operations, Personnel, and Instruction 246**

The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 3350 (Travel Expenses); BP 4111, 4211, 4311 (Recruitment and Selection); BP 4119.11, 4219.11, 4319.11 (Sexual Harassment); 4140, 4240, 4340 (Bargaining Units); BP 6111 (School Calendar); and BP 6162.51 (State Academic Achievement Tests) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**14. Acceptance of the Mary Pinola/Crescenta Valley Chamber of Commerce Educational Endowment Fund 265**

The Superintendent recommends that the Board of Education accept grant funding in the amount of \$3,000 from the Mary Pinola/Crescenta Valley Chamber of Commerce Educational Endowment Fund for Dunsmore Elementary School.

**15. Acceptance of a Japanese Business Association Grant Awards for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs 266**

The Superintendent recommends that the Board of Education accept the Japanese Business Association Grant Awards for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs in the total amount of \$2,225.

**16. Agreement with California State University, Northridge 267**

The Superintendent recommends that the Board of Education approve a Clinical Partnership Agreement between Glendale Unified School District and California State University, Northridge and that the Assistant Superintendent, Human Resources, be authorized to execute the agreement.

**17. Memorandum of Agreement for Air Force Junior Reserve Officer Training Corps Program at Crescenta Valley High School 280**

The Superintendent recommends that the Board of Education approve the Memorandum of Agreement for Air Force Junior Reserve Officer Training Corps Program at Crescenta Valley High School.

**18. Acceptance of Gifts 295**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**L. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**M. CLOSED SESSION**

**1. Public Employee Performance Evaluation – Government Code §54957  
Title: Superintendent of Schools**

**N. RETURN TO REGULAR MEETING**

**O. ADJOURNMENT**