

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 15
Administration Center

January 17, 2017

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Student Board Member Report, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Public Employee Performance Evaluation – Government Code §54957
Title: Superintendent**
5. **Conference with Legal Counsel - Anticipated Litigation-significant exposure pursuant to Government Code §54946.9 (D) (2). One potential case**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Angelina Robles, a 6th grade student from Lincoln Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. School Board Recognition – The governing board of California’s more than 1,000 school district and county office of education are being recognized for their commitment to providing quality public education to California’s schoolchildren. The District would like to honor our Board members for their outstanding support of our district and their contributions to education.

b. Eight GUSD Students part of the Pasadena Tournament of Roses Honor Band – The Pasadena City College Tournament of Roses Band has been the official Tournament of Roses Band since 1930, the first year of participation in the parade. The Pasadena City College Tournament of Roses Honor Band includes the Band, Herald Trumpets and Color Guard. They perform each New Year’s Day as the host band of the Rose Parade. It includes high school students selected by audition and members of the Pasadena City College Lancer Marching Band. The students are Bryce Collard – Percussion (Snare Drum), Brad Davis – Tuba, Seth Fajardo – Percussion (Snare Drum), Grant Hilburn – Percussion (Cymbals), Emma Kupersmidt – Color Guard, Libby Morrell – Color Guard from Crescenta Valley High School, Jacob Gonzalez – Percussion (Cymbals), Huriel Moreno – Trombone from Glendale High School.

c. Hoover High School Boys Varsity Water Polo Team – The Board would like to recognize the Boys Varsity Water Polo Team for earning the title of League Champions.

d. Colin FitzGerald – The Board would like to recognize Crescenta Valley High School student Colin FitzGerald for finishing second at the State Finals in Cross Country.

e. Crescenta Valley High School Varsity Football Team – The Board would like to recognize the Varsity Football Team for earning the title of League Champions.

F. STUDENT BOARD MEMBER REPORT

1. Student Board Member will report on activities and events happening at the schools around the District.

G. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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H. INFORMATION

1. Resignations

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The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Yellow Ribbon Week - January 17 – 20, 2017

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This annual recognition supports the Safe and Drug Free Schools' message that schools should be safe havens for students to excel and develop skills for a successful future. Yellow Ribbon Week not only raises the awareness about keeping California's schools safe and violence free, but it also honors the victims of school violence and reminds us to do all in our power to ensure that these senseless tragedies never happen again.

3. Proposed Revisions to Board Policies Regarding Personnel and Conflict of Interest and Disclosure Code

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This report will provide the Board of Education with information on the need to update existing Board Policies (BP) relating to Personnel – Appointment and Conditions of Employment (BP 4112.2); Personnel – Interns (BP 4112.21); Certificated Personnel – Assignment (BP 4113); Dismissal/Suspension/Disciplinary Action (BP 4118); Temporary Contract/Substitute Personnel (BP 4121); Personnel – Staff Development (BP 4131); Personnel – Staff Development (BP 4231); Personnel – Staff Development (BP 4331); Personnel – Employee Compensation (BP 4151, 4251, 4351); Personnel – Employee Safety (BP 4157, 4257, 4357); and Conflict of Interest and Disclosure Code (BP 9270).

4. Proposed New, Revised, or Retired Board Policies Regarding Community Relations, Students-Welfare, and Philosophy-Goals-Objectives and Comprehensive Plans

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This report will provide the Board of Education with information on the need to create new or update or retire existing Board Policies (BP) relating to complaints Concerning District Employees (BP 1312.1); Solicitation of Funds From and By Students (BP 1321); Relations Between Other Governmental Agencies and the Schools (BP 1400), Relations Between Private Industry and the Schools (BP 1700); Freedom of Speech/Expression (BP 5145.2); and Intervention for Underperforming Schools (BP 0520) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

5. Update on Measure S and Facility Programs

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There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

I. ACTION

- 1. Consideration of the International Studies Language Academy (ISLA) Charter School Request for Facilities Under Proposition 39 74**

The Superintendent recommends that the Board of Education reject the International Studies Language Academy's Proposition 39 request for facilities for the 2017-18 school year.
- 2. Resolution No. 16 - Signature Authorization for Susan Curtis 76**

The Superintendent recommends that the Board of Education adopt Resolution No. 16 authorizing Susan Curtis, Interim Assistant Superintendent, Special Education to sign various Special Education contract documents on behalf of the District from January 18, 2017 to June 30, 2017.
- 3. Approval of Amendment No. 1 to Independent Consultant Agreement No. 347 with MTGL, Inc. for the Lincoln Elementary School Overcrowding Relief Grant (ORG) 1- Story Building's Specialty Inspection Services 78**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 347 with MTGL, Inc. for the Lincoln Elementary School Overcrowding Relief Grant (ORG) 1- Story Building's Specialty Inspection Services in the amount of \$65,000.
- 4. Approval of Proposition 39 Year Four (4) Expenditure Plan 92**

The Superintendent recommends that the Board of Education approve the Proposition 39 Year Four (4) Expenditure Plan for a total estimated cost of \$1,710,476.
- 5. Approval of Request for Amendment from California Energy Commission for Proposition 39 Project at Hoover High School for HVAC Replacement 97**

The Superintendent recommends that the Board of Education approve a request for amendment from California Energy Commission for Proposition 39 project at Hoover High School for HVAC replacement in the amount of \$175,000.

J. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 98**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 14 December 13, 2016
- 2. Certificated Personnel Report No. 11 110**

Maternity leaves of absence, change of maternity leaves of absence, extension of maternity leaves of absence, a child care leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, an additional assignment, release-temporary employee, changes of status, a change of management position, a termination - exhaustion of benefits, elections, elections hourly/daily, transportation authorization 2016-2017, a transportation authorization, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

J. CONSENT CALENDAR - continued

3. Classified Personnel Report No. 11 137

The classified report recommends approval of the following:

Family & medical leave of absence; rescission of family & medical leave of absence; maternity leave of absence; election from eligibility list; reinstatement; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and transportation authorization.

4. Warrants 147

The Superintendent recommends that the Board of Education approve Warrants totaling \$26,498,540.47 for December 1, 2016 through January 10, 2017.

5. Purchase Orders 152

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,854,472.66 for November 28, 2016 through December 22, 2016.

6. Appropriation Transfer and Budget Revision Report 173

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

7. Amendment to Agreement with Vicenti, Lloyd & Stutzman, LLP (VLS) for Forensic Accounting – For District’s Affiliated Groups Under Board Policy 1230 – Community Relations 184

The Superintendent recommends that the Board of Education approve the amendment to the agreement approved on July 26, 2016 with the firm of Vicenti, Lloyd & Stutzman, LLP to provide forensic accounting services for the District’s affiliated groups under Board Policy 1230 – Community Relations.

8. Authorization to Dispose of Surplus Property 186

The Superintendent recommends that the Board of Education declare various textbooks as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

9. Consideration of Damage Claim 187

The Superintendent recommends that the Board of Education reject a claim submitted on behalf of Student #428033 and a claim submitted on behalf of Student #409849. It is recommended that these claims be referred to the District’s claims administrator for processing in accordance with applicable laws.

10. Approval of Supplementary Textbook for Use in High Schools in the Area of English 188

The Superintendent recommends that the Board of Education approve the supplementary textbook for use in high schools in the area of English.

11. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation 189

The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Settlement, to the Superintendent of the Los Angeles County Office of Education.

J. CONSENT CALENDAR - continued

- 12. Acceptance of Memorandum of Understanding between Jefferson Elementary School and Playworks 191**
- The Superintendent recommends that the Board of Education accept the Memorandum of Understanding between Jefferson Elementary School and Playworks in the amount of \$18,000 from Title I Alternative Support funds.
- 13. Acceptance of Services Agreement between Sylvan Learning Center Glendale and Glendale Unified School District 197**
- The Superintendent recommends that the Board of Education accept the Services Agreement between Sylvan Learning Center Glendale and Glendale Unified School District to provide tutoring and intervention in the area of English Language Arts for identified academically low performing students and socioeconomically disadvantaged students at Columbus Elementary School in the amount of \$48,498.
- 14. Approval of Revisions to Board Policies Regarding Philosophy-Goals-Objectives and Comprehensive Plans, Community Relations, Personnel, Students, and Business and Noninstructional Operations 210**
- The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) relating to Nondiscrimination in District Programs and Activities (BP 0410); Participation by the Public – Visitors (BP 1250); Non-Discrimination – Tolerance/Appreciation of Differences (BP 4030), Sexual Harassment (BP 4119.11, 4219.11, 4319.11); Promotion/Acceleration/Retention (BP 5123); and create a new policy regarding Use of Unmanned Aerial Systems (UAS)/Drones (BP 3513.4) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 15. Acceptance of DonorsChoose Award 229**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Rosemont Middle School.
- 16. Acceptance of the Mary Pinola/Crescenta Valley Chamber of Commerce Educational Endowment Fund 230**
- The Superintendent recommends that the Board of Education accept grant funding in the amount of \$2,135 from the Mary Pinola/Crescenta Valley Chamber of Commerce Educational Endowment Fund for Dunsmore Elementary School.
- 17. Acceptance of a Japanese Business Association Grant Award for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs 231**
- The Superintendent recommends that the Board of Education accept the Japanese Business Association Grant Awards for the Dunsmore and Verdugo Woodlands Japanese Dual Immersion Programs.
- 18. Services Agreement with the Sophie Olson Dance Explosion School of Performing Arts for the 2016-17 Arts for All Advancement Grant Program 232**
- The Superintendent recommends that the Board of Education enter into a Services Agreement in the amount of \$20,800 with the Sophie Olson Dance Explosion School of Performing Arts for the Arts for All Advancement Grant Elementary Dance Program.
- 19. Approval of Agreement with California State University, Dominguez Hills 245**
- The Superintendent recommends that the Board of Education approve the Occupational Therapy Program Agreement between Glendale Unified School District and California State University, Dominguez Hills, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

J. CONSENT CALENDAR - continued

20. Approval of Agreement with California State University, Northridge 249

The Superintendent recommends that the Board of Education approve the Clinical Practicum Agreement between Glendale Unified School District and California State University, Northridge, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

21. Approval of Memorandum of Understanding with Pacific Oaks College 259

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Pacific Oaks University, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

22. Approval of Student Teaching Agreement with Grand Canyon University 266

The Superintendent recommends that the Board of Education approve the Student Teaching Affiliation Agreement between Glendale Unified School District and Grand Canyon University, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

23. Acceptance of Gifts 269

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

K. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

L. ADJOURNMENT