

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 15**  
**Administration Center**

**December 15, 2015**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:00 P.M. -</b>	<b>Opening, Public Communications, (on closed session items only)</b>
<b>Closed Session</b>	
<b>5:30 P.M. -</b>	<b>Regular Meeting, Acknowledgements and Recognitions, Presentations, Public Hearing, Student Board Member Report, Public Communications, Discussion, Information, Consent Calendar, Action, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

<b><u>ITEM</u></b>	<b><u>AGENDA</u></b>	<b><u>PAGE</u></b>
<b>A.</b>	<b>OPENING – 4:00 P.M.</b>	
	<b>1. Call to Order and Roll Call</b>	
<b>B.</b>	<b>COMMUNICATIONS FROM PUBLIC (on closed session items only)</b>	
	<b>1. Public Communications</b>	
	<p>ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their <u>name and address</u> prior to speaking to the Board. Not more than <u>five minutes</u> may be allotted to <u>each speaker</u> and no more than <u>twenty minutes</u> to <u>each subject</u>, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.</p>	
<b>C.</b>	<b>CLOSED SESSION</b>	
	<b>1. Instructing designated representatives, Dr. Joel Shawn and Dr. Marc Winger, Co-Interim Superintendents of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.</b>	

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation – Government Code §54956.9(b). Significant Exposure to Litigation: two potential cases**
5. **Conference with Legal Counsel – Existing Litigation – Government Code §54956.9(b). Significant Exposure to Litigation: Case No. BC548787**
6. **Conference with Legal Counsel – Existing Litigation – Tulsa County District Court – Oklahoma: Case No. PB-2014-629**
7. **Public Employee Performance Evaluation - Government Code §54957  
Title: Co-Interim Superintendents**
8. **Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c).**

**D. HOLIDAY MUSIC PROGRAM**

1. **Glendale High School Bell Choir**

**E. REGULAR MEETING - 5:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Ivy Bishop, a fifth grade student from La Crescenta Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**F. ACKNOWLEDGEMENTS AND RECOGNITIONS**

*a. ACSA Region XV “Every Student Succeeding”* – Josiah Collins a junior at Clark Magnet High School is Glendale’s nomination for the ACSA Region XV “Every Student Succeeding” contest.

*b. Annual Invention Convention Winners* – The Glendale Unified School District’s Gifted And Talented Education (GATE) Office hosted the Annual Invention Convention on November 14, 2015. GATE students in grades 4-8 participated applying creative thinking and problem solving skills to develop inventions and innovations that help resolve everyday challenges. GUSD had 11 entries that took first, second and third place at the event.

*c. CSBA Golden Bell Awards* – Franklin Elementary and Clark Magnet High Schools received the Golden Bell Awards from the California School Board Association (CSBA). Franklin received the honor for Curriculum and Instruction for the International Foreign Language Academy of Glendale and Clark received it for Technology for its STEAM Power program.

**G. PRESENTATIONS**

**1. District Audit Report for 2014-15 (Refer to Action Report No. 2)**

Representatives from Vicenti, Lloyd, and Stutzman will present a brief summary of the District's 2014-15 audit report and answer questions from members of the Board of Education.

**H. PUBLIC HEARING**

**Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB 1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 4).**

**I. STUDENT BOARD MEMBER REPORT**

- 1.** Student Board Member will report on activities and events happening at the schools around the District.

**J. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**K. DISCUSSION**

**1. First Interim Financial Report and Certification (Refer to Action Report No. 3) 9**

This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report.

**2. Update on Measure S and Facility Programs 10**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, Citizens' Bond Oversight Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

**3. Proposed New Board Policy Regarding Immunizations 11**

This report will provide the Board of Education with information regarding the creation of a new Board Policy in the 5000 Series under the section for students to be in compliance with new legislation regarding immunizations effective January 1, 2016.

**4. Instructional Calendar Process Review 13**

This report will provide the Board of Education an opportunity to discuss the updated timeline for the preparation of future instructional calendars beginning with the 2017-2018 school year.

**L. INFORMATION**

**1. Resignations 16**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**L. INFORMATION - continued**

**2. Update – Superintendent Search Process 18**

This report will provide the Public with an update on the Superintendent Search process.

**3. Title I, Part A Comparability 19**

This report is to inform the Board of Education about the requirements, procedures, and final report sent to the California Department of Education for the Glendale Unified School District to meet Comparability of Services as a compliance of the Title I, Part A.

**M. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

**1. Minutes 28**

The Co-Interim Superintendents recommend that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 13 November 17, 2015
- b. Special Meeting No. 14 December 1, 2015

**2. Certificated Personnel Report No. 10 70**

Maternity leaves of absence, a change of maternity leave of absence, extension of maternity leaves of absence, health leaves of absence, change of health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, changes of status, additional assignments, a release - substitute employee, a change of management position, change of positions, a release - temporary employee, elections, a certification authorization, elections hourly/daily, additional compensation, transportation authorization, correction to previous personnel reports and personal services agreements.

**3. Classified Personnel Report No. 9 105**

The classified report recommends approval of the following:

Family & medical leave of absence; extension of family & medical leave of absence; change of family & medical leave of absence; maternity leave of absence; election from eligibility list; suspension without pay; termination - probationary; termination - exhaustion of medical benefits; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorizations.

**4. Warrants 121**

The Co-Interim Superintendents recommend that the Board of Education approve Warrants totaling \$19,581,398.06 for November 1, 2015 through December 10, 2015.

**5. Purchase Orders 126**

The Co-Interim Superintendents recommend that the Board of Education approve Purchase Orders totaling \$2,508,931.90 for November 9, 2015 through December 4, 2015.

**M. CONSENT CALENDAR - continued**

- 6. Appropriation Transfer and Budget Revision Report 162**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Rejection of Bids for Bid No. 117-15/16 - Kitchen Fire Suppression Systems at Various Sites 173**
- The Co-Interim Superintendents recommend that the Board of Education reject all bids received for Bid No. 117-15/16 for Kitchen Fire Suppression Systems at Various Sites.
- 8. Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program 174**
- The Co-Interim Superintendents recommend that the Board of Education approve the transfer of \$7,346,350 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program.
- 9. Approval of Notice of Completion with Telenet VoIP, Inc., for Bid No. 109-14/15 for PAEC School Fire Alarm Replacement 175**
- The Co-Interim Superintendents recommend that the Board of Education approve a Notice of Completion with Telenet VoIP, Inc., for Bid No. 109-14/15 for PAEC School Fire Alarm Replacement.
- 10. Approval of Contract between Los Angeles County Office of Education (LACOE) and Glendale Unified School District (GUSD) for Transitional Kindergarten Training 177**
- The Co-Interim Superintendents recommend that the Board of Education approve the contract between Los Angeles County Office of Education (LACOE) and Glendale Unified School District (GUSD) for Transitional Kindergarten training.
- 11. Agreement with California State University Northridge 188**
- The Co-Interim Superintendents recommend that the Board of Education approve a Special Education Intern Program Agreement between California State University, Northridge, and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 12. Agreement with National University 192**
- The Co-Interim Superintendents recommend that the Board of Education approve an Agreement for Educational Services and Scholarships between National University and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 13. Acceptance of Gifts 196**
- The Co-Interim Superintendents recommend that gifts to the District be accepted and that letters of appreciation be written to the donors.

**N. ACTION**

- 1. Final Action on ISLA Charter Petition 199**
- The Co-Interim Superintendents recommend that the Board of Education deny the ISLA Charter Petition and adopt the staff report and factual findings in support of denial.

**N. ACTION - continued**

- 2. District Audit Report for 2014-15 218**

The Co-Interim Superintendents recommend that the Board of Education accept the 2014-15 District Audit as prepared by the auditing firm of Vicenti, Lloyd, and Stutzman.
- 3. First Interim Financial Report and Certification (2015-16) 219**

The Co-Interim Superintendents recommend that the Board of Education approve the certification indicating that, based on the budgetary information available on October 31, 2015, the District would be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approve of this report will authorize the 2015-16 budget adjustments identified within this report.
- 4. Developer Fee Report Prepared Pursuant to SB1693 and Government Code Sections 66001 and 66006 306**

The Co-Interim Superintendents recommend that, following a Public Hearing, the Board of Education approve the Developer Fee Report prepared pursuant to SB1693 and Government Code Sections 66001 and 66006.
- 5. Award of Bid No. 118-15/16 to Swinerton Builders for Hoover High School HVAC Replacement and Digital Control System Renovation 317**

The Co-Interim Superintendents recommend that the Board of Education approve award of Bid No. 118-15/16 to Swinerton Builders for the replacement of the HVAC system and renovation of the digital control system at Hoover High School in the amount of \$2,851,000.
- 6. Resolution No. 12 – Determining it Futile to Bid and Award an Agreement to North East Trees for the Horace Mann Elementary School Greening Grant Project 319**

The Co-Interim Superintendents recommend that the Board of Education adopt Resolution No. 12, Determining it Futile to Bid and Award an Agreement to North East Trees for the Horace Mann Elementary School Greening Grant Project.
- 7. Approval of Project Authorization No. 21 with tBP Architecture for the Takeover of Architectural Design Services for the District-Wide Aquatic Center 324**

The Co-Interim Superintendents recommend that the Board of Education approve Project Authorization No. 21 with tBP Architecture for the Takeover of Architectural Design Services for the District-Wide Aquatic Center for \$499,500.00.
- 8. Approval of Memorandum of Understanding with Benjamin Franklin Elementary Foundation for the Design, Construction and Maintenance of the Benjamin Franklin Elementary School Greening Grant Project 328**

The Co-Interim Superintendents recommend that the Board of Education approve the Memorandum of Understanding with Benjamin Franklin Elementary Foundation for the design, construction and maintenance of the Benjamin Franklin Elementary School Greening Grant Project.
- 9. Variable Term Waiver Request for Crosscultural, Language and Academic Development (CLAD) for the 2015-2016 School Year 358**

The Co-Interim Superintendents recommend that the Board of Education approve the Variable Term Waiver Requests for the hiring of teachers on waiver permits based on an insufficient number of fully credentialed teachers who meet the District’s employment criteria for needed positions.

**N. ACTION - continued**

**10. Variable Term Waiver Request for Professional Preparation Program for Adapted Physical Education Credential 360**

The Co-Interim Superintendents recommend that the Board of Education approve the Variable Term Waiver Request for hiring on a waiver permit for Adapted Physical Education Credential for the 2015-2016 school year.

**11. Administration Hearing Panel Recommendation and Pupil Expulsion**

The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

**O. REPORTS AND CORRESPONDENCE**

- 1. Board**
- 2. Co-Interim Superintendents**

**P. ADJOURNMENT**