

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 15
Administration Center**

December 12, 2017

"Preparing our students for their future."

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
	Closed Session
6:25 P.M. -	Holiday Music
6:45 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Student Board Member Report, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

- 1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.**

D. HOLIDAY MUSIC PROGRAM – 6:25 P.M.

- 1. Glendale High School Choir**

E. RETURN TO REGULAR MEETING - 6:45 P.M.

- 1. Call to Order**
- 2. Pledge of Allegiance led by Davion Holloway, a 5th grade student from Columbus Elementary School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

F. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Horace Mann Elementary School Awarded 2017 Golden Bell Award* – The Board of Education would like to recognize Horace Mann Elementary School staff for receiving a 2017 California School Boards Association Golden Bell Award for the school's program titled "PLC Plus."

b. *Glendale High School Girls Tennis Team Wins CIF* – The Board of Education would like to recognize the girls' tennis team from Glendale High School on winning the CIF Championship.

G. STUDENT BOARD MEMBER REPORT

- 1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.**

H. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

I. PUBLIC HEARING

1. Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB 1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 4)

J. INFORMATION

1. District Audit Report for 2016-17 (Refer to Action Report No. 2) 10

Representatives from CliftonAllenLarson LLP will present a brief summary of the District's 2016-17 audit report and Proposition 39 audit report, and answer questions from members of the Board of Education.

2. First Interim Financial Report and Certification (Refer to Action Report No. 3) 11

This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report.

3. Update on the World Languages Advisory Committee Meeting and Proposed Recommendations for Secondary Language Programs 12

This report will provide the Board of Education with preliminary recommendations for the future of secondary language programs based on the input from the World Languages Advisory Committee and the survey data collected from the current FLAG parents (all grades) and students (Grades 4-8).

4. Update on Measure S and Facility Programs 14

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

5. Local Control Accountability Plan (LCAP) Update #8 15

This report is to provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on Alternative Academic Programs available to GUSD students.

6. Proposed New or Revisions to Existing Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans, Business and Noninstructional Operations, and Instruction 17

This report will provide the Board of Education with information on the need to create new or revise existing Board Policies (BP) 0460 (Local Control and Accountability Plan); BP 0500 (Accountability); BP 3515.4 (Recovery for Property Loss or Damage); BP 6153 (School Sponsored Trips); and BP 6178 (Career Technical Education) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

J. INFORMATION - continued

- 7. Acknowledgements of Service 34**
- The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
- 8. Proposed Attendance Calendars for 2018-2019 and 2019-2020 School Years 35**
- This report provides the Board of Education with the proposed student attendance calendars for elementary and secondary for the 2018-2019 and 2019-2020 school years.

K. ACTION

- 1. Approval of Student Attendance Calendars for 2018-2019 and 2019-2020 40**
- The Superintendent recommends that the Board of Education approve the student attendance calendars for elementary and secondary for the 2018-2019 and 2019-2020 school years.
- 2. District Audit Report for 2016-2017 45**
- The Superintendent recommends that the Board of Education accept the 2016-2017 District Audit and Proposition 39 Audit as prepared by the auditing firm of CliftonLarsonAllen LLP.
- 3. First Interim Financial Report and Certification – AB 1200 46**
- The Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on October 31, 2017, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2017-18 budget adjustments identified within this report.
- 4. Developer Fee Report Prepared Pursuant to SB1693 and Government Code Sections 66001 and 66006 133**
- The Superintendent recommends that, following a Public Hearing, the Board of Education approve a Developer Fee Report prepared pursuant to SB1693 and Government Code Sections 66001 and 66006.
- 5. Resolution No. 15 – Resolution for Consolidation of Future Governing Board Member Elections with Statewide Primary Election Pursuant to Elections Code Section 1302(b) 144**
- The Superintendent recommends that the Board of Education adopt Resolution No. 15 – Consolidation of Future Governing Board Member Elections with the Statewide Primary Election Pursuant to Elections Code Section 1302(b).
- 6. Contract Approval - Assistant Superintendent, Educational Services 149**
- The Superintendent recommends that the Board of Education approve the employment contract for Dr. Kelly King, Assistant Superintendent, Educational Services.
- 7. California School Boards Association’s (CSBA) Delegate Assembly – Call for Nominations 153**
- The Superintendent recommends that the Board of Education nominate a candidate for the 2018 California School Boards Association’s Delegate Assembly representing Subregion 23-A.
- 8. Approval of New Budget Allocation for Clark Magnet STEM Building 162**
- The Superintendent recommends that the Board of Education approve a new budget allocation for Clark Magnet STEM Building in the amount of \$3,500,000.

K. ACTION - continued

- 9. Approval of Change Order No. 2 to Bid No. 114-15/16 with ACC Contractors, Inc. for the Overcrowding Relief Grant (ORG) 2-Story Building at La Crescenta Elementary School 163**
- The Superintendent recommends that the Board of Education approve Change Order No. 2 to Bid No. 114-15/16 with ACC Contractors, Inc. for the Overcrowding Relief Grant (ORG) 2- Story Building at La Crescenta Elementary School in the amount of \$361,312.24.
- 10. Approval of Change Order No. 1 Bid to No. 151-16/17 with Crosby Plumbing Inc. for Fire Hydrant Line Connection at Dunsmore Elementary School 166**
- The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 151-16/17 with Crosby Plumbing Inc. for Fire Hydrant Line Connection at Dunsmore Elementary School in the amount of \$14,710.00.
- 11. Approval of Amendment No. 1 to Independent Consultant Agreement No. 404 with tBP Architecture for the Dunsmore Portables Project 168**
- The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 404 with tBP Architecture for Dunsmore Portables in the amount of \$16,300.00.
- 12. Approval of Agreement for Professional Services and Lease with Enterprise Fleet Management 182**
- The Superintendent recommends that the Board of Education approve a professional services agreement and 60-month lease with Enterprise Fleet Management Inc. that includes a replacement and maintenance program of the District's Facility vehicles in the amount of \$578,829.60.
- 13. Approval of Secondary Mathematics Pathways for Grades 7-12 193**
- The Superintendent recommends that the Board of Education approve the secondary mathematics pathway for grades 7-12 to transition off a traditional pathway and into an integrated mathematics pathway.

L. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 198**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 13 November 28, 2017
b. Special Meeting No. 14 December 6, 2017
- 2. Certificated Personnel Report No. 10 208**
- The certificated report recommends approval of the following:
- Maternity leaves of absence, extension of maternity leaves of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a parental leave of absence, an additional assignment, elections, elections hourly/daily, an additional compensation, a transportation authorization and revisions to previous personnel reports.

L. CONSENT CALENDAR - continued

- 3. Classified Personnel Report No. 9 220**
- The classified report recommends approval of the following:
- Family & medical leave of absence; medical leave of absence; extension of medical leave of absence; maternity leave of absence; election from eligibility list; termination - abandonment; termination - disciplinary; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel reports; election of classified/non-classified/hourly substitutes; and personal services agreements.
- 4. Warrants 228**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$18,564,073.27 for November 1, 2017 through December 5, 2017.
- 5. Purchase Orders 233**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$777,621.02 for the period of November 13, 2017 through November 24, 2017.
- 6. Appropriation Transfer and Budget Revision Report 247**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program 256**
- The Superintendent recommends that the Board of Education approve the transfer of \$8,541,602 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program for 2017-18 school year.
- 8. Cash Transfer of Funds from the Capital Facilities Fund (25.0) to the Measure S Projects Fund (21.1) 257**
- The Superintendent recommends that the Board of Education approve the cash transfer of \$1,700,000 from the Capital facilities Fund (25.0) to the Measure S Project Fund (21.1).
- 9. Agreement with Grant Thornton to Provide GASB 75 Actuarial Valuation Services for 2017-18 258**
- The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2017-18 in the amount of \$9,500.
- 10. Extension of RFP Number P-18 16/17 for Security Guard Services at Various Sites 273**
- The Superintendent recommends that the Board of Education approve extension of RFP No. P-18 16/17 for security guard services at various sites with Absolute International Security (Covina) and American Guard Services, Inc. (Carson).
- 11. Approval of Notice of Completion with Harris Steel Fence Co., Inc. for Bid No. 142-16/17 for Balboa Elementary School Perimeter Fence Project 276**
- The Superintendent recommends that the Board of Education approve the Notice of Completion with Harris Steel Fence Co., Inc. for Bid No. 142-16/17 for Balboa Elementary School Perimeter Fence Project.

L. CONSENT CALENDAR - continued

- 12. Approval of Notice of Completion with Crosby Plumbing Inc., for Bid No. 151-16/17 for Fire Hydrant Line Connection at Dunsmore Elementary School 278**
- The Superintendent recommends that the Board of Education approve Notice of Completion with Crosby Plumbing Inc., for Bid No. 151-16/17 for Fire Hydrant Line Connection at Dunsmore Elementary School.
- 13. Approval of FASO Summer Projects (Deferred Maintenance) List – 2018 280**
- The Superintendent recommends that the Board of Education approve the FASO Summer Projects (Deferred Maintenance) List for summer 2018.
- 14. Authorization to Dispose of Surplus Property 282**
- The Superintendent recommends that the Board of Education declare student desks and various Physical Education equipment located at Wilson Middle School, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 15. Approval of New or Revised Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans, Business and Noninstructional Operations, Instruction, and Bylaws of the Board 283**
- The Superintendent recommends that the Board of Education approve new or revisions to existing Board Policies (BP)/Administrative Regulations (AR) BP/AR 0520.2 (Title I Improvement Schools); BP/AR 3513.9 (Use of Unmanned Aerial Systems (UAS)/Drones); BP 3513.4 (Drug and Alcohol Free Schools); BP 6141.2 (Recognition of Religious Beliefs and Customs); BP 6145.5 (Student Organizations and Equal Access); and BP 9323 (Meeting Conduct) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 16. Approval of Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education 308**
- The Superintendent recommends that the Board of Education approve the course of study outlines, Intro to Computers & Technology; Design 5-6; Computer Animation 5-6; Sports Medicine; and Advanced Sports Medicine for use in middle schools and high schools in the area of Career Technical Education.
- 17. Approval of Supplementary Textbook for Use in High Schools in the Area of English 356**
- The Superintendent recommends that the Board of Education approve the supplementary textbook, "The Hundred-Year Walk: An Armenian Odyssey," for use in high schools in the area of English.
- 18. Acceptance of the Mary Pinola/Crescenta Valley Chamber of Commerce Educational Endowment Fund 357**
- The Superintendent recommends that the Board of Education accept grant funding in the amount of \$2,100 from the Mary Pinola/Crescenta Valley Chamber of Commerce Educational Endowment Fund for Dunsmore Elementary School.
- 19. Acceptance of DonorsChoose Awards 358**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Marshall Elementary School.

L. CONSENT CALENDAR - continued

20. Consideration of Damage Claim 360

The Superintendent recommends that the Board of Education reject a claim submitted by Luis Hernandez and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

21. Acceptance of Gifts 361

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

M. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

N. ADJOURNMENT